

the General Services Administration, FAR Secretariat (MVRS), 18th & F Streets, NW, Room 4037, Washington, DC 20405. Please cite OMB Control No. 9000-005, Architect-Engineer and Related Services Questionnaire for Specific Project (SF 255), in all correspondence.

FOR FURTHER INFORMATION CONTACT: Mr. Jack O'Neill, Office of Federal Acquisition Policy, GSA (202) 501-3856.

SUPPLEMENTARY INFORMATION:

A. Purpose

Standard Form 255 is used by all Executive agencies to obtain information from architect-engineer (A-E) firms interested in a particular project. The information on the form is reviewed by a selection panel composed of professional people and assists the panel in selecting the most qualified A-E firm to perform the specific project. The form is designed to provide a uniform method for A-E firms to submit information on experience, personnel, capabilities of the A-E firm to perform, along with information on the consultants they expect to collaborate with on the specific project. Hence the need for information regarding the number and discipline of consultant personnel. The degree to which an A-E firm will utilize consultants can significantly impact on their suitability and qualifications for a specific project. The revision to the form requesting A-E firms provide the name and phone number of a point of contact, usually the project manager, will (1) reduce the time required by the Government to verify performance on current Federal contracts, and (2) reduce the time lost by the A-E firms providing this information at a later date. The information is used to determine if a firm is qualified to perform a specific project.

B. Annual Reporting Burden

Public reporting burden for this collection of information is estimated to average 1.2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The annual reporting burden is estimated as follows: Respondents, 5,000; responses per respondent, 4; total annual responses, 20,000; preparation hours per response, 1.2; and total response burden hours, 24,000.

OBTAINING COPIES OF JUSTIFICATIONS: Requester may obtain copies of justifications from the General Services

Administration, FAR Secretariat (MVRS), Room 4037, Washington, DC 20405, telephone (202) 501-4755. Please cite OMB Control No. 9000-0005, Architect-Engineer and Related Services Questionnaire for Specific Project (SF 255), in all correspondence.

Dated: January 29, 1996.

Beverly Fayson,

FAR Secretariat.

[FR Doc. 96-2191 Filed 2-1-96; 8:45 am]

BILLING CODE 6820-EP-M

[OMB Control No. 9000-0060]

Clearance Request Entitled Accident Prevention Plans and Recordkeeping

AGENCIES: Department of Defense (DOD), General Services Administration (GSA), and National Aeronautics and Space Administration (NASA).

ACTION: Notice of request for an extension to an existing OMB clearance (9000-0060).

SUMMARY: Under the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35), the Federal Acquisition Regulation (FAR) Secretariat has submitted to the Office of Management and Budget (OMB) a request to review and approve an extension of a currently approved information collection requirement concerning Accident Prevention Plans and Recordkeeping. A request for public comments concerning this burden estimate was published at 60 FR 57228, November 14, 1995. No comments were received.

DATES: *Comment Due Date:* March 4, 1996.

ADDRESSES: Comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, should be submitted to: FAR Desk Officer, OMB, Room 10102, NEOB, Washington, DC 20405. Please cite OMB Control No. 9000-0060, Accident Prevention Plans and Recordkeeping, in all correspondence.

FOR FURTHER INFORMATION CONTACT: Mr. Jack O'Neill, Office of Federal Acquisition Policy, GSA (202) 501-3856.

SUPPLEMENTARY INFORMATION:

A. Purpose

The clause "Accident Prevention" (48 CFR 52.236-13) requires Federal construction contractors to keep records of accidents incident to work performed under the contract that result in death, traumatic injury, occupational disease

or damage to property, materials, supplies or equipment. Records of personal inquiries are required by OSHA (OMB Control No. 1220-0029). The Federal Acquisition Regulation requires records of damage to property, materials, supplies or equipment to provide background information when claims are brought against the Government.

If the contract involves work of a long duration, the contractor must submit a written proposal for implementation of the clause. The Accident Prevention Plan, for projects that are hazardous or of long duration, is analyzed by the Contracting Officer along with the agency safety representatives to determine if the proposed plan will meet the requirement of the safety regulations and applicable statutes. The records maintained by the contractor are used to evaluate compliance and may be used in workmen's compensation cases. The Accident Prevention Plan is placed in the contract file for reference.

B. Annual Reporting Burden

Public reporting burden for this collection of information is estimated to average 2 hours per completion, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The annual reporting burden is estimated as follows: Respondents, 2,106; responses per respondent, 2; total annual responses, 4,212; preparation hours per response, 2; and total response burden hours, 8,424.

OBTAINING COPIES OF JUSTIFICATIONS:

Requester may obtain copies of justifications from the General Services Administration, FAR Secretariat (MVRS), Room 4037, Washington, DC 20405, telephone (202) 501-4755. Please cite OMB Control No. 9000-0060, Accident Prevention Plans and Recordkeeping, in all correspondence.

Dated: January 26, 1996

Beverly Fayson,

FAR Secretariat.

[FR Doc. 96-2192 Filed 2-1-96; 8:45 am]

BILLING CODE 6820-EP-M

DEPARTMENT OF DEFENSE

Department of the Army

Privacy Act of 1974; Notice to Amend Systems of Records

AGENCY: Department of the Army, DOD.

ACTION: Notice to amend systems of records.

SUMMARY: The Department of the Army is amending eleven systems of records notices in its existing inventory of record systems subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended.

DATES: This proposed action will be effective without further notice on March 4, 1996, unless comments are received which result in a contrary determination.

ADDRESSES: Privacy Act Officer, U.S. Army Information Systems Command, ATTN: ASOP-MP, Fort Huachuca, AZ 85613-5000.

FOR FURTHER INFORMATION CONTACT: Ms. Pat Turner at (602) 538-6856 or DSN 879-6856.

SUPPLEMENTARY INFORMATION: The Department of the Army systems of records notices subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended, have been published in the Federal Register and are available from the address above.

The specific changes to the records systems being amended are set forth below followed by the notices, as amended, published in their entirety. The proposed amendments are not within the purview of subsection (r) of the Privacy Act of 1974, (5 U.S.C. 552a), as amended, which requires the submission of a new or altered system report.

Dated: January 29, 1996.

Patricia L. Toppings,
Alternate OSD Federal Register Liaison
Officer, Department of Defense.

A0145-1bTRADOC-ROTC

SYSTEM NAME:

ROTC Financial Assistance
(Scholarship) Application File
(February 22, 1993, 58 FR 10077).

CHANGES:

* * * * *

RETENTION AND DISPOSAL:

Add to the end of the entry 'Records for nonselected applicants are destroyed 1 year after graduation of the nonselectee(s) class.'

SYSTEM MANAGER(S) AND ADDRESS:

Delete entry and replace with 'Commander, Fort Monroe, ATTN: Privacy Act Officer, Fort Monroe, VA 23651-6000.'

* * * * *

A0145-1bTRADOC-ROTC

SYSTEM NAME:

ROTC Financial Assistance
(Scholarship) Application File.

SYSTEM LOCATION:

Primary location is at U.S. Army Reserve Officers Training Corps Cadet Command, Fort Monroe, VA 23651-5000.

Segments exist at U.S. Army Reserve Officers' Training Corps (ROTC) Regions, ROTC elements of civilian educational institutions.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Students and service members who desire to participate in the Army ROTC Financial Assistance (Scholarship Program).

CATEGORIES OF RECORDS IN THE SYSTEM:

Individual application for membership, academic transcripts, college board scores and test results, references, photograph, interview board results, acceptance/declination, selection board action including applicants' scores in areas evaluated, notice of applicants' medical status including reports of medical examination, evaluation of applicant by Professor of Military Science commanding officer, letters of recommendation, inquiries regarding applicants' selection/non-selection, reports of ROTC Advanced, Ranger, or Basic Camp performance of applicant, information of applicants' choice of institution.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

10 U.S.C. 2101-2111 and E.O. 9397.

PURPOSE(S):

To administer the financial assistance program; to select recipient for 2, 3, and 4-year scholarships; to monitor selectee's academic and ROTC performance; to develop policies and procedures, compile statistics and render reports.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of record system notices apply to this system.

DISCLOSURE TO CONSUMER REPORTING AGENCIES:

Disclosure pursuant to 5 U.S.C. 552a(b)(12) may be made from this system to consumer reporting agencies as defined in the Fair Credit Reporting Act of 1966 (15 U.S.C. 1681a(f)) or the Federal Claims Collection Act of 1966 (31 U.S.C. 3701(a)(3)). The purpose of this disclosure is to aid in the collection of outstanding debts owed to the Federal Government; typically, to provide an incentive for debtors to repay delinquent Federal Government debts by making these debts part of their credit records.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Paper records in file folder; selected data automated for management purposes on tapes, discs, cards, microfilm/fiche.

RETRIEVABILITY:

By individual's name, Social Security Number, other characteristics of qualification or identity.

SAFEGUARDS:

Records maintained in areas accessible only to authorized personnel having official need in the performance of duties.

RETENTION AND DISPOSAL:

Destroyed 1 year after individual graduates or is disenrolled. Records for nonselected applicants are destroyed 1 year after graduation of the nonselectee(s) class.

SYSTEM MANAGER(S) AND ADDRESS:

Commander, Fort Monroe, ATTN: Privacy Act Officer, Fort Monroe, VA 23651-6000.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Commander, U.S. Army Reserve Officers Training Corps Cadet Command, ATTN: ATCC-PS, Fort Monroe, VA 23651-5000.

Individual should provide the full name, current address and telephone number and definitive description of the information sought.

RECORD ACCESS PROCEDURES:

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commander, U.S. Army Reserve Officers Training Corps Cadet Command, ATTN: ATCC-PS, Fort Monroe, VA 23651-5000.

Individual should provide the full name, current address and telephone number and definitive description of the information sought.

CONTESTING RECORD PROCEDURES:

The Army's rules for accessing records, contesting contents, and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

RECORD SOURCE CATEGORIES:

From the individual, medical records, academic institutions, Army agencies and commands.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

A0145-1TRADOC

SYSTEM NAME:

Army Reserve Officers' Training Corps Gold QUEST Referral System
(February 22, 1993, 58 FR 10075).

* * * * *

CHANGES:

SYSTEM MANAGER(S) AND ADDRESS:

Delete entry and replace with 'Commander, Fort Monroe, ATTN: ATZG-BO-PF (Privacy Act Officer), Fort Monroe, VA 23651-6000.'

* * * * *

A0145-1TRADOC

SYSTEM NAME:

Army Reserve Officers' Training Corps Gold QUEST Referral System.

SYSTEM LOCATION:

MCS, Incorporated, 10041 Polinski Road, Ivyland, PA 18974-9872;
U.S. Army ROTC Cadet Command, Rot Monroe, VA 23651-5000;
Army ROTC Region Headquarters;
and

ROTC Cadet Battalions and ROTC Goldminer Teams. Official mailing address are published as an appendix to the Army's compilation of systems of records notices.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Potential enrollees in the Senior ROTC program.

CATEGORIES OF RECORDS IN THE SYSTEM:

Records of current and former prospect referrals showing: Name, address, telephone number, Social Security Number (optional), sex, citizenship, prior military service, name of high school, high school graduation date, grade point average, SAT/ACT test score, college expected to attend, admissions status to college, academic major, and date of birth.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

10 U.S.C., Chapter 103, sections 2101-2111.

PURPOSE(S):

To provide a central database of potential prospects for enrollment in the Senior ROTC program; assist prospects by providing information concerning educational institutions having ROTC programs; scholarship information and applications; information regarding other Army enlistment, Reserve or National Guard Programs; to render recruitment management information reports; to refer qualified prospects, a Professor of Military Science at or nearest to their college of choice.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of record system notices apply to this record system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Paper records and cards in file cabinets; on magnetic tape, disks, and computer printouts.

RETRIEVABILITY:

By prospects surname or peculiar identification number assigned by the system.

SAFEGUARDS:

Records are maintained in secured areas within protected buildings, and accessible by only designated, authorized individuals having official need.

RETENTION AND DISPOSAL:

Records are retained for 3 years and then destroyed.

SYSTEM MANAGER(S) AND ADDRESS:

Commander, Fort Monroe, ATTN: ATZG-BO-PF (Privacy Act Officer), Fort Monroe, VA 23651-6000.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Commander, U.S. Army ROTC Cadet Command, ATTN: Marketing

Directorate, Fort Monroe, VA 23651-5000.

Individuals should provide their full name, current address, telephone number and signature.

RECORD ACCESS PROCEDURES:

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commander, U.S. Army ROTC Cadet Command, ATTN: Marketing Directorate, Fort Monroe, VA 23651-5000.

Individuals should provide their full name, current address, telephone number and signature.

CONTESTING RECORD PROCEDURES:

The Army's rules for accessing records, contesting contents, and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the Commander, U.S. Army ROTC Cadet Command, ATTN: Marketing Directorate, Fort Monroe, VA 23651-5000.

RECORD SOURCE CATEGORIES:

Source categories for prospects include the Army ROTC toll-free telephone number, magazines, newspapers, poster advertising coupons, mail-back reply cards, letters, walk-ins, referrals from parents, relatives, counselors, teachers, coaches, friends, associates, college registrars, dormitory directors, national testing organizations, honor societies, boys' clubs, boy scout organizations, Future Farmers of America, minority and civil rights organizations, fraternity and church organizations; neighborhood youth centers, YMCA, YWCA, social clubs, athletic clubs, boys state/girls state/scholarship organizations, U.S. Army Recruiting Command, Military Academy Liaison officers, West Point non-select listing, previous employers, trade organizations, military service, and other organizations and commands comprising the Department of Defense.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

A0145-2TRADOC

SYSTEM NAME:

Junior ROTC/NDCC Instructor Files
(February 22, 1993, 58 FR 10077).

CHANGES:

* * * * *

SYSTEM LOCATION:

Delete 'at Fort Bragg, NC; Fort Knox, KY; Fort Riley, KS; and Fort Lewis, WA.'

* * * * *

SYSTEM MANAGER(S) AND ADDRESS:

Delete entry and replace with
'Commander, Fort Monroe, ATTN:
ATZG-BO-PF (Privacy Act Officer), Fort
Monroe, VA 23651-6000.'

* * * * *

A0145-2TRADOC**SYSTEM NAME:**

Junior ROTC/NDCC Instructor Files.

SYSTEM LOCATION:

U.S. Army Reserve Officers Training
Corps Cadet Command, Fort Monroe,
VA 23651-5000; schools, colleges,
training centers and ROTC Regions.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Assigned and potential instructors
and guest speakers at above locations.

CATEGORIES OF RECORDS IN THE SYSTEM:

Instructor evaluation forms,
qualification data, biographical sketches
and similar or related documents.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

10 U.S.C. 2031 and 4651 and E.O.
9397.

PURPOSE(S):

To provide record of qualifications,
experience, effectiveness, and similar
related information on potential and/or
assigned instructors and guest speakers.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures
generally permitted under 5 U.S.C.
552a(b) of the Privacy Act, these records
or information contained therein may
specifically be disclosed outside the
DoD as a routine use pursuant to 5
U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at
the beginning of the Army's compilation
of record system notices apply to this
system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**STORAGE:**

Paper records in file folders and card
files.

RETRIEVABILITY:

By name, Social Security number/
service number, and year.

SAFEGUARDS:

Records are stored in locked cabinets
or rooms, depending on location.

RETENTION AND DISPOSAL:

Records are destroyed 2 years after
instructor's transfer or separation or
after guest speaker speaks.

SYSTEM MANAGER(S) AND ADDRESS:

Commander, Fort Monroe, ATTN:
ATZG-BO-PF (Privacy Act Officer), Fort
Monroe, VA 23651-5000.

NOTIFICATION PROCEDURE:

Individuals seeking to determine
whether information about themselves
is contained in this record system should
address written inquiries to the
Commander, U.S. Army Reserve
Officers Training Corps Cadet
Command, Fort Monroe, VA 23651-
5000 or commanders of organizations
listed under 'System location'.

Individual should provide full name,
Social Security Number/military service
number, duty position, academic
department, and dates of service at the
training activity to aid in the
information search.

RECORD ACCESS PROCEDURES:

Individuals seeking access to
information about themselves contained
in this system should address written
inquiries to the Commander, U.S. Army
Reserve Officers Training Corps Cadet
Command, Fort Monroe, VA 23651-
5000 or commanders of organizations
listed under 'System location'.

Individual should provide the full
name, Social Security Number/military
service number, duty position, academic
department, and dates of service at the
training activity.

CONTESTING RECORD PROCEDURES:

The Army's rules for accessing
records, contesting contents; and
appealing initial agency determinations
are contained in Army Regulation 340-
21; 32 CFR part 505; or may be obtained
from the system manager.

RECORD SOURCE CATEGORIES:

Staff and faculty of appropriate
school, college, training center, or ROTC
Region responsible for conduct of
instruction.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

A0210-190TAPC**SYSTEM NAME:**

Individual Gravesite Reservation Files
(February 22, 1993, 58 FR 10093).

CHANGES:

* * * * *

SYSTEM LOCATION:

Change zip code to '22331-0482'.
* * * * *

SYSTEM MANAGER(S) AND ADDRESS:

Change zip code to '22331-0482'.
* * * * *

A0210-190TAPC**SYSTEM NAME:**

Individual Gravesite Reservation
Files.

SYSTEM LOCATION:

Commander, Military District of
Washington, Fort Lesley J. McNair,
Washington, DC 20319-5000;
Soldiers' and Airmen's Home
National Cemetery, Washington, DC
20011-4999; and
Commander, U.S. Total Army
Personnel Command, Alexandria, VA
22332-0482 for selective Army post
cemeteries.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Active and former Armed Forces
personnel and their dependents who
reserved grave plots in either Arlington
National Cemetery Soldiers' Home
National Cemetery, or Army post
cemeteries prior to 1961.

CATEGORIES OF RECORDS IN THE SYSTEM:

Gravesite reservations (DA Forms
2122, 2123); reservist's name, address,
number and section of grave reserved,
military service, or relationship to
service member.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

10 U.S.C. 3013.

PURPOSE(S):

To maintain records of individuals
holding gravesite reservations in Army
national or post cemeteries made prior
to 1961; to conduct periodic surveys to
determine validity of such reservations;
to respond to inquiries.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures
generally permitted under 5 U.S.C.
552a(b) of the Privacy Act, these records
or information contained therein may
specifically be disclosed outside the
DoD as a routine use pursuant to 5
U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at
the beginning of the Army's compilation
of systems of records notices apply to
this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**STORAGE:**

Paper records in file folders; cards.

RETRIEVABILITY:

By individual's surname.

SAFEGUARDS:

Records are maintained in areas
accessible only to authorized personnel

having official need therefor in the performance of their duties.

RETENTION AND DISPOSAL:

Destroyed when gravesite reservation is used or canceled.

SYSTEM MANAGER(S) AND ADDRESS:

Commander, Military District of Washington, Fort Lesley J. McNair, Washington, DC 20319-5000; Soldiers' and Airmen's Home National Cemetery, Washington, DC 20011-4999; Commander, U.S. Total Army Personnel Command, Alexandria, VA 22332-0482 for selective Army post cemeteries.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this records system should address written inquiries to the appropriate system manager.

Individual should provide sufficient details to permit locating pertinent records and signature.

RECORD ACCESS PROCEDURES:

Individuals seeking access to information about themselves contained in this system should address written inquiries to the appropriate system manager.

Individual should provide sufficient details to permit locating pertinent records and signature.

CONTESTING RECORD PROCEDURES:

The Army's rules for accessing records, contesting contents, and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

RECORD SOURCE CATEGORIES:

From the reservist, his/her representative or next-of-kin; Army records and reports.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

A0351AMC**SYSTEM NAME:**

Student/Faculty Records: AMC Schools Systems (*February 22, 1993, 58 FR 10104*).

CHANGES:

* * * * *

SYSTEM LOCATION:

Delete from entry 'U.S. Army Logistics Management Center, Fort Lee, VA' and 'U.S. AMC Field Safety Agency, Charlestown, IN', and replace 'Training Agency' with 'College'.

* * * * *

A0351AMC**SYSTEM NAME:**

Student/Faculty Records: AMC Schools Systems.

SYSTEM LOCATION:

U.S. Army Management Engineering College, Rock Island, IL 61299-7040 and U.S. Army Defense Ammunition Center and School, Savanna, IL 61074-9639.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Students enrolled/attending schools identified above, faculty, instructors, and guest speakers.

CATEGORIES OF RECORDS IN THE SYSTEM:

Student academic records consisting of course completion and results, aptitudes and personal qualities, grades/ratings assigned; instructor/guest speaker qualifications and evaluations, including biographical data; class historical/academic achievements; and related information.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 301 and E.O. 9397.

PURPOSE(S):

To determine applicant eligibility, monitor individual's progress, maintain record of student/faculty achievements, and to provide bases for management assessment of curricula and faculty effectiveness and class standing.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices apply to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**STORAGE:**

Paper records; cards; photographs; magnetic tapes/discs; and printouts.

RETRIEVABILITY:

By name, Social Security Number, military service number.

SAFEGUARDS:

Records are maintained in locked cabinets within secured areas accessible only to authorized persons having an official need-to-know.

RETENTION AND DISPOSAL:

Individual academic records are retained for 40 years, 3 of which are at the school which created them; they are subsequently transferred to the National Personnel Records Center, 9700 Page Boulevard, St. Louis, MO 63132-5200. Faculty/instructor qualifications records are retained until individual transfers from the facility, held for 5 years, and then destroyed. Other records are retained until no longer needed, at which time they are destroyed.

SYSTEM MANAGER(S) AND ADDRESS:

Commander, U.S. Army Materiel Command, 5001 Eisenhower Avenue, Alexandria, VA 22333-0001.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Commandant/Director of the appropriate School/Agency.

Individual should provide full name, rank/grade, Social Security Number, course title/class number, and date of attendance or, if a faculty member: Name, course(s) taught, and period in which instructed at named training facility.

RECORD ACCESS PROCEDURES:

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commandant/Director of the appropriate School/Agency.

Individual should provide full name, rank/grade, Social Security Number, course title/class number, and date of attendance or, if a faculty member: Name, course(s) taught, and period in which instructed at named training facility.

CONTESTING RECORD PROCEDURES:

The Army's rules for accessing records and for contesting contents and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

RECORD SOURCE CATEGORIES:

From the individual student, faculty, instructor, guest speaker, and management analyses of class performance.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

A0351aTRADOC**SYSTEM NAME:**

Army School Student Files (*February 22, 1993, 58 FR 10113*).

CHANGES:

* * * * *

CATEGORIES OF RECORDS IN THE SYSTEM:

Delete the last eight words of the entry.

SAFEGUARDS:

Add a new paragraph 'User identification passwords are assigned each person with authorized access to the records. Each sign-on is authenticated by system software. Identification passwords are change every six months, additions and deletions occur at any time a new person is assigned or someone leaves. The above meets Army Information System Security Regulation requirements'.

* * * * *

SYSTEM MANAGER(S) AND ADDRESS:

Delete entry and replace with 'Commander, U.S. Army Combined Arms Command, ATTN: ATZL-IMS-AR (Privacy Act Officer), Fort Leavenworth, KS 66027-2309'.

* * * * *

A0351aTRADOC**SYSTEM NAME:**

Army School Student Files.

SYSTEM LOCATION:

All Army schools, colleges, and training centers.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Students who attend formal and/or nonresident courses of instruction at Army schools, colleges and training centers.

CATEGORIES OF RECORDS IN THE SYSTEM:

Individual academic records consisting of courses attended, length of each, extent of completion and results; aptitudes and personal qualities, including corporate fitness results; grade and rating attained; and related information; collateral individual training records comprising information posted to the basic individual academic training record or other long term records; faculty board files pertaining to the class standing/rating/classification/proficiency of students; class academic records maintained by training instructors indicating attendance and progress of class member instructors indicating attendance and progress of class members.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 301 and E.O. 9397.

PURPOSE(S):

To determine eligibility of students for attendance, monitor progress, record completion of academic requirements, and document courses which may be prerequisites for attendance/participation in other courses of instruction.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSE OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices apply to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM.**STORAGE:**

Paper records in file folders, cards, computer magnetic tapes/disks; printouts.

RETRIEVABILITY:

By individual's name, Social Security Number/military service number.

SAFEGUARDS:

Information is stored in locked cabinets or rooms, accessed only by authorized individuals having official need thereof.

User identification passwords are assigned each person with authorized access to the records. Each sign-on is authenticated by system software. Identification passwords are change every six months, additions and deletions occur at any time a new person is assigned or someone leaves. The above meets Army Information System Security Regulation requirements.

RETENTION AND DISPOSAL:

Individual and class academic records are destroyed after 40 years; collateral individual training records and faculty board files are destroyed after 1 year.

SYSTEM MANAGER(S) AND ADDRESS:

Commander, U.S. Army Combined Arms Command, ATTN: Privacy Act Officer, Fort Leavenworth, KS 66027-2309.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the

Academic Record Office of the Army school, college, or training center attended.

Individual should provide the full name, student number, course title and class number, or description of type training received and dates of attendance/enrollment.

RECORD ACCESS PROCEDURES:

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Academic Record Office of the Army School, college, or training center attended.

Individual should provide full name, student number, course title and class number, or description of type training received and dates of attendance/enrollment.

CONTESTING RECORD PROCEDURES:

The Army's rules for accessing records, contesting contents; and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

RECORD SOURCE CATEGORIES:

From the staff and faculty of appropriate school, college, or training center responsible for the instruction.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

A0351bTRADOC**SYSTEM NAME:**

Army Correspondence Course Program (ACCP) (*September 9, 1994, 59 FR 46622*).

CHANGES:

* * * * *

SYSTEM MANAGER(S) AND ADDRESS:

Delete entry and replace with 'Commander, U.S. Army Transportation Center, ATTN: Privacy Act Officer, Fort Eustis, VA 23604-5000.'

* * * * *

A0351bTRADOC**SYSTEM NAME:**

Army Correspondence Course Program (ACCP).

SYSTEM LOCATION:

U.S. Army Training Support Center, ATTN: ATIC IPS, Fort Eustis, VA 23604-5121.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Members of the Army, Navy, Marine Corps, and Air Force, Reserve Officer Training Corps and National Defense

Cadet Corps students, Department of Defense civilian employees, and approved foreign military personnel enrolled in a nonresident course administered by the Army Institute for Professional Development.

CATEGORIES OF RECORDS IN THE SYSTEM:

Files contain name, grade/rank, Social Security Number, address, service component, branch, personnel classification, military occupational specialty, credit hours accumulated, examination and lesson grades, student academic status, curricula, course description.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

10 U.S.C. 3013 and E.O. 9397.

PURPOSE(S):

To record lessons and/or exam grades; maintain student academic status; course and subcourse descriptions; produce course completion certificates and reflect credit hours earned; and produce management summary reports.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices apply to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Magnetic tapes, discs, paper printouts, and microfiche.

RETRIEVABILITY:

By Social Security Number.

SAFEGUARDS:

Random number sign-on authentication for each inquiry made to the system is required. Sign-on decks to enable such access are updated weekly, safeguarded under Army Regulation 380-19, Information Systems Security, and are unique to one terminal only. Access is granted only to designated personnel at the Army Institute for Professional Development responsible for the administration and processing of nonresident students.

RETENTION AND DISPOSAL:

Machine records are retained during student's enrollment, after which

student's records are transferred to the Academic Records System History File for indefinite retention. Nonresident students are assigned a 12 month enrollment period. A hard copy transcript reflecting the student's personal and academic data is produced; this is retained by the Army Institute of Professional Development for 3 years, then transferred to the National Personnel Records Center, St. Louis, MO, where it is retained for 37 years, then destroyed.

SYSTEM MANAGER(S) AND ADDRESS:

Commander, U.S. Army Transportation Center, ATTN: Privacy Act Officer, Fort Eustis, VA 23604-5000.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Commander, U.S. Army Training Support Center, ATTN: ATIC IPS, Fort Eustis, VA 23604-5121.

Individual should provide the full name, Social Security Number, and signature for identification.

Individual making request in person must provide acceptable identification such as driver's license and military identification.

RECORD ACCESS PROCEDURES:

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commander, U.S. Army Training Support Center, ATTN: ATIC IPS, Fort Eustis, VA 23604-5121.

Individual should provide the full name, Social Security Number, and signature for identification.

Individual making request in person must provide acceptable identification such as driver's license and military identification.

CONTESTING RECORD PROCEDURES:

The Army's rules for accessing records, contesting content, and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

RECORD SOURCE CATEGORIES:

From individual upon enrollment, from class records and instructors, and from graded examinations.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

A0351cTRADOC

SYSTEM NAME:

Standardized Student Records System
(February 22, 1993, 58 FR 10114).

CHANGES:

* * * * *

SYSTEM MANAGER(S) AND ADDRESS:

Delete entry and replace with 'Commander, Defense Language Institute Foreign Language Center and Presidio of Monterey, Presidio of Monterey, CA 93944-5006.'

NOTIFICATION PROCEDURE:

Delete address and replace with 'Commandant, Defense Language Institute Foreign Language Center, ATTN: ATZP-SSA (Academic Records), Presidio of Monterey, CA 93944-5006.'

RECORD ACCESS PROCEDURES:

Delete address and replace with 'Commandant, Defense Language Institute Foreign Language Center, ATTN: ATZP-SSA (Academic Records), Presidio of Monterey, CA 93944-5006.'

* * * * *

A0351cTRADOC

SYSTEM NAME:

Standardized Student Records System.

SYSTEM LOCATION:

Defense Language Institute, Presidio of Monterey, CA 93944-5006.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Persons who have been enrolled for foreign language training at the Defense Language Institute.

CATEGORIES OF RECORDS IN THE SYSTEM:

Individual's name, Social Security Number, and military administrative data, together with academic data generated at Defense Language Institute.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

10 U.S.C. 3013 and E.O. 9397.

PURPOSE(S):

To establish a permanent student record used for issuing official grade transcripts and preparing statistical studies to improve training and testing methods.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices apply to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Magnetic tapes/discs.

RETRIEVABILITY:

By Social Security Number.

SAFEGUARDS:

Records are accessible via remote terminal only by authorized personnel citing established user identifier and password

RETENTION AND DISPOSAL:

Records are permanent. They are retained in active file (on-line) until the student departs; then retired to a history tape.

SYSTEM MANAGER(S) AND ADDRESS:

Commander, Defense Language Institute Foreign Language Center and Presidio of Monterey, Presidio of Monterey, CA 93944-5006.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Commandant, Defense Language Institute Foreign Language Center, ATTN: ATZP-SSA (Academic Records), Presidio of Monterey, CA 93944-5006.

Individual should provide the full name, current address and telephone number, Social Security Number, class attended, and year graduated.

RECORD ACCESS PROCEDURES:

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commandant, Defense Language Institute Foreign Language Center, ATTN: ATZP-SSA (Academic Records), Presidio of Monterey, CA 93944-5006.

Individual should provide the full name, current address and telephone number, Social Security Number, class attended, and year graduated.

CONTESTING RECORD PROCEDURES:

The Army's rules for accessing records, contesting contents, and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

RECORD SOURCE CATEGORIES:

From the individual; staff and faculty.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

A0351-1aTRADOC

SYSTEM NAME:

Automated Instructional Management System (AIMS) (February 22, 1993, 58 FR 10115).

CHANGES:

* * * * *

SYSTEM LOCATION:

Delete address and replace with 'Commander, U.S. Army Training Support Center, ATTN: ATIC-TIS, Fort Eustis, VA 23604-5166.'

* * * * *

SYSTEM MANAGER(S) AND ADDRESS:

Delete entry and replace with 'Commander, U.S. Army Transportation Center, ATTN: ATZS-IMO-RM (Privacy Act Officer), Fort Eustis, VA 23651-5000.'

* * * * *

A0351-1aTRADOC

SYSTEM NAME:

Automated Instructional Management System (AIMS).

SYSTEM LOCATION:

Headquarters, Training and Doctrine Command (TRADOC); TRADOC Service Schools; and Army Training Centers. Addresses for the above may be obtained from the Commander, U.S. Army Training Support Center, ATTN: ATIC-TIS, Fort Eustis, VA 23604-5166.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Military members of the Army, Navy, Marine Corps, and Air Force, and civilians employed by the U.S. Government, and approved foreign military personnel enrolled in a resident course at a U.S. Army service school.

CATEGORIES OF RECORDS IN THE SYSTEM:

Files contain personnel, Program of Instruction, scheduling, testing, academic, graduation, recycle, and attrition data.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 301 and E.O. 9397.

PURPOSE(S):

This is the TRADOC standard resident student training management system which automates those processes associated with the scheduling, management, testing, and tracking of resident students. The system is composed of several subsystems which perform functions for personnel, student load management, academic records

management, test creation, scoring and grading, student critique, resource scheduling and utilization, electronic mail, and query.

Course completion data on active Army enlisted personnel is supplied to the Army-American Council on Education Registry Transcript System (AARTS) in magnetic media.

Course completion data on active Army officer personnel is supplied to the U.S. Army Research Institute (ARI) in magnetic media.

All student transactions are supplied to the Army Training Requirements and Resources System (ATRRS) through a daily electronic interface for updating course/class data with graduation data.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices apply to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Magnetic tapes, computer discs, and paper printouts.

RETRIEVABILITY:

Retrieved by Social Security Number and course/class number.

SAFEGUARDS:

Different user identification sign-on codes are assigned each person with authorized access to the database. Each sign-on is authenticated by system software. Identification sign-on codes are changed every six months, additions or deletions occur at any time a new person is assigned or someone leaves. The sole users are the personnel responsible for the administration of personnel enrolled in the resident student training programs at U.S. Army service schools and Army training centers. The above meet Army's Information System Security Regulation requirements.

RETENTION AND DISPOSAL:

Machine records are retained during student's active enrollment, after which they are classified as history records, written to magnetic tape, and stored indefinitely for reference. Paper records are destroyed after 40 years as follows:

Army elements serviced by a records holding area (RHA) hold records for 2 years in the current files area, transfer to RHA for 1 year; the RHA retires the records to the National Personnel Records Center, St. Louis, MO, for the remaining 37 years. Army elements not serviced by a RHA, hold records for 2 years in CFA, then retire to NPRC for the remaining 38 years.

SYSTEM MANAGER(S) AND ADDRESS:

Commander, U.S. Army Transportation Center, ATTN: ATZS-IMO-RM (Privacy Act Officer), Fort Eustis, VA 23651-5000.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Commander, U.S. Army Training Support Center, ATTN: ATIC-TIS, Fort Eustis, VA 23604-5166.

Individual should provide the full name, Social Security Number, and military status or other information verifiable from the record itself.

RECORD ACCESS PROCEDURES:

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commander, U.S. Army Training Support Center, ATTN: ATIC-TIS, Fort Eustis, VA 23604-5166.

Individual should provide the full name, Social Security Number, and military status or other information verifiable from the record itself.

CONTESTING RECORD PROCEDURES:

The Army's rules for accessing records, contesting contents and appealing initial agency determinations are published in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

RECORD SOURCE CATEGORIES:

Information is received from the individual, DOD staff, Personnel and Training systems, and staff and faculty.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

A0381-100bDAMI

SYSTEM NAME:

Technical Surveillance Index (*August 29, 1994, 59 FR 44411*).

CHANGES:

* * * * *

SYSTEM LOCATION:

Delete second paragraph and replace with "The law enforcement portions of the index are located at the Director,

U.S. Army Crime Records Center, ATTN: CICR-FP, 6010 6th Street, Building 1465, Fort Belvoir, VA 22060-5585'.

* * * * *

A0381-100bDAMI

SYSTEM NAME:

Technical Surveillance Index.

SYSTEM LOCATION:

The intelligence portions of the index are located at the Investigative Records Repository, U.S. Army Central Security Facility, U.S. Army Intelligence and Security Command, 902d Military Intelligence Group, ATTN: IAGPA-CSF-R, Fort Meade, MD 20755-5995; and

The law enforcement portions of the index are located at the Director, U.S. Army Crime Records Center, ATTN: CICR-FP, 6010 6th Street, Building 1465, Fort Belvoir, VA 22060-5585.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Persons under investigation by military law enforcement or military intelligence activities and parties to the conversation whose conversations have been intercepted during electronic surveillance operations conducted by, or on behalf of, the Army.

CATEGORIES OF RECORDS IN THE SYSTEM:

The person who is the subject of the surveillance and to the extent known, names of each identifiable person whose communications were intercepted; language of conversation; Social Security Numbers; telephone number, radio frequencies or radio call signs involved; address of premise at which surveillance was conducted; title or number of the investigative file; element maintaining the case file and date or dates of the interceptions.

Also may include backup material (i.e., electronic surveillance information that was used, retained, or disseminated) when not filed as part of the investigative file.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

18 U.S.C. 2510-2520 and 3504; DoD 5240.1-R as implemented by Army Regulation 381-10, U.S. Army Intelligence Activities; and DoD 5200.24 as implemented by Army Regulation 190-53, Interception of Wire and Oral Communications for Law Enforcement Purposes; and E.O. 9397

PURPOSE(S):

To enable Military Law Enforcement and Counterintelligence agencies to quickly locate records of electronic surveillance activities in response to motions for discovery and inquiries and court documents.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' published at the beginning of the Army's compilation of systems of records notices apply to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Maintained on computers, micro-imaging, and paper records.

RETRIEVABILITY:

By a combination of name, address, Social Security Number, telephone number, radio frequency, call sign, or case designation.

SAFEGUARDS:

Access to buildings is controlled by security guards. Computer based index is maintained in 'fail-safe' system software with password protected access. Paper records are maintained in General Services Administration approved security containers, physically separated from other materials, and are accessible only to authorized personnel who are properly screened, cleared, and trained.

RETENTION AND DISPOSAL:

Investigative Records Repository computer index entries are deleted 10 years after date of interception or upon destruction (shredding, burning, pulping or magnetic erasing) or transfer to the National Archives of case file containing electronic surveillance information. Transfer dates occur 25, 30, and 50 years after the date of the most current material in the file as governed by retention period applied to the case dossier.

Crime Records Center documents and related interception will be maintained for the period of time consistent to the investigative record to which they pertain, i.e., 3, 5, and 40 years. Disposal will be through shredding, burning or pulping and magnetic erasing.

Tapes obtained as the result of domestic non-consensual interceptions and retained as backup material will be kept for 10 years.

SYSTEM MANAGER(S) AND ADDRESS:

The Deputy Chief of Staff for Intelligence, Headquarters, Department of the Army, The Pentagon, Washington,

DC 20310-1001 for the intelligence portion of the index.

The U.S. Army Criminal Investigations Command, 5611 Columbia Pike, Falls Church, VA 22041-2015 for the law enforcement portion of the index.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Director, U.S. Army Central Security Facility, USAINSCOM, 902d Military Intelligence Group, ATTN: IAGPA-CSF-F, Fort George G. Meade, MD 20755-5995, for intelligence records;

Or to the Director, U.S. Army Crime Records Center, ATTN: CICR-FP, 2301 Chesapeake Avenue, Baltimore, MD 21222-4099, for law enforcement records.

Individual should provide full name, address, and Social Security Number in written request.

RECORD ACCESS PROCEDURES:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Director, U.S. Army Central Security Facility, USAINSCOM, 902d Military Intelligence Group, ATTN: IAGPA-CSF-F, Fort George G. Meade, MD 20755-5995, for intelligence records;

Or to the Director, U.S. Army Crime Records Center, ATTN: CICR-FP, 2301 Chesapeake Avenue, Baltimore, MD 21222-4099, for law enforcement records.

Individual should provide full name, address, and Social Security Number in written request.

CONTESTING RECORD PROCEDURES:

The Army's rules for accessing records, contesting contents, and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

RECORD SOURCE CATEGORIES:

Army and other federal, state and local investigative agencies.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

Portions of this system may be exempt under the provisions of 5 U.S.C. 552a(k)(1), (k)(2), or (k)(5), as applicable.

An exemption rule for this system has been promulgated in accordance with requirements of 5 U.S.C. 553(b)(1), (2), and (3), (c), and (e) and published in 32 CFR part 505. For additional information contact the system manager.

A0570-4DARP

SYSTEM NAME:

Human Resources Information System (HRIS) (*February 22, 1993, 58 FR 10131*).

CHANGES:

SYSTEM IDENTIFIER:

Replace 'DARP' with 'ARPC'.

* * * * *

SYSTEM MANAGER(S) AND ADDRESS:

Delete entry and replace with 'Commander, U.S. Army Reserve Personnel Center, ATTN: ARPC-IMG-F, 9700 Page Boulevard, St. Louis, MO 63132-5200.'

NOTIFICATION PROCEDURE:

Delete address and replace with 'Commander, U.S. Army Reserve Personnel Center, ATTN: ARPC-IMG-F, 9700 Page Boulevard, St. Louis, MO 63132-5200.'

RECORD ACCESS PROCEDURE:

Delete address and replace with 'Commander, U.S. Army Reserve Personnel Center, ATTN: ARPC-IMG-F, 9700 Page Boulevard, St. Louis, MO 63132-5200.'

* * * * *

A0570-4ARPC

SYSTEM NAME:

Human Resources Information System (HRIS).

SYSTEM LOCATION:

U.S. Army Reserve Personnel Center, 9700 Page Boulevard, St. Louis, MO 63132-5200.

CATEGORIES OF RECORDS IN THE SYSTEM:

All U.S. Army Reserve Personnel Center employees, both military and civilian.

CATEGORIES OF RECORDS IN THE SYSTEM:

This system consists of man-hours utilization, production, and backlog records reported by individuals daily and maintained by operating officials to track data in the above categories. The documents include, but are not limited to, information on individuals relating to name, grade, Social Security Number, TDA paragraph and line number, employment category, job title, work center, and distribution of work hours among direct productive, indirect productive, and unavailable categories.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 301; 44 U.S.C. 3101; and E.O. 9397.

PURPOSE(S):

To document man-hours utilization, workload, and backlogs to analyze,

program, and review manpower requirements in U.S. Army Reserve Personnel Center (ARPERCEN); provide a decision basis for approval or disapproval of requests for additional employees, overtime requests, and awards nominations; measure productivity of units and individual employees.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

Records are used to justify manpower requirements with the U.S. Army Manpower Requirements and Documentation Agency.

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices apply to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Personal computer diskettes and computer tapes.

RETRIEVABILITY:

By name, Social Security Number, and TDA paragraph and line number.

SAFEGUARDS:

Computer tapes are stored in locked cabinets. Diskettes are stored in areas accessible only to authorized personnel of ARPERCEN. After hours, the building and security guards and/or doors are secured and all entrances are monitored by electronic surveillance equipment.

RETENTION AND DISPOSAL:

Diskettes and tapes are retained for 5 years, then destroyed.

SYSTEM MANAGER(S) AND ADDRESS:

Commander, U.S. Army Reserve Personnel Center, ATTN: ARPC-IMG-F, 9700 Page Boulevard, St. Louis, MO 63132-5200.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquires to the Commander, U.S. Army Reserve Personnel Center, ATTN: ARPC-IMG-F, 9700 Page Boulevard, St. Louis, MO 63132-5200.

For verification purposes, individual should provide the full name, Social

Security Number, organization to which assigned, and dates of assignment.

RECORD ACCESS PROCEDURE:

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commander, U.S. Army Reserve Personnel Center, ATTN: ARPC-IMG-F, 9700 Page Boulevard, St. Louis, MO 63132-5200.

For verification purposes, individual should provide the full name, Social Security Number, organization to which assigned, and dates of assignment.

CONTESTING RECORD PROCEDURES:

The Army's rules for accessing records, contesting contents, and appealing initial agency determinations are published in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

RECORD SOURCE CATEGORIES:

Information is obtained from the record subjects by means of ARPC Form 222-1-R, Individual Daily Record, and ARPC Form 222-3-R, Individual Daily Executive Level.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. 96-2252 Filed 2-1-96; 8:45 am]

BILLING CODE 5000-04-F

DEPARTMENT OF ENERGY

Electrometallurgical Treatment Research and Demonstration Project in the Fuel Conditioning Facility at Argonne National Laboratory-West Availability of Draft Environmental Assessment and Notice of Public Meetings

AGENCY: Department of Energy.

ACTION: Notice of availability and public meetings.

SUMMARY: The Department of Energy (DOE) announces the availability of the Draft Environmental Assessment for the Electrometallurgical Treatment Research and Demonstration Project in the Fuel Conditioning Facility at Argonne National Laboratory-West. DOE also announces the dates, times, and locations for public meetings on the Draft EA. The proposed project would be conducted at the Fuel Conditioning Facility at Argonne National Laboratory-West (ANL-W) near Idaho Falls, Idaho, to demonstrate the feasibility of an advanced spent fuel treatment technology using a small quantity of spent nuclear fuel from the Experimental Breeder Reactor-II (EBR-II), which is also located at the ANL-W

site. The purpose of the proposed project would be to assess the reliability and performance of the facility and the process equipment and provide information on the characteristics of the waste forms resulting from the treatment of the fuel.

DATES: Written and oral comments on the Draft EA are invited from the public and other interested parties and organizations. DOE will consider the comments in preparing the final version of the EA. The public comment period will begin on February 5, 1996, and end on March 22, 1996. Written comments should be postmarked by March 22, 1996, to ensure consideration; comments postmarked after that date will be considered to the extent practicable. Public meetings on the Draft EA will be held as follows:

Idaho Falls, Idaho—February 21, 1996, 1:00 p.m. to 4:00 p.m. and 7:00 p.m. to 10:00 p.m., the Shilo Inn, 780 Lindsay Boulevard

Washington, D.C.—February 27, 1996, 1:00 p.m. to 5:00 p.m., Loew's L'Enfant Plaza Hotel, Ballroom D, 480 L'Enfant Plaza, SW

The meetings will provide opportunities for the submittal of oral and written comments as well as for information exchange and discussion.

ADDRESSES: Requests for copies of the Draft EA, written comments on the Draft EA, or other matters regarding this environmental review should be addressed to: Mr. Greg Bass, NEPA Document Manager, Argonne Group-West, U.S. Department of Energy, P.O. Box 2528, Idaho Falls, ID 83403. Mr. Bass may be contacted by telephone at (208) 533-7184 and facsimile at (208) 533-7422.

FOR FURTHER INFORMATION CONTACT: For general information on the DOE NEPA process, contact: Ms. Carol Borgstrom, Director, Office of NEPA Policy and Assistance, EH-42, U.S. Department of Energy, 1000 Independence Ave. SW, Washington, D.C. 20585. Ms. Borgstrom may be contacted by leaving a message at (800) 472-2756 or by calling (202) 586-4600. For general information on the Electrometallurgical Treatment Research and Demonstration Project, contact: Mr. Robert G. Lange, Associate Director, Office of Facilities, NE-40, U.S. Department of Energy, 19901 Germantown Road, Germantown, MD 20874. Mr. Lange may be contacted by calling (301) 903-2915.

SUPPLEMENTARY INFORMATION: DOE is preparing an environmental assessment to evaluate the potential environmental impacts of a proposal to conduct research and demonstration at the

Argonne National Laboratory-West (ANL-W) of electrometallurgical technology for the treatment of sodium-bonded spent nuclear fuel. Without some form of treatment, sodium-bonded spent nuclear fuel is unlikely to be suitable for disposal in a geologic repository because the fuel is saturated with sodium, a reactive material. Electrometallurgical treatment of the fuel is expected to stabilize the reactive metallic sodium by converting it to common table salt (i.e., sodium chloride) and allow the fission products to be collected, concentrated, and stabilized together with the transuranic elements for disposal.

The proposed research and demonstration project would be conducted in the Fuel Conditioning Facility at the ANL-W site near Idaho Falls, Idaho. A small quantity of Experimental Breeder Reactor-II (EBR-II) spent nuclear fuel consisting of both driver fuel (highly-enriched uranium fuel that was located in the center of the reactor core to power the reactor) and blanket assemblies (depleted uranium fuel that was located around the periphery of the core to provide shielding for the reactor vessel) would be treated to determine whether electrometallurgical treatment is a feasible management option for sodium-bonded spent nuclear fuel. The proposed project would also assess the reliability and performance of the facility and the process equipment and provide needed information about the waste forms predicted to result from the treatment of the fuel. To achieve these objectives, up to 100 EBR-II spent fuel driver assemblies and 25 irradiated blanket assemblies may be treated.

DOE will distribute copies of the Draft EA to interested members of the public, Congressional members and committees, the State of Idaho, American Indian tribal governments, local county governments, other Federal agencies, and other interested organizations.

Signed in Washington, D.C., this 25th day of January, 1996, for the United States Department of Energy.

Terry R. Lash,

Director, Office of Nuclear Energy, Science and Technology.

[FR Doc. 96-2242 Filed 2-1-96; 8:45 am]

BILLING CODE 6450-01-P

Availability of the Final Environmental Impact Statement for Management of Spent Nuclear Fuel From the K Basins at the Hanford Site, Richland, Washington

AGENCY: U.S. Department of Energy.