

involved in helping to meet the objectives of the project.

**Goals and Objectives:** The proposal should present and describe specific project goals for meeting the needs identified. Project goals should be consistent with the program goals of this Request for Proposals.

**Work Plan, Product, and/or Outcomes:** The applicant should describe the specific course of action(s) that will be taken to accomplish the stated goal(s), including the techniques or methods that will be used. A work plan and timetable for accomplishing each of the major actions should be presented. The proposal should also describe the specific product and/or outcomes that are expected as a result of this funding. Both direct and indirect benefits should be displayed. The proposal should also identify technical assistance needs to implement project. Phases of the project, that is, year 1, year 2, etc., and the associated activities and costs with each year, should be displayed. The actions presented in the work plan should correlate to the budget package presented in the application.

**Evaluation and Monitoring:** The applicant should describe how the progress would be monitored and what measures will be used to evaluate the degree of progress and success of the project. The monitoring and measurement of achievements should be correlated to the work plan and the various phases of implementation associated with the project.

**Project and/or Proponent History:** The applicant should provide a brief history of any activities related to this project.

#### Budget Justification

The budget justification must be limited to one (1) page. Budget justification should contain itemized details of the line items presented. The budget line items should coincide with the work elements provided in the Work Plan. The detailed budget and budget justification should provide sufficient details (e.g., personnel, equipment, consultants, supplies, administration, partnership contributions) to reflect costs needed to complete activities identified in the work plan. Matching amounts, if listed as in-kind contributions (e.g., personnel time, donated equipment, materials, matching non-federal grants), should be based on realistic calculated values. Costs should also provide enough detail to determine if they are reasonable and allowable. The budget should also identify the source of non-federal resources and the ability to meet matching requirements.

#### Appendices

##### *Key Personnel Qualifications:*

Qualifications of the project manager should be included in an appendix. Qualifications are limited to two (2) pages in length and should contain the following: resume, biographical sketch, references, and demonstrated ability to manage the grant.

**Letters of Support:** Letters of support should be included in an appendix and are intended to display the degree of collaboration occurring between the different entities engaged in the project. These letters must include commitments of cash or in-kind services from all partners and must support the amounts listed in the budget. Each letter of support should be limited to one (1) page in length.

**Authority:** 16 U.S.C. 2101–2110.

Dated: June 3, 2002.

**Sherrie L. Rasmussen,**

*Acting Director.*

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have the opportunity to address the committee at that time.

Dated: June 3, 2002.

**Jeff D. Blackwood,**

*Forest Supervisor.*

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## DEPARTMENT OF AGRICULTURE

### Forest Service

#### Plumas County Resource Advisory Committee (RAC)

**AGENCY:** Forest Service, USDA.

**ACTION:** Notice of meetings.

**SUMMARY:** The Plumas County Resource Advisory Committee (RAC) will hold a meeting on June 14, 2002, in Chester, California. One purpose of the meeting is to review and discuss the final project decisions (cycle 1 funding) made by the Plumas National Forest Supervisor for funding/implementation under the Title 2 provisions of the Secure Rural Schools and Community Self-Determination Act of 2000. Secondly, the cycle 1 process will be evaluated and a draft cycle 2 process will be determined.

**DATES & ADDRESSES:** The meeting will take place from 9–3 p.m., at the Lake Almanor Elks Lodge, 164 Main Street, Chester, California.

**FOR FURTHER INFORMATION CONTACT:** Lee Anne Schramel Taylor, Forest Coordinator, USDA, Plumas National Forest, P.O. Box 11500/159 Lawrence Street, Quincy, CA, 95971; (530) 283–7850; or by E-MAIL [eataylor@fs.fed.us](mailto:eataylor@fs.fed.us). Agendas are posted one week prior to the meeting on the internet at: <http://www.fs.r5.fs.fed.us/pay2states/plumas>. Prior meeting minutes and agendas are available on the same site.

**SUPPLEMENTARY INFORMATION:** Agenda items for the meeting include: (1) Review and discuss the final project decisions (2) Review applicable sections of the Secure Rural Schools and Community Self-Determination Act of 2000, regarding project implementation; (3) Review & discuss cycle 1 process, (4) Tentative timeline for cycle 2 process; and (5) Future meeting schedule/logistics/agenda. The meeting is open to the public and individuals may address the Committee after being recognized by the Chair.

Dated: June 3, 2002.

**Mark J. Madrid,**

*Forest Supervisor.*

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## DEPARTMENT OF AGRICULTURE

### Forest Service

#### Columbia County Resource Advisory Committee

**AGENCY:** Forest Service, USDA.

**ACTION:** Notice of meeting.

**SUMMARY:** Pursuant to the authorities in the Federal Advisory Committees Act (Public Law 92–463), the Columbia County Resource Advisory Committee (RAC) will meet on June 17, 2002 in Dayton, Washington. The purpose of the meeting is to discuss the selection of Title II projects for Fiscal Year 2003 under Public Law 106–393, H.R. 2389, the Secure Rural Schools and Community Self-Determination Act of 2000, also called the “Payments to States” Act.

**DATES:** The meeting will be held on June 17, 2002 from 7 p.m. to 9 p.m.

**ADDRESSES:** The meeting will be held at the Dayton Post Office, 202 South Second Street, Dayton, Washington.

**FOR FURTHER INFORMATION CONTACT:** Monte Fujishin, Designated Federal Official, USDA, Umatilla National Forest, Pomeroy Ranger District, 71 West Main Street, Pomeroy, WA 99347. Phone: (509) 843–1891.

**SUPPLEMENTARY INFORMATION:** This meeting will focus on discussing Title II proposed projects. The meeting is open to the public. Public input opportunity will be provided and individuals will