

electronic service delivery (ESD). Under the direction of the Agency Chief Information Officer (CIO), the organization also works with other federal agencies on interagency ESD initiatives.

#### **Section S2S.10 The Office of Electronic Services—(Organization)**

The Office of Electronic Services, under the leadership of the Associate Commissioner for Electronic Services, includes:

A. The Associate Commissioner for Electronic Services (S2S).

B. The Deputy Associate Commissioner for Electronic Services (S2S).

C. The Immediate Office of the Associate Commissioner for Electronic Services (S2S).

D. The Center for Planning and Program Management (S2SA).

E. The Center for Internet Customer Service (S2SB).

F. The Center for Business Application Technologies (S2SC).

#### **Section S2S.20 The Office of Electronic Services—(Functions)**

A. The Associate Commissioner for Electronic Services (S2S) is directly responsible to the Deputy Commissioner for Operations for carrying out OES' mission and providing managerial direction to OES.

B. The Deputy Associate Commissioner for Electronic Services (S2S) assists the Associate Commissioner in carrying out his/her responsibilities and performs other duties as the Associate Commissioner may prescribe.

C. The Immediate Office of the Associate Commissioner for Electronic Services (S2S) provides the Associate Commissioner with staff assistance on the full range of his/her responsibilities.

D. The Center for Planning and Program Management (S2SA).

1. Develops and directs the business case, analysis and evaluation of electronic service delivery initiatives.

2. Provides overall program management to the planning, development, and implementation of the Agency's electronic service delivery initiatives.

3. Implements legislative, executive, and Agency directives for electronic service delivery.

4. Identifies policies that can be changed to improve SSA's service to the public.

E. The Center for Internet Customer Service (S2SB).

1. Facilitates the infrastructure to support the implementation of electronic services including management of SSA's primary Agency-level public information web site and associated applications.

2. Plans, develops, implements and analyzes the customer service needed to support the Agency's Internet business processes.

3. Plans and facilitates development of customer-centric Internet services based on research of customer demographics and preferences and customer input.

4. Works under the direction of the Agency CIO in developing the interagency partnerships and common business processes needed for electronic government.

F. The Center for Business Application Technologies (S2SC).

1. Plans, develops and implements the Public Key Infrastructure (PKI) needed to support the Agency's Internet business processes.

2. Identifies emerging technologies that can be used to improve SSA's service to the public.

3. Fosters partnerships with public and private entities to solve global electronic service delivery issues; develops a global electronic service delivery infrastructure supportive of SSA's service delivery goals.

4. Represents SSA on boards and committees charged with exploring the use of technology in providing service to the public.

Dated: May 18, 2001.

**Larry G. Massanari,**

*Acting Commissioner of Social Security.*

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## **DEPARTMENT OF STATE**

**[Public Notice 3668]**

### **Notice of Meetings; United States International Telecommunication Advisory Committee (ITAC) and Telecommunication Development Sector (ITAC-D)**

The Department of State announces meetings of the U.S. International Telecommunication Advisory Committee. The purpose of the Committee is to advise the Department on policy and technical issues with respect to the International Telecommunication Union. Meetings will be held at the Department of State, 2201 "C" Street, NW, Washington, DC.

The ITAC will meet from 10 am to noon on June 5 and June 13, to continue preparations for meetings of the ITU Council. All meetings will be at the Department of State. The ITAC-D will meet from 10 am to noon on Friday, June 8 to prepare for the September meeting of ITU-D Study Groups 1 and 2.

Members of the general public may attend these meetings. Directions to

meeting locations and actual room assignments may be determined by calling the Secretariat at 202-647-0965/2592. For meetings held at the Department of State: Entrance to the building is controlled; people intending to attend any of the ITAC meetings should send a E-mail to [williamsd@state.gov](mailto:williamsd@state.gov) no later than 48 hours before the meeting for preclearance. This e-mail should display the name of the meeting and date of meeting, your name, social security number, date of birth, and organizational affiliation. One of the following valid photo identifications will be required for admission: U.S. driver's license, passport, U. S. Government identification card. Enter the Department of State from the C Street Lobby; in view of escorting requirements, non-Government attendees should plan to arrive not less than 15 minutes before the meeting begins.

Attendees may join in the discussions, subject to the instructions of the Chair. Admission of members will be limited to seating available.

Dated: May 25, 2001.

**Doreen McGirr,**

*Director, Telecommunication Development Sector, International Communication & Information Policy, Department of State.*

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## **DEPARTMENT OF STATE**

**[Public Notice 3685]**

### **Privacy Act of 1974: Altered Systems of Records**

Notice is hereby given that the Department of State proposes to alter six existing systems of records, STATE-08, STATE-62, STATE-63, STATE-64, STATE-65 and STATE-66 pursuant to the provisions of the Privacy Act of 1974, as amended (5 U.S.C. 522a (r)), and the Office of Management and Budget Circular No. A-130, Appendix I. These systems were integrated into the Department of State on October 1, 1999 as part of the Foreign Affairs Agencies Consolidation Act of 1998 (Pub. L. 105-277). The Department's report was filed with the Office of Management and Budget on May 16, 2001.

It is proposed that the current system STATE-62 will be renamed "Records of the Office of Citizen Exchanges" and STATE-65 will be renamed "Speaker/Specialist Program Records." Due to the integration into the Department of State and the scope of the current systems, all six altered system descriptions will