

B. Annual Reporting Burden

Respondents: 200; annual responses: 200; average hours per response: .10; burden hours: 20.

Copy of proposal: A copy of this proposal may be obtained from the GSA Acquisition Policy Division (MVP), Room 4011, GSA Building, 1800 F Street NW, Washington, DC 20405, or by telephoning (202) 501-3822, or by faxing your request to (202) 501-3341.

Dated: December 10, 1998.

Ida M. Ustad,

Deputy Associate Administrator, Office of Acquisition Policy.

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

Proposed Information Collection Activity; Comment Request

Proposed Project

Title: Title IV-B Five Year Plan, Annual Progress and Services Report and CFS-101.

OMB No.: 0980-0047.

Description: Under title IV-B, subparts 1 and 2, of the Social Security Act States and Indian Tribes are to submit a five year Child and Family Services Plan, an annual progress and

services report, and an annual budget request and estimated expenditure report (CFS-101). The plan is used by States and Indian Tribes to develop and implement services and describe coordination efforts with other federal, state and local programs. The annual Progress and Services Report is used to provide updates and changes in the goals and services under the five year plan. The CFS-101 will be submitted annually with the Annual Progress and Services Report to apply for appropriated funds for the next fiscal year.

Respondents: State, Local or Tribal Government.

ANNUAL BURDEN ESTIMATES

Instrument	Number of respondents	Number of responses per respondent	Average burden hours per response	Total burden hours
CFSP	300	1	250	75,000
Annual Progress and Services Report	300	1	120	36,000
CFS-101	300	1	5	1,500

Estimated Total Annual Burden Hours: 112,500.

In compliance with the requirements of Section 3506(c)(2)(A) the Paperwork Reduction Act of 1995, the Administration for Children and Families is soliciting public comment on the specific aspects of the information collection described above. Copies of the proposed collection of information can be obtained and comments may be forwarded by writing to the Administration for Children and Families, Office of Information Services, 370 L'Enfant Promenade, S.W., Washington, D.C. 20447, Attn: ACF Reports Clearance Officer. All requests should be identified by the title of the information collection.

The Department specifically requests comments on: (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.

Dated: December 10, 1998.

Bob Sargis,

Acting Reports Clearance Officer.

[FR Doc. 98-33273 Filed 12-15-98; 8:45 am]

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

Proposed Information Collection Activity; Comment Request

Proposed Project

Title: Runaway and Homeless Youth Management Information System (RHYMIS).

OMB No.: 0970-0123.

Description: The Family and Youth Services Bureau manages the Runaway and Homeless Youth Management Information System (RHYMIS) which is used by youth service agencies funded by FYSB for Basic Center and Transitional Living Programs. This information management system is used by all FYSB-funded RHY grantees. The RHYMIS helps youth services agencies manage their programs, assess service delivery, and plan for future service needs. When aggregated, these data provide critical planning, administrative, and evaluation information for FYSB.

RHYMIS is an automated data management system designed to capture

and store information at each grantee site, facilitate all FYSB/DHHS reporting requirements, and produce a variety of standardized reports for other Federal, local, regional, and national purposes. The information gathered by each grantee forms the basis of the RHYMIS national database. The data collected consists of standardized definitions which allow for a variety of statistical analyses beyond simple aggregation, and gives national, as well as regional and state profiles of youth being served by FYSB-funded programs. The RHYMIS allows individual grantees to generate agency-specific reports based on their own data and reflecting the youth served in their own programs.

The data collection process is designed to collect various information about runaway and homeless youth, the programs that serve them, and other area services that are available to them. The information in RHYMIS addresses a broad range of issues to assure that situations relevant to the Basic Center and Transitional Living Programs will be addressed. RHYMIS is designed to collect information on:

- Youth characteristics and issues presented.
- Services provided to youth by agency.
- Educational events and promotional/instructional materials available.

Respondents: State, Local or Tribal Government.