

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

[Docket No. FR-4541-N-01]

**Notice of Proposed Information Collection: Comment Request; Fair Housing Initiatives Program SuperNOFA Application Kit**

**AGENCY:** Office of the Assistant Secretary for Fair Housing and Equal Opportunity, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement concerning the *Fair Housing Initiatives Program* will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* December 27, 1999.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to Myron Newry, Department of Housing and Urban Development, 451 7th Street, SW, Room 5228, Washington, DC 20410.

**FOR FURTHER INFORMATION CONTACT:**

Myron Newry, Department of Housing and Urban Development, 451 7th Street, SW, Room 5228, Washington, DC 20410. Telephone number (202) 708-0800 (This is not a toll free number). Hearing or speech-impaired individuals may access this number TTY by calling the

toll-free Federal Information Relay Service at 1-800-8399.

**SUPPLEMENTARY INFORMATION:** The Department is submitting the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

This Notice is soliciting comments from members of the public and affecting agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) Enhance the quality, utility, and clarity of the information to be collected; and (4) Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

**Notice of Submission of Proposed Information Collection to OMB**

*Title:* Fair Housing Initiatives Program SuperNOFA Application Kit and Reporting/Recordkeeping Requirements.

*Office:* Fair Housing and Equal Opportunity.

*Description of the Need for the Information and Its Proposed Use:* The

information required by the application kit will assist projects and activities that increase compliance with the Fair Housing Act and substantially equivalent State and local fair housing laws. In addition, it will help the Department to provide funds to public and private agencies involved in administering programs to prevent or eliminate discriminatory housing practices. This program (FHIP) will carry out these fair housing enforcement and/or education and outreach activities under the following initiatives: Administrative Enforcement, Private Enforcement, Education and Outreach, and Fair Housing Organizations. The information collected from quarterly and final reports and enforcement logs will enable the Department to evaluate the performance of agencies that receive funding and determine the impact of the program on preventing and eliminating discriminatory housing practices. These grants are authorized under Section 561 of the Housing and Community Development Act of 1967 (42 U.S.C. 3616 note, established the Fair Housing Initiatives Program (FHIP) and the implementing regulations are found at 24 CFR part 125.

*Agency form numbers:* SF-269A, SF-424/A/B/M: SF-LLL, HUD 2880, HUD 2992, HUD-50070, HUD-50071:

*Members of affected public:* 400.

*Reporting Burden:* The Department estimates that the application kit, quarterly report, final report, and enforcement log, will have the following reporting burdens:

	Number of respondents	×	Frequency of response	×	Hours per response	=	Burden hours
Application development .....	400		1		53		21,200

The number of respondents is based on the total number of applications received under all initiatives. The

number of hours per response is an average based on grantee estimates of time to review instructions, search

existing data sources, prepare required responses to the application kit, and assemble exhibits.

Quarterly Report .....	70		4		12		3,360
Enforcement Log .....	35		4		7		980
Final Report .....	70		4		20		5,600

Estimates are based on 70 of 400 applications funded, thus, 70 respondents will report 4 times annually on program performance and financial status. Approximately half of applicants funded include enforcement activities requiring completion of the enforcement log. Hours per response are averages based on grantee estimates of time to review instructions, search

existing data sources, gather and maintain the data needed, and complete or respond to and review the collection of information. Actual time may vary because of differences in activity, size, or complexity of grant, and depending on whether grantee automates format.

*Status of the proposed information collection:* Extension.

**Authority:** The Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: October 20, 1999.

**Ivy L. Davis,**

*Deputy Director, Office of Programs.*

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