

**CONTACT PERSON FOR MORE INFORMATION:**

Jean A. Webb, 202-418-5100.

Jean A. Webb,

Secretary of the Commission.

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## CORPORATION FOR NATIONAL AND COMMUNITY SERVICE

### Proposed Information Collection; Comment Request

**AGENCY:** Corporation for National and Community Service.

**ACTION:** Notice.

**SUMMARY:** The Corporation for National and Community Service (hereinafter the "Corporation"), as part of its continuing effort to reduce paperwork and respondent burden, conducts a preclearance consultation program to provide the general public and Federal agencies with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act of 1995 (PRA95) (44 U.S.C. 3506(c)(2)(A)). This program helps to ensure that requested data can be provided in the desired format, reporting burden (time and financial resources) is minimized, collection instruments are clearly understood, and the impact of collection requirement on respondents can be properly assessed.

Currently, the Corporation is conducting a study of training received by AmeriCorps\*VISTA Members and Project Supervisors. This particular submission concerns the collection of information, from AmeriCorps\*VISTA Project Supervisors only, as to their perceptions of the efficacy and impact of the training. Copies of the information collection request can be obtained by contacting the office listed below in the **ADDRESSES** section of this notice.

The Corporation is particularly interested in comments which:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the Corporation, including whether the information will have practical utility;
- Evaluate the accuracy of the Corporation's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
  - Enhance the quality, utility and clarity of the information to be collected; and

- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology; e.g., permitting electronic submissions of responses.

**DATES:** Written comments must be submitted to the office listed in the **ADDRESSES** section by February 11, 2002.

**ADDRESSES:** Send comments to the Corporation for National and Community Service, Office of Evaluation, Attn: Carol Hafford, 1201 New York Avenue, NW., Washington, DC, 20525, or [chafford@cns.gov](mailto:chafford@cns.gov).

**FOR FURTHER INFORMATION CONTACT:** Carol Hafford (202) 606-5000, ext. 232 or [chafford@cns.gov](mailto:chafford@cns.gov).

#### SUPPLEMENTARY INFORMATION:

##### I. Background

The AmeriCorps\*VISTA program provides training for members and the project supervisors who support members serving in community-based organizations, schools, and state/local agencies, and other institutions. Corporation-sponsored training takes place along a timeline based on when AmeriCorps\*VISTA members begin and end their service periods. Training cycles occur five times each year, and each cycle begins with Project Supervisor Training. Project Supervisor Training occurs about three months prior to the time members are scheduled to begin service. This cluster or national-level event lasts about three or four days, and focuses on the information supervisors need to make their AmeriCorps\*VISTA experience successful for their organizations as well as the members.

The second training event in the cycle is Pre-Service Orientation (PSO). It is for all new AmeriCorps\*VISTA member candidates and takes place immediately prior to the start of service with the sponsoring organization. PSO usually occurs at the cluster or national level and less frequently at the state level. It lasts about three days and is required for all AmeriCorps\*VISTA candidates prior to their being sworn in. Major emphases are placed on understanding the mission of AmeriCorps\*VISTA and its anti-poverty focus, understanding the role of an AmeriCorps\*VISTA member in building sustainable community infrastructure, developing an ethic of service, and learning about AmeriCorps\*VISTA rules, procedures, and benefits.

The third training event is On-Site Orientation and Training (OSOT). This event is conducted by the sponsoring organization for its new AmeriCorps\*VISTA members. The sponsor is encouraged to involve members of the community as well as the organization's staff in this training, which may last from one to three weeks. The main purposes of OSOT are to orient a new AmeriCorps\*VISTA member to his/her role in the project and to the community of service.

For most AmeriCorps\*VISTA members, Early Service Training (EST) is their final formal training event during their year of service with the sponsor. EST occurs three to five months into the service period and usually takes place at cluster or national levels. The purposes are to reinforce the prior training and experiences of the AmeriCorps\*VISTA members by discussing problems and successes related to project goals and developing needed skills to address these concerns.

The AmeriCorps\*VISTA Member and Supervisor Training study seeks to determine members' and supervisors' perceptions of the efficacy of multiple training components in developing the knowledge, skills, and attitudes needed to conduct capacity-building and sustainability activities. The study will also address the perceived impact of training and supervisor support on members' performance, retention, and satisfaction with the service experience.

##### II. Current Action

The Corporation seeks approval of one survey form that will be used to examine AmeriCorps\*VISTA supervisors perceptions about training. This requires information from project supervisors that will address: (1) The extent to which Corporation-sponsored training prepares Supervisors to recruit, retain, and support AmeriCorps\*VISTA members; and (2) whether, in their opinion, training provided to AmeriCorps\*VISTA members contributes to the members' performance, retention, and satisfaction with the service experience.

*Type of Review:* New collection.

*Agency:* Corporation for National and Community Service.

*Title:* AmeriCorps\*VISTA Project Supervisors Survey.

*OMB Number:* None.

*Agency Number:* None.

*Affected Public:* AmeriCorps\*VISTA project supervisors at community-based organizations, elementary and secondary schools, state and local agencies.

*Total Respondents:* Approximately 400.

*Frequency:* Annual.  
*Average Time Per Response:* 30 minutes.

*Estimated Total Burden Hours:* 200.  
*Total Burden Cost (capital/startup):* None.

*Total Burden Cost (operating/maintenance):* None.

Comments submitted in response to this notice will be summarized and/or included in the request for Office of Management and Budget approval of the information collection request; they will also become a matter of public record.

Dated: December 7, 2001.

**David B. Rymph,**

*Acting Director, Department of Evaluation and Effective Practices.*

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## DEPARTMENT OF DEFENSE

### Department of the Navy

#### Notice of Deadline for Submission of Donation Application for the Harbor Tug Ex-HOGA (YTM 146)

**AGENCY:** Department of the Navy, DOD.  
**ACTION:** Notice.

**SUMMARY:** The Department of the Navy hereby gives notice of the deadline of June 13, 2002 for submission of a donation application for the harbor tug Ex-HOGA (YTM 146), a National Historic Landmark. Ex-HOGA is located at Suisun Bay National Defense Reserve Fleet, Benicia, CA.

The donation of Naval vessels to qualified organizations is authorized by Title 10, section 7306 of the United States Code. A qualified organization is: (1) Any state, commonwealth, or possession of the United States or any municipal corporation or political subdivision thereof; (2) the District of Columbia; (3) any nonprofit entity organized pursuant to section 501(c)(3) of the Internal Revenue Code. By law, the transfer of a Navy ship for donation must occur at no cost to the United States Government. The successful applicant will be required to place Ex-HOGA on static display as a maritime museum/memorial and to maintain the vessel in a condition that is satisfactory to the Secretary of the Navy.

A qualified organization wishing to apply for Ex-HOGA must submit a comprehensive donation application to the Navy that addresses the following areas:

*Financial Plan:* The Financial Plan will estimate the start-up and operating costs, and provide detailed evidence of firm financing adequate to cover these

costs. Start-up costs include towing, mooring (this includes but not limited to the cost of building, leasing, and improving dock and/or shore facilities, and dredging), maintenance, museum development, and meeting environmental requirements (including permitting fees and expenses). Operating costs are those associated with operating and maintaining the vessel as a museum and memorial, including rent, utilities, personnel, insurance, etc.

Firm financing means available funding to ensure the first five years of operation and future stability for long-term operation. This can include pledges, loans, gifts, bonds, funds on deposit at a financial institution, or any combination of the above. The applicant must also provide income projections from sources such as individual and group admissions, facility rental fees and gift shop revenues sufficient to cover the estimated operating expenses.

*Technical:* The technical area is comprised of four equally weighted plans: Towing, Mooring, Maintenance, and Environmental.

The Towing Plan describes how Ex-HOGA will be towed from the Suisun Bay National Defense Reserve Fleet in Benicia, CA, to the permanent display site proposed by the applicant. The Towing Plan must comply with all Navy Tow Manual requirements.

The Mooring Plan describes how Ex-HOGA will be secured at its permanent display site during normal and extreme weather conditions (including the 100-year storm event) to prevent damage to the ship, its mooring system, the pier, and surrounding facilities. The mooring location must be acceptable to the Navy, and not obstruct or interfere with navigation.

The Environmental Plan describes how the applicant will comply with all Local, State, Federal environmental and public health and safety regulations and permitting requirements. The applicant must also provide information necessary for the Navy to complete an environmental assessment of the donation as required by the National Environmental Policy Act (NEPA), including the impact of the donation on the natural and man-made environment, local infrastructure, and evaluation of the socio-economic consequences of the donation.

The Maintenance Plan must describe plans for long-term, short-term, and daily maintenance of the vessel, including ship preservation and maintenance schedule, underwater hull inspections, emergency response and fire/flood/intrusion control, pest control, security, periodic dry-docking,

and qualifications of the maintenance team.

*Curatorial:* The applicant must describe in the Curatorial/Museum Plan the qualifications for a professional curator (and curator staff, if necessary). The plan should also establish a Collections Management Plan that describes how the museum will collect and manage artifacts, including a statement of purpose and description of access, authority, and collection management responsibilities.

The Curatorial Plan must also include a Historic Management Plan that describes how the museum will display the vessel and exhibits, including a description of the historical context of the ship, historical subject matter that will be displayed with the ship, and exhibit display plans.

If the Navy receives more than one application for donation of Ex-HOGA, a two-step evaluation process will be utilized. Phase I is a screening process to determine if applications meet minimum requirements. Phase II is a comparative analysis of the applications to determine the best-qualified applicant. Where two or more application meet minimum requirements, the Navy may consider additional criteria. This criterion may include submitting information on community support and benefit to the Navy.

*Community Support:* Includes evidence of local support such as letters of support from individuals, organizations, newspapers articles or editorials, letters of endorsement from the city and/or local Government, and written approval of the local Port Authority (this is essential). Evidence of regional support should also be provided. This includes letters of endorsement from adjacent communities and counties, cities or states. Also describe how the location of the ship will encourage public visitation and tourism, become an integral part of the community, and how the ship will enhance community development.

*Benefit to the Navy:* Describe how the donee may support Navy recruiting efforts. Other areas of benefit to the Navy include a connection between the Navy and the proposed berthing location, how veterans associations in the area are willing to support the vessel, how the donee will honor veterans' contributions to the United States, and how the exhibit will commemorate those contributions and showcase Naval traditions.

The relative importance for each of the areas that must be addressed in the donation application are as follows: