

Statement published in the **Federal Register**.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Electronic Media.

RETRIEVABILITY:

By individual name or by project, as well as by each of the data items listed as a category of record in this description.

SAFEGUARDS:

All employees of the Department of State have undergone background investigations. Access to the Department and its annexes is controlled and limited to those individuals possessing a valid identity card or individuals with a proper escort. All records containing personal information are maintained in secured file cabinets or in restricted areas, access to which is limited to authorized personnel. Access to computerized files is password protected under the direct supervision of the system manager. The system manager has the capability of printing audit trails of access from the computer media, thereby permitting regular and ad hoc monitoring of computer usage.

RETENTION AND DISPOSAL:

These records will be maintained until they become inactive at which time they will be retired or destroyed in accordance with published records schedules of the Department of State and as approved by the National Archives and Records Administration. More specific information may be obtained by writing to Director, Office of IRM Programs and Services; A/RPS/IPS; U.S. Department of State, SA-2; Washington, DC 20522-6001.

SYSTEM MANAGER(S) AND ADDRESS:

Director of Administration, U.S. Department of State, Office of Inspector General, 1700 North Moore St., Suite # 720, Rosslyn, VA 22209.

NOTIFICATION PROCEDURE:

Individuals who have reason to believe that the OIG Timesheet System might contain records pertaining to them should write to the Information and Privacy Coordinator, Office of Inspector General, Department of State, Room 6817, 2201 C Street, NW., Washington, DC, 20520. The individual must specify that he/she wishes the records of the OIG Timesheet System to be checked. At a minimum, the individual must include: date and place of birth; approximate dates of employment with Department of State's

OIG; current mailing address and zip code; signature; and, preferably, his/her social security number.

RECORD ACCESS AND AMENDMENT PROCEDURES:

Individuals who wish to gain access to or amend records pertaining to themselves should write to the Information and Privacy Coordinator, Office of Inspector General, Department of State (address above).

RECORD SOURCE CATEGORIES:

These records contain employee information obtained directly from the individual who is the subject of these records. The records also contain grade, position, and salary information from the OIG's Office of Human Resources that is generated using the employee's identification number from the Global Employee Management System (GEMS).

SYSTEMS EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:

None.

Dated: September 13, 2002.

Clark Kent Ervin,

Inspector General, Department of State.

[FR Doc. 02-23981 Filed 9-24-02; 8:45 am]

BILLING CODE 4710-42-P

DEPARTMENT OF TRANSPORTATION

Office of the Secretary

[Docket OST-02-12358]

Application of M&N Aviation, Inc. for Commuter Authority

AGENCY: Department of Transportation.

ACTION: Notice of order to show cause (Order 2002-9-17).

SUMMARY: The Department of Transportation is directing all interested persons to show cause why it should not issue an order finding that M&N Aviation, Inc., is fit, willing, and able under 49 U.S.C. 41738 to provide scheduled passenger service as a commuter air carrier and issue to it a Commuter Air Carrier Authorization.

DATES: Persons wishing to file objections should do so no later than October 4, 2002.

ADDRESSES: Objections and answers to objections should be filed in Docket OST-02-12358 and addressed to the Department of Transportation Dockets (SVC-124, Room PL-401), U.S. Department of Transportation, 400 Seventh Street, SW., Washington, DC 20590, and should be served upon the parties listed in Attachment A to the order.

FOR FURTHER INFORMATION CONTACT: Mr. Howard Serig, Air Carrier Fitness

Division (X-56, Room 6401), U.S. Department of Transportation, 400 Seventh Street, SW., Washington, DC 20590, (202) 366-4822.

Dated: September 19, 2002.

Read C. Van De Water,

Assistant Secretary for Aviation and International Affairs.

[FR Doc. 02-24364 Filed 9-24-02; 8:45 am]

BILLING CODE 4910-62-P

DEPARTMENT OF TRANSPORTATION

Maritime Administration

[Docket No. MARAD-2002-13395]

Information Collection Available for Public Comments and Recommendations

ACTION: Notice and request for comments.

SUMMARY: In accordance with the Paperwork Reduction Act of 1995, this notice announces the Maritime Administration's (MARAD's) intentions to request extension of approval for three years of a currently approved information collection.

DATES: Comments should be submitted on or before November 25, 2002.

FOR FURTHER INFORMATION CONTACT: Jean McKeever, Associate Administrator for Shipbuilding, Maritime Administration, 400 7th St., SW., Washington, DC 20590. Telephone 202-366-5737, FAX 202-366-7901.

Copies of this collection can also be obtained from that office.

SUPPLEMENTARY INFORMATION:

Title of Collection: Capital Construction Fund and Exhibits.

Type of Request: Extension of currently approved information collection.

OMB Control Number: 2133-0027.

Form Numbers: None.

Expiration Date of Approval: February 28, 2003.

Summary of Collection of Information: This information collection consists of application for a Capital Construction Fund (CCF) agreement under section 607 of the Merchant Marine Act, 1936 as amended, and annual submissions of appropriate schedules and exhibits. The Capital Construction Fund is a tax-deferred ship construction fund that was created to assist owners and operators of U.S.-flag vessels in accumulating the large amount of capital necessary for the modernization and expansion of the U.S. merchant marine. The program encourages construction, reconstruction, or acquisition of vessels through the

deferral of Federal income taxes on certain deposits of money or other property placed into a CCF.

Need and Use of the Information: The collected information is necessary for MARAD to determine an applicant's eligibility to enter into a CCF Agreement.

Description of Respondents: U.S. citizens who own or lease one or more eligible vessels and who have a program to provide for the acquisition, construction or reconstruction of a qualified vessel.

Annual Responses: 140.

Annual Burden: 2130 hours total.

Comments: Comments should refer to the docket number that appears at the top of this document. Written comments may be submitted to the Docket Clerk, U.S. Dot Dockets, Room PL-401, 400 Seventh Street, SW, Washington, DC 20590. Comments may also be submitted by electronic means via the Internet at <http://dmses.dot.gov/submit>. Specifically address whether this information collection is necessary for proper performance of the function of the agency and will have practical utility, accuracy of the burden estimates, ways to minimize this burden, and ways to enhance quality, utility, and clarity of the information to be collected. All comments received will be available for examination at the above address between 10 a.m. and 5 p.m. EDT, Monday through Friday, except Federal Holidays. An electronic version of this document is available on the World Wide Web at <http://dms.dot.gov>.

By Order of the Maritime Administrator.

Dated: September 19, 2002.

Murray A. Bloom,

Acting Secretary, Maritime Administration.

[FR Doc. 02-24295 Filed 9-24-02; 8:45 am]

BILLING CODE 4910-81-P

DEPARTMENT OF TRANSPORTATION

Surface Transportation Board

[STB Ex Parte No. 290 (Sub-No. 5)(2002-4)]

Quarterly Rail Cost Adjustment Factor

AGENCY: Surface Transportation Board, Transportation.

ACTION: Approval of rail cost adjustment factor.

SUMMARY: The Board has approved the fourth quarter 2002 rail cost adjustment factor (RCAF) and cost index filed by the Association of American Railroads. The fourth quarter 2002 RCAF (Unadjusted) is 1.108. The fourth

quarter 2002 RCAF (Adjusted) is 0.575. The fourth quarter 2002 RCAF-5 is 0.556.

EFFECTIVE DATE: October 1, 2002.

FOR FURTHER INFORMATION CONTACT: H. Jeff Warren, (202) 565-1533. Federal Information Relay Services (FIRS) for the hearing impaired: 1-800-877-8339.

SUPPLEMENTARY INFORMATION:

Additional information is contained in the Board's decision. To purchase a copy of the full decision, write to, call, or pick up in person from: Da-To-Da Legal, Suite 405, 1925 K Street, NW., Washington, DC 20006, phone (202) 293-7776. [Assistance for the hearing impaired is available through FIRS: 1-800-877-8339.]

This action will not significantly affect either the quality of the human environment or energy conservation.

Pursuant to 5 U.S.C. 605(b), we conclude that our action will not have a significant economic impact on a substantial number of small entities within the meaning of the Regulatory Flexibility Act.

Dated: Decided: September 19, 2002.

By the Board, Chairman Morgan and Vice Chairman Burkes.

Vernon A. Williams,

Secretary.

[FR Doc. 02-24431 Filed 9-24-02; 11:43 am]

BILLING CODE 4915-00-M

DEPARTMENT OF TRANSPORTATION

Surface Transportation Board

[STB Finance Docket No. 30142 (Sub-No. 5)]

Norfolk Southern Railway Company— Extension of Lease Exemption— Virginia and Southwestern Railway Company

Norfolk Southern Railway Company (NSR),¹ a Class I rail carrier, has leased and operated the properties of its wholly owned subsidiary, Virginia and Southern Railway Company (VSW), consisting of approximately 100 miles of rail line in Tennessee and Virginia, under a lease originally authorized by the Board's predecessor, the Interstate Commerce Commission, in 1958. The lease, which has been extended five times, is scheduled to expire on March 14, 2003. The railroads have agreed to extend the lease until March 14, 2023.

This verified notice is filed under 49 CFR 1180.2(d)(3), which exempts

¹NSR, formerly known as Southern Railway Company, is controlled through stock ownership by Norfolk Southern Corporation, a noncarrier holding company.

transactions within a corporate family and do not result in adverse changes in service levels, significant operational changes, or a change in the competitive balance with carriers outside the corporate family; and 49 CFR 1180.2(d)(4), which exempts renewals of leases and other matters where the Board has previously authorized the transactions, and only an extension in time is involved.

If the verified notice contains false or misleading information, the exemption is void *ab initio*. Petitions to reopen the proceeding to revoke the exemption under 49 U.S.C. 10502(d) may be filed at any time. The filing of a petition to revoke will not automatically stay the transaction.

Any employee affected by the subject transaction will be protected by the labor conditions imposed in *Mendocino Coast Ry., Inc.—Lease and Operate*, 354 I.C.C. 732 (1978), as modified in *Mendocino Coast Ry., Inc.—Lease and Operate*, 360 I.C.C. 653 (1980), *aff'd sub nom. RLEA v. ICC*, 675 F.2d 1248 (D.C. Cir. 1982).

An original and 10 copies of all pleadings, referring to STB Finance Docket No. 30142 (Sub-No. 5), must be filed with the Surface Transportation Board, 1925 K Street, NW., Washington, DC 20423-0001. In addition, one copy of each pleading must be served on David A. Shelton, Three Commercial Place, Norfolk, VA 23510-9241.

Board decisions and notices are available on our Web site at WWW.STB.DOT.GOV.

Decided: September 17, 2002.

By the Board, David M. Konschnick, Director, Office of Proceedings.

Vernon A. Williams,

Secretary.

[FR Doc. 02-24216 Filed 9-24-02; 8:45 am]

BILLING CODE 4915-00-P

DEPARTMENT OF VETERANS AFFAIRS

[OMB Control No. 2900-0028]

Agency Information Collection Activities Under OMB Review

AGENCY: Office of Information and Technology, Department of Veterans Affairs.

ACTION: Notice.

SUMMARY: In compliance with the Paperwork Reduction Act (PRA) of 1995 (44 U.S.C., 3501 *et seq.*), this notice announces that the Office of Information and Technology, Department of Veterans Affairs, has submitted the collection of information abstracted