

information integration across application systems and for software reuse.

g. Assisting managers of applications systems to increase the value and quality of their services and to control risks associated with systems integration, technological obsolescence, and software development, and migration to standards-based technologies, especially for systems automating common administrative and management services.

h. Establishing and operating an information technology support service for the Office of the Assistant Secretary for Management and Budget for managing standard hardware and software configurations, providing hardware repair services, and software support.

i. Maintaining a collection of technical reference documents, including policies, standards, trade press, market research, and advisory service publications.

j. Managing contracts for IRM-related equipment and support services.

k. Representing the Department through participation on interagency and Departmental work groups and task forces.

5. The Office of Network Management (ONM) is responsible for:

a. Operating, maintaining, and enhancing the Office of the Secretary computer network consisting of interconnected local area networks with wide area network access to Departmental data centers, external organizations, Internet resources and commercial information services for the Office of the Secretary and organizations participating through interagency agreement (e.g., Administration for Children and Families, the Office of Inspector General, and the Administration on Aging).

b. Establishing and monitoring network policies and procedures, and developing plans and budgets for network support services.

c. Identifying, implementing, and maintaining standard office automation applications running on the Office of the Secretary network, such as electronic mail, scheduling, and bulletin board services.

d. Working with other HHS operating and staff divisions to implement electronic links between the Office of the Secretary computer network and other networks in conjunction with changing user needs and technological advancements.

e. Ensuring reliable, high-performance network services, including implementation of automated tools and procedures for network management,

utilizing network performance measures, enhancing network security, providing priority response services for network-related problems, and providing remote access to the network for field use and for telecommunicating.

f. Implementing and operating electronic tools to enhance Secretarial communications with all HHS personnel.

g. Coordinating with the Program Support Center or other external providers, the delivery of voice, voice messaging, and video conferencing services for the Office of the Secretary, including system design and implementation, and cost sharing.

h. Coordinating the OS strategic planning and budgeting processes for information technology, providing direct planning support to assure that IRM plans support agency business planning and mission accomplishment.

i. Developing policies and guidance on information resources management within the Office of the Secretary for acquisition and use of information technology, development of architectural standards for interoperability, and coordination of implementation procedures.

j. Maintaining and operating the inventory of automated data processing equipment for the Office of the Secretary.

k. Managing contracts for IRM-related equipment and support services.

l. Coordinating and supporting the Office of the Secretary Information Resources Management Policy and Planning Board, an advisory body whose membership consists of the staff division Chief Information Officers.

m. Representing the Department through participation on interagency and Departmental work groups and task forces.

Dated: June 21, 1996.

John J. Callahan,

Assistant Secretary for Management and Budget.

[FR Doc. 96-18527 Filed 7-19-96; 8:45 am]

BILLING CODE 4150-04-M

Centers for Disease Control and Prevention

Disease, Disability, and Injury Prevention and Control Special Emphasis Panel (SEP): Development of Feasibility Testing of Interventions To Increase Health-Seeking Behaviors in, and Health Care for Populations at High Risk for Gonorrhea, Program Announcement 638: Meeting

In accordance with section 10(a)(2) of the Federal Advisory Committee Act

(Pub. L. 92-463), the Centers for Disease Control and Prevention (CDC) announces the following committee meeting.

Name: Disease, Disability, and Injury Prevention and Control SEP: Development of Feasibility Testing of Interventions to Increase Health-Seeking Behaviors in, and Health Care for Populations at High Risk for Gonorrhea, Program Announcement 638.

Time and Date: 8:30 a.m.-5 p.m., August 28-29, 1996.

Place: 12 Corporate Square, Building 12, Conference Rooms 3106 and 3110, Corporate Square Boulevard, Atlanta, Georgia 30329.

Status: Closed.

Matters To Be Discussed: The meeting will include the review, discussion, and evaluation of applications received in response to Program Announcement 638.

The meeting will be closed to the public in accordance with provisions set forth in 5 U.S.C. Section 552b(c) (4) and (6), and the Determination of the Associate Director for Management and Operations, CDC, pursuant to Public Law 92-463.

Contact Person for More Information: John R. Lehnerr, Chief, Prevention Support Office, National Center for HIV, STD, and TB Prevention, CDC, 1600 Clifton Road, NE, M/S E07, Atlanta, Georgia 30333, telephone 404/639-8025.

Dated: July 16, 1996.

Carolyn J. Russell,

Director, Management Analysis and Services Office, Centers for Disease Control and Prevention (CDC).

[FR Doc. 96-18472 Filed 7-19-96; 8:45 am]

BILLING CODE 4163-18-M

Administration for Children and Families

Proposed Information Collection Activity; Comment Request

Proposed Projects

Title: Low Income Home Energy Assistance Program (LIHEAP)

Leveraging Report Form.

OMB No.: 0970-0121.

Description: The report is an annual activity which LIHEAP grantees must submit if they wish to receive a share of leveraging incentive funds that are set aside for this purpose out of annual appropriations. The report provides us with data that allows us to determine whether grantees are carrying out leveraging activities that meet statutory and regulatory requirements for countability. The leveraging incentive and regulatory requirements for countability. The leveraging incentive funds are awarded based on the amount to countable activities carried out by each grantee, under a formula prescribed by regulation.

Respondents: States, tribes/tribal organizations, and territories.