

9. Disclosure to contractors and other Federal agencies, as necessary, for the purpose of assisting SSA in the efficient administration of its programs.

10. Disclosure to DOJ, a court or other tribunal, or other third party before such tribunal when:

(a) SSA, or any component thereof; or  
(b) Any SSA employee in his/her official capacity; or

(c) Any SSA employee in his/her individual capacity where DOJ (or SSA where it is authorized to do so) has agreed to represent the employee; or

(d) The United States or any agency thereof where SSA determines that the litigation is likely to affect the operations of SSA or any of its components;

is a party to litigation or has an interest in such litigation, and SSA determines that the use of such records by DOJ, the court or other tribunal is relevant and necessary to the litigation, provided, however, that in each case, SSA determines that such disclosure is compatible with the purpose for which the records were collected.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Records are stored in magnetic media (e.g., magnetic tape and magnetic diskette).

**RETRIEVABILITY:**

Records in this system are indexed and retrieved by SSN.

**SAFEGUARDS:**

Security measures include the use of access codes to enter the computer system which will maintain the data, and storage of the computerized records in secured areas which are accessible only to employees who require the information in performing their official duties. SSA personnel who have access to the data will be informed of the criminal penalties of the Privacy Act for unauthorized access to or disclosure of information maintained in this system. For records electronically transmitted between SSA's central office and field office locations, safeguards include a lock/unlock password system, exclusive use of leased telephone lines, a terminal oriented transaction matrix and secured printers.

**RETENTION AND DISPOSAL:**

SSA will retain PUPS records for the period of time required for the processing related to the relevant data exchange and then, within 12 months, will either return the records to the source or destroy the records, unless the

records must be retained in individual claim folders for documentation purposes and/or to meet evidentiary requirements. In that instance, the records eventually will be retired to the Federal Records Center and destroyed, in accordance with the applicable Federal Records Retention Schedule (44 U.S.C. 3303a) and any other relevant standards established by SSA and the National Archives and Records Administration.

**SYSTEM MANAGER(S) AND ADDRESS:**

Director, Division of Payment Policy, Office of Program Benefits, Social Security Administration, 6401 Security Boulevard, Baltimore, Maryland 21235.

**NOTIFICATION PROCEDURE:**

An individual can determine if this system contains a record about him/her by contacting the most convenient Social Security field office and providing his/her name, Social Security number, address, and proper identification. (Furnishing the SSN is voluntary, but it will make searching for an individual's record easier and prevent delay). An individual may also write to the System Manager shown above.

An individual requesting notification of records in person must provide at least one piece of tangible identification such as a driver's license, passport, voter registration card, etc., to verify his/her identity. If an individual does not have identification papers sufficient to establish his/her identity, that individual must certify in writing that he/she is the person they claim to be and that they understand that the knowing and willful request for or acquisition of a record pertaining to an individual under false pretenses is a criminal offense (see 5 U.S.C. 552a(i)(1)(3)). If notification is requested by telephone, an individual must verify his/her identity by providing identifying information which parallels the record to which notification is being requested. If it is determined that the identifying information provided by telephone is insufficient, the individual will be required to submit a request in writing or in person. If a request for notification is submitted by mail, an individual must include a notarized request to SSA to verify his/her identity or must certify in the request that he/she is the person they claim to be and that they understand that the knowing and willful request for or acquisition of a record pertaining to an individual under false pretenses is a criminal offense. These procedures are in accordance with SSA Regulations 20 CFR 401.45.

**RECORD ACCESS PROCEDURES:**

Same as notification procedures. Requesters should also reasonably specify the record contents being sought. These procedures are in accordance with SSA Regulations 20 CFR 401.45.

**CONTESTING RECORD PROCEDURES:**

Same as notification procedures. Requesters should also reasonably identify the record, specify the information they are contesting and state the corrective action sought and the reasons for the correction with supporting justification showing their reasons for believing that the record should be amended. These procedures are in accordance with SSA Regulations 20 CFR 401.65.

**RECORD SOURCE CATEGORIES:**

Data for the PUPS are secured primarily from various facilities with which SSA has appropriate arrangements for reporting of such information including jails, prisons, other penal institutions or correctional facilities, departments or divisions of corrections or correctional services, and certain mental health facilities. Data is also reported by individuals and certain other third party sources, such as news media, etc.

**SYSTEMS EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:**

None.

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**DEPARTMENT OF STATE**

[Public Notice No. 2996]

**Shipping Coordinating Committee Subcommittee on Safety of Life at Sea Working Group on Stability and Load Lines and on Fishing Vessels Safety; Notice of Meeting**

The Working Group on Stability and Load Lines and on Fishing Vessels Safety of the Subcommittee on Safety of Life at Sea will conduct an open meeting at 1 p.m. on Thursday, April 1, 1999, in Room 6103, at U.S. Coast Guard Headquarters, 2100 Second Street, SW., Washington, DC 20593-0001. This meeting will discuss the upcoming 43rd Session of the Subcommittee on Stability and Load Lines and on Fishing Vessels Safety (SLF) and associated bodies of the International Maritime Organization (IMO) which is tentatively scheduled for September 11-15, 2000, at the IMO Headquarters in London, England.

Items of discussion will include the following:

- a. Review of results from SLF 42,
- b. Harmonization of damage stability provisions in the IMO instruments,
- c. Safety aspects of ships engaged in a ballast water exchange,
- d. Revision of the technical regulations of Load Lines Convention, and
- e. Development of the damage consequence diagrams for inclusion in damage control plan guidelines.

Members of the public may attend this meeting up to the seating capacity of the room. Interested persons may seek information by writing: Mr. Paul Cojeen, U.S. Coast Guard Headquarters, Commandant (G-MSE-2), Room 1308, 2100 Second Street, SW., Washington, DC 20593-0001 or by calling (202) 267-2988.

Dated: March 2, 1999.

**Stephen M. Miller,**

*Executive Secretary, Shipping Coordinating Committee.*

[FR Doc. 99-5620 Filed 3-5-99; 8:45 am]

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## DEPARTMENT OF STATE

[Public Notice No. 2997]

### Shipping Coordinating Committee; Notice of Meeting

The U.S. Shipping Coordinating Committee (SHC) will conduct an open meeting at 10:00 a.m., on Thursday, April 8, 1999, in Room 2415 at U.S. Coast Guard Headquarters, 2100 Second Street, S.W., Washington, D.C. The purpose of this meeting is twofold: (1) to report on the results of the Diplomatic Conference on the Arrest of Ships, held March 01-12, 1999 in Geneva; and (2) to prepare for the Seventy Ninth Session of the International Maritime Organization Legal Committee (LEG 79), to be held April 19-23, 1999 in London.

This SHC meeting will address the following topics: the Convention on the Arrest of ships; the draft IMO Code or Guidelines on Shipowners' Responsibilities in Respect of Maritime Claims; the draft Protocol to the Athens Convention relating to passenger claims; a draft convention regarding bunker fuel spills; and a draft convention regarding wreck removal.

Members of the U.S. Delegation to LEG 79 will be attending a meeting, in London on April 16, regarding international efforts at ratification and implementation of the Hazardous and Noxious Substances Convention, adopted in London in May, 1996. This

SHC meeting will be a further opportunity for interested members of the public to express their views on whether the United States should ratify the HNS Convention.

Members of the public are invited to attend the SHC meeting, up to the seating capacity of the room. For further information, or to submit views in advance of the meeting, please contact Captain Malcolm J. Williams, Jr., or Lieutenant William G. Rospars, U.S. Coast Guard, Office of Maritime and International Law (G-LMI), 2100 Second Street, S.W., Washington, D.C. 20593-0001; telephone (202) 267-1527; fax (202) 267-4496.

Dated: March 2, 1999.

**Stephen M. Miller,**

*Executive Secretary, Shipping Coordinating Committee 2.*

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## DEPARTMENT OF TRANSPORTATION

### Federal Aviation Administration

#### Noise Exposure Map Notice; Receipt of Noise Compatibility Program and Request for Review, Oakland County International Airport, Pontiac, MI

**AGENCY:** Federal Aviation Administration, DOT.

**ACTION:** Notice.

**SUMMARY:** The Federal Aviation Administration (FAA) announces its determination that the Noise Exposure Maps (NEMs) submitted by Oakland County International Airport under the provisions of Title I of the Aviation Safety and Noise Abatement Act of 1979 (Pub. L. 96-193) and 14 CFR Part 150 are in compliance with applicable requirements. The FAA also announces that it is reviewing a proposed Noise Compatibility Program (NCP) that was submitted for Oakland County International Airport under Part 150 in conjunction with the NEMs, and that this program will be approved or disapproved on or before August 25, 1999.

**EFFECTIVE DATE:** The effective date of the FAA's determination on the NEMs and of the start of its review of the associated NCP is February 26, 1999. The public comment period ends April 27, 1999.

**FOR FURTHER INFORMATION CONTACT:** The Federal Aviation Administration, Great Lakes Region, Detroit Airports District Office, Willow Run Airport, East, 8820 Beck Road, Belleville, Michigan 48111, to the attention of Mr. Gary Migut,

Program Manager, (734) 487-7278. Comments on the proposed NCP should also be submitted to the above office.

**SUPPLEMENTARY INFORMATION:** This notice announces that the FAA finds that the NEMs submitted for Oakland County International Airport are in compliance with applicable requirements of Part 150, effective February 26, 1999. The FAA is reviewing an NCP for Oakland County International Airport, which will be approved or disapproved on or before August 25, 1999. This notice also announces the availability of this program for public review and comment.

Under Section 103 of Title I of the Aviation Safety and Noise Abatement Act of 1979 (hereinafter referred to as "the Act"), an airport operator may submit to the FAA NEMs which meet applicable regulations and which depict noncompatible land uses as of the date of submission of such maps, a description of projected aircraft operations, and the ways in which such operations will affect such maps. The Act requires such maps to be developed in consultation with interested and affected parties in the local community, government agencies, and persons using the airport.

An airport operator who has submitted NEMs that are found by the FAA to be in compliance with the requirements of Federal Aviation Regulations (FAR) Part 150, promulgated pursuant to Title I of the Act, may submit an NCP for FAA approval that sets forth the measures the operator has taken or proposes for the reduction of existing noncompatible uses and for the prevention of the introduction of additional noncompatible uses.

Oakland County International Airport submitted to the FAA on February 24, 1999, the NEMs, descriptions, and other documentation, which were produced during the proposed Oakland County International Airport NCP, dated February 23, 1999. It was requested that the FAA review this material as the NEMs, as described in section 103(a)(1) of the ACT, and that the noise mitigation measures, to be implemented jointly by the airport and surrounding communities, be approved as an NCP under section 104(b) of the Act.

The FAA has completed its review of the NEMs and related description submitted by the Oakland International Airport. The FAA has determined that the NEMs for Oakland County International Airport are in compliance with applicable requirements. This determination is effective on February