

Dated: August 20, 1998.

**Ida M. Ustad,**

*Deputy Associate Administrator, Office of Acquisition Policy.*

[FR Doc. 98-22968 Filed 8-26-98; 8:45 am]

BILLING CODE 6820-61-M

## GENERAL SERVICES ADMINISTRATION

[OMB Control No. 3090-0112]

### Submission for OMB Review; Comment Request Entitled State Agency Monthly Donation Report of Surplus Personal Property

**AGENCY:** Office of Acquisition Policy, GSA.

**ACTION:** Notice of request for an extension to a previously approved OMB Clearance (3090-0112).

**SUMMARY:** Under the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35), the Office of Acquisition Policy has submitted to the Office of Management and Budget (OMB) a request to review and approve an extension of a previously approved information collection requirement concerning GSA Form 3040, State Agency Monthly Donation Report of Surplus Personal Property. The information collection was previously published in the **Federal Register** on June 19, 1998 at 63 FR 33667, allowing for a 60-day public comment period. No comments were received.

**DATES:** *Comment Due Date:* September 28, 1998.

**ADDRESSES:** Comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, should be submitted to: Edward Springer, GSA Desk Officer, Room 3235, NEOB, Washington, DC 20503, and to Marjorie Ashby, General Services Administration (MVP), 1800 F Street NW, Washington, DC 20405.

**FOR FURTHER INFORMATION CONTACT:** Andrea Dingle, Federal Supply Service (703) 305-6190.

#### SUPPLEMENTARY INFORMATION:

##### A. Purpose

The GSA is requesting the Office of Management and Budget (OMB) to review and approve information collection, 3090-0112, concerning GSA form 3040, State Agency Monthly Donation Report of Surplus Personal Property. This report complies with Public Law 94-519 which requires annual reports of donations of personal property to public agencies for use in carrying out such purposes as

conservation, economic development, education, parks and recreation, public health, and public safety.

#### B. Annual Reporting Burden

*Respondents:* 55; *annual responses:* 220; *average hours per response:* 1; *burden hours:* 220.

#### Copy of Proposal

A copy of this proposal may be obtained from the GSA Acquisition Policy Division (MVP), Room 4011, GSA Building, 1800 F Street NW, Washington, DC 20405, or by telephoning (202) 501-3822, or by faxing your request to (202) 501-3341.

Dated: August 20, 1998.

**Ida M. Ustad,**

*Deputy Associate Administrator, Office of Acquisition Policy.*

[FR Doc. 98-22969 Filed 8-26-98; 8:45 am]

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## GENERAL SERVICES ADMINISTRATION

### Federal Supply Service; GSA Distribution System Practices for Acquiring Freight Transportation Services

**AGENCY:** Federal Supply Service, GSA.

**ACTION:** Notice requesting comment on proposed GSA changes to transportation procedures involving Distribution System traffic.

**SUMMARY:** For General Services Administration (GSA) Distribution System traffic, GSA proposes in future Requests for Offers (RFO's) to require shipment status notices, rate submission by the first 3 digits of the United States Postal Service (USPS) ZIP Code (including normal transit time), paying carriers automatically upon notification of delivery, and basing mileage upon PC Miler from ALK Associates. These changes are intended to enhance customer service, improve shipment visibility, assist GSA with identifying best value services, and reduce the operational costs of the carriers and GSA.

**DATES:** Please submit your comments by October 26, 1998.

**ADDRESSES:** Mail comments to the Transportation Management Division (FBF), Washington DC 20406, Attn: RFO Revision **Federal Register** Notice. GSA will consider your comments prior to finalizing these changes.

**FOR FURTHER INFORMATION CONTACT:** Blaine Jacobs, Transportation Management Division (FBF), Office of Transportation and Property Management, 1941 Jefferson Davis

Highway, Arlington, VA 22202; telephone number: (703) 305-7317; e-mail: blaine.jacobs@gsa.gov.

**SUPPLEMENTARY INFORMATION:** For GSA Distribution System traffic, GSA proposes to:

(a) Require carriers to provide Shipment Status Notices using either the ANSI X.12 Transaction Set 214 format or a GSA proprietary file format;

(b) Require carriers to submit territorial offers by the first 3 digits of the USPS ZIP Code and include their normal transit time to the 3 digit ZIP Code area in their offer;

(c) Pre-price shipments and base payments on the mileage as determined by PC Miler, from ALK Associates, and;

(D) Pay carriers after receipt of delivery information without requiring carrier invoicing.

Dated: August 21, 1998.

**Allan J. Zaic,**

*Assistant Commissioner, Office of Transportation and Property Management.*

[FR Doc. 98-23041 Filed 8-26-98; 8:45 am]

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## OFFICE OF GOVERNMENT ETHICS

### Submission for OMB Review; Comment Request: Updated Model Qualified Trust Certificates and Draft Documents

**AGENCY:** Office of Government Ethics (OGE).

**ACTION:** Notice.

**SUMMARY:** The Office of Government Ethics has submitted a total of executive branch qualified trust model certificates and draft documents for three-year extension of Office of Management and Budget (OMB) approval under the Paperwork Reduction Act. In addition, the Office of Government Ethics has submitted a new set of model blind trust communications formats for paperwork review and three-year approval for the first time.

**DATES:** Comments on this proposal should be received by September 28, 1998.

**ADDRESSES:** Comments should be sent to Mr. Joseph F. Lackey, Jr., Office of Information and Regulatory Affairs, Office of Management and Budget, New Executive Office Building, Room 10235, Washington, DC 20503; telephone: 202-395-7316.

**FOR FURTHER INFORMATION CONTACT:** William E. Gressman, Associate General Counsel, Office of Government Ethics, 1201 New York Avenue, NW., Washington, DC 20005-3917; telephone: 202-208-8000, ext. 1110; TDD: 202-

208-8025; FAX: 202-208-8037. A copy of all of the draft updated model trust documents and certificates, as well as the remainder of the OGE submission to OMB, may be obtained, without charge, by contacting Mr. Gressman.

**SUPPLEMENTARY INFORMATION:** The Office of Government Ethics, as the supervising ethics office for the executive branch of the Federal Government under the Ethics in Government Act of 1978 (the "Ethics Act"), is the sponsoring agency for model certificates and draft trust documents for qualified blind and diversified trusts of executive branch officials set up under section 102(f) of the Ethics Act, 5 U.S.C. app., § 102(f), and OGE's implementing financial disclosure regulations at subpart D of 5 CFR part 2634. Approval of OGE can be sought by Presidential nominees to executive branch positions subject to Senate confirmation and any other executive branch officials for Ethics Act qualified blind or diversified trusts. The various model certificates and trust documents are utilized by OGE and settlers, trustees and other fiduciaries in establishing and administering the qualified trusts.

The Office of Government Ethics has submitted, after a first round notice and comment period, updated versions of eleven qualified trust certificates and model documents (all included under OMB control number 3209-0007) for a three-year extension of approval by OMB under the Paperwork Reduction Act of 1995 (44 U.S.C. chapter 35). The current paperwork approval for the certificates and model documents is scheduled to expire soon. The updating substantive changes reflect minor improvements to the various forms that result from practice with the qualified trust program over the past several years. The Office of Government Ethics has also determined that a new twelfth model forms set, entitled Blind Trust Communications (Expedited Procedure for Securing Approval of Proposed Communications) and which consists of standard trustee reporting formats and instructions for communicating with OGE, will be of value in administering the Ethics Act qualified trust program. Accordingly, OGE has sought initial three-year paperwork approval from OMB.

On April 24, 1998, at 63 **Federal Register** 20411-20412, OGE published a first round paperwork notice of the updated executive branch qualified trust model certificates and draft documents. During the public comment period on that advance notice, OGE received just a few requests by persons outside OGE

for copies of the updated drafts and no comment letters.

Furthermore, OGE has adopted a few revisions to the procedural paperwork notices to all of the model certificates and draft trust documents. Pursuant to the 1995 revisions to the Paperwork Reduction Act, OGE has added a statement to the model forms that an agency may not conduct or sponsor, and no person is required to respond to, a collection of information unless it displays a currently valid OMB control number. A parenthetical reference has been made to the location of that number (on the top of the first page or in the heading of the various model documents). The caption of the public burden information section has been changed to indicate the inclusion of the Paperwork Reduction Act statement. In addition, OGE has added the OMB paperwork control number, 3209-0007, to the headings of the model certificates, as codified in appendixes A and B to part 2634. Moreover, a couple of changes since the first round notice modify the wording of the sentences on paperwork comments in each of the models (now including the certificates) to change the verb tense, clarify the current title of the OGE Associate Director for Administration and remove OMB as an additional contact point.

The various model trust certificates and documents as proposed to be modified are available to the public upon request as indicated in the **FOR FURTHER INFORMATION CONTACT** section above.

There are two categories of information collection requirements which OGE has submitted, each with its own related reporting certificates or model documents which are subject to review and approval by OMB under the Paperwork Reduction Act (44 U.S.C. chapter 35). The OGE regulatory citations for these two categories, together with identification of the forms used for their implementation, are as follows:

i. Qualified Trust Administration—5 CFR 2634.401(d)(2), 2634.403(b)(11), 2634.404(c)(11), 2634.406 (a)(3) and (b), 2634.408, 2634.409 and appendixes A and B of part 2634 (the two implementing forms, the Certificate of Independence and Certificate of Compliance, are codified respectively in the cited appendixes; see also the Privacy Act and Paperwork Reduction Act notices thereto in appendix C—OGE will revise these appendixes as explained above in a final rule document for publication in the **Federal Register** once OMB paperwork clearance for this overall package is obtained); and

ii. Qualified Trust Drafting—5 CFR 2634.401(c)(1)(i) & (d)(2), 2634.403(b), 2634.404(c), 2634.408 and 2634.409 the nine implementing forms are the: (A) Blind Trust Communications (Expedited Procedure for Securing Approval of Proposed Communications); (B) Model Qualified Blind Trust Provisions; (C) Model Qualified Diversified Trust Provisions; (D) Model Qualified Blind Trust Provisions (for Use in the Case of Multiple Fiduciaries); (E) Model Qualified Blind Trust Provisions (For Use in the Case of an Irrevocable Pre-Existing Trust); (F) Model Qualified Diversified Trust Provisions (Hybrid Version); (G) Model Qualified Diversified Trust Provisions (For Use in the Case of Multiple Fiduciaries); (H) Model Qualified Diversified Trust Provisions (For Use in the Case of an Irrevocable Pre-Existing Trust); (I) Model Confidentiality Agreement Provisions (for Use in the Case of a Privately Owned Business); and (J) Model Confidentiality Agreement Provisions (For Use in the Case of Investment Management Activities).

As noted above, OGE is seeking a three-year extension of OMB paperwork approval for all of these certificates and documents, except for the new Blind Trust Communications set (item ii(A) above) as to which a first-time three-year paperwork clearance is being sought. Once completed, the new communications formats and, as now redetermined by OGE, the confidentiality agreements (items ii(A), (I) and (J) above) would not be available to the public due to the fact that they contain sensitive confidential information. All the other completed model trust certificates and draft documents are publicly available based upon proper Ethics Act request (by filling out an OGE Form 201 access form).

The total annual public reporting burden represents the time involved for completing qualified trust certificates and documents drafts, which are processed by OGE. The burden is based on the amount of time imposed on private citizens. Virtually all filers/document users are private trust administrators and other private representatives who help to set up and maintain the qualified blind and diversified trusts. The detailed paperwork estimated below for the various trust certificates and model documents are based primarily on OGE's experience with administration of the qualified trust program.

i. Trust Certificates:  
A. Certificate of Independence: Total filers (executive branch): 10; Private citizen filers (100%): 10; OGE-processed

certificates (private citizens): 10; OGE burden hours (20 minutes/certificate): 3.

B. Certificate of Compliance: total filers (executive branch): 35; Private citizen filers (100%): 35; OGE-processed certificates (private citizens): 35; OGE burden hours (20 minutes/certificate): 12; and

ii. Model Qualified Trust Drafts:

A. Blind Trust Communications: Total Users (executive branch): 35; Private citizen users (100%): 35; OGE-processed drafts (private citizens): 210 (based on an average of six communications per user per year); OGE burden hours (20 minutes/communications): 70.

B. Model Qualified Blind Trust Draft: Total Users (executive branch): 10; Private citizen users (100%): 10; OGE-processed drafts (private citizens): 10; OGE burden hours (100 hours/draft): 1,000.

C. Model Qualified Diversified Trust Draft: Total Users (executive branch): 15; Private citizen users (100%): 15; OGE-processed drafts (private citizens): 15; OGE burden hours (100 hours/draft): 1,500.

D.-H. Each of the five remaining model qualified trust modified drafts involves: Total users (executive branch): 2; Private citizen users (100%): 2; OGE-processed drafts (private citizens): 2, multiplied by 5 (five different drafts) = 10; OGE burden hours (100 hours/draft): 200, multiplied by 5 (five different drafts) = 1,000.

I.-J. Each of the two model confidentiality agreements involves: Total users (executive branch): 2; Private citizens users (100%): 2; OGE-processed agreements (private citizens): 2, multiplied by 2 (two different drafts) = 4; OGE burden hours (50 hours/agreement): 100, multiplied by 2 (two different drafts) = 200.

Based on these estimates, the total number of forms expected annually at OGE is 294, with a cumulative total of 3,785 burden hours.

Public comment is invited on each aspect of the model qualified trust certificates and trust document drafts, and underlying regulatory provisions, as set forth in this second round paperwork notice, including specifically views on the need for and practical utility of this set of collections of information, the accuracy of OGE's burden estimate, the potential for enhancement of quality, utility and clarity of the information collected, and the minimization of burden (including the use of information technology).

The Office of Government Ethics, in consultation with OMB, will consider all comments received, which will become a matter of public record.

Approved: August 21, 1998.

**F. Gary Davis,**

*Deputy Director, Office of Government Ethics.*

[FR Doc. 98-23088 Filed 8-26-98; 8:45 am]

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Notice of a Meeting of the National Bioethics Advisory Commission (NBAC)

**SUMMARY:** Pursuant to Section 10(d) of the Federal Advisory Committee Act, as amended (5 U.S.C. Appendix 2), notice is given of a meeting of the National Bioethics Advisory Commission. The Commission will continue addressing (1) the protection of the rights and welfare of human subjects in research involving persons with mental disorders that may affect decisionmaking capacity, (2) issues in the research use of human biological materials, and (3) a proposed comprehensive human subjects project. The meeting is open to the public and opportunities for statements by the public will be provided on September 17, 1998 from 11:30 am to 12 Noon.

**DATES/TIMES:** September 16, 1998, 8:00 am-5:00 pm; and September 17, 1998, 8:30 am-5:00 pm.

**LOCATION:** The Virginia Ballroom, Embassy Suites Alexandria, 1900 Diagonal Road, Alexandria, Virginia.

**SUPPLEMENTARY INFORMATION:** The President established the National Bioethics Advisory Commission (NBAC) on October 3, 1995 by Executive Order 12975 as amended. The mission of the NBAC is to advise and make recommendations to the National Science and Technology Council, its Chair, the President, and other entities on bioethical issues arising from the research on human biology and behavior, and from the applications of that research.

#### Public Participation

The meeting is open to the public with attendance limited by the availability of space on a first come, first serve basis. Members of the public who wish to present oral statements should contact Ms. Patricia Norris by telephone, fax machine, or mail as shown below and as soon as possible at least 4 days before the meeting. The Chair will reserve time for presentations by persons requesting to speak and asks that oral statements be limited to five minutes. The order of persons wanting to make a statement will be assigned in

the order in which requests are received. Individuals unable to make oral presentations can mail or fax their written comments to the NBAC staff office at least five business days prior to the meeting for distribution to the Commission and inclusion in the public record. The Commission also accepts general comments at its website at [bioethics.gov](http://bioethics.gov). Persons needing special assistance, such as sign language interpretation or other special accommodations, should contact NBAC staff at the address or telephone number listed below as soon as possible.

**FOR FURTHER INFORMATION CONTACT:** Ms. Patricia Norris, National Bioethics Advisory Commission, 6100 Executive Boulevard, Suite 5B01, Rockville, Maryland 20892-7508, telephone 301-402-4242, fax number 301-480-6900.

**Henrietta D. Hyatt-Knorr,**

*Deputy Executive Director, National Bioethics Advisory Commission.*

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### National Committee on Vital and Health Statistics: Meeting

Pursuant to the Federal Advisory Committee Act, the Department of Health and Human Services announces the following advisory committee meeting.

*Name:* National Committee on Vital and Health Statistics (NCVHS).

*Times and Dates:* 9:00 a.m.-5:30 p.m., September 15, 1998; 9:00 a.m.-5:00 p.m., September 16, 1998.

*Place:* Conference Room 505A, Hubert H. Humphrey Building, 200 Independence Avenue SW, Washington, DC 20201.

*Status:* Open.

*Purpose:* The meeting will focus on a variety of health data policy and privacy issues. Department officials will update the Committee on recent activities of the HHS Data Council and the status of HHS activities in implementing the administrative simplification provisions of Pub. L. 104-191, the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The Committee also will be briefed on the status of the International Classification of Diseases (ICD-10 CM) and ICD-10-PCS, as well as followup to the Report of the President's Commission on Quality and Consumer Protection in the Health Care Industry. In addition, the Committee plans to consider comments to submit to HHS in response to HIPAA Notices of Proposed Rulemaking, a draft concept paper on health applications in the National Information Infrastructure, and revisions to member guidelines for dealing with the media and external organizations. Subcommittee breakout sessions are planned. All topics are tentative and subject to change.