

Moultrie-Lizana, D.O.; Michael T. Rapp, M.D.; Amilu Rothhammer, M.D.; Victor Vela, M.D.; and Douglas L. Wood, M.D.

The meeting will commence with a Council update on the status of prior recommendations, followed by discussion and comment on the following agenda topics:

- Physician's Regulatory Issues Team (PRIT) update
- Medicaid Overview
- Evaluation and Management Guidelines
- Update Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule
- Claims Processing
- Beneficiary Access
- Physician Fee Schedule

For additional information and clarification on these topics, contact the Executive Director, listed under the **FOR FURTHER INFORMATION CONTACT** section of this notice. Individual physicians or medical organizations that represent physicians wishing to make a 5-minute oral presentation on agenda issues should contact the Executive Director by 12 noon, May 24, 2002, to be scheduled. Testimony is limited to agenda topics only. The number of oral presentations may be limited by the time available. A written copy of the presenter's oral remarks must be submitted to Diana Motsiopoulos, Administrative Coordinator no later than 12 noon, May 24, 2002, for distribution to Council members for review prior to the meeting. Physicians and medical organizations not scheduled to speak may also submit written comments to the Administrative Coordinator for distribution. The meeting is open to the public, but attendance is limited to the space available. Individuals requiring sign language interpretation for the hearing impaired or other special accommodation should contact Diana Motsiopoulos at [dmotsiopoulos@cms.hhs.gov](mailto:dmotsiopoulos@cms.hhs.gov) or (410) 786-3379 at least 10 days before the meeting.

**Authority:** (Section 1868 of the Social Security Act (42 U.S.C. 1395ee) and section 10(a) of Public Law 92-463 (5 U.S.C. App. 2, section 10(a)).

Dated: April 17, 2002.

**Thomas A. Scully,**

*Administrator, Centers for Medicare & Medicaid Services.*

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Centers for Medicare & Medicaid Services

#### Statement of Organization, Functions, and Delegations of Authority

Part F of the Statement of Organization, Functions, and Delegations of Authority for the Department of Health and Human Services, Centers for Medicare & Medicaid Services (CMS), (**Federal Register**, Vol. 62, No. 85, pp. 24121-24122 dated May 2, 1997 and **Federal Register**, Vol. 67, No. 17, p. 3721 dated January 25, 2002) is amended to reflect changes to the Office of Strategic Planning (OSP), Office of Communications and Operations Support (OCOS), and the Office of Information Services (OIS). Specifically, OSP is retitled as the Office of Research, Demonstration, and Information and the Division of Freedom of Information (DFI) is realigned from OIS to OCOS. The transfer of DFI will consolidate responsibility for coordination and oversight of all public inquiry functions within OCOS.

The specific amendments to part F are described below:

- Section F.10. (Organization) is amended to read as follows:
  1. Public Affairs Office (FAC)
  2. Center for Beneficiary Choices (FAE)
  3. Office of Legislation (FAF)
  4. Center for Medicare Management (FAH)
  5. Office of Equal Opportunity and Civil Rights (FAJ)
  6. Office of Research, Demonstration, and Information (FAK)
  7. Office of Communications and Operations Support (FAL)
  8. Office of Clinical Standards and Quality (FAM)
  9. Office of the Actuary (FAN)
  10. Center for Medicaid and State Operations (FAS)
  11. Northeastern Consortium (FAU)
  12. Southern Consortium (FAV)
  13. Midwestern Consortium (FAW)
  14. Western Consortium (FAX)
  15. Office of Internal Customer Support (FBA)
  16. Office of Information Services (FBB)
  17. Office of Financial Management (FBC)

• Section F.20. (Functions) is amended by deleting the functional statements in their entirety for the Office of Communications and Operations Support and the Office of Information Services. The new functional statements read as follows:

### 7. Office of Communications and Operations Support (FAL)

• Serves a neutral broker coordination role, including scheduling meetings and briefings for the Administrator and coordinating communications between and among central and regional offices, in order to ensure that emerging issues are identified early, all concerned components are directly and fully involved in policy development/decision making, and that all points of view are presented.

• Coordinates and monitors assigned Agency initiatives which are generally tactical, short-term, and cross-component in nature (e.g., legislative implementation).

• Provides operational and analytical support to the Senior Leadership.

• Manages speaking and meeting requests for or on behalf of the Administrator and Deputy Administrator and researches and writes speeches.

• Coordinates agency-wide communication policies for correspondence, manuals, regulations, and responses to audits.

• Coordinates the preparation of manuals and other policy instructions to insure accurate and consistent implementation of the Agency's programs.

• Manages the Agency's system for developing, clearing and tracking regulations, setting regulation priorities and corresponding work agendas; coordinates the review of regulations received for concurrence from departmental and other government agencies and develops routine and special reports on the Agency's regulatory activities.

• Manages the agency-wide clearance system to insure appropriate involvement from Agency components and serves as a primary focal point for liaison with the Executive Secretariat in the Office of the Secretary.

• Operates the agency-wide correspondence tracking and control system and provides guidance and technical assistance on standards for content of correspondence and memoranda.

• Provides management and administrative support to the Office of the Attorney Advisor and staff.

• Acts as audit liaison with the General Accounting Office (GAO) and the HHS Office of Inspector General (OIG).

• Develops and maintains agency-wide executive management information reporting and tracking systems (including the Management

Reform Initiative and Reports to Congress) significant item reports, legislative (Balanced Budget Act) implementation, and management information reports for the Office of the Administrator.

- Acts as the Committee Management Official for CMS under the Federal Advisory Committee Act (FACA).
- Develops standard processes for all CMS FACA committees and provides operational and logistical support to CMS components for conferences and on all matters relating to Federal Advisory Committees.
- Conducts activities necessary to the receipt, management, response, and reporting requirements of the Department under the Freedom of Information Act (FOIA) regarding all requests received by CMS.
- Maintains a log of all FOIA requests received by the central office, refers requests to the appropriate components within headquarters, the regions or among carriers and intermediaries for the collection of the documents requested. Makes recommendations and prepares replies to requesters, including denials of information as permitted under FOIA, and drafts briefing materials and responses in connection with appeals of denial decisions.
- Directs the maintaining and amending of CMS-wide records for confidentiality and disclosure to the Privacy Act to include: planning, organizing, initiating and controlling privacy matching assignments.

#### 10. Office of Information Services (FBB)

- Serves as the focal point for the responsibilities of the Agency's Chief Information Officer in planning, organizing, and coordinating the activities required to maintain an agency-wide Information Resources Management (IRM) program.
- Ensures the effective management of the Agency's information technology, and information systems and resources (e.g., implementation and administration of a change management process).
- Provides workstation, server, and local area network support for CMS-wide activities. Works with customer components to develop requirements, needs and cost benefit analysis in support of the LAN infrastructure including hardware, software and office automation services.
- Serves as the lead for developing and enforcing the Agency's information architecture, policies, standards, and practices in all areas of information technology.
- Develops and maintains enterprise-wide central databases, statistical files,

and general access paths, ensuring the quality of information maintained in these data sources.

- Directs Medicare claims payment systems activities, including CWF operation, as well as systems conversion activities.
- Develops ADP standards and policies for use by internal CMS staff and contractor agents in such areas as applications development and use of the infrastructure resources.
- Manages and directs the operation of CMS hardware infrastructure, including the Agency's Data Center, data communications networks, enterprise infrastructure, voice/data switch, audio conferencing and other data centers supporting CMS programs.
- Leads the coordination, development, implementation and maintenance of health care information standards in the health care industry.
- Provides Medicare and Medicaid information to the public, within the parameters imposed by the Privacy Act.
- Performs information collection analyses as necessary to satisfy the requirements of the Paperwork Reduction Act.
- Directs CMS's ADP systems security program with respect to data, hardware, and software.
- Directs and advises the Administrator, senior staff, and components on the requirements, policies, and administration of the Privacy Act.

Dated: March 27, 2002.

**Thomas A. Scully,**

*Administrator, Centers for Medicare & Medicaid Services.*

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Administration for Children and Families

[Program Announcement No. OCS 2002-08]

#### Request for Applications Under the Office of Community Services Fiscal Year 2002 Assets for Independence Demonstration Program (IDA Program)

**AGENCY:** Office of Community Services (OCS), ACF, DHHS.

**ACTION:** Notice; correction.

**SUMMARY:** This notice corrects the announcement of availability of funds and request for competitive applications under the Office of Community Services' Assets for Independence Demonstration Program published on April 15, 2002 (67 FR 18312).

#### FOR FURTHER INFORMATION CONTACT:

Sheldon Shalit (202) 401-4807, [sshalit@acf.dhhs.gov](mailto:sshalit@acf.dhhs.gov), or Richard Saul (202) 401-9341 [rsaul@acf.dhhs.gov](mailto:rsaul@acf.dhhs.gov). Department of Health of Human Services, Administration for Children and Families, Office of Community Services, 370 L'Enfant Promenade, SW., Washington DC 20447.

#### Correction

In the **Federal Register** issued April 15, 2002 (67 FR 18312), make the following corrections:

1. On page 18333 near the bottom of the 2nd column, under A. SF-424-Application for Federal Assistance (Attachment A) remove:

“Item 11. In addition to a brief descriptive title of the project, indicate the priority area for which funds are being requested. Use the following letter designations: I—Individual projects under Priority Area 1.0”;

and replace with:

“Item 11. Enter a brief descriptive title of the project.”

2. On page 18333 at the top of the 3rd column, remove:

“Item 15a. This amount should be no greater than \$1,000,000 for applications under Priority Area 1.0, and in any case no greater than \$1,000,000 less any previous AFIA grants awarded to the applicant.”;

and replace with:

“Item 15a. This amount should be no greater than \$1,000,000 and in no case can it be greater than the committed cash non-Federal share.”

3. On page 18333 near the top of the 3rd column, under B. SF-4244-Budget Information—Non-Construction Programs (Attachment B), remove:

“Column (e)-(g): enter that appropriate amounts in items 1. and 5. (Totals). Column e should not be more than

\$1,000,000 applications under Priority Area 1.0, and in no case can it be more than the committed non-Federal matching cash contributions or more than \$1,000,000 less any previous AFIA grants awarded to the applicant.”;

and replace with:

“Columns (e)-(g): enter the appropriate amounts in items 1, and 5. (Totals). Column (e) should not be more than \$1,000,000, and in no case can it be more than the committed cash non-Federal share.”

4. On page 18334 at the top of the 1st column, remove:

“Column 5. Enter not less than 85% of OCS grant funds for the five year budget by Class Categories under ‘other’, showing a total of not more than \$1,000,000 less any previous AFIA grants awarded to the applicant.”;