

**DEPARTMENT OF TRANSPORTATION****Surface Transportation Board****Release of Waybill Data**

The Surface Transportation Board has received a request from Mr. G. Sam Foster on behalf of the College of Forest Services of Mississippi State University (WB583-0-5/7/2001), for permission to use certain data from the Board's Carload Waybill Samples. A copy of the requests may be obtained from the Office of Economics, Environmental Analysis, and Administration.

The waybill sample contains confidential railroad and shipper data; therefore, if any parties object to these requests, they should file their objections with the Director of the Board's Office of Economics, Environmental Analysis, and Administration within 14 calendar days of the date of this notice. The rules for release of waybill data are codified at 49 CFR 1244.9.

**FOR FURTHER INFORMATION CONTACT:**

James A. Nash, (202) 565-1542.

**Vernon A. Williams,**

*Secretary.*

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**DEPARTMENT OF THE TREASURY****Bureau of the Public Debt****Privacy Act of 1974, as Amended; System of Records**

**AGENCY:** Bureau of the Public Debt, Treasury.

**ACTION:** Notice of systems of records.

**SUMMARY:** In accordance with the requirements of the Privacy Act of 1974, as amended, 5 U.S.C. 552a, the Bureau of the Public Debt, Treasury, is publishing its Privacy Act systems of records.

**SUPPLEMENTARY INFORMATION:** Pursuant to the Privacy Act of 1974 (5 U.S.C. 552a) and the Office of Management and Budget (OMB) Circular No. A-130, the Bureau of the Public Debt has completed a review of its Privacy Act systems of records notices to identify minor changes that will more accurately describe these records.

A "purpose" statement has been added to the following three notices: BPD .003-United States Securities (Other than Savings Type Securities); BPD .004-Controlled Access Security System, and BPD .005-Employee Assistance Records. In addition, the language under "Notification

Procedure," "Record Access Procedures," and "Contesting Record Procedures," in each notice has been standardized.

Other changes throughout the document are editorial in nature and consist principally of changes to system locations and system manager addresses, retention schedules and updating the records disposal description, and adding microform as a storage medium in all systems of records.

The following system of records has been added to the Bureau's inventory of Privacy Act notices since September 30, 1998: BPD .008-Retail Treasury Securities Access Application. (Published February 15, 2001, at 66 FR 10562).

**Systems Covered by This Notice**

This notice covers all systems of records adopted by the Bureau up to April 9, 2001. The systems notices are reprinted in their entirety following the Table of Contents.

Dated: May 15, 2001.

**W. Earl Wright, Jr.,**

*Chief Management and Administrative Programs Officer.*

**Table of Contents**

BPD .001—Human Resources and Administrative Records  
 BPD .002—United States Savings-Type Securities  
 BPD .003—United States Securities (Other than Savings-Type Securities)  
 BPD .004—Controlled Access Security System  
 BPD .005—Employee Assistance Records  
 BPD .006—Health Service Program Records  
 BPD .007—Gifts to Reduce the Public Debt  
 BPD .008—Retail Treasury Securities Access Application

**Bureau of the Public Debt Treasury/BPD .001****SYSTEM NAME:**

Human Resources and Administrative Records-Treasury/BPD.

**SYSTEM LOCATION:**

Records are maintained at the following Bureau of the Public Debt locations: 200 Third Street, Parkersburg, WV; Park Center, 90 Park Center, Parkersburg, WV; H.J. Hintgen Building, 2nd and Avery Streets, Parkersburg, WV; United Building, 5th and Avery Streets, Parkersburg, WV; and 999 E Street, NW., Washington, DC. Copies of some documents have been duplicated for maintenance by supervisors for employees or programs under their supervision. These duplicates are also covered by this system of records.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Records cover present and former employees, applicants for employment, contractors, vendors, and visitors.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

This system of records is limited to those records Public Debt needs to function in an efficient manner and does not cover those records reported under another system of records notice.

(A) *Human Resources Records:* These records relate to categories such as disciplinary and adverse actions; leave and hours of duty; alternate work schedules, standards of conduct and ethics programs; indebtedness; employee suitability and security determinations; grievances; performance problems; bargaining unit matters; Federal labor relations issues; relocation notices; outside employment; recruitment; placement; merit promotion; special hiring programs, including Summer Employment, Veterans Readjustment, Career Development for Lower Level Employees (CADE), Student Employment Programs; position classification and management; special areas of pay administration, including grade and pay retention, premium pay, scheduling of work, performance management and recognition; training and employee development programs; incentive awards; benefits and retirement programs; personnel and payroll actions; insurance; worker's and unemployment compensation; employee orientation; retirement; accident reports; and consolidation of personnel/program efforts among offices.

(B) *Equal Employment Opportunity Records:* These are records of informal EEO complaints and discussions which have not reached the level of formal complaints. After 30 days these records are destroyed or incorporated in a formal complaint file. Formal complaints are handled by the Treasury Department's Regional Complaints Center. Copies of formal complaint documents are sometimes maintained by Public Debt's EEO Office.

(C) *Administrative Services Records:* These records relate to administrative support functions including motor vehicle operation, safety, access to exterior and interior areas, contract guard records, offense/incident reports, accident reports, and security determinations.

(D) *Procurement Records:* These records relate to contractors/vendors if they are individuals; purchase card holders, including the name, social security number and credit card number