

NUCLEAR REGULATORY COMMISSION**Advisory Committee on Reactor Safeguards, Subcommittee Meeting on Planning and Procedures; Notice of Meeting**

The ACRS Subcommittee meeting on Planning and Procedures scheduled to start at 1:00 p.m. on *Tuesday, August 31, 1999, has been changed to start at 9:00 a.m.* Notice of this meeting was published in the **Federal Register** on Tuesday, August 10, 1999 (64 FR 43410). All other items pertaining to this meeting remain the same as previously published.

For further information contact: Dr. John T. Larkins, cognizant ACRS staff person (telephone: 301/415-7360) between 7:30 a.m. and 4:15 p.m. (EDT).

Dated: August 11, 1999.

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ACRS/ACNW.
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POSTAL SERVICE**Postage Evidencing Product Submission Procedures**

AGENCY: Postal Service.

ACTION: Proposed Procedure.

SUMMARY: The **Federal Register**, dated September 2, 1998, provided proposed product submission procedures for all postage evidencing products, including those in the Information Based Indicia Program (IBIP). In response to the solicitation of public comments, only one submission was received. The comments in this submission were considered in making the changes incorporated in the current version. The current proposed procedures revise, clarify, and expand the earlier proposed procedures to include a new section on approval of product changes and a new section addressing intellectual property issues. The proposed procedures now indicate where steps in the product submission process can be concurrent rather than sequential and discuss the Postal Service response. Providers are asked to update documentation to reflect the "as approved" product prior to final approval. The current proposed procedures address all postage evidencing products, including, but not limited to, traditional meter products and IBI products. However, changes clarify which requirements apply only to IBIP products and not to traditional meter products. A requirement was

added for a document describing how the Address Matching System (AMS) CD-ROM will be integrated in an IBIP Open System product. A requirement was added to the comprehensive test plan to include a test of the physical security of the Provider's site and firewall where applicable, and of the processes for administrative access and configuration control. Requirements were also added with respect to the responsibilities of the laboratories testing products with cryptographic modules.

DATES: Comments must be received on or before October 18, 1999.

ADDRESSES: Written comments should be mailed or delivered to the Manager, Metering Technology Management, Room 8430, 475 L'Enfant Plaza SW, Washington DC 20260-2444. Copies of all written comments will be available at the above address for inspection and photocopying between 9 a.m. and 4 p.m. Monday through Friday.

FOR FURTHER INFORMATION CONTACT: Nicholas S. Stankosky, (202) 268-5311.

SUPPLEMENTARY INFORMATION: With the expansion of postage application methods and technologies, it is essential that product submission procedures for all postage evidencing products be clearly stated and defined. The Postal Service evaluation process can be effective and efficient if these procedures are followed explicitly by all suppliers. In this way, secure and convenient technology will be made available to the mailing public with minimal delay and with the complete assurance that all Postal Service technical, quality, and security requirements have been met. These procedures apply to all proposed postage evidencing products and systems, whether the Provider is new or is currently authorized by the Postal Service.

39, Code of Federal Regulations (CFR) Section 501.9, Security Testing, currently states, "the Postal Service reserves the right to require or conduct additional examination and testing at any time, without cause, of any meter submitted to the Postal Service for approval or approved by the Postal Service for manufacture and distribution." For products meeting the performance criteria for postage evidencing under the Information Based Indicia Program (IBIP), including PC Postage products, the equivalent section is 39 CFR Section 502.10, Security Testing, published as a proposed rule in the **Federal Register**, September 2, 1998. When the Postal Service elects to retest a previously approved product, the Provider will be required to resubmit

the product for evaluation according to part or all of the proposed procedures. Full or partial compliance with the procedures will be determined by the Postal Service prior to resubmission by the Provider.

The proposed submission procedures will be referenced in 39 CFR Parts 501 and 502 but will be published as a separate document as Metering Technology Management, Postage Evidencing Product Submission Procedures.

1. Product Submission Procedures

In submitting any postage evidencing product for Postal Service evaluation, the proposed Provider must provide detailed documentation and comply with requirements in the following areas:

- Letter of Intent
- Nondisclosure Agreements
- Concept of Operations (CONOPS)
- Software and Documentation Requirements
- Provider Infrastructure Plan
- USPS Address Matching System (AMS) CD-ROM Integration
- Product Submission/Testing
- Provider Infrastructure Testing
- Field Test (Beta) Approval (Limited Distribution)
- Provider/Product Approval (Full Distribution)

The Provider shall indicate the specific requirement(s) addressed by each document submitted in compliance with these Postage Evidencing Product Submission Procedures. The Postal Service requests that the documentation includes a matrix showing where each specific requirement is addressed. Documentation shall be in English and formatted for standard letter size (8.5" × 11") paper, except for engineering drawings, which shall be folded to the required size. Where appropriate, documentation shall be marked as "Confidential." The steps in the Postage Evidencing Product Submission Procedures must be completed in sequential order, except as detailed below.

1.1. Letter of Intent

The Provider must submit a Letter of Intent to the Manager, Metering Technology Management, United States Postal Service, 475 L'Enfant Plaza SW, Room 8430, Washington DC 20260-2444.

A. The Letter of Intent must include:
(1) Date of correspondence.
(2) Name and address of all parties involved in the proposal. In addition to the Provider, the parties listed shall