

**DEPARTMENT OF JUSTICE**

[AAG/A Order No. 169-99]

**Privacy Act of 1974; Privacy Act System of Records**

Pursuant to the Privacy Act of 1974 (5 U.S.C. 552a) and Office of Management and Budget Circular No. A-130, the Executive Office for United States Trustees (EOUST), U.S. Department of Justice, has reviewed its Privacy Act systems of records and identified minor changes that will clarify, update, and more accurately describe their systems of records.

As result, the EOUST is reporting minor modifications to the system of records JUSTICE/UST-003 U.S. Trustee Timekeeping System, to reflect records storage on computer disks and on paper. Any comments may be addressed to Mary Cahill, Management and Planning Staff, Justice Management Division, Department of Justice, Washington, DC 20530 (Suite 1400, National Place Building).

Dated: July 9, 1999.

**Stephen R. Colgate,***Assistant Attorney General for Administration.***JUSTICE/UST-003****SYSTEM NAME:**

U.S. Trustee Timekeeping System.

**SYSTEM LOCATION:**

The Executive Office for United States Trustees (EOUST) and various offices of the United States Trustees depending upon where an employee has been assigned for duty. (Field offices can be located on the Internet at <http://www.usdoj.gov/ust>).

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Nonclerical employees of the U.S. Trustees' offices.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

The system includes employees' names and a record of their work time by program activity.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM.**

This system is established and maintained pursuant to 11 U.S.C., and 28 U.S.C. 586.

**PURPOSE:**

This system consists of a record of the work time, by program activity, of nonclerical employees of the U.S. Trustee program. The system is used by the EOUST to analyze workload as a basis for requesting and allocating personnel and other resources. This information is compiled in each of the

field offices and forwarded to EOUST for analysis.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:****RELEASE OF INFORMATION TO MEMBERS OF CONGRESS:**

Information contained in systems of records maintained by the Department of Justice, not otherwise required to be released pursuant to 5 U.S.C. 552, may be made available to a Member of Congress or staff acting upon the Member's behalf when the Member or staff requests the information on behalf of and at the request of the individual who is the subject of the record.

**RELEASE OF INFORMATION TO THE NATIONAL ACHIEVES AND RECORDS ADMINISTRATION (NARA) AND THE GENERAL SERVICES ADMINISTRATION (GSA):**

A record from the system of records may be disclosed to the NARA and GSA for records management inspections conducted under the authority of 44 U.S.C. 2904 and 2906.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Records are stored on computer disks and on paper.

**RETRIEVABILITY:**

Information is maintained alphabetically by the name of the employee. In EOUST, duplicate records are maintained and organized by judicial district.

**SAFEGUARDS:**

Information contained in the system is unclassified. It is safeguarded and protected in accordance with Departmental rules and procedures governing the handling of official records. During duty hours access to this system is monitored and controlled by U.S. Trustee office personnel. During nonduty hours offices are locked.

**RETENTION AND DISPOSAL:**

Time and Attendance Reports are destroyed by shredding and burning after GAO audit or when three years old.

**SYSTEM MANAGER(S) AND ADDRESS:**

System Manager for the system in each office, is the U.S. Trustee and in the Executive Office, the Deputy Director. (See appendix of addresses identified as JUSTICE/UST-999.)

**NOTIFICATION PROCEDURE:**

Address inquiries to the System Manager.

**RECORD ACCESS PROCEDURE:**

A request for access to a record from this system shall be made in writing with the envelope and letter clearly marked "Privacy Access Request".

Individuals desiring to contest or amend information maintained in the system should direct their request to the System Manager stating clearly and concisely what information is being contested, the reasons for contesting it, and the proposed amendment(s) to the information.

**RECORD SOURCE CATEGORIES:**

Nonclerical employees of the U.S. Trustee's offices.

**SYSTEMS EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:**

None.

[FR Doc. 99-19010 Filed 7-23-99; 8:45 am]

BILLING CODE 4410-AR-M

**DEPARTMENT OF JUSTICE****Office of the Attorney General**

[A.G. Order No. 2235-99]

**Certification of the Attorney General, Leake County, Mississippi**

In accordance with section 6 of the Voting Rights Act of 1965, as amended, 42 U.S.C. 1973d, I hereby certify that in my judgment the appointment of examiners is necessary to enforce the guarantees of the Fourteenth and Fifteenth Amendments of the Constitution of the United States in Leake County, Mississippi. This county is included within the scope of the determinations of the Attorney General and the Director of the Census made on August 6, 1965, under section 4(b) of the Voting Rights Act of 1965 and published in the **Federal Register** on August 7, 1965 (30 FR 9897).

Dated: July 16, 1999.

**Janet Reno,***Attorney General of the United States.*

[FR Doc. 99-18931 Filed 7-23-99; 8:45 am]

BILLING CODE 4410-13-M

**DEPARTMENT OF LABOR****Bureau of Labor Statistics****Proposed Collection; Comment Request****ACTION:** Notice.

**SUMMARY:** The Department of Labor, as part of its continuing effort to reduce paperwork and respondent burden, conducts a pre-clearance consultation