

a description of how you propose this program income will be used to support the National Watershed Forum.

8. Describe how you intend to obtain diverse watershed stakeholder participation in the planning and participation in the National Watershed Forum (*e.g.*, watershed alliances, environmental and public health organizations, private land owners, commercial enterprises, tribes, and government agencies).

9. Description of how you propose to select which non-Federal Forum delegates will receive travel scholarships.

10. Description of process to be used to produce a final report that summarizes dialogue (barriers and new directions and actions to overcome these barriers) that are representative of the full range of viewpoints of all the delegates at the National Watershed Forum.

11. Description of the reporting mechanisms that would be used to track and report on progress associated with convening the National Watershed Forum. Include description of how the organization plans to measure success.

12. Description of any other relevant information (*e.g.*, other support that you may be able to offer) that EPA³ may need to evaluate your proposal (see evaluation criteria below).

13. Description of organization's past experience as a grant recipient.

What Are the Pre-Proposal Evaluation Criteria for Selecting the Recipient Organization?

- Capacity to design effective, interactive focus group process among diverse interests and organizations and to provide professional, neutral facilitators in focus group process. 15 points

- Capacity to design, produce, and disseminate a report that summarizes Forum dialogue. 10 points

- Capacity to handle non-Federal planning and logistics of Forum, such as location and facilities selection, travel scholarships, materials development and printing, and agenda development. 15 points

- Demonstrable substantive interest and experience in watershed planning, protection and restoration issues across the entire nation. 10 points

- Capacity to summarize results of focus groups for presentation at the Forum and presentation on web site. 5 points

³ EPA will receive input on pre-proposals from cooperating Federal agencies. The responsibility for the final decision to select a recipient organization to co-sponsor the Forum, however, rests with EPA.

- Ability to design and develop Internet web page and live Internet broadcasts. 5 points

- Ability to understand the results of regional watershed roundtables, and to design, produce, and disseminate a report that analyzes and synthesizes the results of the Roundtables to help inform the agenda development of the Forum. 5 points

- Capacity to work closely with Forum planning committee and incorporate Forum planning committee's input into design and implementation of Forum. 15 points

- History of successful performance as a grant or cooperative agreement recipient. 10 points

- Ability to leverage resources and minimize overhead. 10 points

Total: 100 points

Pre-Proposal Format: Pre-proposals must be submitted in Word Perfect 5.1, 5.2, 6, 7, or 8 or in Microsoft Word.

Pre-proposal typeface must be in 12 point font with one inch margins. Pre-proposals must not exceed 10 pages in length.

Where To Send Pre-Proposals: Only pre-proposals that are electronically mailed (E-mail) will be considered. E-mail pre-proposals to: forum.watershed@epa.gov

In the subject heading of your E-mail submission, state the following, "FORUM PRE-PROPOSAL."

Pre-Proposal Due Date: Pre-proposals must be received on or before 5pm Eastern Time on June 1, 2000 to be considered for this Federal assistance award.

Expected Date of Notification of Selection of Recipient Organization: EPA will select the recipient organization and notify all organizations that submitted pre-proposals of its decision by June 16, 2000. The organization whose pre-proposal is selected for the Federal assistance award (cooperative agreement) will need to complete an EPA Application Kit for Assistance, including the Federal SF-424 form (Application for Federal Assistance) by June 23, 2000.

Expected Date of Final Award to Recipient Organization: No later than September 30, 2000.

Contact Person: Chris Lewicki, EPA Office of Wetlands, Oceans, and Watersheds 202-260-2757 phone

For E-mail inquiries: forum.watershed@epa.gov

In the subject heading of your E-mail inquiry, state the following, "FORUM INQUIRY" Please include your phone number in the E-mail.

web site: <http://www.epa.gov/owow>

Dated: April 21, 2000.

Robert H. Wayland III,

Director, Office of Wetlands, Oceans and Watersheds.

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ENVIRONMENTAL PROTECTION AGENCY

[FRL-6586-2]

Environmental Laboratory Advisory Board, Meeting Dates and Agenda

AGENCY: Environmental Protection Agency (EPA).

ACTION: Notice of meeting.

SUMMARY: Pursuant to the Federal Advisory Committee Act, Public Law 92-463, as amended (5 U.S.C., App 2) notification is hereby given of an open meeting of the Environmental Laboratory Advisory Board (ELAB).

DATES: The meeting will be held on May 11, 2000, from 1:00 p.m. to 4:00 p.m. (EST).

ADDRESSES: While the meeting will be conducted by teleconference, the public is invited to participate in the teleconference by contacting Jeanne Hankins.

SUPPLEMENTARY INFORMATION: The Board will discuss the work being conducted by its subcommittees and any new issues that may be brought to the Board's attention.

The meeting is open to the public and time will be allotted for public comment. Written comments are encouraged and should be directed to David Friedman; USEPA; 1300 Pennsylvania Avenue, NW (8101R); Washington, DC 20460.

FOR FURTHER INFORMATION CONTACT: David Friedman; Designated Federal Officer; USEPA; 1300 Pennsylvania Avenue, NW (8101R); Washington, DC 20460. If questions arise, please contact Mr. Friedman by phone at (202) 564-6662, by facsimile at (202) 565-2432 or by email at friedman.david@epa.gov. Persons desiring to participate, by telephone, in this meeting, should call Jeanne Hankins at 919-541-1120.

Dated: April 20, 2000.

Peter Durant,

Acting Deputy Assistant Administrator for Management, Office of Research and Development.

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