

(Applicants must request a legibly dated U.S. Postal Service postmark or obtain a legibly dated receipt from a commercial carrier or U.S. Postal Service. Private metered postmarks shall not be acceptable as proof of timely mailing.)

Late Applications: Applications which do not meet the criteria in (a) or (b) above are considered late applications, will not be considered, and will be returned to the applicant.

H. Evaluation Criteria

Each application will be evaluated individually against the criteria described in the Application Content section by an independent review group appointed by CDC.

Before final award decisions are made, CDC may conduct predecisional site visits and/or business management and fiscal recipient capability assessments with CBOs whose applications are highly ranked. CDC may also review programmatic conditions and technical assistance requirements with the local or State health department and applicant's board of directors.

I. Other Requirements

Technical Reporting Requirements

Provide CDC with the original plus two copies of:

1. progress reports quarterly, no more than 30 days after the end of each 3 month period.
2. financial status report, no more than 90 days after the end of each budget period; and
3. final financial report and performance report, no more than 90 days after the end of the project period.

Send all reports to the Grants Management Specialist identified in the Where to Obtain Additional Information section of this announcement.

The following additional requirements are applicable to this program. For a complete description of each, see Attachment 3 in this announcement.

- AR-4: HIV/AIDS Confidentiality Provisions
- AR-5: HIV Program Review Panel Requirements
- AR-7: Executive Order 12372 Review
- AR-8: Public Health System Reporting Requirements
- AR-9: Paperwork Reduction Act Requirements
- AR-10: Smoke-Free Workplace Requirements
- AR-11: "DRAFT Healthy People 2010"
- AR-12: Lobbying Restrictions
- AR-14: Accounting System Requirements

J. Authority and Catalog of Federal Domestic Assistance Number

This program is authorized under Sections 301(a) and 317 of the Public Health Service Act, 42 U.S.C. 241(a) and 247b as amended. The Catalog of Federal Domestic Assistance Number is 93.939, HIV Prevention Activities—Non-governmental Organization Based.

K. Where To Obtain Additional Information

To receive additional written information and to request an application and tool kit, call NPIN at 1-800-458-5231 (TTY users: 1-800-243-7012); visit their web site: www.cdcnpin.org/program; send requests by fax to 1-888-282-7681 or send requests by e-mail: application-cbo@cdcnpin.org. This information is also posted on the Division of HIV/AIDS Prevention (DHAP) Web site at http://www.cdc.gov/nchstp/hiv_aids/funding/toolkit/.

CDC maintains a Listserv (HIV-PREV) related to this program announcement. By subscribing to the HIV-PREV Listserv, members can submit questions and will receive information via e-mail with the latest news regarding the program announcement. Frequently asked questions on the Listserv will be posted to the Web site. You can subscribe to the Listserv on-line or via e-mail by sending a message to: listserv@listserv.cdc.gov and writing the following in the body of the message: subscribe hiv-prev first name last name.

If you have questions after reviewing the contents of all the documents, business management technical assistance may be obtained from: Maggie Warren, Grants Management Specialist, Grants Management Branch, Procurement and Grants Office Program Announcement 00023, Centers for Disease Control and Prevention (CDC), Room 3000, 2920 Brandywine Road, Mailstop E-15, Atlanta, GA 30341-4146; Telephone (770) 488-2736. E-mail mcs9@cdc.gov

See also the CDC home page on the Internet: <http://www.cdc.gov>

For program technical assistance, contact: Tomas Rodriguez, Community Assistance, Planning, and National Partnerships Branch, National Center for HIV, STD, and TB Prevention, Centers for Disease Control and Prevention (CDC), 1600 Clifton Road, M/S E-58, Atlanta, GA 30333; Telephone number (404) 639-5240. E-mail address:

trr0@cdc.gov (0 is the number, not the letter o).

John L. Williams,

Director, Procurement and Grants Office.

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Disease, Disability, and Injury Prevention and Control Special Emphasis Panel (SEP): Grants for Education Programs in Occupational Safety and Health, Program Announcement 99041.

In accordance with section 10(a)(2) of the Federal Advisory Committee Act (Pub. L. 92-463), the Centers for Disease Control and Prevention (CDC) announces the following meeting.

Name: Disease, Disability, and Injury Prevention and Control Special Emphasis Panel (SEP): Grants for Education Programs in Occupational Safety and Health, Program Announcement 99041, meeting.

Times and Dates: 3 p.m.-4 p.m., February 13, 2000 (Open). 4 p.m.-10 p.m., February 13, 2000 (Closed). 8 a.m.-6 p.m., February 14, 2000 (Closed). 8 a.m.-5 p.m., February 15, 2000 (Closed).

Place: Commonwealth Hilton, I-75 at Turfway Road, Florence, Kentucky 41042.

Status: Portions of the meeting will be closed to the public in accordance with provisions set forth in section 552b(c)(4) and (6), Title 5 U.S.C., and the Determination of the Associate Director for Management and Operations, CDC, pursuant to Public Law 92-463.

Matters To Be Discussed: The meeting will include the review, discussion, and evaluation of applications received in response to Program Announcement 99041.

Contact Person for More Information: Bernadine Kuchinski, Occupational Health Consultant, National Institute for Occupational Safety and Health, Office of Extramural Programs, CDC, 1600 Clifton Road, N.E., m/s D40 Atlanta, Georgia 30333. Telephone 404/639-3342, e-mail bbk1@cdc.gov.

The Director, Management Analysis and Services Office, has been delegated the authority to sign **Federal Register** notices pertaining to announcements of meetings and other committee management activities, for both the Centers for Disease Control and Prevention and the Agency for Toxic Substances and Disease Registry.

Dated: January 5, 2000.

Carolyn J. Russell,

Director, Management Analysis and Services Office, Centers for Disease Control and Prevention CDC.

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