

questions from members of the Committee and must specifically address the determinations under section 303(a)(1) of the Convention on Cultural Property Implementation Act, 19 U.S.C. 2602, for which the Committee must make findings.

Those determinations are: "(A) That the cultural patrimony of the State Party (Honduras) is in jeopardy from pillage of archaeological or ethnological materials; (B) that the State Party has taken measures consistent with the Convention to protect its cultural patrimony; (C) that (i) the application of the import restrictions, if applied in concert with similar restrictions implemented, or to be implemented within a reasonable period of time, by those nations \* \* \* individually having a significant import trade in such material, would be of substantial benefit in deterring a serious situation of pillage, and (ii) remedies less drastic than the application of the restrictions \* \* \* are not available; and (D) that the application of import restrictions is consistent with the general interest of the international community in the interchange of cultural property among nations for scientific, cultural, and educational purposes \* \* \*". The Committee also invites written comments and asks that they be submitted by January 15. All written materials, including the written texts of oral statements, should be faxed to (202) 619-5177.

Other portions of the meeting on January 23 and 24 will be closed pursuant to 5 U.S.C. 552b(c)(9)(B) and 19 U.S.C. 2605(h).

Dated: December 11, 2001.

**Patricia S. Harrison,**

*Assistant Secretary for Educational and Cultural Affairs, Department of State.*

[FR Doc. 01-31028 Filed 12-17-01; 8:45 am]

BILLING CODE 4710-11-P

## DEPARTMENT OF STATE

### [Public Notice 3830]

#### **Advisory Committee on International Communications and Information Policy; Meeting Notice**

The Department of State is announcing the next meeting of its Advisory Committee on International Communications and Information Policy (ACICIP).

The Committee provides a formal channel for regular consultation and coordination on major economic, social and legal issues and problems in international communications and information policy, especially as these

issues and problems involve users of information and communications services, providers of such services, technology research and development, foreign industrial and regulatory policy, the activities of international organizations with regard to communications and information, and developing country interests.

David Gross, Deputy Assistant Secretary and U.S. Coordinator for International Communications and Information Policy, will attend the meeting together with others from the Office of Communications and Information Policy at the Department of State. Items on the agenda will include communications policy issues, discussion regarding countries of particular interest to ACICIP, general discussion of the bilateral foreign consultation process, and differences between the US and EU approaches on internet service regulation. Mr. Gross also would like to solicit ideas from ACICIP on methods to improve communications between industry and the Department of State, as well as on specific issues of interest related to upcoming bilateral meetings with Argentina, Brazil, the European Commission, France, and the United Kingdom, as well as potential meetings elsewhere.

This meeting will be held on Thursday, January 10, 2002, from 9:30 a.m. to 12 p.m. in Room 1105 of the Main Building of the U.S. Department of State, located at 2201 "C" Street, NW., Washington, DC 20520.

Members of the public may attend these meetings up to the seating capacity of the room. While the meeting is open to the public, admittance to the Department of State building is only by means of a pre-arranged clearance list. In order to be placed on the pre-clearance list, please provide your name, title, company, social security number, date of birth, and citizenship to Pamela M. Bates at <batespm2@state.gov> no later than 5 p.m. on Tuesday, January 8, 2002. All attendees for this meeting must use the 23rd Street entrance. One of the following valid ID's will be required for admittance: any U.S. driver's license with photo, a passport, or a U.S. government agency ID. Non-U.S. government attendees must be escorted by Department of State personnel at all times when in the building.

For further information, please contact Pamela M. Bates, Executive Secretary of the Committee, at (202) 647-5820 or <batespm2@state.gov>.

Dated: December 10, 2001.

**Pamela M. Bates,**

*Executive Secretary, Advisory Committee on International Communications and Information Policy, Department of State.*

[FR Doc. 01-31027 Filed 12-17-01; 8:45 am]

BILLING CODE 4710-07-P

## DEPARTMENT OF TRANSPORTATION

### Office of the Secretary

#### **Privacy Act of 1974: System of Records**

**AGENCY:** Office of the Secretary, DOT.

**ACTION:** Notice to amend a system of records.

**SUMMARY:** DOT intends to amend a system of record under the Privacy Act of 1974.

**EFFECTIVE DATE:** January 28, 2002.

#### **FOR FURTHER INFORMATION CONTACT:**

Yvonne L. Coates, Department of Transportation, Office of the Secretary, 400 7th Street, SW., Washington, DC 20590, (202) 366-6964 (telephone), (202) 366-7024 (fax), [Yvonne.Coates@ost.dot.gov](mailto:Yvonne.Coates@ost.dot.gov) (Internet address).

**SUPPLEMENTARY INFORMATION:** The Department of Transportation system of records notice subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, has been published in the **Federal Register** and is available from the above mentioned address.

#### **DOT/ALL 7**

#### **SYSTEM NAME:**

Departmental Accounting and Financial Information System (DAFIS) and Delphi Accounting System.

#### **SECURITY CLASSIFICATION:**

Unclassified, sensitive.

#### **SYSTEM LOCATION:**

The system is located in Department of Transportation (DOT), DOT Accounting offices and selected application service provider program, policy, and budget offices. These offices are located within the Office of the Secretary, OST; the Research and Special Programs Administration, RSPA; the Federal Aviation Administration, FAA; the United States Coast Guard, USCG; the Federal Highway Administration, FHWA; the National Highway Traffic Safety, NHTSA; the Federal Transit Administration, FTA; the Maritime Administration, MARAD; the Federal Railroad Administration, FRA; the Federal Motor Carrier Safety

Administration, FMCSA; the Bureau of Transportation Statistics, BTS; Transportation Administrative Service Center, TASC, and the Transportation Security Administration, TSA. These offices exercise systems and operational control over applicable records within the system. The system software is centrally maintained by the FAA's Mike Monroney Aeronautical Center, Oklahoma City, Oklahoma. Some centralized reporting functions are performed at Oklahoma City.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM OF RECORDS:**

The systems cover: All employees of DOT, and only of DOT, which includes FAA, USCG, NHTSA, FHWA, OST, RSPA, FRA, FTA, MARAD, USCG, FMCSA, BTS, TASC, and TSA. Any other Federal agencies that use the system are responsible for Privacy Act compliance for their own employees.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Categories include application service provider records and credit cards of government employees, and payment records for non-payroll related expenses, payment records for payroll made offline, collection records for payroll offsets, and labor cost records.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C 301; 49 U.S.C. 322; 31 U.S.C. 3512 (b).

**PURPOSE(S):**

The purpose for collecting the data in the DAFIS and Delphi System of Records is to control and facilitate the accounting and reporting of financial transactions for DOT.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

Accounting office personnel use these records to: Provide employees with off-line paychecks, travel advances, travel reimbursements, travel processing, and other official reimbursements; Facilitate the distribution of labor charges for costing purposes; Track outstanding travel advances, receivables, and other non-payroll amounts paid to employees, etc.; and, Clear advances that were made through the system in the form of off-line paychecks, payments for excess household goods made on behalf of the employee, garnishments, overdue travel advances, etc. See Prefatory Statement of General Routine Uses.

**DISCLOSURES TO CONSUMER REPORTING AGENCIES:**

*Disclosures pursuant to 5 U.S.C. 552a(b)(12):* Disclosures may be made from this system to "consumer reporting

agencies" as defined in the Fair Credit Reporting Act (15 U.S.C. 168a(f)) or the Federal Claims Collection Act of 1982 (31 U.S.C. 3701(a)(3)).

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Records are stored on magnetic tape, magnetic disk, microforms, and in file folders. Storage of file folders and microforms is at the geographic locations of the servicing accounting office. Magnetic tape and disk records are maintained at the central maintenance site in Oklahoma City.

**RETRIEVABILITY:**

Records are retrieved by employee name and social security number. Retrieval is accomplished by use of telecommunications.

**SAFEGUARDS:**

Access to magnetic tape, disk records, and website records is limited to authorized agency personnel through password, encryption, firewalls, and secured operating system. Hard copy files are accessible to authorized personnel and are kept in locked file cabinets during non-duty hours.

**RETENTION AND DISPOSAL:**

Original payment vouchers and supporting documentation are retained and disposed in compliance with the General Records Schedules, National Archives and Records Administration, Washington, DC 20408. The following schedules apply: General Records Schedule (GRS) 1, Civilian Personnel Records; GRS 2, Payrolling and Pay Administration Records; GRS 3, Procurement, Supply and Grant Records; GRS 4, Property Disposal Records; GRS 5, Budget Preparation, Presentation, and Appointment Records; GRS 6, Accountable Officers' Accounts Records; GRS 7, Expenditure Accounting Records; GRS 8, Stores, Plant and Cost Accounting Records; and, GRS 9, Travel and Transportation Records.

**SYSTEM MANAGER(S) AND ADDRESS:**

Director, Office of Financial Management (B-30), Office of the Secretary, Office of Financial Management, 400 Seventh Street SW., Washington, DC 20590.

**NOTIFICATION PROCEDURE:**

Inquiries should be directed to the managers of the accounting office supporting the employee's agency. Agency officials will contact the System Manager listed above if any centralized support is required for responses.

**RECORD ACCESS PROCEDURES:**

Same as "Notification procedure."

**CONTESTING RECORD PROCEDURES:**

Same as "Notification procedure."

**RECORD SOURCE CATEGORIES:**

Information is provided by the employee directly or through the DOT Consolidated Uniform Payroll System.

**EXEMPTION CLAIMED FOR THE SYSTEM:**

None.

**OMB CONTROL NUMBER:**

Not applicable

Dated: December 7, 2001.

**Yvonne L. Coates,**

*Privacy Act Coordinator.*

[FR Doc. 01-30837 Filed 12-17-01; 8:45 am]

**BILLING CODE 4910-62-P**

**DEPARTMENT OF TRANSPORTATION**

**Coast Guard**

[USCG 2001-11149]

**Guidelines for Assessing Merchant Mariners through Demonstrations of Proficiency for Persons in Charge of Medical Care**

**AGENCY:** Coast Guard, DOT.

**ACTION:** Notice of availability and request for comments.

**SUMMARY:** The Coast Guard announces the availability of, and seeks public comments on, the national performance measures proposed here for use as guidelines when mariners demonstrate their proficiency as Persons in Charge of Medical Care. These measures were developed from recommendations and input provided by the Merchant Marine Personnel Advisory Committee (MERPAC).

**DATES:** Comments related material must reach the Docket Management Facility on or before February 19, 2002.

**ADDRESSES:** Please identify your comments and related material by the docket number of this rulemaking [USCG 2001-11149]. Then, to make sure they enter the docket just once, submit them by just one of the following means: (1) By mail to the Docket Management Facility, U.S. Department of Transportation, room PL-401, 400 Seventh Street SW., Washington, DC 20590-0001.

(2) By delivery to room PL-401 on the Plaza level of the Nassif Building, 400 Seventh Street SW., Washington, DC, between 9 a.m. and 5 p.m., Monday through Friday, except Federal holidays. The telephone number is 202-366-9329.