

and training management plans. Execution includes the development or acquisition, delivery, and the evaluation of centers' education and training programs.

**USES WITHIN THE AIR FORCE MATERIEL COMMAND - EXTERNAL TO THE EDUCATION AND TRAINING COMMUNITY**

**AFMC Functional Communities:** Functional managers, supervisors, and unit training monitors within AFMC use ETMS to identify individual training requirements and schedule training for their active duty personnel and civilian employees. Center acquisition professional development managers use ETMS to compare acquisition certification requirements with work force qualifications, manager training requirements, and courses completed related to acquisition certification.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSE OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records, or information contained therein, may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at the beginning of the Air Force's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Maintained on computer disks and on magnetic tapes.

**RETRIEVABILITY:**

Retrieved by name or Social Security Number.

**SAFEGUARDS:**

Records are accessed by functional users of the record system and by person(s) responsible for servicing the record system in performance of their official duties where authorized, properly screened, and cleared for need-to-know. ETMS and system generated magnetic data tapes are stored within a controlled area. Computer records are controlled by computer system software using C2 compliant security safeguards. Records are stored in locked rooms and cabinets.

**RETENTION AND DISPOSAL:**

Data stored digitally within the system is retained only for the period required to satisfy recurring processing requirements and/or historical

requirements. Backup data files will be retained for a period not to exceed 45 days. Backup files are maintained only for system restoration and are not to be used to retrieve individual records. No permanent files are maintained. Computer records are destroyed by erasing, deleting or overwriting.

**SYSTEM MANAGER(S) AND ADDRESS:**

Chief of Education and Training, Directorate of Personnel, Headquarters Air Force Materiel Command, 4225 Logistics Avenue, Suite 17, Wright-Patterson Air Force Base, OH 45433-5756.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether this system of records contains information on them should address inquiries to their supporting Education and Training Flight. Official mailing addresses are published as an appendix to the Air Force's compilation of systems of records notices.

**RECORD ACCESS PROCEDURES:**

Individuals seeking to access records about themselves contained in this system should address requests to their supporting Education and Training Flight. Official mailing addresses are published as an appendix to the Air Force's compilation of systems of records notices.

Identification will be required before release and will be based on presentation of DD Form 2, U.S. Armed Forces Identification Card or equivalent component issued civilian identification card (e.g. AF Form 345, Department of the Air Force Civilian Identification). Authorizations for a person other than the subject to have access to an individual's records must be based on a notarized statement or an unsworn declaration made in accordance with 28 U.S.C. 1746, signed by the subject.

**CONTESTING RECORD PROCEDURES:**

The Air Force rules for accessing records, and for contesting and appealing initial agency determinations are published in Air Force Instruction 37-132; 32 CFR part 806b; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

Education and training, personal, and manpower information is obtained from approved automated system interfaces. Information will also be obtained from supervisors, unit training monitors, education and training personnel, and subject of the record.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

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**Department of the Army**

**ARMS Initiative Implementation**

**AGENCY:** Armament Retooling and Manufacturing Support (ARMS) Public/Private Task Force (PPTF).

**ACTION:** Notice of meeting.

**SUMMARY:** Pursuant to Public Law 92-463, notice is hereby given of the next meeting of the Armament Retooling and Manufacturing Support (ARMS) Public/Private Task Force (PPTF). The PPTF is chartered to develop new and innovative methods to maintain the government-owned, contractor-operated ammunition industrial base and retain critical skills for a national emergency. This meeting will update attendees on the status of ongoing actions with decisions being made to close out or continue these actions. Goals will be set for the future of the PPTF. This meeting is open to the public.

*Dates of Meeting:* February 26-27, 1996.

*Place of Meeting:* Radisson Inn Maingate, 7501 W. Irlo Bronson Memorial Highway (US 192W), Kissimmee (Orlando), Florida 34747.

*Time of Meeting:* 8:00 a.m.-5:00 p.m., February 26, 1996 and 8:00 a.m.-12:00 p.m., February 27, 1996.

**FOR FURTHER INFORMATION CONTACT:**

Mr. Richard Auger, ARMS Task Force, HQ Army Materiel Command, 5001 Eisenhower Avenue, Alexandria, Virginia 22333; phone (703) 617-9838.

**SUPPLEMENTARY INFORMATION:**

Reservations must be made directly with the Radisson Inn Maingate; telephone (407) 396-1400. Please be sure to mention that you will be attending the ARMS PPTF meeting to assure occupancy in the block of rooms set aside for this meeting. No transportation is provided by the hotel. Commercial round trip transportation can be arranged at the airport. Request you contact Debra Yeager in the ARMS Team Office at Rock Island Arsenal; telephone (309) 782-4040, if you will be attending the meeting, so that our roster of attendees is accurate. This number may also be used if other assistance regarding the ARMS meeting is required.

Gregory D. Showalter,

*Army Federal Register Liaison Officer.*

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