

modifications, and related correspondence and working papers.

3. Department of Health and Human Services, Public Health Service (N1-90-99-1, 59 items, 32 temporary items). Older records accumulated by the Public Health Service (PHS), ca. 1945-1977, which relate to administrative matters. Included are records relating to budget, personnel, and other housekeeping activities, routine correspondence, raw and/or incomplete data concerning such matters as emergency care and dental treatment, statistical information on medical supplies, duplicate background materials, and computer printouts. Records proposed for permanent retention include subject files relating to international health issues, environmental health, and influenza, files documenting the activities of a wide variety of PHS components, budget documents and other files pertaining to programs for individuals rejected for military service during the Vietnam War, and files relating to organizational changes.

4. Department of State, Office of Management, Policy and Planning (N1-59-99-16, 29 items, 16 temporary items). Records relating to Office of Inspector General Reports and forms used as input for an automated system that tracks Departmental personnel positions. Also included are electronic copies of documents created using electronic mail and word processing that are accumulated by the Office. Files proposed for permanent retention include record-keeping copies of general subject files and records relating to projects, bureau and mission planning, overseas staffing, and accountability review boards.

5. Department of the Treasury, Bureau of the Public Debt (N1-53-99-1, 92 items, 92 temporary items). System outputs from electronic systems previously scheduled as temporary. The schedule covers outputs of systems used to perform routine administrative functions or to facilitate accounting or accounting-related work processes (primarily verification and correction of financial data).

6. Department of the Treasury, Bureau of the Public Debt. (N1-53-99-2, 183 items, 164 temporary items). Public Debt Accounting and Reporting System (PARS) and related records. Most PARS data tables, used primarily to verify and correct raw financial data, are proposed for disposal as are electronic and hardcopy financial data inputs and outputs used to verify and correct financial data. Hardcopy versions of the Interest Expense on the Public Debt and the Monthly Statement of the Public

Debt are proposed for permanent retention while the related electronic word processing and spreadsheet versions are proposed for disposal. Fifteen PARS data tables are proposed for permanent retention including raw financial data and tables needed to interpret the data.

7. U.S. Office of Government Ethics, Office of Information Resource Management (N1-522-99-3, 50 items, 50 temporary items). Electronic tracking and administrative systems with related inputs, outputs, and systems documentation. Included are systems relating to calendars of events, document management, public financial disclosure reporting, certificates of divestiture, blind and diversified trusts, the status of pending legislation, designated agency ethics official listings, audits, annual agency ethics program questionnaires, registration for ethics conferences and workshops, the preparation of mailing labels, and emergency notifications.

Dated: September 23, 1999.

**Michael J. Kurtz,**

*Assistant Archivist for Record Services—Washington, DC.*

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## NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

### Federal Council on the Arts and the Humanities, Arts and Artifacts Indemnity Panel Advisory Committee; Notice of Meeting

Pursuant to the provisions of the Federal Advisory Committee Act (Pub. L. 92-463 as amended) notice is hereby given that a meeting of the Arts and Artifacts Indemnity Panel of the Federal Council on the Arts and the Humanities will be held at 1100 Pennsylvania Avenue, NW., Washington, DC 20506, in Room 714, from 9 a.m. to 5:30 p.m., on Tuesday, November 9, 1999.

The purpose of the meeting is to review applications for Certificates of Indemnity submitted to the Federal Council on the Arts and the Humanities for exhibitions beginning after January 1, 2000.

Because the proposed meeting will consider financial and commercial data and because it is important to keep values of objects, methods of transportation and security measures confidential, pursuant to the authority granted me by the Chairman's Delegation of Authority to Close Advisory Committee Meetings, dated July 19, 1993, I have determined that the

meeting would fall within exemption (4) of 5 U.S.C. 552(b) and that it is essential to close the meeting to protect the free exchange of views and to avoid interference with the operations of the Committee.

It is suggested that those desiring more specific information contact the Advisory Committee Management Officer, Laura S. Nelson, 1100 Pennsylvania Avenue, NW., Washington, DC 20506, or call 202/606-8322.

**Laura S. Nelson,**

*Advisory Committee Management Officer.*

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## NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

### Meetings of Humanities Panel

**AGENCY:** The National Endowment for the Humanities.

**ACTION:** Notice of meetings.

**SUMMARY:** Pursuant to the provisions of the Federal Advisory Committee Act (Pub. L. 92-463, as amended), notice is hereby given that the following meetings of the Humanities Panel will be held at the Old Post Office, 1100 Pennsylvania Avenue, NW, Washington, DC 20506.

**FOR FURTHER INFORMATION CONTACT:**

Laura S. Nelson, Advisory Committee Management Officer, National Endowment for the Humanities, Washington, DC 20506; telephone (202) 606-8322. Hearing-impaired individuals are advised that information on this matter may be obtained by contacting the Endowment's TDD terminal on (202) 606-8282.

**SUPPLEMENTARY INFORMATION:** The proposed meetings are for the purpose of panel review, discussion, evaluation and recommendation on applications for financial assistance under the National Foundation on the Arts and the Humanities Act of 1965, as amended, including discussion of information given in confidence to the agency by the grant applicants. Because the proposed meetings will consider information that is likely to disclose trade secrets and commercial or financial information obtained from a person and privileged or confidential and/or information of a personal nature the disclosure of which would constitute a clearly unwarranted invasion of personal privacy, pursuant to authority granted me by the Chairman's Delegation of Authority to Close Advisory Committee meetings, dated July 19, 1993, I have determined that these meetings will be closed to the