

computer-to-computer electronic data interchange (EDI) to place delivery orders; whether it will have practical utility; whether our estimate of the public burden of this collection of information is accurate and based on valid assumptions and methodology; ways to enhance the quality, utility, and clarity of the information to be collected; and ways in which we can minimize the burden of the collection of information on those who are to respond, through the use of appropriate technological collection techniques or other forms of information technology.

**DATES:** *Comments Due Date:* August 26, 2002.

**ADDRESSES:** Please submit comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Ms. Jeanette Thornton, GSA Desk Officer, OMB, Room 10236, NEOB, Washington, DC 20503, and a copy to Ms. Stephanie Morris, General Services Administration, Acquisition Policy Division, 1800 F Street, NW., Room 4035, Washington, DC 20405, or fax to (202) 501-4067. Please cite OMB Control No. 3090-0248.

**FOR FURTHER INFORMATION CONTACT:** Julia Wise, Acquisition Policy Division, GSA (202) 208-1168.

**SUPPLEMENTARY INFORMATION:**

**A. Purpose**

The General Services Administration (GSA) has various mission responsibilities related to the acquisition and provision of Federal Supply Service's (FSS's) Stock, Special Order, and Schedules Programs. These mission responsibilities generate requirements that are realized through the solicitation and award of various types of FSS contracts. Individual solicitations and resulting contracts may impose unique information collection and reporting requirements on contractors, not required by regulation, but necessary to evaluate particular program accomplishments and measure success in meeting program objectives.

**B. Annual Reporting Burden**

*Respondents:* 5380.  
*Responses Per Respondent:* 1.  
*Total Responses:* 5380.  
*Hours Per Response:* .25.  
*Total Burden Hours:* 1,345.

**Obtaining Copies of Proposals**

Requester may obtain a copy of the proposal from the General Services Administration, Acquisition Policy (MVP), 1800 F Street, NW., Room 4035, Washington, DC 20405, telephone (202)

208-7312. Please cite OMB Control No. 3090-0248 in all correspondence.

Dated: July 15, 2002.

**Al Matera,**

*Director, Acquisition Policy Division.*

[FR Doc. 02-18881 Filed 7-24-02; 8:45 am]

**BILLING CODE 6820-14-M**

**GENERAL SERVICES  
ADMINISTRATION**

**[GSA Bulletin FTR 26]**

**Federal Travel Regulation; eTravel Initiative**

**AGENCY:** Office of Governmentwide Policy (MTT), GSA.

**ACTION:** Notice of a bulletin.

**SUMMARY:** The attached bulletin informs Federal agencies of the creation of the eTravel Initiative and of the intent to require agency use of the governmentwide, web-based, end-to-end travel management system.

**EFFECTIVE DATE:** This bulletin is effective June 18, 2002.

**FOR FURTHER INFORMATION CONTACT:** Tim Burke, General Services Administration, Office of Governmentwide Policy (MTT), Washington, DC 20405; e-mail, [timothy.burke@gsa.gov](mailto:timothy.burke@gsa.gov); telephone (703) 872-8611.

**SUPPLEMENTARY INFORMATION:** The eTravel Initiative was born out of a Bush Administration governmentwide task force that was established to address performance gaps in existing Government systems as they relate to E-Government. The eTravel Initiative will establish a single portal by December 2003 that Federal employees making official business trips will use to obtain travel authorizations, make reservations and pay for airline tickets and other expenses. The system will work much like commercial web-based systems that the public uses to book business travel.

Dated: June 18, 2002.

**G. Martin Wagner,**

*Associate Administrator, Office of Governmentwide Policy.*

Attachment

**Attachment**

June 18, 2002  
[GSA Bulletin FTR 26]  
TO: Heads of Federal Agencies  
SUBJECT: eTravel Initiative

1. *Purpose.* This bulletin notifies Federal agencies of the creation of the eTravel Initiative, a governmentwide, web-based, end-to-end travel management system. It is the intent of the General Services Administration to require agency use of the system.

2. *Background.* The eTravel initiative was born out of the governmentwide task force

known as Quicksilver, that was established to address performance gaps in existing Government systems as they relate to E-Government, a key component of the President's Management Agenda.

3. *eTravel Objective.* To automate and consolidate the Federal Government's travel process through a self-service, web-based environment, offering end-to-end travel services from planning, authorization and reservation, through claims and voucher reconciliation. eTravel will eliminate the need for hardcopy travel documentation that is currently used at many agencies. It will re-engineer the entire travel process to realize significant cost savings, to improve employee productivity and to provide a unified, simplified official travel process. The eTravel system will be available by the end of 2003.

4. *Government Interest.* eTravel is in the best interest of the Government because it will produce:

- a. A governmentwide, web-based, end-to-end travel management service;
- b. A cost model that reduces capital investment and lowers the travel transaction cost for the Government; and
- c. A policy environment based on the use of best travel management practices.

5. *Agency Planning.* Agencies will be required to use the new eTravel system. Therefore, any present effort to re-engineer agency travel processes should be geared for maximum flexibility, so that any new systems or processes will be adaptable to the new eTravel system. Agencies are cautioned against investment in new systems that will be agency-specific and non-transferable to the eTravel system.

6. *Point of Contact.* Tim Burke, Director, Travel Management Policy Division (MTT), Office of Governmentwide Policy, General Services Administration, Washington, DC 20405; telephone 703-872-8611; e-mail, [timothy.burke@gsa.gov](mailto:timothy.burke@gsa.gov).

7. *Expiration Date.* This bulletin expires when the FTR (41 CFR 300-304) is revised to incorporate the specific modules of the Government eTravel management system.

[FR Doc. 02-18880 Filed 7-24-02; 8:45 am]

**BILLING CODE 6820-14-P**

**DEPARTMENT OF HEALTH AND  
HUMAN SERVICES**

**Office of Public Health and Science**

**[Program Announcement No. OPHS 2002-01]**

**Announcement of the Availability of  
Financial Assistance and Request for  
Applications to Support Development  
and Delivery of Public Awareness  
Campaigns on Embryo Adoption**

**AGENCY:** Office of Public Health and Science, Department of Health and Human Services.

**ACTION:** Notice.

**Authority:** Pub. L. 107-116.