

**Agenda**

- I. Chairman's Welcome and Approval of Minutes
- II. Director's Report
- III. Appropriations Report
- IV. Legislative/Public Affairs Report
- V. Office of Museum Services Program Reports
- VI. Office of Library Services Program Reports

Dated: August 19, 1997.

**Linda Bell,**

*Director of Policy, Planning and Budget,  
National Foundation on the Arts and the  
Humanities, Institute of Museum and Library  
Services.*

[FR Doc. 97-22676 Filed 8-21-97; 12:58 pm]

BILLING CODE 7036-01-M

**POSTAL SERVICE****Board of Governors; Sunshine Act Meeting**

**TIMES AND DATES:** 12:30 p.m., Monday, September 8, 1997; 8:30 a.m., Tuesday, September 9, 1997.

**PLACE:** Boston, Massachusetts, at the Westin Hotel, Copley Place, 10 Huntington Avenue, in the Essex Ballroom.

**STATUS:** September 8 (Closed); September 9 (Open).

**MATTERS TO BE CONSIDERED:**

Monday, September 8—12:30 p.m. (Closed)

1. Status Report on the Tray Management System.
2. Five-Year Strategic Plan.
3. Fiscal Year 1998 EVA Plan.
4. Fiscal Year 1997 PCES Recognition Awards.
5. Postal Rate Commission Opinion and Recommended Decision in Docket No. MC97-3, Bound Printed Matter, Weight Limitations.
6. Postal Rate Commission Opinion and Recommended Decision in Docket No. MC97-4, Bulk Parcel Return Service and Shipper Paid Forwarding.
7. Budget Outlook.

Tuesday, September 9—8:30 a.m. (Open)

1. Minutes of the Previous Meeting, August 4-5, 1997.
2. Remarks of the Postmaster General/Chief Executive Officer.
3. Postal Rate Commission FY 1998 Budget.
4. Fiscal Year 1998 Operating Budget.
5. Preliminary FY 1999 Appropriation Request.
6. Tentative Agenda for the October 6-7, 1997, meeting in Norman, Oklahoma.

**CONTACT PERSON FOR MORE INFORMATION:** Thomas J. Koerber, Secretary of the Board, U.S. Postal Service, 475 L'Enfant Plaza, S.W., Washington, D.C. 20260-1000. Telephone (202) 268-4800.

**Thomas J. Koerber,**

*Secretary.*

[FR Doc. 97-22699 Filed 8-21-97; 2:55 p.m.]

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**SECURITIES AND EXCHANGE COMMISSION****Submission for OMB Review; Comment Request**

Upon Written Request, Copies Available From: Securities and Exchange Commission Office of Filings and Information Services Washington, DC 20549

Extension:

Rule 17Ad-15, SEC File No. 270-360, OMB Control No. 3235-0409

Notice is hereby given that pursuant to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 *et seq.*), the Securities and Exchange Commission ("Commission") has submitted to the Office of Management and Budget a request for extension of the previously approved collection of information discussed below.

Rule 17Ad-15, Signature Guarantees, requires transfer agents to establish written standards for the acceptance or rejection of guarantees of securities transfers from eligible guarantor institutions. Transfer agents are also required to establish procedures to ensure that those standards are used by the transfer agent to determine whether to accept or reject guarantees from eligible guarantor institutions. Also transfer agents must maintain, for a period of three years following the date of a rejection of transfer, a record of all transfers rejected, along with the reason for the rejection, identification of the guarantor, and whether the guarantor failed to meet the transfer agent's guarantee standard. These recordkeeping requirements assist the Commission and other regulatory agencies with monitoring transfer agents and ensuring compliance with the rule.

It is estimated that there are 1,431 registered transfer agents. Of the 1,431 registered transfer agents, approximately 795 will receive fewer than 100 items for transfer. It is expected that most small transfer agents will have few, if any, rejections. The estimated number of hours necessary for each transfer agent to comply with the Rule 17Ad-15 is forty hours annually. The total annual burden is 31,800 hours for transfer

agents, based upon past submissions. The average cost per hour is approximately \$30. Therefore, the total cost of compliance for transfer agents is \$954,000.

The retention period for the recordkeeping requirement under Rule 17Ad-15 is three years following the date of a rejection of transfer. The recordkeeping requirement under Rule 17Ad-15 is mandatory to assist the Commission and other regulatory agencies with monitoring transfer agents and ensuring compliance with the rule. This rule does not involve the collection of confidential information. Please note that an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid control number.

General comments regarding the estimated burden hours should be directed to the following persons: (i) Desk Officer for the Securities and Exchange Commission, Office of Information and Regulatory Affairs, Office of Management and Budget, Room 3208, New Executive Office Building, Washington, D.C. 20503; and (ii) Michael E. Bartell, Associate Executive Director, Office of Information Technology, Securities and Exchange Commission, 450 Fifth Street, N.W. Washington, DC 20549. Comments must be submitted to OMB within 30 days of this notice.

Dated: August 18, 1997.

**Margaret H. McFarland,**

*Deputy Secretary.*

[FR Doc. 97-22426 Filed 8-22-97; 8:45 am]

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**SECURITIES AND EXCHANGE COMMISSION**

[Release No. 34-38949; File No. SR-DTC-97-11]

**Self-Regulatory Organizations; The Depository Trust Company; Notice of Filing and Immediate Effectiveness of Proposed Rule Change Relating to Fees and Charges**

August 19, 1997.

Pursuant to Section 19(b)(1) of the Securities Exchange Act of 1934 ("Act"),<sup>1</sup> notice is hereby given that on June 19, 1997, The Depository Trust Company ("DTC") filed with the Securities and Exchange Commission ("Commission") the proposed rule change as described in Items I, II, and III below, which items have been prepared primarily by DTC. The

<sup>1</sup> 15 U.S.C. 78s(b)(1).