

accumulated at the office director level, final products related to grants files, nuclear safety standards and guides, personnel monitoring reports and overexposure reports not placed on REIRS, REIRS system programming and documentation, regulatory history files for proposed and final rulemaking, research program files accumulated at the office director level, scientific and technical reports, and research project case files deemed by NRC or NARA to have exceptional value.

25. Tennessee Valley Authority, Engineering Services (N1-142-98-2, 10 items, 6 temporary items). Correspondence files documenting routine administrative functions such as budget and finance, equipment and supplies, training and staff development, and warehousing. Included are electronic copies of documents created using electronic mail and word processing. Correspondence files documenting substantive program policy and planning matters are proposed for permanent retention. These include files on organization and management and systems engineering.

26. Tennessee Valley Authority, Fossil and Hydro Power (N1-142-98-8, 2 items, 2 temporary items). General procedures for plant operations, including maintenance, safety, environmental, and administrative requirements, and similar procedures specific to individual agency sites. This schedule provides for the disposal of both paper copies of these records as well as electronic copies maintained in an agency-wide document management system.

27. Tennessee Valley Authority, Water Management (N1-142-97-16, 17 items, 17 temporary items). Environmental chemistry laboratory procedures and analysis records relating to the testing of water samples. Included are files on standardized procedures, laboratory notebooks, raw data analyses, reports to clients, and electronic systems and related files used to record the results of tests and monitor instruments and equipment.

Dated: March 1, 2000.

**Michael J. Kurtz,**

*Assistant Archivist for Record Services—  
Washington, DC.*

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## **NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES**

### **National Endowment for the Arts, Leadership Initiatives Advisory Panel; Meeting**

Pursuant to section 10(a)(2) of the Federal Advisory Committee Act (Public Law 92-463), as amended, notice is hereby given that a meeting of the Leadership Initiatives Advisory Panel (International Section) to the National Council on the Arts will be held on March 13, 2000. The panel will meet from 9 to 9:30 a.m. in Room 716 at the Nancy Hanks Center, 1100 Pennsylvania Avenue, NW, Washington, D.C. 20506.

This meeting is for the purpose of Panel review, discussion, evaluation, and recommendations on financial assistance under the National Foundation on the Arts and the Humanities Act of 1965, as amended, including information given in confidence to the agency. In accordance with the determination of the Chairman of May 12, 1999, these sessions will be closed to the public pursuant to subsection (c)(4),(6) and (9)(B) of section 552b of title 5, United States Code.

Further information with reference to this meeting can be obtained from Ms. Kathy Plowitz-Worden, Office of Guidelines & Panel Operations, National Endowment for the Arts, Washington, D.C., 20506, or call 202/682-5691.

Dated: March 2, 2000.

**Kathy Plowitz-Worden,**

*Panel Coordinator, Panel Operations,  
National Endowment for the Arts.*

[FR Doc. 00-5569 Filed 3-6-00; 8:45 am]

**BILLING CODE 7537-01-M**

## **NATIONAL INSTITUTE FOR LITERACY**

### **Proposed Agency Information Collection Activities; Comment Request**

**AGENCY:** National Institute for Literacy.

**ACTION:** Notice of information collection.

**SUMMARY:** In compliance with the Paperwork Reduction Act (44 U.S.C. 3501 *et. seq.*), this notice announces an Information Collection Request (ICR) by the NIFL. The ICR describes the nature of the information collection and its expected cost and burden.

**DATES:** Comments must be submitted on or before April 6, 2000.

**ADDRESSES:** Submit written comments to: National Institute for Literacy, 1775 I Street, NW, Suite 730, Washington, DC 20006, Attention: William B. Hawk. Copies of the complete ICR and accompanying appendixes may be

obtained from the above address or by contacting William B. Hawk at (202) 233-2042. Comments may also be submitted electronically by sending electronic mail (e-mail) to: whawk@nifl.gov.

All written comments will be available for public inspection from 8 a.m. to 4:30 p.m., Monday through Friday, excluding legal holidays.

### **SUPPLEMENTARY INFORMATION:**

**Title:** Application for Literacy Information and Communication System (LINCS) Special Collection Development Partners Awards to organizations to support the creation and maintenance of subject specific sets of literacy-related information on LINCS.

**Abstract:** The National Institute For Literacy (NIFL) was created by the National Literacy Act of 1991 and amended by the Workforce Investment Act of 1998 to provide a national focal point for literacy activities and to facilitate the pooling of ideas and expertise across a fragmented field. The Act authorizes the NIFL to conduct basic and applied research and demonstrations on literacy; collect and disseminate information to Federal, State, and local entities with respect to literacy; and improve and expand the system for delivery of literacy services. The NIFL will provide funding to organizations for the creation of in-depth literacy-related collections of subject specific information on LINCS. Evaluations to determine successful applications will be made by a panel of literacy experts and information specialists using the published criteria. The NIFL will use this information to make up to 10 cooperative agreement awards for a period of up to three years.

**Burden Statement:** The burden for this collection of information is estimated at 40 hours per response for the first year. This estimate includes the time needed to review instructions, complete the form, and review the collection of information. No more than 10 applicants will be awarded a three-year cooperative agreement grant. Each awardee will have an annual update of the application requiring an average of 30 hours per response for each continuation year.

**Respondents:** Public and private non-profit organizations.

**Estimated Number of Respondents:** 25.

**Estimated Number of Responses Per Respondent:** 1.

**Estimated Total Annual Burden on Respondents:** 52 hours.

**Frequency of Collection:** One time. Send comments regarding the burden