

3001(2), there is a relationship of shared group identity which can be reasonably traced between the human remains and funerary objects and the Spokane Tribe of Indians.

This notice has been sent to the Spokane Tribe of Indians. Representatives of any other Indian tribe that believes itself to be culturally affiliated with the human remains and funerary objects should contact Mr. Glenn Mason, Director, Cheney Cowles Museum, 2316 W. First Avenue, Spokane, WA 99204, telephone (509) 456-4931 ext. 104 before March 28, 1996 Repatriation of the human remains and associated funerary objects may begin after that date if no additional claimants come forward.

Dated: February 21, 1996

Francis P. McManamon,

*Departmental Consulting Archeologist,  
Chief, Archeology and Ethnography Program.*

[FR Doc. 96-4320 Filed 2-26-96; 8:45 am]

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## INTERNATIONAL DEVELOPMENT CORPORATION AGENCY

### Agency for International Development

#### Voluntary Foreign Aid Advisory Committee; Meeting

Pursuant to the Federal Advisory Committee Act, notice is hereby given of a meeting of the Advisory Committee on Voluntary Foreign Aid (ACVFA).

Date: March 12, 1996 (9:00 a.m. to 5:00 p.m.)

Location: State Department, Loy Henderson Auditorium, 23rd Street Entrance

The purposes of the meeting are: to review the impact of the budget cuts on the USAID/PVO partnership, to discuss the findings and recommendations of the USAID agency-wide study on women and development, and to consult with representatives of multilateral development banks on their policies and procedures for working with the nongovernmental sector.

The meeting is free and open to the public. However, notification by March 8, 1996, through the advisory committee headquarters is required. Persons wishing to attend the meeting must call Lisa J. Douglas (703) 351-0243 or Susan Saragi (703) 351-0244 or FAX (703) 351-0228/0212. Persons attending must include their name, organization, birthdate and social security number for security purposes.

Dated: February 15, 1996

John P. Grant,

*Director, Office of Private and Voluntary Cooperation, Bureau for Humanitarian Response.*

[FR Doc. 96-4317 Filed 2-26-96; 8:45 am]

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## DEPARTMENT OF JUSTICE

### Office of Justice Programs

#### Discretionary Grant Program Awarded by the Office for Victims of Crime for Fiscal Year 1996

**AGENCY:** Office for Victims of Crime (OVC).

**ACTION:** Public announcement of availability of the funds under the Discretionary Grant Program authorized by the Victims of Crime Act (VOCA) of 1984 codified at 42 U.S.C. § 10601, *et seq.*

**SUMMARY:** OVC is publishing this notice to announce the availability of discretionary funding for a training and technical assistance project to improve services to child and adult victims of sexual assault and abuse.

**DATES:** The deadline for receipt of applications is March 22, 1996.

**ADDRESSES:** Mail applications to OVC, 633 Indiana Avenue, N.W., Washington, D.C., 20531. Hand delivered applications must be taken to OVC, 1301 Pennsylvania Avenue, N.W., Suite 200, Washington, D.C. 20006.

**FOR FURTHER INFORMATION CONTACT:** Melanie Smith, Program Specialist, (202) 616-1860.

#### I. Introduction

The Office for Victims of Crime (OVC) is a component of the Office of Justice Programs within the U.S. Department of Justice. It serves as the chief advocate within the Department for all crime victim issues. In addition to ensuring that the criminal justice system addresses the victim's legitimate rights and interests, OVC's program activities include providing victim assistance and compensation grants to the states; training and technical assistance; and emergency services to victims of federal crimes. See 42 U.S.C.A. §§ 10601-10605.

#### II. Program Description

Promising Strategies and Practices for Evidentiary Medical Examinations, Including the Use of Nurse Examiners and Special Settings (Cooperative Agreement).

*Award Amount:* \$50,000.

*Purpose:* To encourage the participation of child and adult victims of sexual assault and abuse in the criminal justice process by promoting victim-sensitive practices and settings for the collection of medical evidence.

*Background:* In many places, adult and child victims of sexual assault and abuse who arrive at hospital emergency rooms often have to contend with a lack of privacy, long waits for doctors who are busy attending to other medical emergencies, a lack of emotional support throughout the forensic examination process, and an impersonal, chaotic environment. These conditions not only compound the trauma experienced by victims, but discourage many victims from coming forward to report the crime or to obtain necessary assistance and medical services. In addition, evidence that is poorly collected and improperly preserved undermines efforts to successfully prosecute and convict sex offenders.

To address these issues, some jurisdictions have developed sexual assault nurse examiner programs, in which nurses who are specially trained to address the medical and emotional needs of victims perform the examinations in a setting especially designed for victims. The intent of these programs is to free doctors to attend to other medical emergencies; to use consistent forensic examination practices to ensure that appropriate steps are followed in collecting, handling, and storing evidence; and, most importantly, to assist child and adult victims in a compassionate and sensitive manner. Various communities have also found that examination rooms designed for victims seem to increase their willingness to participate in the criminal justice process. In addition, they have found that the use of trained nurse examiners can reduce costs and enhance the provision of services. These innovative measures not only reduce trauma to victims; they also result in credible evidence, the basis for successfully prosecuting and convicting sex offenders.

#### Goals

- To promote the use of sexual assault nurse examiner programs and special settings for evidentiary medical examinations of child and adult victim of sexual assault and abuse.
- To define standards for consistent, compassionate and quality practices in conducting evidentiary medical examinations of child and adult victims of sexual assault and abuse.

### Objectives

- To conduct a national scope survey and assessment of promising policies, procedures, and training materials used by sexual assault nurse examiner and other non-emergency room programs serving victims of sexual assault and abuse;

- To identify and assess the components of special medical settings for evidentiary exams, including clinics or examining rooms, to include a focus area on their utility in meeting the unique needs of child victims;

- To identify competent, experienced sexual assault nurse examiners for training and program replication purposes; and

- To produce a complete guidebook on the implementation and operation of sexual assault nurse examiner programs and special settings for evidentiary medical examinations.

*Program Strategy:* This solicitation invites applicants to develop a guidebook on how to implement and operate nurse examiners programs for child and adult victims of sexual assault and abuse, and how to establish special settings designed for evidentiary examinations. The program will comprise three phases:

#### 1. Assessment

This phase entails the identification and assessment of materials describing or being used by sexual assault nurse examiner programs. As part of the assessment phase, the grantee will convene an advisory committee with national-scope representation from the following fields: a practitioner and administrator of a nurse examiner program; victim assistance/advocacy; child protective services; medicine; mental health; law enforcement; and prosecution; and the judiciary; and other appropriate representatives. The advisory board will assist in developing criteria for assessing promising practices, reviewing and rating collected materials, and creating a dissemination plan for getting the materials to practitioners, medical facilities, national organizations, colleges and universities and other entities that can use the information to improve evidence collection and victim assistance practices and procedures. The activities to be completed during this phase are:

- Establishment of the advisory committee with OVC review and approval;
- Development and submission, for OVC review and approval, of a plan and criteria for surveying and assessing sexual assault nurse examiner programs and the use of victim-sensitive settings for the collection of medical evidence;

- A national-scope survey and review of literature, policies, procedures and practices for sexual assault nurse examiner programs and the use of special settings;

- Identification and description of model programs nationwide; and
- Preparation of an assessment report of findings.

#### 2. Development of Prototype

Upon completion of the first phase, the grantee will, in collaboration with its advisory committee, develop a model program brief for implementing and operating a sexual assault nurse examiner program and for establishing special settings for expert medical examinations. The brief will highlight essential components of nurse examiner programs, as well as optional or adaptable elements from model programs around the nation. Particular attention shall be given to issues such as training and credentialing of nurse examiners, as well as qualifying nurses to testify in court. The brief will also describe examples of special settings used for evidentiary medical examinations of child and adult sexual assault and abuse victims. The activities for this phase are:

- Development and drafting of model program elements;
- Highlighting of model programs identified by the survey; and
- Review and refinement of draft product by project staff and advisory committee for OVC review and approval.

#### 3. Finalization of Products

Upon completion of the second phase, the grantee will produce the guidebook and other project products. The activities for this phase are:

- Development and draft of guidebook incorporating the model program brief, accompanying instructions on implementing and operating a sexual assault nurse examiner program, and discussions of special settings and unique concerns of child victims;
- Review and refinement of draft;
- A dissemination strategy identifying potential and appropriate recipients of the guidebook;
- Identification, in list form with supporting vitae, of training and technical assistance staff;
- Preparation of a final report on the project; and
- Preparation of an OVC Bulletin summarizing the project's findings.

*Eligibility Requirements:* In addition to the requirements of Sections VI-XI, applicants must demonstrate:

- Expert knowledge of trauma experienced by child and adult victims of sexual assault and abuse;

- Active liaison with national scope nursing and/or victim advocacy associations;

- Capability to conduct a national scope information search;

- Knowledge of issues associated with the criminal justice system's handling of crime victims and, more specifically, service provision to child and adult victims of sexual assault and abuse; and

- Management and financial capability to oversee a project of this size and scope.

*Award Period:* 12 months.

*Contact:* Melanie Smith, (202) 616-3575.

### VI. Eligibility Requirements

In addition to special eligibility requirement listed within the individual program descriptions above, the following will apply. Applications are invited from public and private non-profit agencies and organizations. Applicants must demonstrate that they have ample expertise and/or prior experience in the design and conduct of projects of a nature similar to that for which they are applying.

Applicants must also demonstrate that they have the management capability, fiscal integrity, and financial responsibility, including, but not limited to, an acceptable accounting system and internal controls, and compliance with grant fiscal requirements. Applicants who fail to demonstrate that they have the capability to manage the program will be ineligible for funding consideration.

### VII. Application Requirements

All applicants must submit a completed Application for Federal Assistance (Standard Form 424 and OJP Form 4000/3 (1/93) Attachment to SF-424), including a program narrative. All applications must include the information outlined in this section of the solicitation (Section VI, Application Requirements) in Part IV, Program Narrative of the application (SF-424). The program narrative of the application must not exceed 35 double-spaced pages in length. Applicants that fail to adhere to this program requirement will be automatically disqualified from competition.

In accordance with Executive Order No. 12549, 28 C.F.R. 67.510, applications must also provide Certifications Regarding Lobbying, Debarment, Suspension, and other Responsibility Matters; and Drug-Free Workplace Requirements (OJP Form

4061/6), which will be supplied with the application package, and must be submitted with the application.

Applications that include non-competitive contracts for the provision of specific services must include a sole source justification for any procurement in excess of \$100,000. Financial questionnaires must be completed by new non-governmental (except public colleges, universities, and hospitals) applicants. This includes a review of the accounting system and a determination that periodic audits are performed to ensure fiscal integrity. New or supplemental awards may not be made to applicants with delinquent financial or progress reports, delinquent or unresolved audit reports, delinquent federal debts, other unresolved issues of fiscal integrity, or to applicants who have been debarred or suspended from federal financial and non-financial assistance and benefits under federal programs and activities.

Where indicated, cooperative agreements are awarded to states, units of local government, or public or private non-profit organizations at the discretion of OVC. Cooperative agreements are used when substantial involvement is anticipated between OVC and the recipient during performance of the contemplated activity. Interagency agreements between OVC and other governmental units or agencies are negotiated by the entities involved.

The following information must be included in the application (SF-424) Part IV Program Narrative:

#### A. Organizational Capability

Applicants must demonstrate that they are eligible to compete for a grant on the basis of the eligibility criteria established in Section VI of this solicitation. Applicants must concisely describe their organizational experience with respect to the eligibility criteria specified in each program description listed above. Applicants must demonstrate how their organizational experience and capabilities will enable them to achieve the goals and objectives of the initiative for which they are applying. Applicants are invited to append examples of prior work products of a similar nature to their application.

Applicants must demonstrate that their organization has or can establish fiscal controls and accounting procedures that assure that federal funds available under this agreement are disbursed and accounted for properly. Non-profit applicants who have not previously received federal funds will be asked to submit a copy of the Office

of Justice Programs Accounting System and Financial Capability Questionnaire (OJP Form 7120/1). Copies of the form will be provided in the application kit and must be prepared and submitted along with the application. The CPA certification (Section H) is required only of those non-profit applicants who have not previously received federal funding.

#### B. Program Goals and Objectives

A brief statement of the applicant's understanding of the goals and objectives of the program should be included. The application should also include a problem statement and a discussion of the potential contribution of this program to the field.

#### C. Program Strategy

Applicants should describe the proposed approach for achieving the goals and objectives of each program. A detailed description of how the activities and projects of each program would be accomplished should be included.

#### D. Program Implementation Plan

Applicants should prepare a plan that outlines the major activities involved in implementing the program, describe how they will allocate available resources to implement the project, and also describe how the program will be managed.

The plan must also include an organizational chart depicting the roles and describing the responsibilities of key organizational and functional components and a list of key personnel responsible for managing and implementing the major stages of the project. Applicants must present detailed position descriptions, qualifications, and selection criteria for each position. This documentation and individual resumes may be submitted as appendices to the application.

#### E. Time-Task Plan

Applicants must develop a time-task plan for the duration of the project periods, clearly identifying major milestones and products. This must include designation of organizational responsibility and a schedule for the completion of the activities and products. Applicants should also indicate the anticipated cost schedule per month for the entire project period.

#### F. Products

Applicants must describe concisely the interim and final products of each stage of the program.

#### G. Program Budget

Budgets must be accompanied by a detailed justification for all costs, including the basis for computation of these costs. Applications containing contract(s) must include detailed budgets for each organization's expenses.

#### H. Assessment

Each grant recipient will be required to submit formal findings from an assessment, within 60 days of the completion of each year's activities and within 90 days of project completion. Each application must provide a plan for assessing the project.

#### VIII. Procedures for Selection

All applications will be evaluated and rated based on the extent to which they meet the established weighted criteria. In general, all applications received will be reviewed in terms of their responsiveness to the minimum program application requirements set forth in Section VII. Applications will be evaluated by a peer review panel according to the OVC Competition and Peer Review Guidance.

Applications submitted in response to the competitive announcements will be evaluated by a peer review panel. The results of the peer review will be a relative aggregate ranking of applications in the form of "Summary of Ratings." These ordinarily will be based on numerical values assigned by individual peer reviewers. Peer review recommendations, in conjunction with the results of internal review and any necessary supplementary reviews, will assist OVC in considering competing applications and in selection of the application for funding. The final award decision will be made by the OVC Director.

Applications for each program description, except where other point values or categories have been specifically identified, will be evaluated and rated by the peer review panels based on the extent to which they meet the following criteria:

##### A. Utility of the Project (10 points)

This refers to the applicant's response to the stated project purpose, goals, and objectives, and the applicant's explanation of the usefulness of the project to the field.

##### B. Project Strategy/Design (30 points)

This provides a description of project components and activities; a specific plan for how the grant applicant intends to achieve the purpose, goals and objectives of the funded program. The strategy or design must include clear

descriptions of interim deliverables and final products.

#### C. Implementation Plan (10 points)

This plan will be judged on the realistic identification of tasks according to increments in the project period, and the assignment of specific staff to tasks on the time-task line.

#### D. Organizational Capability (30 points)

Points will be awarded based on the applicant's statement of the organization's capability to successfully undertake this federally funded project. This will consist of two parts: (1) a specific description of the applicant's management structure, previous experience with similar or related efforts, and financial capability (15 points); and (2) a project management plan and documentation of the professional staff members' unique qualifications to perform their assigned tasks (15 points).

#### E. Budget (15 points)

Points will be awarded based on the enumeration and accompanying narrative of grant costs, to be evaluated for clarity, reasonableness, allowability, and cost effectiveness.

#### F. A Plan To Assess the Project's Accomplishments (5 points)

This assigns points based on the grant applicant's plan for assessing the impact of the project in accomplishing its goal(s).

#### IX. Submission Requirements

All applicants responding to this solicitation are subjected to the following requirements:

(1) Upon request to OVC, the necessary forms for application will be provided, along with Department of Justice certification information.

(2) Applicants must submit the original signed application (Standard Form 424) and two copies to OVC. Applications should not be bound. Applicants should also include Certifications Regarding Lobbying; Debarment; Suspension and other Responsibility Matters; and Drug-Free Workplace Requirements (Form 4061/6), in order to meet the requirements of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D) and the Disclosure of Lobbying Activities Form (SF LLL) in accordance with 31 U.S.C. § 1352.

(3) All applications must be received by mail or hand delivered to OVC by 5 p.m. Eastern Time by March 22, 1996. Those applications sent by mail should be addressed to: Office for Victims of Crime, U.S. Department of Justice, 633

Indiana Avenue, N.W., Washington D.C. 20531, ATTN: Administrative Officer. Hand-delivered applications must be taken to OVC, 1301 Pennsylvania Avenue N.W., Suite 200, Washington, D.C. 20006, between the hours of 8 a.m. and 5 p.m. except weekends or federal holidays. Applications must be received by 5 p.m. on the established deadline date. Postmarks WILL NOT be accepted.

OVC will notify applicants in writing of the receipt of their application. Applicants also will be notified by letters as to the decision made regarding whether or not their submission will be recommended for funding. Applications will be reviewed as Peer Review Panels can be convened. Every effort will be made to review applications in a timely manner.

#### X. Civil Rights Compliance

A. All recipients of Crime Victims Fund assistance, including contractors, must provide Certified Assurances that they are in compliance with the non-discrimination requirements of the Victims of Crime Act of 1984, as amended, which states: No person shall on the ground of race, color, religion, national origin, [disability], or sex be excluded from participation in, be denied the benefits of, be subjected to discrimination under, or denied employment in connection with any undertaking funded in whole or in part with sums made available under this chapter.

42 U.S.C. § 10604.

Recipients also must assure compliance with the following additional statutes and regulations: Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d; Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794; Subtitle A, Title II of the Americans With Disabilities Act of 1990, codified at 42 U.S.C. § 12101, *et seq.*; Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. §§ 1681-1683; the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6101, *et seq.*; and Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, subparts C, D, E, and G.

B. In the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.

#### XI. Audit Requirements

An audit is required for agencies receiving federal funds, with some

exceptions. The purpose of an audit is to determine whether federal funds are being used properly and effectively. Each funded agency must provide the name of the federal cognizant agency where their audit report is submitted. In most cases, the agency that receives an applicant's audit is the agency that provides the most direct funds to applicant during the current fiscal year. If you do not know the name of the cognizant agency, please check with your budget office. More detailed information on audit requirements are listed in the Office of Justice Programs Guideline Manual, Financial and Administrative Guide for Grants, May 15, 1990.

#### XII. Catalog of Federal Domestic Assistance Numbers

16.582 Crime victim assistance/  
discretionary grants

16.583 Children's Justice Act for Native  
American Indian Tribes

Aileen Adams,

Director.

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#### Bureau of Justice Statistics

##### Notice of Information Collection Under Review

Office of Management and Budget (OMB) approval is being sought for the information collection listed below. This proposed information collection was previously published in the Federal Register and allowed 60 days for the public to comment.

The purpose of this notice is to allow an additional 30 days for public comment from the date listed at the top of this page in the Federal Register. This process is conducted in accordance with 5 Code of Federal Regulation, Part 1320.10.

Request written comments and suggestions from the public and affected agencies concerning the proposed collection of information. Your comments should address one or more of the following four points:

(1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

(2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;

(3) Enhance the quality, utility, and clarity of the information to be collected; and