

**DEPARTMENT OF THE TREASURY****Internal Revenue Service****Electronic Tax Administration  
Advisory Committee (ETAAC); Meeting**

**AGENCY:** Internal Revenue Service (IRS), Treasury.

**ACTION:** Notice of Open Meeting of the Electronic Tax Administration Advisory Committee (ETAAC).

**SUMMARY:** In 1998 the IRS established the Electronic Tax Administration Advisory Committee (ETAAC). The primary purpose of ETAAC is to provide an organized public forum for discussion of electronic tax administration issues in support of the overriding goal that paperless filing should be the preferred and most convenient method of filing tax and information returns. ETAAC offers constructive observations about current or proposed policies, programs, and procedures, and suggests improvements.

There will be a meeting of ETAAC on Thursday, December 6, 2001. The meeting will be held in the Melrose Hotel, 2430 Pennsylvania Avenue, NW, Washington, DC. A summarized version of the agenda along with a list of topics that are planned to be discussed are listed below.

**Summarized Agenda for Meeting  
Thursday, December 6, 2001**

9:00 Meeting Opens

1:00 Meeting Adjourns

The topics that are planned to be covered are as follows:

- (1) Modernization Update
- (2) Preview of 2002 Filing Season
- (3) Business e-file Plans
- (4) ETAAC Future Direction

**Note:** Last minute changes to these topics are possible and could prevent advance notice.

**SUPPLEMENTARY INFORMATION:** ETAAC reports to the Director, Electronic Tax Administration, who is the executive responsible for the electronic tax administration program. Increasing participation by external stakeholders in the development and implementation of the Internal Revenue Service (IRS) strategy for electronic tax administration will help achieve the goal that paperless filing should be the preferred and most convenient method of filing tax and information returns. ETAAC members are not paid for their time or services, but consistent with Federal regulations, they are reimbursed for their travel and lodging expenses to attend the public meetings, working sessions, and an orientation each year.

**DATES:** The meeting will be open to the public, and will be in a room that

accommodates approximately 80 people, including members of ETAAC and IRS officials. Seats are available to members of the public on a first-come, first-served basis. To get your name on the access list, *notification of intent to attend the meeting should be made with Ms. Robin Marusin by November 30, 2001. Ms. Marusin can be reached at 202-622-8184.* Notification of intent should include your name, organization and phone number. If you leave this information for Ms. Marusin in a voice-mail message, please spell out all names. A draft of the agenda will be available via facsimile transmission the week prior to the meeting. Please call Ms. Robin Marusin on or after Thursday November 29 to have a copy of the agenda faxed to you. Please note that a draft agenda will not be available until that date.

**FOR FURTHER INFORMATION CONTACT:** To get on the access list to attend this meeting, to have a copy of the agenda faxed to you, or to get general information about ETAAC, call Robin Marusin at 202-622-8184.

**Terence H. Lutes,**

*Director, Electronic Tax Administration.*

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