

How Are Applications Reviewed and Rated?

ILAB will review grant applications and present the results to the Grant Officer who will make the selection of organizations to be awarded grants. In general, applications which do not propose to meet the necessary criteria will not be selected.

The following factors will be considered in evaluating a grant application:

1. *Program Design:* The proposed HIV/AIDS workplace education program must address all of the following:

- * Education and training for government, business, and labor leaders, as well as private work sites and vocational schools, as appropriate.

- * Development of workplace policy statements/codes of conduct.

- * Capacity building for the tripartite stakeholders.

- * The proposal has clearly stated objectives and activities, which are appropriate and related to the stated objectives.

- * The organization has the global infrastructure and human resources to conduct the program on a worldwide basis, and to reach out directly to the tripartite social partners.

- * The proposal includes plans for baseline surveys and knowledge assessment studies, and studies on the socio-economic impact of HIV/AIDS.

- * The proposal includes a plan to evaluate the program's effectiveness and includes plans for sustainability of the program.

2. *Capability of the Organization to Provide Services:*

- * The organization applying for the grant has experience in or the capability of working directly with the tripartite stakeholders, experience or the capability of reviewing and drafting legislative frameworks, and developing workplace policies and codes of conduct addressing discrimination.

- * The organization applying for the grant has experience in or the capability of performing workplace education.

- * The organization applying has experience in or the capability of managing a variety of programs.

- * The application is complete, including forms, budget detail, narrative, work plan, and required attachments.

Note: The capability of the organization may be demonstrated by one or more staff members assigned to oversee the project having experience in the following areas:

(1) Workplace safety and health programs; (2) labor law and codes of conduct; (3) research on the socio-economic impact of HIV/AIDS; and (4) the capacity to develop direct access to Ministries of Labor,

employers' organizations, and trade union representatives or comparable entities.

3. Budget:

- * The budgeted costs are reasonable.

- * The budget complies with Federal cost principles (which can be found in the applicable OMB Circulars) and with ILAB budget requirements contained in the grant application instructions.

How Much Money Is Available for Grants?

There is approximately \$ 8.5 million available for this program. The agency has not determined the number of grants to be awarded and the amount of each grant award.

What Is the Length of Time for the Grants Awarded?

The grants are to be awarded for a three-year period.

What the Notice of Interest Should Include?

The Notice of Interest must include a brief description of the interested party and brief summary of types of past grants that the interested party has been awarded. The notice should be no longer than two pages.

Signed in Washington, DC, this 12th day of April, 2001.

Lawrence Kuss,

Grant Officer.

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DEPARTMENT OF LABOR

Employment and Training Administration

Division of Foreign Labor Certification; Designation of Centralized Location in Each State for the Processing of H-2A Applications; General Administration Letter No. 2-01

The Employment and Training Administration administers and interprets the requirements of the temporary, alien agricultural labor certification (H-2A) program. These interpretations are issued in General Administration Letters (GAL's) to its Regional Offices and the State Employment Security Agencies. The GAL below is published in the **Federal Register** in order to inform the public.

GAL No. 2-01

GAL No. 2-01 lists the centralized H-2A processing locations in each state.

Signed at Washington, DC this 10th day of April 2001.

Raymond J. Uhalde,

Deputy Assistant Secretary of Labor.

U. S. Department of Labor

Employment and Training Administration
Washington, D.C. 20210

Classification: H-2A

Correspondence Symbol: OWS

Date: March 14, 2001

Directive: General Administration Letter No. 2-01

To: All State Employment Security Agencies
From: Lenita Jacobs-Simmons, Deputy Assistant Secretary

Subject: Designation of Centralized Location in Each State for the Processing of H-2A Applications

1. *Purpose.* To distribute a list of the centralized H-2A processing locations in each State.

2. *References.* 20 CFR part 655, Subpart B 20 CFR 655.101(a).

3. *Background.* As a result of funding reductions and streamlining measures which have occurred throughout the years, most States have transferred the H-2A functions to a centralized location within the State to better coordinate the programmatic efforts between the State and the Regional Office and to expedite the H-2A certification process. The H-2A regulations at 20 CFR 655.101 require the simultaneous submission of an H-2A application to the Regional Office of the Department of Labor (DOL) and the State Employment Service Agency (SESA) in the area of intended employment. While most of the functions of the H-2A process are actually administered by one or more State-level office(s), the regulations frequently refer to the local offices of the SESA when referring to the recruitment process of the application. Most, if not all, of the correspondence that occurs during the submission of the application and the recruitment process is actually between the employer and a centralized location within the State, since most States have designated a centralized location for the processing of H-2A applications.

4. *Action Required.* SESAs are required to assure that employers using the H-2A program in their areas are aware of the specific location where filing and notification must occur. In the very near future, the Employment and Training Administration web site will include the listing of the SESAs' Central Office processing addresses which will be updated periodically.

5. *Inquiries.* Address questions and inquiries to Charlene Giles at (202) 693-2950.

6. *Attachment.* Listing of State Employment Service Agencies with Central Offices processing H-2A applications.

H-2A State Job Service Offices

Region I—Boston

Connecticut

Department of Labor
200 Folly Brook Blvd.
Wethersfield, CT 06109
Phone: (860) 263-6020

Maine

Department of Labor

45 State House Station
Augusta, ME 04333-0045
Phone: (207) 624-6487

Massachusetts
Massachusetts Division of Employment and Training
Charles F. Hurley ES Building
Boston, MA 02114
Phone: (617) 626-5358

New Hampshire
New Hampshire Department of Employment Security
32 South Main Street
Concord, NH 03301
Phone: (603) 228-4083

Rhode Island
Rhode Island Dept. of Labor and Training
Center General Complex, Building 73
1511 Pontiac Ave.
Cranston, RI 02920-4407
Phone: (401) 462-8813

Vermont
Vermont Department of Employment and Training
700 Exchange St., Suite 106
Middlebury, VT 05753-1529
Phone: (802) 388-5716

Region I—New York

New Jersey
New Jersey Department of Labor
Labor Building, John Fitch Plaza
Trenton, NJ 08625
Phone: (609) 777-1838

New York
New York State Department of Labor
State Campus Office Bldg #12, Rm 286
Albany, NY 12240
Phone: (518) 457-6798

Puerto Rico
Puerto Rico Department of Labor
Metro Center Building Mayaguez St. Corner Cidra
San Juan, PR 00918
Phone: (787) 754-5151 ext 2292

Region II—Philadelphia

Delaware
4425 N Market Street
Wilmington, DE 19809-0828
Phone: (302) 761-8116

Maryland
Maryland Department of Labor
Suite 100
14 North Potomac Street
Hagerstown, MD 21740
Phone: (301) 393-8218

Pennsylvania
Bureau of Employer & Career Services
7th and Forster Streets, 13th Floor
Harrisburg, PA 17120
Phone: (717) 787-6521

Virginia
Virginia Employment Commission
P.O. Box 1358, Room 333
Richmond, VA 23211
Phone: (804) 786-8714

Virginia Employment Commission
192 Bristol East Road
P.O. Box Drawer 16129
Bristol, VA 24209-6129
Phone: (540) 642-7350

Virginia Employment Commission
400 Preston Avenue
P.O. Box 1587
Charlottesville, VA 22902-1587
Phone: (804) 984-7630

Virginia Employment Commission
910 North Mecklenburg Ave
P.O. Box 6800
Danville, VA 24540
Phone: (804) 791-5291

Virginia Employment Commission
5240 Oaklawn Boulevard
Hopewell, VA 23860
Phone: (804) 541-6503

Virginia Employment Commission
3204 Main Street
P.O. Box 9
Onley, VA 23418
Phone: (757) 302-2029

Virginia Employment Commission
P.O. Box 40008
Roanoke, VA 24022
Phone: (540) 561-7489

Virginia Employment Commission
P.O. Box 485
South Hill, VA 23970
Phone: (804) 447-8700

Virginia Employment Commission
P.O. Box 67
Warsaw, VA 22572
Phone: (804) 333-3675

Virginia Employment Commission
100 Premier Place
Winchester, VA 22602
Phone: (540) 722-3415

West Virginia
Bureau of Employment Programs
112 California Avenue
Charleston, WV 25305
Phone: (304) 558-2850

Region III—Atlanta

Alabama
Department of Labor
Industrial Relations Building, Room 2805
649 Monroe Street
Montgomery, AL 36131
Phone: (334) 242-8020

Florida
Agency for Workforce Innovation
P.O. Box 10869
Tallahassee, FL 32302-0512
Phone: (850) 921-3830

Georgia
Georgia Department of Labor
148 International Blvd., Suite 450
Atlanta, GA 30303
Phone: (404) 656-3164

Kentucky
Division of Employment Services
Frankfort, KY 40621
2 West 275 East Main Street
Phone: (502) 564-7456

Mississippi
Mississippi Employment Security Commission
P.O. Box 1699
Jackson, MS 39215
Phone: (601) 961-7529

North Carolina
North Carolina Employment Security Commission
P.O. Box 27625
Raleigh, NC 27611
Phone: (919) 733-3210

South Carolina
South Carolina Employment Security Commission
P.O. Box 1406
Columbia, SC 29202
Phone: (803) 737-2599

Tennessee
Department of Labor and Workforce Development
Davy Crockett Tower—11th Floor
500 James Robertson Pkwy.
Nashville, TN 37245-1200
Phone: (615) 741-1977

Region IV—Dallas

Arkansas
Employment Security Department
Post Office Box 2981
Little Rock, AR 72203-2981
Phone: (501) 682-3129

Colorado
Colorado Dept of Labor & Employment
Tower 2, Suite 400
1515 Arapahoe St.
Denver, CO 80202-2117
Phone: (303) 620-4202

Louisiana
Louisiana Department of Labor
Post Office Box 94094
Baton Rouge, LA 70804-9094
Phone: (225) 342-3280

Montana
Department of Labor & Industry
Box 1728
Helena, MT 59624
Phone: (406) 444-3480

New Mexico
New Mexico Department of Labor
401 Broadway, NE
P.O. Box 1928
Albuquerque, NM 87103
Phone: (505) 841-8878

North Dakota
Job Service of North Dakota
P.O. Box 1727
Minot, ND 58702
Phone: (701) 857-7557

Oklahoma
Oklahoma Employment Security Commission
Will Rogers Memorial Office Building
P.O. Box 52003
Oklahoma City, OK 73152-2003
Phone: (405) 557-7126

South Dakota
South Dakota Dept. of Labor
700 Governors Drive
Pierre, SD 57501
Phone: (605) 773-3101

Texas
Texas Workforce Commission
101 E. 15th Street Room 424T
Austin, Texas 78778
Phone: (512) 463-2977

Utah
Utah Department of Workforce Services
140 E 300 Street
Salt Lake City, UT 84145-0249
Phone: (801) 526-9459

Wyoming
Department of Employment
P.O. Box 70
Rawlins, WY 82301-0070
Phone: (307) 324-3485

Region V—Chicago

Illinois
Illinois Department of Employment Security
401 South State Street, 7th Floor
Chicago, IL 60605
Phone: (312) 793-6807

Indiana
Indiana Dept. of Workforce Development
10 N. Senate Ave.
Indianapolis, IN 46204
Phone: (317) 232-7187

Iowa
Iowa Workforce Development
150 Des Moines St.
Des Moines, IA 50309-5563
Phone: (515) 281-9336

Kansas
Department of Human Resources
Division of Employment and Training
401 Southwest Topeka Blvd.
Topeka, KS 66603-3182
Phone: (785) 296-5014

Michigan
Michigan Dept of Career Development
7310 Woodward Ave.
Detroit, MI 48202
Phone: (313) 876-5284

Missouri
Division of Employment Security
P.O. Box 1087
Jefferson City, MO 65102
Phone: (573) 751-3773

Minnesota
Minnesota Dept of Economic Security
390 N. Robert St.
Minneapolis, MN 55101
Phone: (651) 296-2949

Nebraska
Nebraska Workforce Development
P.O. Box 94600
Lincoln, NE 68509
Phone: (402) 471-2776

Ohio
Ohio Dept of Jobs & Family Services
145 S. Front Street
Columbus, OH 43216
Phone: (614) 644-7288

Wisconsin
Wisconsin Dept. of Workforce Development
201 E. Washington Ave.
Madison, WI 53707
Phone: (608) 266-0017

Region VI—San Francisco

Alaska
Alaska Department of Labor & Workforce
Development
P.O. Box 25509

Juneau, AK 99802
Phone: (907) 465-5956
Arizona
Arizona Department of Economic Security
P.O. Box 6123
Phoenix, AZ 85007
Phone: (602) 542-6515

California
Employment Development
800 Capitol Mall, MIC 37
Sacramento, CA 95814
Phone: (916) 654-9270

Hawaii
Workforce Development Division
830 Punchbowl Street Room 329
Honolulu, HI 96813
Phone: (808) 586-8820

Idaho
Idaho Department of Labor
317 W Main Street
Boise, ID 83735
Phone: (208) 334-6139

Nevada
Department Employment Training &
Rehabilitation
500 East 3rd Street
Carson City, NV 89713
Phone: (775) 684-0415

Oregon
Oregon Employment Department
875 Union Street NE Rm 201
Salem, OR 97311
Phone: (503) 947-1679

Washington
Employment Security Department—
WorkSource Operations Division
P.O. Box 9046
Olympia, WA 98507-9046
Phone: (360) 438-3285
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DEPARTMENT OF LABOR

Employment Standards Administration

Proposed Collection; Comment Request

ACTION: Notice.

SUMMARY: The Department of Labor, as part of its continuing effort to reduce paperwork and respondent burden, conducts a preclearance consultation program to provide the general public and Federal agencies with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act of 1995 (PRA95) [44 U.S.C. 3506(c)(2)(A)]. This program helps to ensure that requested data can be provided in the desired format, reporting burden (time and financial resources) is minimized, collection instruments are clearly understood, and the impact of collection

requirements on respondents can be properly assessed. Currently, the Employment Standards Administration is soliciting comments concerning the proposed extension collection of the following information collections: (1) Regulations 29 CFR Part 4, Labor Standards for Federal Service Contracts; (2) Employer's First Report of Injury or Occupational Disease (LS-202), Physician's Report on Impairment of Vision (LS-205), Employer's Supplementary Report of Accident or Occupational Illness (LS-210); and (3) Notice of Law Enforcement Officer's Injury or Occupational Disease (CA-721) and Notice of Law Enforcement Officer's Death (CA-722).

DATES: Written comments must be submitted to the office listed in the **ADDRESSES** section below on or before June 18, 2001.

ADDRESSES: Ms. Patricia A. Forkel, U. S. Department of Labor, 200 Constitution Ave., NW., Room S-3201, Washington, DC 20210, telephone (202) 693-0339 (this is not a toll-free number), fax (202) 693-1451.

SUPPLEMENTARY INFORMATION:

Regulations 29 CFR Part 4—Labor Standards for Federal Service Contracts

I. Background

The Service Contract Act (SCA) and Regulations 29 CFR Part 4 impose certain recordkeeping and incidental reporting requirements applicable to employers with employees performing on service contracts within the Federal government. The basic payroll recordkeeping requirements contained in this regulation (sections 4.6(g)(i) through (iv)) have been previously approved under OMB number 1215-0017, which constitutes the basic recordkeeping regulations for all laws administered by the Wage and Hour Division. This information collection request contains three requirements not cleared under the above information collection. They are: a vacation benefit seniority list, which is used by the contractor to determine vacation fringe benefit entitlements earned and accrued by service contract employees who were employed by predecessor contractors; a conformance record report, which is used by Wage and Hour to determine the appropriateness of the conformance and compliance with the SCA and its regulations; and a collective bargaining agreement, submitted by the contracting agency to Wage and Hour to be used in the issuance of wage determinations for successor contracts subject to section 2(a) and 4(c) of the SCA.