

identities in any matter (when such records are provided to qualified researchers employed by the Department of the Interior, all patient identifying information will be removed).

**Note.**—Disclosure of information pertaining to an individual with a history of alcohol or drug abuse must be limited in compliance with the restrictions of the confidentiality of Alcohol and Drug Abuse Patient Records Regulations, 42 CFR part 2. Disclosure of records pertaining to the physical and mental fitness of employees are, as a matter of Department policy, afforded the same degree of confidentiality.

**POLICIES AND PRACTICES FOR STORAGE, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Maintained in folders in file cabinets.

**RETRIEVABILITY:**

Indexed by name of individual on whom they are maintained.

**SAFEGUARDS:**

Maintained with safeguards meeting the requirements of 43 CFR 2.51 for manual records.

**RETENTION AND DISPOSAL:**

These records are retained and disposed of in accordance with General Records Schedule No. 1, Item No. 27.

**SYSTEM MANAGER(S) AND ADDRESS:**

Chief, Equal Employment and Development Opportunity Division, Minerals Management Service, 381 Elden Street, Mail Stop 2900, Herndon, Virginia 20170-4817.

**NOTIFICATION PROCEDURES:**

Inquiries regarding the existence of a record should be addressed to the System Manager. A written signed request stating that the individual seeks information concerning his/her records is required (43 CFR 2.60).

**RECORDS ACCESS PROCEDURES:**

A request for access may be addressed to the System Manager. The request must be in writing, signed by the requester, and meet the content requirements of 43 CFR 2.63.

**CONTESTING RECORD PROCEDURES:**

A petition for amendment should be addressed to the System Manager and must meet the content requirements of 43 CFR 2.71.

**RECORD SOURCE CATEGORIES:**

Information in this system of records comes from the individual to whom it applies, the supervisor of the individual if the individual was referred by a supervisor, the Employee Counseling

Services Program staff who records the counseling session, and the therapists or institutions used as referrals or providing treatment.

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**DEPARTMENT OF THE INTERIOR**

**Minerals Management Service**

**Privacy Act of 1974; as Amended; Revisions to the Existing System of Records**

**AGENCY:** Minerals Management Service, Department of the Interior.

**ACTION:** Proposed revisions to an existing system of records.

**SUMMARY:** In accordance with the Privacy Act of 1974, as amended (5 U.S.C. 522a), the Minerals Management Service (MMS) is issuing public notice of its intent to modify an existing Privacy Act system of records notice, MMS-12, "Lessee/Operator Training Files." The revisions will update the organization titles and address(s) of the System Location and the System Manager.

**EFFECTIVE DATE:** 5 U.S.C. 552a(e)(11) requires that the public be provided a 30-day period in which to comment on the intended use of the information in the system of records. The Office of Management and Budget, in its Circular A-130, requires an additional 10-day period (for a total of 40 days) in which to make these comments. Any persons interested in commenting on this revised system of records may do so by submitting comments in writing to the U.S. Department of the Interior, Minerals Management Service, ATTN: MMS Privacy Act Officer, MS-2200, 381 Elden Street, Herndon, Virginia 20170-4817. Comments received within 40 days of publication in the **Federal Register** will be considered. The system will be effective as proposed at the end of the comment period, unless comments are received which would require a contrary determination.

**ADDRESSES:** Send written comments to U.S. Department of the Interior, Minerals Management Service, ATTN: MMS Privacy Act Officer, MS-2200, Herndon, Virginia 20170-4817.

**FOR FURTHER INFORMATION CONTACT:** Chief, Operations Analysis Branch, Offshore Engineering and Operations Division, Offshore Minerals Management, Minerals Management Service, 381 Elden Street, Herndon, Virginia 20170-4817.

**SUPPLEMENTARY INFORMATION:** The MMS is proposing to amend the system notice

for MMS-12, "Lessee/Operator Training Files," to identify the new organization titles and more accurately and clearly describe the address(s) of the System Location and the System Manager. The revision reflects a change of address in the Herndon, Virginia, System Manager location.

Accordingly, the MMS proposes to amend the "Lessee/Operator Training Files." MMS-12 in its entirety to read as follows:

**Robert E. Brown,**

*Associate Director for Administration and Budget.*

**INTERIOR/MMS-12**

**SYSTEM NAME:**

Lessee/Operator Training Files—MMS-12.

**SYSTEM LOCATION:**

Operations Analysis Branch, Offshore Engineering and Operations Division, Offshore Minerals Management, Minerals Management Service, Mail Stop 4910, 381 Elden Street, Herndon, Virginia 20170-4817.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Personnel who have participated in well control, safety device, workover and well completion training programs.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Records of student certification consist of the name, social security number, job certification, blowout preventor stack qualification, test score, course type, completion date, school name, school location, and instructor.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

43 U.S.C. 1332(b).

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

The primary uses of the records are for training and certification pertaining to the structure, management and operation of the production drilling well control, safety device, and workover and well completion/well control training programs. Disclosure outside the Department of the Interior may be made: (1) To the U.S. Department of Justice or in a proceeding before a court or adjudicative body when (a) the United States, the Department of the Interior, a component of the Department, or, when represented by the Government, an employee of the Department is a party to litigation or anticipated litigation or has an interest in such litigation, and (b) the Department of the Interior determines that the disclosure is relevant or necessary to the litigation

and is compatible with the purpose for which the records were compiled; (2) of information indicating a violation or potential violation of a statute, regulation, rule, order, or license to appropriate Federal, State, local or foreign agencies responsible for investigating or prosecuting the violation or for enforcing or implementing the statute, rule, regulation, or order or license; (3) to a Congressional office from the record of an individual in response to any inquiry the individual has made to the Congressional office.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Maintained in computerized form.

**RETRIEVABILITY:**

Indexed by social security number or MMS identifier.

**SAFEGUARDS:**

Maintained with safeguards meeting the requirements of 43 CFR 2.51 for computerized records.

**RETENTION AND DISPOSAL:**

Determination of the disposition is pending approval of the archivist.

**SYSTEM MANAGER(S) AND ADDRESS:**

Chief, Operations Analysis Branch, Offshore Engineering and Operations Division, Offshore Minerals Management, Minerals Management Service, Mail Stop 4810, 381 Elden Street, Herndon, Virginia 20170-4817.

**NOTIFICATION PROCEDURE:**

A written request addressed to the System Manager stating that the requester seeks information concerning records pertaining to him/her is required. See 43 CFR 2.60.

**RECORD ACCESS PROCEDURES:**

A request for access may be addressed to the System Manager. The request must be in writing, and be signed by the requester. The request must meet the content requirements of 43 CFR 2.63.

**CONTESTING RECORD PROCEDURES:**

A petition for amendment should be addressed to the System Manager and must meet the content requirements of 43 CFR 2.71.

**RECORD SOURCE CATEGORIES:**

Training organizations.

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**DEPARTMENT OF THE INTERIOR**

**Bureau of Reclamation**

**Privacy Act of 1974, as Amended; Systems of Records**

**AGENCY:** Bureau of Reclamation, Interior.

**ACTION:** Notice of deletion of 11 systems of records.

**SUMMARY:** Pursuant to the provisions of the Privacy Act of 1974, as amended (5 U.S.C. 552a), notice is hereby given that the Department of the Interior is deleting 11 systems of records managed by the Bureau of Reclamation (Reclamation).

**DATES:** These actions will be effective February 18, 1999.

**FOR FURTHER INFORMATION CONTACT:** Mr. Casey Snyder, Reclamation Privacy Act Officer, at (303) 445-2048.

**SUPPLEMENTARY INFORMATION:** Recent Privacy Act Compilations list the following systems of records with a prefix of "Reclamation" (e.g., Reclamation-25). When originally published in the **Federal Register** these systems of records were identified with an organization prefix of "WBR" or "LBR" (e.g., WBR-1, LBR-34). The content of the systems of records is the same; the prefixes on these systems were changed to reflect organizational changes.

The systems of records being deleted and the reasons for deletion are listed below:

1. Interior/WBR-1, "Occupational Illness, Accidents, and Related Property Damage," previously published in the **Federal Register** on July 24, 1984 (49 FR 29850). The information kept in this system of records is now covered under Interior/OS-60, "Safety Management Information System."

2. Interior/WBR-3, "Attendance at Meetings," previously published in the **Federal Register** on July 24, 1984 (49 FR 29850). The information kept in this system of records is now covered under Interior/OS-58, "Administrative Operations Records on Employees, Department System."

3. Interior/WBR-4, "Audiograms (Hearing Test Records)," previously published in the **Federal Register** on July 24, 1984 (49 FR 29851). The information kept in this system of records is now covered under Office of Personnel Management—OPM/GOVT-10, "Employee Medical File System Records."

4. Interior/LBR-9, "Foreign Visitors and Observers," previously published in the **Federal Register** on April 11, 1977 (42 FR 19097). The information kept in

this system of records is no longer accessed by individuals' names or other personal identifiers. The records kept under this system were temporary and have been disposed of in accordance with approved Retention and Disposal Schedules.

5. Interior/LBR-16, "Litigation," previously published in the **Federal Register** on April 11, 1977 (42 FR 19099). Reclamation no longer maintains this system of records. There are no records in this system. Previous records were disposed of in accordance with approved Retention and Disposal Schedules.

6. Interior/LBR-18, "Lease of Housing," previously published in the **Federal Register** on April 11, 1977 (42 FR 19100). The information kept in this system of records is now covered under Interior/OS-58, "Administrative Operations Records on Employees, Department System."

7. Interior/LBR-20, "Movable Property ADP Records," previously published in the **Federal Register** on April 11, 1977 (42 FR 19100). The information kept in this system is now covered under Interior/OS-58, "Administrative Operations Records on Employees, Department System."

8. Interior/LBR-21, "Movable Property Individual Responsibility," previously published in the **Federal Register** on April 11, 1977 (42 FR 19101). The information kept in this system is now covered under Interior/OS-58, "Administrative Operations Records on Employees, Department System."

9. Interior/LBR-26, "Photographic Files," previously published in the **Federal Register** on April 11, 1977 (42 FR 19103). We have determined that the information kept in this system does not contain Privacy Act information. Therefore, this system of records is being deleted.

10. Interior/LBR-33, "Speeches," previously published in the **Federal Register** on April 11, 1977 (42 FR 19105). We have determined that the information kept in this system does not contain Privacy Act information. Therefore, this system of records is being deleted.

11. Interior/LBR-47, "Employees' Compensation Records," previously published in the **Federal Register** on April 11, 1977 (42 FR 19109). The information kept in this system is now covered under Interior/OS-58, "Administrative Operations Records on Employees, Department System;" Interior/OS-72, "FECA Chargeback Case File;" and Office of Personnel Management—OPM/GOVT-10,