

**ADDRESSES:** MedPAC's address is: 1730 K Street, NW, Suite 800, Washington, DC 20006. The telephone number is (202) 653-7220.

**FOR FURTHER INFORMATION CONTACT:** Diane Ellison, Office Manager, (202) 653-7220.

**SUPPLEMENTARY INFORMATION:** If you are not on the Commission mailing list and wish to receive an agenda, please call (202) 653-7220.

**Murray N. Ross,**

*Executive Director.*

[FR Doc. 00-5541 Filed 3-7-00; 8:45 am]

**BILLING CODE 6820-BW-M**

## **MERIT SYSTEMS PROTECTION BOARD**

### **Relocation of Board Headquarters**

**AGENCY:** Merit Systems Protection Board.

**ACTION:** Notice.

**SUMMARY:** The U.S. Merit Systems Protection Board (MSPB), whose headquarters is currently located at 1120 Vermont Avenue, N.W., Washington, DC 20419, is announcing that it will be relocating in June of 2000.

**DATES:** The exact effective date of the Board's move will be announced at a later date in the **Federal Register**.

**ADDRESSES:** The Board's new headquarters location will be 1615 M Street, N.W., 5th Floor, Washington, DC 20419.

**FOR FURTHER INFORMATION CONTACT:** Shannon McCarthy or Matthew Shannon, Office of the Clerk, at (202) 653-7200.

Dated: March 1, 2000.

**Robert E. Taylor,**

*Clerk of the Board.*

[FR Doc. 00-5651 Filed 3-7-00; 8:45 am]

**BILLING CODE 7400-01-M**

## **MERIT SYSTEMS PROTECTION BOARD**

### **Privacy Act of 1974; Proposed New System of Records**

**AGENCY:** Merit Systems Protection Board.

**ACTION:** Privacy Act of 1974; notice of new system of records.

**SUMMARY:** As required by The Privacy Act of 1974, 5 U.S.C. 552a, the Merit Systems Protection Board (Board) is publishing a notice proposing establishment of a new system of records. This new records system is the

Office of Appeals Counsel Case Production Data System. These records will be used to track the case production of individual employees in the Office of Appeals Counsel.

**DATES:** Comments must be received on or before April 7, 2000. This system of records becomes effective as proposed, without further notice, on May 8, 2000, unless comments are received which would result in a contrary determination. Comments may be mailed to the Merit Systems Protection Board, Office of the Clerk of the Board, 1120 Vermont Avenue, NW, Washington, DC 20419, or faxed to the same address on 202-653-7130. Electronic mail comments may be sent via the Internet to [mspb@mspb.gov](mailto:mspb@mspb.gov).

**FOR FURTHER INFORMATION CONTACT:** Michael H. Hoxie, Office of the Clerk of the Board, 202-653-7200.

Dated: March 2, 2000.

**Robert E. Taylor,**

*Clerk of the Board.*

### **MSPB/Internal-8**

*System Name:* Office of Appeals Counsel Case Production Data System.

*System Location:* Office of Appeals Counsel, Merit systems, Protection Board (MSPB), 1120 Vermont Avenue, NW, Washington, DC 20419.

*Categories of Individuals Covered by the System:* Employees in the Office of Appeals Counsel, MSPB.

*Categories of Records in the System:*

The system consists of information about employees in the Office of Appeals Counsel of the Board, including: Name, position title, grade, and series, organizational unit, work schedule for flexiplace employees, annual and sick leave usage, and leave taken under the Family and Medical Leave Act. The system will also contain the number of cases processed by individual employees, as well as requests for credit for hours spent performing non-case related work and requests for additional credit for time-consuming case related work. The system will also contain the names and docket numbers of certain MSPB cases.

*Authority for Maintenance of the System:* 5 U.S.C. 1204.

*Purposes:* These records are used by Board officials to track the case production of individual employees and provide an effective management tool in determining assignments, promotions, training and other personnel actions affecting employees in the office of Appeals Counsel.

*Routine Uses of Records Maintained in the System, Including Categories of Users and the Purpose of Such Uses:*

These records and information in them may be used:

a. To provide information to a congressional office from the record of an individual in response to an inquiry from the congressional office made at the request of that individual.

b. To disclose information to another Federal agency, to a court, or a party in litigation before a court, or in an administrative proceeding being conducted by a Federal agency, either when the Government is a party to a judicial proceeding or in order to comply with the issuance of a subpoena.

c. To disclose, in response to a request for discovery or for appearance of a witness, information that is relevant to the subject matter involved in a pending judicial or administrative proceeding.

d. To disclose pertinent information to the appropriate Federal, State, or local agency responsible for investigation, prosecution, enforcement, or implementation of a statute, rule, regulation, or order, where the Board becomes aware of an indication of a violation or potential violation of civil or criminal law or regulation.

### *Policies and Practices for Storing, Retrieving, Accessing, Retaining and Disposing of Records in the System*

*Storage:* Records are stored in databases on a local area network server with standard password access security.

*Retrievability:* These records are retrieved by the names of the individuals for whom they are maintained.

*Safeguards:* Access to these records is limited to persons whose official duties require such access. Records are protected from unauthorized access through password identification procedures and other system-based protection methods.

*Retention and Disposal:* Records in this system are maintained as long as the individual is an employee of the Board. Expired records will be destroyed by deleting.

*System Manager:* Director, Office of Appeals Counsel, Merit Systems Protection Board, 1120 Vermont Avenue NW., Washington, DC 20419.

*Notification Procedures:* Individuals wishing to inquire whether this system of records contains information about them should contact the Clerk of the Board and must follow the MSPB Privacy Act regulations at 5 CFR 1205.11 regarding such inquiries.

*Record Access Procedures:*

Individuals requesting access to their records should contact the Clerk of the Board. Such requests should be addressed to the Clerk of the Board, Merit Systems Protection Board, 1120