

**Closed Meeting**

- Committee of the Whole Report—Acoustics.

- Rulemaking Report—ADA/ABA Guidelines, Proposed Rule.

All meetings are accessible to persons with disabilities. Sign language interpreters and an assistive listening system are available at all meetings.

**James J. Raggio,**

*General Counsel.*

[FR Doc. 99-4593 Filed 2-23-99; 8:45 am]

BILLING CODE 8150-01-P

**CIVIL RIGHTS COMMISSION****Sunshine Act Meeting**

**AGENCY:** U.S. Commission on Civil Rights.

**DATE AND TIME:** Friday, March 5, 1999—9:30 a.m.

**PLACE:** U.S. Commission on Civil Rights, 624 Ninth Street, N.W., Room 540, Washington, DC 20425.

**STATUS:**

*Agenda*

- I. Approval of Agenda
- II. Approval of Minutes of February 12, 1999 Meeting
- III. Announcements
- IV. Staff Director's Report
- V. "Equal Educational Opportunity and Nondiscrimination for Minority Students: Federal Enforcement of Title VI in Ability Grouping Practices" Report
- VI. Future Agenda Items

**CONTACT PERSON FOR FURTHER**

**INFORMATION:** David Aronson, Press and Communications (202) 376-8312.

**Edward A. Hailes, Jr.,**

*Acting General Counsel.*

[FR Doc. 99-4737 Filed 2-22-99; 3:05 pm]

BILLING CODE 6335-0-M

**DEPARTMENT OF COMMERCE****Bureau of the Census****Annual Survey of Manufactures**

**ACTION:** Proposed Collection; Comment Request.

**SUMMARY:** The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995, Public Law 104-13 (44 U.S.C. 3506(c)(2)(A)).

**DATES:** Written comments must be submitted on or before April 26, 1999.

**ADDRESSES:** Direct all written comments to Linda Engelmeier, Departmental Forms Clearance Officer, Department of Commerce, Room 5327, 14th and Constitution Avenue, NW, Washington, DC 20230.

**FOR FURTHER INFORMATION CONTACT:**

Requests for additional information or copies of the information collection instrument(s) and instructions should be directed to Allen Foreman, Acting Chief of Manufactured Nondurables Branch, (301) 457-4810, Bureau of the Census, Room 2212, Building 4, Washington, DC 20233; and Kenneth Hansen, Chief of Manufactured Durables Branch, (301) 457-4755, Bureau of the Census, Room 2207, Building 4, Washington, DC 20233.

**SUPPLEMENTARY INFORMATION:****I. Abstract**

The Census Bureau has conducted the Annual Survey of Manufactures (ASM) since 1949 to provide key measures of manufacturing activity during intercensal periods. In census years ending in "2" AND "7", we mail and collect the ASM as part of the census of manufactures. This survey is an integral part of the Government's statistical program. The ASM furnishes up-to-date estimates of employment and payrolls, hours and wages of production workers, value added by manufacture, cost of materials, value of shipments by product class, inventories, and expenditures for both plant and equipment and structures. The survey provides data for most of these items for each of the 474 industries as defined in the North American Industry Classification System (NAICS). It also provides geographic data by state at a more aggregated industry level.

The survey also provides valuable information to private companies, research organizations, and trade associations. Industry makes extensive use of the annual figures on product class shipments at the U.S. level in its market analysis, product planning, and investment planning. The ASM data are used to benchmark and reconcile monthly and quarterly data on manufacturing production and inventories.

This ASM clearance request will be for the years—1999 to 2001. There will be no changes to the information requested from respondents.

**II. Method of Collection**

The ASM statistics are based on a survey which includes two components, mail and nonmail. The mail portion of

the survey is a probability sample of about 55,000 manufacturing establishments selected from a total of about 225,000 establishments. These 225,000 establishments represent all manufacturing establishments of multiunit companies (companies that operate at more than one physical location) and all single-establishment manufacturing companies that were mailed forms in the 1997 Census of Manufactures.

The nonmail portion of the survey is defined as all single-establishment manufacturing companies that we tabulated as administrative records in the 1997 Census of Manufactures.

Although this portion includes approximately 155,000 establishments, it accounted for less than 2 percent of the estimate for total value of shipments at the total manufacturing level for 1997. This administrative information, which includes payroll, total employment, industry classification, and physical location, is obtained under conditions which safeguard the confidentiality of both tax and census records.

**III. Data**

*OMB Number:* 0607-0449.

*Form Number:* MA-1000(L), MA-1000(S).

*Type of Review:* Regular Review.

*Affected Public:* Businesses or Other for Profit, Non-profit Institutions, Small Businesses or Organizations, and State or Local Governments.

*Estimated Number of Respondents:* 55,000.

*Estimated Time Per Response:* 3.4 hours.

*Estimated Total Annual Burden Hours:* 187,000.

*Estimated Total Annual Cost:* The estimated cost to the respondents is \$5,048,090.

*Respondent's Obligation:* Mandatory.

*Legal Authority:* Title 13, United States Code, Sections 182, 224, and 225.

**IV. Request for Comments**

Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.