

2. on or after November 1, 1994, for all non-class actions commenced on or after October 1, 1994; and

3. on or after February 1, 1995, for all non-class-action litigation commenced before October 1, 1994.

Attachment A. — U.S. Department of Energy, Office of General Counsel, Contractor Litigation Costs, Model Bill Format and Contents

I. FOR FEES

Date of service	Description of service	Name or initials of attorney	Approved rate	Time charged	Amount (rate x time)
.....	(See Note 1 below).	

II. FOR DISBURSEMENTS

Date	Description of disbursement	Amount
.....	(See Note 2 below).	

Note 1.—Description of Service: All fees must be itemized and described in sufficient detail and specificity to reflect the purpose and nature of the work performed (e.g., subject matter researched or discussed; names of participants of calls/meetings; type of documents reviewed).

Note 2.—Description of Disbursement: Description should be in sufficient detail to determine that the disbursement expense was in accordance with all applicable DOE policies on contractor litigation costs and the terms of engagement between the contractor and the law firm (e.g., if copying charges, include number of pages copied and cost per page).

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Notice of Conference on Freedom of Information Act Policies and Procedures

AGENCY: U.S. Department of Energy.
ACTION: Notice of conference.

SUMMARY: The Department of Energy (DOE) is announcing that it will hold a conference to discuss DOE Freedom of Information Act policies and procedures. This conference is being held to further the goals of the Secretary's Openness Initiative.

DATES AND ADDRESSES: The meeting will be held on April 23, 1996, from 10 a.m. to 12 noon beginning in the Main Auditorium of the Forrestal Building, U.S. Department of Energy Headquarters, 1000 Independence Avenue, S.W., Washington, D.C. 20585. Break-out sessions will follow in both the Main and Small Auditoriums.

FOR FURTHER INFORMATION CONTACT: Ed McGinnis, FOIA/Privacy Act Division, U.S. Department of Energy, 1000 Independence Avenue, S.W., Washington, D.C. 20585 or call (202) 586-1310.

SUPPLEMENTARY INFORMATION: President Clinton, in an October 4, 1993, memorandum, called on all Federal departments and agencies to renew their commitment to the underlying principles and sound administration of the Freedom of Information Act (FOIA). On that same day, Attorney General Janet Reno asked all Federal departments and agencies to ensure that

the principle of openness in government be applied in every disclosure and nondisclosure decision made pursuant to the FOIA.

The Department of Energy is fully committed to the goals and principles articulated in President Clinton's and Attorney General Reno's memoranda. As part of the Department's efforts to comply with both the letter and spirit of the FOIA, a FOIA Users Conference is being convened to discuss how the Department can better meet the needs of FOIA requesters. All interested parties are encouraged to attend this Conference and contribute to the discussion.

AGENDA: The agenda for the meeting is as follows:

- (1) Welcome and introductory remarks;
- (2) Concurrent panel discussions (Panelist will be DOE program officials who will discuss their programs record systems and FOIA procedures);
- (3) Open discussion and question and answer period.

PUBLIC PARTICIPATION: The meeting will be open to the public. However, seating is limited and will be available on a first-come, first-served basis. Individuals who need further assistance or wish to provide special remarks at the conference should contact Ed McGinnis at (202) 586-1310 by April 16, 1996.

Signed March 26, 1996.
Archer L. Durham,
Assistant Secretary for Human Resources and Administration.

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Energy Information Administration

Agency Information Collection Activities

AGENCY: Energy Information Administration, Department of Energy.
ACTION: Agency information collection activities: Proposed collection; comment request.

SUMMARY: The Energy Information Administration (EIA) is soliciting comments concerning the revisions to the Form EIA-411, "Coordinated Bulk Power Supply Program Report."

DATES: Written comments must be submitted on or before June 3, 1996. If you anticipate that you will be submitting comments, but find it difficult to do so within the period of time allowed by this notice, you should advise the contact listed below of your intention to do so as soon as possible.

ADDRESSES: Send comments to Mr. John W. Makens, EI-523, Office of Coal, Nuclear, Electric and Alternate Fuels, Energy Information Administration, U.S. Department of Energy, 1000 Independence Avenue, SW., Washington, DC 20585. Phone—(202) 426-1165. FAX—(202) 426-1308. E-mail: JMAKENS@EIA.DOE.GOV

FOR FURTHER INFORMATION CONTACT: Requests for additional information or copies of the form and instructions should be directed to Mr. John W. Makens at the address listed above.

SUPPLEMENTARY INFORMATION:

- I. Background.
- II. Current Actions.
- III. Request for Comments.