

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

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DEPARTMENT OF THE INTERIOR**Office of the Secretary****Privacy Act of 1974; as Amended; Revisions to an Existing System of Records**

AGENCY: Office of the Secretary, Department of the Interior.

ACTION: Proposed revisions to an existing system of records.

SUMMARY: In accordance with the Privacy Act of 1974, as amended (5 U.S.C. 552a), the Office of the Secretary is issuing public notice of its intent to modify an existing Privacy Act system of records notice, OS-84, "Delinquent Debtor File." The revisions will update the authorities statement and the address of the system location and system manager.

EFFECTIVE DATE: These actions will be effective April 14, 1999.

FOR FURTHER INFORMATION CONTACT: Director, Office of Financial Management, U.S. Department of the Interior, 1849 C Street NW, MS-5412 MIB, Washington, DC 20240.

SUPPLEMENTARY INFORMATION: The Department of the Interior is proposing to amend the system notice for OS-84, "Delinquent Debtor File," to update the authority for maintenance of the system statement and the address of the system location and system manager to reflect changes that have occurred since the notice was last published. Accordingly, the Department of the Interior proposes to amend the "Delinquent Debtor File," OS-84, in its entirety to read as follows:

Sue Ellen Sloca,

*Office of the Secretary Privacy Act Officer,
National Business Center.*

INTERIOR/OS-84**SYSTEM NAME:**

Delinquent Debtor File—Interior, OS-84.

SYSTEM LOCATION:

Office of Financial Management, U.S. Department of the Interior, 1849 C Street NW, MS-5412 MIB, Washington, DC 20240.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Employees, former employees, and other Federal employees indebted and owing money to the Department of the Interior.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

Federal Claims Collection Act of 1965, Pub. L. 89-508, Debt Collection Act of 1982, Pub. L. 97-365, E.O. 9397, and Debt Collection Improvement Act of 1996, Pub. L. 104-134.

ROUTINE USES OF RECORDS MAINTAINED ON THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

The primary purpose of the system is to collect debts owed to the Department using salary offset or administrative offset procedures.

Disclosures outside the Department of the Interior may be made:

(1) To the General Accounting Office, Department of Justice, United States Attorney, or other Federal agencies for further collection action on any delinquent account when circumstances warrant.

(2) To a commercial credit reporting agency for the purpose of either adding to a credit history file or obtaining a credit history file for use in the administration of debt collection.

(3) To a debt collection agency for the purpose of collection services to recover indebtedness owed to the Department.

(4) To any Federal agency where the individual debtor is employed or receiving some form of remuneration for the purpose of enabling that agency to collect debts on the Department's behalf by administrative or salary offset procedures under the provisions of the Debt Collection Act of 1982 (Pub. L. 97-365).

(5) To any other Federal agency including, but not limited to, the Internal Revenue Service pursuant to 31 U.S.C. 3702A, for the purpose of effecting an administrative offset against the debtor of a delinquent debt owed to the Department by the debtor.

(6) To the Internal Revenue Service by computer matching to obtain the mailing address of a taxpayer for the purpose of locating such taxpayer to collect or to compromise a Federal claim by the Department against the taxpayer pursuant to 26 U.S.C. 6103(m)(2) and in accordance with 31 U.S.C. 37121, 3716, and 3718. Note: The Department will disclose an individual's mailing address obtained from the IRS pursuant to 26 U.S.C. 6103(m)(2) only for the purpose of debt collection. Disclosures to a debt collection agency will be made only to facilitate the collection or compromise of a Federal claim under the Debt Collection Act of 1982. Disclosures to a consumer reporting agency will be made only for the limited purpose of obtaining a commercial credit report on the individual taxpayer. Address information obtained from the Interior

Revenue Service will not be used or shared for any other Departmental purpose or disclosed to another Federal, state, or local agency which seeks to locate the same individuals for its own debt collection purpose.

(7) To any creditor Federal agency seeking assistance for the purpose of that agency implementing administrative or salary offset procedures in the collection of unpaid financial obligations owed the United States Government from an individual.

(8) To the U.S. Department of Justice or to a court or adjudicative body with jurisdiction when (a) the United States, The Department of the Interior, a component of the Department, or, when represented by the government, an employee of the Department is a party to litigation or anticipated litigation or has an interest in such litigation, and (b) the Department of the Interior determines that the disclosure is relevant or necessary to the litigation and is compatible with the purpose for which records were compiled.

(9) To appropriate Federal, State, local, or foreign agencies responsible for investigating or prosecuting the violation of or for enforcing or implementing a statute, rule, regulation, order, or license, when the disclosing agency becomes aware of information indicating a violation or potential of a statute, rule, regulation, rule, order, or license.

(10) To a congressional office in response to an inquiry the individual has made to the congressional office.

DISCLOSURE TO CONSUMER REPORTING AGENCIES:

Disclosure pursuant to 5 U.S.C. 552a(b)(12). Disclosures may be made from this system to consumer reporting agencies as defined in the Fair Credit Reporting Act (15 U.S.C. 1681a(f)) or the Federal Claims Collection Act of 1966 (31 U.S.C. 3701(a)(3))

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM.**STORAGE:**

Records are stored in automated and manual form.

RETRIEVABILITY:

Records are retrieved by the name or Social Security number of the individual debtor.

SAFEGUARDS:

Records are maintained with access controls meeting the requirements of 43 CFR 2.51.

RETENTION AND DISPOSAL:

Records are retained in the Office of Financial Management only for the duration of computer matching programs. Upon conclusion of these programs, records are returned to their respective, originating bureaus/offices, where they are retained and disposed of in accordance with approved agency schedules. Backup copies are retained in the Office of Financial Management for one calendar year, and then destroyed.

SYSTEM MANAGER(S) AND ADDRESS:

Director, Office of Financial Management, U.S. Department of the Interior, MS-5412-MIB, 1849 C Street NW, Washington, DC 20240.

NOTIFICATION PROCEDURES:

An individual requesting notification of the existence of records on him or her should address his/her request to the System Manager. The request must be in writing, signed by the requestor, and comply with the content requirements of 43 CFR 2.60.

RECORD ACCESS PROCEDURES:

An individual requesting access to records maintained on him or her should address his/her request to the System Manager. The request must be in writing, signed by the requestor, and comply with the requirements of 43 CFR 2.63.

CONTESTING RECORD PROCEDURES:

An individual requesting amendment of a record maintained on him or her should address his/her request to the System Manager. The request must be in writing, signed by the requestor, and comply with the content requirements of 43 CFR 2.71.

RECORD SOURCE CATEGORIES:

Departmental and bureau financial offices.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

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DEPARTMENT OF THE INTERIOR**Office of the Secretary****Privacy Act of 1974; as Amended; Revisions to an Existing System of Records**

AGENCY: Office of the Secretary, Department of the Interior.

ACTION: Proposed revision to an existing system of records.

SUMMARY: In accordance with the Privacy Act of 1974, as amended (5 U.S.C. 552a), the Office of the Secretary is issuing public notice of its intent to modify an existing Privacy Act system of records notice, OS-3, "Financial Interest Statements and Ethics Counselor Decisions." The revisions will update the number of the system, the authorities for maintenance of the system, and the addresses of the system location and system managers.

EFFECTIVE DATE: These actions will be effective April 14, 1999.

FOR FURTHER INFORMATION CONTACT: Chief, Departmental Ethics Staff, Office of the Deputy Assistant Secretary for Human Resources, Department of the Interior, 1849 C Street NW, MS-5221 MIB, Washington, DC 20240.

SUPPLEMENTARY INFORMATION: In this notice, the Department of Interior is amending OS-03, "Financial Interest Statements and Ethics Counselor Decisions," to update the number of the system to more accurately reflect the Departmentwide scope of the system, to update the authorities for maintenance of the system to reflect changes that have occurred since the system notice was last published, and to update the addresses of the system locations and system managers. Accordingly, the Department of the Interior proposes to amend the "Financial Interest Statements and Ethics Counselor Decisions," OS-03 system notice in its entirety to read as follows:

Sue Ellen Sloca,

Office of the Secretary, Privacy Act Officer, National Business Center.

INTERIOR/DOI-03**SYSTEM NAME:**

Financial Interest Statements and Ethics Counselor Decisions—Interior, DOI-03.

SYSTEM LOCATION:

(1) Office of the Departmental Ethics Staff, Office of the Deputy Assistant Secretary for Human Resources, Department of the Interior, 1849 C Street NW, MS-5221 MIB, Washington, DC 20240.

(2) Bureau and Office Ethics Counselors, Deputy Ethics Counselors, Associate Ethics Counselors, and Assistant Ethics Counselors. (A list of these individuals, by bureau and office, may be obtained from the Office of the Departmental Ethics Staff or from the Department's Internet site: <http://www.doi.gov/ethics>.)

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Departmental employees required to file financial interests or disclosure statements as required by 5 CFR part 2634 and 5 CFR 3501.101, and Departmental employees subjected to remedial or disciplinary action for conflicts of interest or other ethics violations.

CATEGORIES OF RECORDS IN THE SYSTEM:

Confidential statements of employment and financial interests (OGE-450, SF278 or DI-278) for Departmental employees required to file such statements. Public Financial Disclosure Reports required by the Ethics in Government Act of 1989, as amended, (form SF-278) for individuals in positions which require them to file such statements. Records of conflict of interest decisions and appeals; analysis of financial holdings; employee statements; bureau, office, and supervisor comments on covered employees, as requested by the bureau or office counselors or as needed by the Designated Agency Ethics Official.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

(1) 5 U.S.C. 7301; (2) 16 U.S.C. 1912; (3) 30 U.S.C. 1211; (4) 42 U.S.C. 6392; (5) 43 U.S.C. 1743; (6) 43 U.S.C. 1864; (7) E.O. 12674 as modified by E.O. 12731; and (8) 5 CFR part 2634.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES USERS AND THE PURPOSES OF SUCH USES:

The primary uses of the system are:

(1) To review employee financial interests and determine employee compliance with applicable conflict of interest statutes and regulations, and to effect remedial and disciplinary action where non-compliance is ascertained.

(2) To record the fact that an employee has been made aware of specifically directed legislation or regulations covering his/her organization and that he/she is in compliance with such specific legislation or regulations.

(3) To provide the public with access to, and to adequately control access to, financial disclosure reports (which must, by statute, be made available to the public).

(4) To provide an adequate system of records for Departmental auditors performing compliance audits within the Department. Disclosure outside of the Department may be made:

(1) To the U.S. Department of Justice or in a proceeding before a court or adjudicative body with jurisdiction when (a) the United States, the Department of the Interior, a component