

# Notices

## Federal Register

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This section of the FEDERAL REGISTER contains documents other than rules or proposed rules that are applicable to the public. Notices of hearings and investigations, committee meetings, agency decisions and rulings, delegations of authority, filing of petitions and applications and agency statements of organization and functions are examples of documents appearing in this section.

### DEPARTMENT OF COMMERCE

#### Bureau of Export Administration

##### President's Export Council, Subcommittee on Encryption; Notice of Partially Closed Meeting

A partially closed meeting of the President's Export Council Subcommittee on Encryption (PECSENC) will be held on June 22nd, 1998. The initial open session will convene at 9:00 a.m. in Hemisphere A of the Ronald Reagan Building, 1300 Pennsylvania Avenue, NW, Washington, DC. The initial open session is scheduled to adjourn at 11:00 a.m. The closed session will convene in Hemisphere A and continue at the U.S. Department of Commerce, Herbert C. Hoover Building, Room 4832, 14th Street between Pennsylvania and Constitution Avenues, NW, Washington, DC. The PECSENC will reconvene in open session at 4:00 p.m. in Room 4832. The Subcommittee provides advice on matters pertinent to policies regarding commercial encryption products.

#### Open Session

1. Opening remarks by the Chairman.
2. Presentation of papers or comments by the public.
3. Update on Bureau of Export Administration initiatives.
4. Legislative Panel briefing.

#### Closed Session

5. Discussion of matters properly classified under Executive Order 12958, dealing with the U.S. export control program and strategic criteria related thereto.

#### Open Session

6. Briefing by working groups.
  7. Open discussion.
- A Notice of Determination to close meetings, or portions of meetings, of the Subcommittee to the public on the basis of 5 U.S.C. 522(c)(1) was approved May 7, 1998, in accordance with the Federal

Advisory Committee Act. A copy of the Notice of Determination is available for public inspection and copying in the Central Reference and Records Inspection Facility, Room 6020, U.S. Department of Commerce, Washington, DC. For further information, contact Ms. Lee Ann Carpenter on (202) 482-2583.

Dated: June 3, 1998.

**Iain S. Baird,**

*Deputy Assistant Secretary for Export Administration.*

[FR Doc. 98-15281 Filed 6-8-98; 8:45 am]

BILLING CODE 3510-33-M

### DEPARTMENT OF COMMERCE

#### International Trade Administration

##### User Satisfaction Surveys; Proposed Collection; Comment Request

**SUMMARY:** The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burdens, invites the general public and other Federal agencies to take this opportunity to comment on the continuing information collections, as required by the Paperwork Reduction Act of 1995, Pub. L. 104-13 (44 U.S.C. 3506(c)(2)(A)).

**DATES:** Written comments must be submitted on or before August 10, 1998.

**ADDRESSES:** Direct all written comments to Linda Engelmeier, Departmental Forms Clearance Officer, Department of Commerce, Room 5327, 14th & Constitution Avenue, NW, Washington, DC 20230. Phone number: (202) 482-3272.

##### FOR FURTHER INFORMATION CONTACT:

Request for additional information or copies of the information collection instrument and instructions should be directed to: Jana Nelhybel, U.S. & Foreign Commercial Service, Export Promotion Service, Room 2202, 14th & Constitution Avenue, NW, Washington, DC 20230. Phone number: (202) 482-5367, and fax number (202) 482-5362.

##### SUPPLEMENTARY INFORMATION:

#### I. Abstract

The International Trade Administration (ITA) provides a multitude of export promotion programs to help U.S. businesses. These programs include information products, services, and trade events. To accomplish its mission effectively, ITA needs ongoing

feedback on its programs. This information collection item allows ITA to solicit clients' opinions about the use of ITA products, services, and trade events. The information is used for program improvement, strategic planning, allocation of resources, and performance measures.

The surveys are part of ITA's effort to implement objectives of the National Performance Review (NPR) and Government Performance and Results Act (GPRA). Responses to the surveys will meet the needs of ITA performance measures based on NPR and GPRA guidelines. These performance measures will serve as a basis for justifying and allocating human and financial resources.

Survey responses will acquaint ITA managers with firms' perceptions and assessments of export-assistance products and services. Also, the survey will enable ITA to track the performance of overseas posts. This information is critical for improving the programs.

Survey responses are used to assess client satisfaction, assess priorities, and identify areas where service levels and benefits differ from client expectations. Clients benefit because the information is used to improve services provided to the public. Without this information, ITA is unable to systematically determine client perceptions about the quality and benefit of its export-promotion programs.

#### II. Method of Data Collection

ITA faxes, mails or telephones surveys to clients.

#### III. Data

*OMB Number: 0625-0217.*

*Form Number: ITA-4108P-A1, ITA-4110P, etc.*

*Type of Review: Revision-regular submission.*

*Affected Public: ITA clients that purchased products and services.*

*Estimated Number of Respondents: 32,312.*

*Estimated Time Per Response: Range from 05-60 minutes.*

*Estimated Total Annual Burden Hours: 5,444.*

*Estimated Total Annual Costs: The estimated annual cost for this collection is \$326,640.00 (\$190,540.00 for respondents and \$136,100.00 for the federal government).*