

**TIME AND DATE:** 11:00 a.m., Monday, January 13, 1997.

**PLACE:** Marriner S. Eccles Federal Reserve Board Building, C Street entrance between 20th and 21st Streets, NW., Washington, DC 20551.

**STATUS:** Closed.

**MATTERS TO BE CONSIDERED:**

1. Personnel actions (appointments, promotions, assignments, reassignments, and salary actions) involving individual Federal Reserve System employees.

2. Any items carried forward from a previously announced meeting.

**CONTACT PERSON FOR MORE INFORMATION:**

Mr. Joseph R. Coyne, Assistant to the Board; (202) 452-3204. You may call (202) 452-3207, beginning at approximately 5 p.m. two business days before this meeting, for a recorded announcement of bank and bank holding company applications scheduled for the meeting.

Dated: January 3, 1997.

Jennifer J. Johnson,

*Deputy Secretary of the Board.*

[FR Doc. 97-458 Filed 1-6-97; 9:49 am]

**BILLING CODE 6210-01-P**

**Sunshine Act Meeting**

**AGENCY HOLDING THE MEETING:** Board of Governors of the Federal Reserve System Federal Register Citation of Previous Announcement: 62 FR 408, January 3, 1997.

**PREVIOUSLY ANNOUNCED TIME AND DATE OF THE MEETING:** 10:45 a.m., Wednesday, January 8, 1997.

**CHANGES IN THE MEETING:** Addition of the following closed item(s) to the meeting: Guidance on international supervisory coordination.

**CONTACT PERSON FOR MORE INFORMATION:** Mr. Joseph R. Coyne, Assistant to the Board; (202) 452-3204.

Dated: January 3, 1997.

Jennifer J. Johnson,

*Deputy Secretary of the Board.*

[FR Doc. 97-459 Filed 1-6-97; 9:49 am]

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Agency for Toxic Substances and Disease Registry**

**Statement of Organization, Functions, and Delegations of Authority**

Part J (Agency for Toxic Substances and Disease Registry) of the Statement of Organization, Functions, and Delegations of Authority of the

Department of Health and Human Services (50 FR 25129-25130, dated June 17, 1985, as amended most recently at 61 FR 9710, dated March 11, 1996) is amended to reflect the following organizational changes within the Division of Health Education (DHE), Agency for Toxic Substances and Disease Registry (ATSDR): (1) Retitle the Division of Health Education to the Division of Health Education and Promotion; (2) revise the functional statement for DHE; and (3) establish a substructure within the Division.

Delete the title and functional statement for the *Division of Health Education (JB7)* and insert the following:

*Division of Health Education and Promotion (JB7).* (1) Develops and implements strategies and programs to educate individuals, communities (including underserved and minority), and health care providers about the health effects of hazardous substances in the environment; (2) in collaboration with other ATSDR programs, evaluates the outcome and impact of public health activities in communities affected or potentially affected by hazardous wastes sites or releases; (3) develops, delivers, and evaluates health messages and materials to increase public awareness, promote the adoption of healthy behaviors, and improve the quality of life in communities exposed to hazardous substances in the environment; (4) works with Federal, state, tribal governments, and local health entities to develop, implement, or facilitate health promotion strategies, based on the scientific findings developed through ATSDR programs, for communities at risk, and particularly susceptible populations (e.g., women, children, minorities, and underserved populations) at risk or exposure to hazardous substances in the environment; (5) provides the agency's leadership in developing and implementing education, training, and evaluation programs developed by national health organizations; (6) conducts activities that involve affected communities in the development and implementation of public health strategies that address the health impact of hazardous substances in their environment; (7) develops and disseminates health education materials to meet the environmental health information needs of communities and health professionals; (8) conducts qualitative and quantitative research of strategies for site-specific health education, promotion, and health risk communication.

*Office of the Director (JB71).* (1) Plans, directs, coordinates, evaluates, and

manages the operations of the Division of Health Education and Promotion; (2) develops goals and objectives and provides leadership, formulates policy, and provides guidance in program planning and development; (3) provides program management, administrative and logistical support services for the division; (4) coordinates division activities with other components of ATSDR, other Federal, state, and local agencies, community groups, national associations, and nonprofit organizations; (5) oversees a quality assurance and training program for the division's activities.

*Communication and Research Branch (JB72).* (1) Develops and disseminates innovative communications methods and materials to enhance site-specific public health and diverse populations (e.g., women, children, minorities, and underserved populations) at risk of exposure to hazardous substances in the environment; (2) conducts qualitative and quantitative research to develop model standards for defining site-specific health risk communication objectives and to measure performance and outcomes; (3) coordinates the division's site-specific applied research program.

*Health Education Branch (JB73).* (1) Plans, directs, coordinates, evaluates, and provides leadership in environmental health education; (2) develops effective health education tools and applies these tools through continuing education, curriculum development, and advances in information technology; (3) provides environmental health education expertise, resources, and training to public health partners and communities; (4) plans, implements, and evaluates community involvement strategies to advance health education, promotion, and health risk communication among populations (e.g., women, children, minorities, and underserved populations) at risk of exposure to hazardous substances in the environment; (5) conducts qualitative and quantitative research of strategies for site-specific health education.

*Health Promotion Branch (JB74).* (1) Plans, coordinates, evaluates, and manages the health promotion, evaluation, and quality assurance activities of the division and provides support and technical advice to the evaluation and assurance activities of ATSDR; (2) develops strategies and implements methods for evaluating the outcome and impact of public health activities undertaken by ATSDR in communities exposed to hazardous