

and services received. Completion and turn in of the form is optional. The information collection requirement is necessary for Wing leadership to assess the effectiveness of their Lodging program. AF Forms 3211 can be used as background documentation/supporting material for all types of management decisions.

*Affected Public:* AFI 34-246, Air Force Lodging Program, specifies who is an authorized guest in Air Force lodging. Some examples of the public include construction contractors and special guests of the Installation Commander.

*Annual Burden Hours:* 16.67.

*Number of Respondents:* 200.

*Responses Per Respondent:* 1.

*Average Burden Per Response:* 5 minutes.

*Frequency:* On occasion.

#### SUPPLEMENTARY INFORMATION:

##### Summary of Information Collection

Each guest of Air Force lodging and its contract lodging operations are provided access to AF Forms 3211. AF Forms 3211 give each guest the opportunity to comment on facilities and services received and completion and turn in of the form is optional. The information collection requirement is necessary for Wing leadership to assess the effectiveness of their Lodging program. Form 3211s are also useful as background documentation/supporting material for all types of management decisions. They are also reviewed by higher headquarters during lodging assistance and Innkeeper Award competitions.

Patsy J. Conner,

*Air Force Federal Register Liaison Officer.*

[FR Doc. 97-90 Filed 1-2-97; 8:45 am]

BILLING CODE 3910-01-P

## DEPARTMENT OF EDUCATION

### National Assessment Governing Board; Meeting

**AGENCY:** National Assessment Governing Board; Education.

**ACTION:** Notice of closed meeting.

**SUMMARY:** This notice sets forth the schedule and proposed agenda of a forthcoming meeting of the Achievement Levels Committee of the National Assessment Governing Board. This notice also describes the functions of the Board. Notice of this meeting is required under Section 10(a)(2) of the Federal Advisory Committee Act.

**DATES:** February 10, 1997.

**TIME:** 7:00 a.m.-2:30 p.m.

**LOCATION:** The Brown Palace Hotel, 321 Seventeenth Street, Denver, Colorado.

**FOR FURTHER INFORMATION CONTACT:** Mary Ann Wilmer, Operations Officer, National Assessment Governing Board, Suite 825, 800 North Capitol Street, N.W., Washington, D.C., 20002-4233, Telephone: (202) 357-6938.

**SUPPLEMENTARY INFORMATION:** The National Assessment Governing Board is established under section 412 of the National Education Statistics Act of 1994 (Title IV of the Improving America's Schools Act of 1994), (Pub. L. 103-382).

The Board is established to formulate policy guidelines for the National Assessment of Educational Progress. The Board is responsible for selecting subject areas to be assessed, developing assessment objectives, identifying appropriate achievement goals for each grade and subject tested, and establishing standards and procedures for interstate and national comparisons.

On February 10, 1997, between the hours of 7:30 a.m. and 2:30 p.m. there will be a closed meeting of the Achievement Levels Committee. The Committee will be reviewing the final data and national consensus information on the proposed 1996 science achievement levels to prepare its final recommendations to present to the Executive Committee.

This meeting must be conducted in closed session because premature disclosure of the information presented for review might significantly frustrate implementation of a proposed agency action. Such matters are protected by exemption 9(B) of Section 552(b) of Title 5 U.S.C.

A summary of the activities of the meeting and related matters, which are informative to the public, consistent with the policy of 5 U.S.C., 552b, will be available to the public within fourteen days after the meeting.

Records are kept of all Board proceedings and are available for public inspection at the U.S. Department of Education, National Assessment Governing Board, Suite 825, 800 North Capitol Street, N.W. Washington, D.C., from 8:30 a.m. to 5:00 p.m.

Dated: December 30, 1996.

Roy Truby,

*Executive Director, National Assessment Governing Board.*

[FR Doc. 97-54 Filed 1-2-97; 8:45 am]

BILLING CODE 4000-01-M

### National Assessment Governing Board; Meeting

**AGENCY:** National Assessment Governing Board; Education.

**ACTION:** Notice of partially closed teleconference meeting.

**SUMMARY:** This notice sets forth the schedule and proposed agenda of a forthcoming partially closed teleconference meeting of the Executive Committee of the National Assessment Governing Board. This notice also describes the functions of the Board. Notice of this meeting is required under Section 10(a)(2) of the Federal Advisory Committee Act. This document is intended to notify the general public of their opportunity to attend.

*Date:* February 13, 1997.

*Time:* 1:00-2:00 p.m., (closed); 2:00-3:00 p.m., (open).

*Location:* National Assessment Governing Board, Suite 825, 800 North Capitol Street, N.W., Washington, D.C.

**FOR FURTHER INFORMATION CONTACT:** Mary Ann Wilmer, Operations Officer, National Assessment Governing Board, Suite 825, 800 North Capitol Street, N.W., Washington, D.C., 20002-4233, Telephone: (202) 357-6938.

**SUPPLEMENTARY INFORMATION:** The National Assessment Governing Board is established under section 412 of the National Education Statistics Act of 1994 (Title IV of the Improving America's Schools Act of 1994), (Pub. L. 103-382).

The Board is established to formulate policy guidelines for the National Assessment of Educational Progress. The Board is responsible for selecting subject areas to be assessed, developing assessment objectives, identifying appropriate achievement goals for each grade and subject tested, and establishing standards and procedures for interstate and national comparisons.

On February 13, 1997, the Executive Committee will meet via teleconference in partially closed session. The Committee will meet in closed session from 1:00-2:00 p.m. to review and discuss the recommendation from the Achievement Levels Committee regarding the proposed achievement levels for the 1996 science assessment. This portion of the meeting must be conducted in closed session because premature disclosure of the information presented for review might significantly frustrate implementation of a proposed agency action. Such matters are protected by exemption 9(B) of Section 552(b) of Title 5 U.S.C.

A summary of the activities of the meeting and related matters, which are informative to the public, consistent with the policy of 5 U.S.C. 552b, will be available to the public within fourteen days after the meeting.

Beginning at 2:00 p.m. until adjournment, 3:00 p.m., the Committee