

Dated: April 22, 1999.

**Matthew M. Crouch,**

*Advisory Committee Management Officer,  
National Aeronautics and Space  
Administration.*

[FR Doc. 99-10834 Filed 4-29-99; 8:45 am]

BILLING CODE 7510-01-P

**NATIONAL ARCHIVES AND RECORDS  
ADMINISTRATION**

**Agency Information Collection  
Activities: Proposed Collection;  
Comment Request**

**AGENCY:** National Archives and Records Administration (NARA).

**ACTION:** Notice.

**SUMMARY:** NARA is giving public notice that the agency proposes to request approval of an information collection currently in use without an OMB Control Number, used when former Federal civilian employees and other authorized individuals request information from or copies of documents in Official Personnel Folder's or Employee Medical Folder's from the National Personnel Records Center (NPRC) of the National Archives and Records Administration (NARA). The public is invited to comment on the proposed information collection pursuant to the Paperwork Reduction Act of 1995.

**DATES:** Written comments must be received on or before June 29, 1999 to be assured of consideration.

**ADDRESSES:** Comments should be sent to: Paperwork Reduction Act Comments (NHP), Room 3200, National Archives and Records Administration, 8601 Adelphi Rd, College Park, MD 20740-6001; or faxed to 301-713-6913; or electronically mailed to [tamee.fechhelm@arch2.nara.gov](mailto:tamee.fechhelm@arch2.nara.gov).

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of the proposed information collection and supporting statement should be directed to Tamee Fechhelm at telephone number 301-713-6730, or fax number 301-713-6913.

**SUPPLEMENTARY INFORMATION:** Pursuant to the Paperwork Reduction Act of 1995 (Pub. L. 104-13), NARA invites the general public and other Federal agencies to comment on proposed information collections. The comments and suggestions should address one or more of the following points: (a) whether the proposed information collection is necessary for the proper performance of the functions of NARA; (b) the accuracy of NARA's estimate of the burden of the proposed information

collection; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including the use of information technology. The comments that are submitted will be summarized and included in the NARA request for Office of Management and Budget (OMB) approval. All comments will become a matter of public record. In this notice, NARA is soliciting comments concerning the following information collection:

*Title:* Returned Request Form, Reply to Request Involving Relief Agencies, Walk-In Request for OPM Records or Information.

*OMB number:* New.

*Agency form number:* NA Forms 13022, 13064, 13068.

*Type of review:* Regular.

*Affected public:* Former Federal civilian employees, their authorized representatives, state and local governments, and businesses.

*Estimated number of respondents:* 4,500.

*Estimated time per response:* 5 Minutes.

*Frequency of response:* On occasion, when individuals desire to acquire information from civilian personnel or medical records.

*Estimated total annual burden hours:* 375 hours.

*Abstract:* In accordance with rules issued by the Office of Personnel Management, the National Personnel Records Center (NPRC) of the National Archives and Records Administration (NARA) administers Official Personnel Folders (OPF) and Employee Medical Folders (EMF) of former Federal civilian employees. When former Federal civilian employees and other authorized individuals request information from or copies of documents in OPF's or EMF's, they must provide in forms or in letters certain information about the employee and the nature of the request. The NA Form 13022, Returned Request Form, is used to request additional information about the former Federal employee. The NA Form 13064, Reply to Request Involving Relief Agencies, is used to request additional information about the former relief agency employee. The NA Form 13068, Walk-In Request for OPM Records or Information, is used by members of the public, with proper authorization, to request a copy of a Personnel or Medical record.

Dated: April 26, 1999.

**L. Reynolds Cahoon,**

*Assistant Archivist for Human Resources and Information Services.*

[FR Doc. 99-10831 Filed 4-29-99; 8:45 am]

BILLING CODE 7515-01-P

**NATIONAL FOUNDATION FOR THE  
ARTS AND THE HUMANITIES**

**National Endowment for the Arts**

**President's Committee on the Arts and the Humanities; Meeting XLV**

Pursuant to Section 10(a)(2) of the Federal Advisory Committee Act (Pub. L. 92-463), as amended, notice is hereby given that a meeting of the President's Committee on the Arts and the Humanities will be held on May 21, 1999 from 9:00 a.m. to approximately 2:30 p.m. The meeting will be held in the Third Floor Library of the Smithsonian Institution Building (The Castle), 1000 Jefferson Drive, SW, Washington, DC.

The Committee meeting will begin at 9:00 a.m. with a welcome from a representative of the Smithsonian Institution and Chairman's remarks by Dr. John Brademas. This will be followed by the Executive Director's Update from Harriet Mayor Fulbright, including a status report on the Coming Up Taller awards program. The Committee will hear presentations from Bill Ivey, Chairman of the National Endowments for the Arts, Bill Ferris, Chairman of the National Endowment for the Humanities, and Beverly Sheppard, Acting Director of the Institute of Museum & Library Services. In addition, there will be a briefing and discussion about the work of the PCAH Planning Committee. The meeting will conclude with an informal lunch for members, including a presentation on "Technology and the Humanities," by Professor Edward L. Ayers, University of Virginia.

The President's Committee on the Arts and the Humanities was created by Executive Order in 1982 to advise the President, the two Endowments, and the Institute of Museum and Library Services on measures to encourage private sector support for the Nation's cultural institutions and to promote public understanding of the arts and the humanities.

If, in the course of discussion, it becomes necessary for the Committee to discuss non-public commercial or financial information of intrinsic value, the Committee will go into closed session pursuant to subsection (c)(4) of