

listed below in the addressee section of this notice .

**DATES:** Written comments must be submitted to the office listed in the addressee section below on or before September 21, 1999. IMLS is particularly interested in comments that help the agency to:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collocation of information including the validity of the methodology and assumptions used;
- Enhance the quality, utility and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

**ADDRESSES:** Send comments to: Dr. Rebecca Danvers, Director of the Office of Research and Technology, Institute of Museum and Library Services, 1100 Pennsylvania Ave., NW, Room 802, Washington, DC 20506. Dr. Danvers can be reached at telephone: 202-606-2478; fax: 202-606-1077; or e-mail: rdanvers@imls.fed.us.

**SUPPLEMENTARY INFORMATION:**

**I. Background**

The Institute of Museum and Library Services (IMLS) is an independent Federal grant-making agency authorized by the Museum and Library Services Act, Public Law 104-208. The Institute of Museum and Library Service is seeking to collect and analyze information related to the Professional Services Program (PSP), which provides grants to museum organizations for programs that address core museum issues, such as improving services to the public, professional training, and leadership development. The research evaluation will help IMLS evaluate the direct and indirect outcomes for museums and other participants in PSP-funded projects, evaluate the effectiveness and efficiency of PSP, identify potential areas for improvement, determine the level of need/interest for the program within the key stakeholder groups, and assess the program's contribution to meeting the agency mission.

**II. Current Actions**

IMLS seeks to collect, analyze and report on basic information about the effectiveness of the Professional Services Program. From this evaluation, IMLS will be able to assess the strengths, weaknesses, and overall success of the PSP program, and make improvements on the program.

*Agency:* Institute of Museum and Library Services.

*Title:* Professional Service Program Evaluation.

*OMB Number:* Agency Number 3137.

*Frequency:* Once.

*Affected Public:* Museums and museum organizations.

*Number of Respondents:* 400.

*Estimated Time Per Respondent:* 30 minutes or less.

*Total Burden Hours:* 200 hours.

*Total Annualized capital/startup costs:* 0.

*Total Annual costs:* 0.

**FOR FURTHER INFORMATION CONTACT:**

Mamie Bittner, Director of Public and Legislative Affairs, Institute of Museum and Library Services, 1100 Pennsylvania Avenue, NW., Washington, DC 20506, telephone (202) 606-4648.

Dated: July 19, 1999.

**Mamie Bittner,**

*Director of Public and Legislative Affairs.*

[FR Doc. 99-18800 Filed 7-22-99; 8:45 am]

**BILLING CODE 7036-01-M**

**NEIGHBORHOOD REINVESTMENT CORPORATION**

**Regular Meeting of the Board of Directors**

**TIME & DATE:** 2:00 p.m., Tuesday, August 3, 1999.

**PLACE:** Neighborhood Reinvestment Corporation, 1325 G Street, NW, Suite 800, Board Room, Washington, DC 20005.

**STATUS:** Open.

**CONTACT PERSON FOR MORE INFORMATION:** Jeffrey T. Bryson, General Counsel/Secretary, (202) 220-2372.

**AGENDA:**

- I. Call to Order.
- II. Approval of Minutes: May 24, 1999, Annual Meeting.
- III. Budget Committee Report, July 12, 1999:
  - a. Proposed FY 1999 Budget Reallocation.
  - b. Proposed FY 2000 Budget Request.
  - c. Proposed FY 2001 OMB Submission.
- IV. Treasurer's Report.
- V. Executive Director's Quarterly Management Report.

VI. Adjourn.

**Jeffrey T. Bryson,**

*General Counsel/Secretary.*

[FR Doc. 99-18922 Filed 7-20-99; 4:07 pm]

**BILLING CODE 7570-01-M**

**POSTAL SERVICE**

**Sunshine Act Meeting**

**United States Postal Service Board of Governors**

**TIMES AND DATES:** 12:30 p.m., Monday, August 2, 1999; 8:30 a.m., Tuesday, August 3, 1999.

**PLACE:** Seattle, Washington, at the U.S. Postal Service Processing and Distribution Center, 10700 27th Avenue South, in the Second Floor Large Conference Room.

**STATUS:** August 2 (Closed); August 3 (Open).

**MATTERS TO BE CONSIDERED:**

*Monday, August 2—12:30 p.m. (Closed)*

1. Postal Rate Commission Opinion and Recommended Decision in Docket No. MC99-2, Weight-Averaged, Nonletter-Size Business Reply Mail.
2. Postal Rate Commission Opinion and Recommended Decision in Docket No. MC99-4, Bulk Parcel Return Service (BPRS).
3. Rate Case Briefing.
4. Financial Performance.
5. Budget Outlook.
6. Personal Matters.

*Tuesday, August 3—8:30 a.m. (Open)*

1. Minutes of the Previous Meeting, July 12-13, 1999.
2. Remarks of the Postmaster General/Chief Executive Officer.
3. Fiscal Year 2000 Operating Budget.
4. Review of the Five-Year Capital Investment Program.
5. Fiscal Year 2000 Financing Plan.
6. Preliminary FY 2001 Appropriation Request.
7. Capital Investments.
  - a. Mail Cartridge System Pre-Production.
  - b. 100 Robotics Containerization Systems (RCS) Loading Robot Program.
  - c. 123 Automatic Tray Slevvers.
  - d. 11,775 Flex Fuel, Alaskan, and Electric Carrier Route Vehicles.
  - e. Greensboro, North Carolina, Processing and Distribution Center.
  - f. Columbus, Ohio, Processing and Distribution Center.
8. Report on the Western Area and Seattle Performance Cluster.
9. Tentative Agenda for the August 30-31, meeting in Washington, D.C.

**CONTACT PERSON FOR MORE INFORMATION:** Thomas J. Koerber, Secretary of the