

ANNUAL BURDEN ESTIMATES

Instrument	Number of respondents	Number of responses per respondent	Average burden hours per response	Total burden hours
Caseload Reduction Doc. Process, ACF-202 (OFA) .....	54	1	160	8,640

*Title:* Reasonable Cause/Corrective Action Documentation Process (OFA).  
*OMB Control No:* 0970-0199.  
*Description:* The Social Security Act provides that States can be penalized for misusing TANF funds and for failure to comply with other requirements. If a State wishes to dispute a penalty

determination or wants to be considered for a waiver of a penalty, the State may submit a "reasonable cause" justification and/or a corrective compliance plan. After careful consideration of one or both documents, we will notify the State of our findings

with respect to the penalty. This process was established by section 409 of the Social Security Act and the implementing Federal regulations at 45 CFR part 261, subpart E, Part 262, and Part 264.  
*Respondents:* States.

ANNUAL BURDEN ESTIMATES

Instrument	Number of respondents	Number of responses per respondent	Average burden hours per response	Total burden hours
Reasonable Cause/Corrective Action Documentation Process (OFA) .....	54	2	160	17,280

*Title:* Annual Report on State Maintenance-of-Effort (MOE) Programs, ACF-204 (OFA).  
*OMB Control No:* 0970-0199.  
*Description:* States must submit an annual report containing information on their State MOE programs via form ACF-204. The report is an important

source for information about the different ways States are using their resources to help families attain and maintain self-sufficiency. The information is used to discuss program characteristics in our annual report to Congress, to respond to Congressional and public inquiries about how TANF

programs are evolving and to assess State MOE expenditures. The statutory basis for this report is found in sections 409(a)(7) and 411(a)(3) of the Social Security Act and the implementing Federal regulations at 45 CFR 265.9.  
*Respondents:* States.

ANNUAL BURDEN ESTIMATES

Instrument	Number of respondents	Number of responses per respondent	Average burden hours per response	Total burden hours
Annual Report on State MOE Programs, ACF-204 .....	54	1	128	6,912

*Estimated Total Annual Burden Hours:* 32,832.  
 In compliance with the requirements of section 3506(c)(2)(A) the Paperwork Reduction Act of 1995, the Administration for Children and Families is soliciting public comment on the specific aspects of the information collection described above. Copies of the proposed collection of information can be obtained and comments may be forwarded by writing to the Administration for Children and Families, Office of Administration, Office of Information Services, 370 L'Enfant Promenade, SW., Washington, DC 20447, Attn: ACF Reports Clearance Officer. All requests should be identified by the title of the information collection.

The Department specifically requests comments on: (a) Whether the proposed collection of information is necessary

for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.

Dated: August 13, 2002.  
**Robert Sargis,**  
*Reports Clearance Officer.*  
 [FR Doc. 02-21040 Filed 8-19-02; 8:45 am]  
**BILLING CODE 4184-01-M**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**Proposed Information Collection Activity; Comment Request**

**Proposed Projects**

*Title:* 45 CFR 1301—Head Start Grants Administration.  
*OMB No.* 0980-0243.  
*Description:* 45 CFR part 1301 contains provisions applicable to program administration and grants administration under the Head Start Act, as amended. The provisions specify the requirements for grantee agencies for insurance and bonding, the submission of audits, matching of federal funds, accounting systems certifications and other provisions applicant to personal

and general administration of grants. Appendix A of this section also specifies grantee responsibilities when identifying and reporting child abuse

and neglect, and specifies the limitations which apply to costs of development and administration of Head Start programs.

*Respondents:* Head Start Program grants recipients.

ANNUAL BURDEN ESTIMATES

Instrument	Number of respondents	Number of responses per respondent	Average burden hours per response	Total burden hours
45 CFR Part 1301 .....	2500	2500	2	5,000
Estimated Total Annual Burden Hours .....	.....	.....	.....	5,000

In compliance with the requirements of section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Administration for Children and Families is soliciting public comment on the specific aspects of the information collection described above. Copies of the proposed collection of information can be obtained and comments may be forwarded by writing to the Administration for Children and Families, Office of Information Services, 370 L'Enfant Promenade, SW., Washington, DC 20447, Attn: ACF Reports Clearance Officer. All requests should be identified by the title of the information collection.

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ways to minimize the burden of the collection of information on respondents, including through the use of automated collection will be given to comments and suggestions submitted within 60 days of this publication.

Dated: August 13, 2002.

**Bob Sargis,**  
*Reports Clearance Officer.*  
 [FR Doc. 02-21041 Filed 8-19-02; 8:45 am]  
**BILLING CODE 4184-01-M**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**Proposed Information Collection Activity; Comment Request**

**Proposed Projects**

*Title:* Court Improvement Program.

*OMB No.:* New.

*Description:* The Court Improvement Program provides grants to State court systems to conduct assessments of their

foster care and adoption laws and judicial processes, and to develop and implement a plan for system improvement. This Program Instruction (1) describes the requirements for States under the reauthorization of the Court Improvement Program; (2) outlines the programmatic and fiscal provisions and reporting requirements of the program; (3) specifies the application submittal and approval procedures for the program for Fiscal Years 2003 through 2006; and (4) identifies technical resources for use by State courts during the course of the program. This Program Instruction contains information collection requirements that are found in Pub. L. 103-66, as amended by Pub. L. 105-89 and Pub. L. 107-133; and pursuant to receiving a grant award. The information received will be used by the agency to ensure compliance with the statute and provide training and technical assistance to the grantees.

*Respondents:* State courts.

ANNUAL BURDEN ESTIMATES

Instrument	Number of respondents	Number of responses per respondent	Average burden hours per response	Total burden hours
Application .....	52	1	40	2080
Annual Program Report .....	52	1	24	1247
Estimated Total Annual Burden Hours .....	.....	.....	.....	3328

In compliance with the requirements of section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Administration for Children and Families is soliciting public comment on the specific aspects of the information collection described above. Copies of the proposed collection of information can be obtained and comments may be forwarded by writing to the Administration for Children and Families, Office of Administration,

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