

hours per response, .167; and total response burden hours, 2,872.

**OBTAINING COPIES OF JUSTIFICATIONS:**

Requester may obtain copies of justifications from the General Services Administration, FAR Secretariat (MVRs), Room 4037, Washington, DC 20405, telephone (202) 501-4755. Please cite OMB Control No. 9000-0043, Delivery Schedules, in all correspondence.

Dated: January 25, 1996.

Beverly Fayson,  
FAR Secretariat.

[FR Doc. 96-1981 Filed 1-31-96; 8:45 am]

BILLING CODE 6820-EP-M

## DEPARTMENT OF DEFENSE

### Department of the Army

#### Board of Visitors, United States Military Academy; Notice of Open Meeting

**AGENCY:** United States Military Academy, West Point, New York.

**SUMMARY:** In accordance with Section 10(a)(20) of the Federal Advisory Committee Act (Pub. L. 92-463), announcement is made of the following meeting.

*Name of Committee:* Board of Visitors, United States Military Academy.

*Date of Meeting:* 29 February 1996.

*Place of Meeting:* Room 418, Russell Senate Office Building, Washington, D.C.

*Start Time of Meeting:* 9:00 a.m.

*Proposed Agenda:* Election of officers; selection of Executive Committee; scheduling of meeting for remainder of year; and identification of areas of interest for 1996. All proceedings are open.

**FOR FURTHER INFORMATION CONTACT:** Lieutenant Colonel John J. Luther, United States Military Academy, West Point, NY 10996-5000, (914) 938-5870.

**SUPPLEMENTARY INFORMATION:** None.

Gregory D. Showalter,

Army Federal Register Liaison Officer.

[FR Doc. 96-2116 Filed 1-31-96; 8:45 am]

BILLING CODE 3710-08-M

#### Privacy Act of 1974; Notice to Amend and Delete Systems of Records

**AGENCY:** Department of the Army.

**ACTION:** Notice to amend and delete systems of records.

**SUMMARY:** The Department of the Army is amending eleven systems of records notices and deleting one in its existing inventory of record systems subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended.

**DATES:** This proposed action will be effective without further notice on

March 4, 1996 unless comments are received which result in a contrary determination.

**ADDRESSES:** Privacy Act Officer, U.S. Army Information Systems Command, ATTN: ASOP-MP, Fort Huachuca, AZ 85613-5000.

**FOR FURTHER INFORMATION CONTACT:** Ms. Pat Turner at (602) 538-6856 or DSN 879-6856.

**SUPPLEMENTARY INFORMATION:** The Department of the Army systems of records notices subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended, have been published in the Federal Register and are available from the address above.

The specific changes to the records systems being amended are set forth below followed by the notices, as amended, published in their entirety. The proposed amendments are not within the purview of subsection (r) of the Privacy Act of 1974, (5 U.S.C. 552a), as amended, which requires the submission of a new or altered system report.

Dated: January 24, 1996.

Patricia Toppings,

Alternate OSD Federal Register Liaison Officer, Department of Defense.

#### DELETION A0380-67USAREUR

**SYSTEM NAME:**

Employee Screening Program/ Installation Access Files (*February 22, 1993, 58 FR 10121*).

Reason: All records identified with this system were destroyed prior to the October 1, 1994 inactivation date for all U.S. Army units remaining in Berlin, Germany.

#### AMENDMENTS A0015-34DARP

**SYSTEM NAME:**

Army Civilian/Military Service Review Board (*February 22, 1993, 58 FR 10029*).

**SYSTEM IDENTIFIER:**

Replace 'DARP' with 'ARPC'.

\* \* \* \* \*

**SYSTEM MANAGER(S) AND ADDRESS:**

Delete entry and replace with 'Commander, U.S. Army Reserve Personnel Center, ATTN: ARPC-IMG-F, 9700 Page Boulevard, St. Louis, MO 63132-5200.'

**NOTIFICATION PROCEDURE:**

Delete address and replace with 'Commander, U.S. Army Reserve

Personnel Center, ATTN: ARPC-IMG-F, 9700 Page Boulevard, St. Louis, MO 63132-5200.'

**RECORD ACCESS PROCEDURE:**

Delete address and replace with 'Commander, U.S. Army Reserve Personnel Center, ATTN: ARPC-IMG-F, 9700 Page Boulevard, St. Louis, MO 63132-5200.'

\* \* \* \* \*

#### A0015-34ARPC

**SYSTEM NAME:**

Army Civilian/Military Service Review Board.

**SYSTEM LOCATION:**

U.S. Army Reserve Personnel Center, 9700 Page Boulevard, St. Louis, MO 63132-5200.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Civilian or contractual personnel (or their survivors) who were members of a group certified by the Secretary of the Air Force to have performed active duty with the Armed Forces of the United States.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Application of individuals for recognition of service, evidence that supports claim of membership in approved group, action of the Army Civilian/Military Service Review Board, DD Form 214 and DD Form 256 or DD Form 257 as appropriate, and similar relevant documents.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

Section 401, Pub. L. 95-202 and DOD Directive 1000.20, Determinations of Active Military Service and Discharge: Civilian or Contractual Personnel.

**PURPOSE(S):**

To determine whether individual applicants were members of civilian or contractual groups approved as having rendered service to the Army and whose service constitutes active military service, and to issue appropriate discharge or casualty documents, including applicable pay and equivalent rank or grade.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

*In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:*

Copy of DD Form 214 is furnished to the Department of Veterans Affairs for benefits entitlements.

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Papers stored in file folders.

**RETRIEVABILITY:**

By applicant's surname.

**SAFEGUARDS:**

Information is accessible only to designated persons having official need therefore in the performance of their duties. During non-duty hours, guards assure that records areas are secured.

**RETENTION AND DISPOSAL:**

Upon favorable Board decision, an Official Military Personnel File is created, containing individual's application, Board action, DD Form 213, DD Form 256 or DD Form 257 as appropriate, and DD Form 1300 if applicable. This file is transferred to the National Personnel Records Center, General Services Administration, where it is retained permanently.

Disapproved applications, together with supporting documentation and the Board's decision, are retained for 2 years, following which they are destroyed by shredding.

**SYSTEM MANAGER(S) AND ADDRESS:**

Commander, U.S. Army Reserve Personnel Center, ATTN: ARPC-IMG-F, 9700 Page Boulevard, St. Louis, MO 63132-5200.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Commander, U.S. Army Reserve Personnel Center, ATTN: ARPC-IMG-F, 9700 Page Boulevard, St. Louis, MO 63132-5200.

For verification purposes, individual should provide the full name at the time of the recognized military service, date and place of birth, details concerning affiliation with group certified to have performed active duty with the Army, and signature.

**RECORD ACCESS PROCEDURE:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commander, U.S. Army Reserve Personnel Center, ATTN: ARPC-IMG-F, 9700 Page Boulevard, St. Louis, MO 63132-5200.

For verification purposes, individual should provide the full name at the time

of the recognized military service, date and place of birth, details concerning affiliation with group certified to have performed active duty with the Army, and signature.

**CONTESTING RECORD PROCEDURES:**

The Army's rules for accessing records, contesting contents, and appealing initial agency determinations are published in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

From the individual.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**A0027DAJA**

**SYSTEM NAME:**

Civil Process Case Files (*August 3, 1993, 58 FR 41252*).

\* \* \* \* \*

**SYSTEM LOCATION:**

Delete entry and replace with 'Office of the Judge Advocate, Headquarters, U.S. Army Europe and Seventh Army, Unit 29351, APO AE 09014-0007.'

\* \* \* \* \*

**A0027DAJA**

**SYSTEM NAME:**

Civil Process Case Files.

**SYSTEM LOCATION:**

Office of the Judge Advocate, Headquarters, U.S. Army Europe and Seventh Army, Unit 29351, APO AE 09014-0007.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Military members of the Armed Forces, civilian employees of the U.S. Government, and their dependents upon whom service is made of documents issued by German civil courts, customs and taxing agencies, and other administrative agencies.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Documents from German authorities regarding payment orders, execution orders, demands for payment of indebtedness, notifications to establish civil liability, customs and tax demands, assessing fines and penalties, demands for court costs or for costs for administrative proceedings summonses and subpoenas, paternity notices, complaints, judgments, briefs, final and interlocutory orders, orders of confiscation, notices, and other judicial or administrative writs; correspondence between U.S. Government authorities and the Federal Republic of Germany;

identifying data on individuals concerned; and similar relevant documents and reports.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

10 U.S.C. 3013; Agreement to Supplement the Agreement between the Parties to the North Atlantic Treaty regarding the Status of their Forces with respect to Foreign Forces stationed in the Federal Republic of Germany (NATO Status of Forces Supplementary Agreement).

**PURPOSE(S):**

To ensure that U.S. Forces obligations under the North Atlantic Treaty Organization Status of Forces Agreement are honored and the rights of U.S. Government employees are protected by making legal assistance available.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

*In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:*

Information may be disclosed to foreign law enforcement or investigatory or administrative authorities, to comply with requirements imposed by, or to claim rights conferred in international agreements and arrangements regulating the stationing and status in Federal Republic of Germany of Defense military and civilian personnel.

Information disclosed to authorities of the Federal Republic of Germany may be further disclosed by them to claimants, creditors or their attorneys.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM.**

**STORAGE:**

Paper records and cards in steel filing cabinets; computer disk-packs and computerized database.

**RETRIEVABILITY:**

By individual's surname.

**SAFEGUARDS:**

All information is maintained in areas accessible only to designated individuals having official need therefor in the performance of their duties. Records are housed in buildings protected by military police or security guards.

**RETENTION AND DISPOSAL:**

Paper records are destroyed 2 years after completion of case; card files are retained indefinitely.

**SYSTEM MANAGER(S) AND ADDRESS:**

Office of the Judge Advocate General,  
Department of the Army, 2200 Army  
Pentagon, Washington, DC 20310-2200.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine if  
information about themselves is  
contained in this record system should  
address inquiries to the Office of the  
Judge Advocate General, Headquarters,  
U.S. Army Europe and Seventh Army,  
Unit 29351, APO AE 09014-0007.

Individual should provide the full  
name, rank/grade, service number,  
sufficient details to permit locating the  
records, and signature.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to record  
about themselves contained in this  
record system should address inquiries  
to the Office of the Judge Advocate  
General, Headquarters, U.S. Army  
Europe and Seventh Army, Unit 29351,  
APO AE 09014-0007.

Individual should provide the full  
name, rank/grade, service number,  
sufficient details to permit locating the  
records, and signature.

**CONTESTING RECORD PROCEDURES:**

The Army's rules for accessing  
records, contesting contents, and  
appealing initial determinations are  
contained in Army Regulation 340-21;  
32 CFR part 505; or may be obtained  
from the system manager.

**RECORD SOURCE CATEGORIES:**

From the individual; German  
authorities; Army records and reports.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**A0027-10cDAJA****SYSTEM NAME:**

Witness Appearance Files (*February  
22, 1993, 58 FR 10034*).

\* \* \* \* \*

**SYSTEM LOCATION:**

Delete entry and replace with 'Office  
of the Judge Advocate General, U.S.  
Army Litigation Division, 901 N. Stuart  
Street, Suite 400, Arlington, VA 22203-  
1837.

\* \* \* \* \*

**SYSTEM MANAGER(S) AND ADDRESS:**

Delete address and replace with  
'Judge Advocate General, Department of  
the Army, 2200 Army Pentagon,  
Washington, DC 20310-2200.'

**NOTIFICATION PROCEDURE:**

Delete address and replace with  
'Chief, U.S. Army Litigation Division,

901 N. Stuart Street, Suite 400,  
Arlington, VA 2203-1837.'

**RECORD ACCESS PROCEDURES:**

Delete address and replace with  
'Chief, U.S. Army Litigation Division,  
901 N. Stuart Street, Suite 400,  
Arlington, VA 2203-1837.'

\* \* \* \* \*

**A0027-10cDAJA****SYSTEM NAME:**

Witness Appearance Files.

**SYSTEM LOCATION:**

Office of the Judge Advocate General,  
U.S. Army Litigation Division, 901 N.  
Stuart Street, Suite 400, Arlington, VA  
22203-1837

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Present and former military personnel  
and civilian employees requested to  
appear as witnesses before civil courts,  
administrative tribunals, and regulatory  
bodies.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Name and address of the witness and  
official requesting same; name and  
location of trial or other proceeding.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301.

**PURPOSE(S):**

To locate and provide witnesses to  
U.S. attorneys conducting trials on  
behalf of the Department of the Army.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

*In addition to those disclosures  
generally permitted under 5 U.S.C.  
552a(b) of the Privacy Act, these records  
or information contained therein may  
specifically be disclosed outside the  
DoD as a routine use pursuant to 5  
U.S.C. 552a(b)(3) as follows:*

Information from this system of  
records may also be disclosed to law  
students participating in a volunteer  
legal support program approved by the  
Judge Advocate General of the Army.

The 'Blanket Routine Uses' set forth at  
the beginning of the Army's compilation  
of systems of records notices apply to  
this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Paper records in file folders and  
magnetic tapes/discs.

**RETRIEVABILITY:**

Retrieved by individual's surname.

**SAFEGUARDS:**

Records are accessible only to  
authorized personnel who are properly  
instructed in the permissible use  
thereof; building housing records are  
protected by security guards.

**RETENTION AND DISPOSAL:**

Destroyed after 2 years.

**SYSTEM MANAGER(S) AND ADDRESS:**

Office of the Judge Advocate General,  
Department of the Army, 2200 Army  
Pentagon, Washington, DC 20310-2200..

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine  
whether information about themselves  
is contained in this system should  
address written inquiries to the Chief,  
U.S. Army Litigation Division, 901 N.  
Stuart Street, Suite 400, Arlington, VA  
2203-1837.

Individual should provide his/her full  
name, current address and telephone  
number, case number appearing on  
correspondence, and any other personal  
identifying data that will assist in  
locating the record.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to  
information about themselves contained  
in this system should address written  
inquiries to the Chief, U.S. Army  
Litigation Division, 901 N. Stuart Street,  
Suite 400, Arlington, VA 2203-1837.

Individual should provide his/her full  
name, current address and telephone  
number, case number appearing on  
correspondence, and any other personal  
identifying data that will assist in  
locating the record.

**CONTESTING RECORD PROCEDURES:**

The Army's rules for accessing  
records, contesting contents, and  
appealing initial agency determinations  
are contained in Army Regulation 340-  
21; 32 CFR part 505; or may be obtained  
from the system manager.

**RECORD SOURCE CATEGORIES:**

From the individual, Army records  
and reports, Department of Justice, U.S.  
attorneys, civilian counsel, and similar  
pertinent sources.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**A0027-20bDAJA****SYSTEM NAME:**

Tort Claim Files (*February 22, 1993,  
58 FR 10035*).

\* \* \* \* \*

**SYSTEM LOCATION:**

Delete entry and replace with 'Office  
of the Judge Advocate General, U.S.

Army Litigation Division, 901 N. Stuart Street, Suite 400, Arlington, VA 22203-1837.'

\* \* \* \* \*

**SYSTEM MANAGER(S) AND ADDRESS:**

Delete address and replace with 'Office of the Judge Advocate General, Department of the Army, 2200 Army Pentagon, Washington, DC 20310-2200.'

**NOTIFICATION PROCEDURE:**

Delete address and replace with 'Chief, U.S. Army Litigation Division, 901 N. Stuart Street, Suite 400, Arlington, VA 2203-1837.'

**RECORD ACCESS PROCEDURES:**

Delete address and replace with 'Chief, U.S. Army Litigation Division, 901 N. Stuart Street, Suite 400, Arlington, VA 2203-1837.'

\* \* \* \* \*

**A0027-20bDAJA**

**SYSTEM NAME:**

Tort Claim Files.

**SYSTEM LOCATION:**

Office of the Judge Advocate General, U.S. Army Litigation Division, 901 N. Stuart Street, Suite 400, Arlington, VA 22203-1837.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Individuals who have filed a complaint against the U.S. Army in the U.S. District Court under the Federal Tort Claims Act.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Pleadings, motions, briefs, orders, decisions, memoranda, opinions, supporting documentation, and allied material, including claims investigation, reports and files involved in representing the U.S. Army in the Federal Court System.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

28 U.S.C. 2671-2680.

**PURPOSE(S):**

To defend the Army in civil suits filed against it in state or federal courts.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

*In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:*

Information is disclosed to the Department of Justice and United States Attorneys' offices handling the

particular case. Most of the information is filed in some manner in the courts in which the litigation is pending and therefore is a public record. In addition, some of the information will appear in the written orders, opinions, and decisions of the courts which, in turn, are published in the Federal Reporter System under the name or style of the case and are available to individuals with access to a law library.

Information from this system of records may also be disclosed to law students participating in a volunteer legal support program approved by the Judge Advocate General of the Army.

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Paper records in file folders; magnetic tapes/discs.

**RETRIEVABILITY:**

Retrieved by claimant's surname and court docket number.

**SAFEGUARDS:**

Records are maintained in file cabinets within secured buildings and available only to designated authorized individuals who have official need for them.

**RETENTION AND DISPOSAL:**

Records are destroyed 10 years after final action on the case.

**SYSTEM MANAGER(S) AND ADDRESS:**

Office of the Judge Advocate General, Department of the Army, 2200 Army Pentagon, Washington, DC 20310-2200.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Chief, U.S. Army Litigation Division, 901 N. Stuart Street, Suite 400, Arlington, VA 2203-1837.

Individuals should provide full name, current address and telephone number, case number that appeared on documentation, any other information that will assist in locating pertinent records and signature.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Chief, U.S. Army Litigation Division, 901 N. Stuart Street, Suite 400, Arlington, VA 2203-1837.

Individual should provide full name, current address and telephone number, case number that appeared on documentation, any other information that will assist in locating pertinent records and signature.

**CONTESTING RECORD PROCEDURES:**

The Army's rules for accessing records, contesting contents, and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

From the individual; Army records and reports.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**A0027-40DAJA**

**SYSTEM NAME:**

Litigation Case Files (*February 22, 1993, 58 FR 10037*).

\* \* \* \* \*

**SYSTEM LOCATION:**

Delete entry and replace with 'Office of the Judge Advocate General, U.S. Army Litigation Division, 901 N. Stuart Street, Suite 400, Arlington, VA 22203-1837.'

\* \* \* \* \*

**SYSTEM MANAGER(S) AND ADDRESS:**

Delete address and replace with 'Office of the Judge Advocate General, Department of the Army, 2200 Army Pentagon, Washington, DC 20310-2200.'

**NOTIFICATION PROCEDURE:**

Delete address and replace with 'Chief, U.S. Army Litigation Division, 901 N. Stuart Street, Suite 400, Arlington, VA 22203-1837.'

**RECORD ACCESS PROCEDURES:**

Delete address and replace with 'Chief, U.S. Army Litigation Division, 901 N. Stuart Street, Suite 400, Arlington, VA 22203-1837.'

\* \* \* \* \*

**A0027-40DAJA**

**SYSTEM NAME:**

Litigation Case Files.

**SYSTEM LOCATION:**

Office of the Judge Advocate General, U.S. Army Litigation Division, 901 N. Stuart Street, Suite 400, Arlington, VA 22203-1837.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Any individual who has filed a complaint against the U.S. Army or its

personnel in the state or federal courts; military and civilian personnel in the Department of the Army who are named defendants, in their individual or official capacity, in civil litigation initiated by or against the Army.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Pleadings, motions, briefs, orders, decisions, memoranda, opinions, supporting documentation, and allied materials involved in representing the U.S. Army in the Federal Court System.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301.

**PURPOSE(S):**

To defend the Army in civil suits filed against it in the state or federal courts.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

*In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:*

Information is disclosed to Department of Justice and U.S. Attorney's offices handling a particular case. Most of the information is filed in some manner in the courts in which the litigation is pending and therefore is a public record. In addition, some of the information will appear in the written orders, opinions, and decisions of the courts which, in turn, are published in Federal Reporter System under the name or style of the case and are available to individuals with access to a law library.

Information from this system of records may be disclosed to law students participating in a volunteer legal support program approved by the Judge Advocate General of the Army.

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Paper records in file folders; magnetic tapes/discs.

**RETRIEVABILITY:**

By individual's surname and court docket number.

**SAFEGUARDS:**

Records are maintained in file cabinets within secured buildings and available only to designated authorized

individuals who have official need therefor.

**RETENTION AND DISPOSAL:**

Records at the Office of the Judge Advocate General and the Chief of Engineers' office (for civil works) are destroyed after 30 years, except that those cases determined to have precedential, policy, or otherwise significant, value are permanent. Records in other legal offices are destroyed 6 years after completion of litigation.

**SYSTEM MANAGER(S) AND ADDRESS:**

Office of the Judge Advocate General, Department of the Army, 2200 Army Pentagon, Washington, DC 20310-2200.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Chief, U.S. Army Litigation Division, 901 N. Stuart Street, Suite 400, Arlington, VA 22203-1837.

Individual should provide full name, current address and telephone number, case number that appeared on documentation, any other information that will assist in locating pertinent records, and signature.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Chief, U.S. Army Litigation Division, 901 N. Stuart Street, Suite 400, Arlington, VA 22203-1837.

Individual should provide full name, current address and telephone number, case number that appeared on documentation, any other information that will assist in locating pertinent records, and signature.

**CONTESTING RECORD PROCEDURES:**

The Army's rules for accessing records, contesting contents, and appealing initial agency determinations are contained in Army Regulation 340-21; 35 CFR part 505; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

Department of the Army records.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**A0030AMC**

**SYSTEM NAME:**

Food Taste Test Panel Files (*February 22, 1993, 58 FR 10040*).

\* \* \* \* \*

**NOTIFICATION PROCEDURE:**

Replace address to read 'Director, U.S. Army Natick Research Development and Engineering Center, ATTN: AMSSC-NC, Science and Technology Directorate, Natick, MA 01760-5020.'

**RECORD ACCESS PROCEDURES:**

Replace address to read 'Director, U.S. Army Natick Research Development and Engineering Center, ATTN: AMSSC-NC, Science and Technology Directorate, Natick, MA 01760-5020.'

\* \* \* \* \*

**A0030AMC**

**SYSTEM NAME:**

Food Taste Test Panel Files.

**SYSTEM LOCATION:**

U.S. Army Natick Research, Development and Engineering Center, Natick, MA 01760-5020.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Civilian and military personnel who volunteer to participate in sensory taste tests of food items.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Questionnaire and locator documents completed by participants containing name, date, organization, business telephone number, sex, age, marital status, rank/grade, present/prior military service, highest educational level attained, section of country lived in the longest, willingness to test irradiated foods, food aversion/food preference data.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

10 U.S.C. 3012.

**PURPOSE(S):**

To evaluate food rations under development by the Army; to determine acceptability of food items in consideration of purchase.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

*In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:*

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Computer paper printouts, cards, magnetic tapes and paper records in file folders.

**RETRIEVABILITY:**

By participant's surname or assigned unique number.

**SAFEGUARDS:**

Records are stored in metal file cabinets which are locked when not under the control of authorized personnel. Buildings housing the records employ security guards.

**RETENTION AND DISPOSAL:**

Records are destroyed when participant is no longer active in the program.

**SYSTEM MANAGER(S) AND ADDRESS:**

Office of the Chief Counsel, U.S. Army Soldier Systems Command, Natick, MA 01760-5035.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Director, U.S. Army Natick Research Development and Engineering Center, ATTN: AMSSC-NC, Science and Technology Directorate, Natick, MA 01760-5020.

Individual should provide their full name and current address.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Director, U.S. Army Natick Research Development and Engineering Center, ATTN: AMSSC-NC, Science and Technology Directorate, Natick, MA 01760-5020.

Individual should provide their full name and current address.

**CONTESTING RECORD PROCEDURES:**

The Army's rules for accessing records and for contesting contents and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

From the individual.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**A0055-355MTMC****SYSTEM NAME:**

Personal Property Movement and Storage Records (*July 27, 1993, 58 FR 40115*).

\* \* \* \* \*

**RETRIEVABILITY:**

Add to the end of the entry 'Social Security Number.'

\* \* \* \* \*

**A0055-355MTMC****SYSTEM NAME:**

Personal Property Movement and Storage Records.

**SYSTEM LOCATION:**

Installation Transportation Offices and Joint Personal Property Shipping Offices, world-wide. Addresses may be obtained from the Commander, Headquarters, Military Traffic Management Command, Falls Church, VA 22041-5050.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Military members of the Army, Navy, Marine Corps, and Air Force; Civilian employees; dependents; personnel of other government agencies when sponsored by the Department of Defense.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Orders authorizing shipment/storage of personal property to include privately owned vehicles and house trailers/mobile homes; DD Form 1131 (Cash Collection Voucher), DD Form 1299 (Application for Shipment and/or Storage of Personal Property), DD Form 1384 (Transportation Control and Movement Document), DD Form 1797 (Personal Property Counseling Checklist), Standard Form 1203 (Government Bill of Lading), Storage contracts, and other related documents.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

10 U.S.C. 3012 and E.O. 9397.

**PURPOSE(S):**

To arrange for the movement, storage and handling of personal property; to identify/trace lost or damaged shipments; to answer inquiries and monitor effectiveness of personal property traffic management functions.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

*In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the*

*DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:*

Information may be disclosed to commercial carriers to identify ownership, verify delivery of shipment, support billing for services rendered, and justify claims for loss, damage, or theft.

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Paper records in file folders; microfilm; magnetic tapes and computer printouts.

**RETRIEVABILITY:**

By individual's surname and Social Security Number.

**SAFEGUARDS:**

Information is maintained in secured areas, accessible only to authorized personnel having an official need-to-know. Automated segments are further protected by code numbers/passwords.

**RETENTION AND DISPOSAL:**

Documents relating to packing, shipping and/or storing of household goods within continental United States are destroyed after 3 years; those relating to overseas areas are destroyed after 6 years. Documents regarding shipment of Privately owned vehicle/house trailers are destroyed after 2 years. Shipment discrepancy reports are destroyed after 2 years or when claim/investigation is settled, whichever is later. Administrative files reflecting queries and responses are retained for 2 years; then destroyed.

**SYSTEM MANAGER(S) AND ADDRESS:**

Commander, Headquarters, Military Traffic Management Command, Falls Church, VA 22041-5050.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Installation Transportation Office which processed the shipping/storage documents.

Individuals should provide full name, Social Security Number, current address and telephone number, and any information which will assist in locating the records requested (e.g. type of shipment, origin, destination, date of application, etc.).

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Installation Transportation Office which processed the shipping/storage documents.

Individuals should provide full name, Social Security Number, current address and telephone number, and any information which will assist in locating the records requested (e.g. type of shipment, origin, destination, date of application, etc.).

**CONTESTING RECORD PROCEDURES:**

The Army's rules for access to records and for contesting contents and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

From the individual whose personal property is shipped/stored; from the carrier/storage facility.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**A0056-9TRADOC****SYSTEM NAME:**

Marine Qualification Board Records  
(February 22, 1993, 58 FR 10069).

\* \* \* \* \*

**SYSTEM NAME:**

Delete 'Board' from entry.

**SYSTEM LOCATION:**

Delete entry and replace with 'Director, Office of the Chief of Transportation, ATTN: ATZF-OCT-S, Fort Eustis, VA 23604-5407.'

\* \* \* \* \*

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

Add 'and E.O. 9397' to entry.

**PURPOSE(S):**

Delete the phrase 'to issue Marine Service Book to qualified individuals;'

**STORAGE:**

Add to entry 'microfiche.'

**RETRIEVABILITY:**

Add 'Social Security Number' to entry.

\* \* \* \* \*

**SYSTEM MANAGER(S) AND ADDRESS:**

Delete address and replace with 'Commander, U.S. Army Transportation Center, ATTN: ATZS-IMO-RM (Privacy Act Officer), Fort Eustis, VA 23604-5000.'

\* \* \* \* \*

**A0056-9TRADOC****SYSTEM NAME:**

Marine Qualification Records  
(February 22, 1993, 58 FR 10069).

**SYSTEM LOCATION:**

Director, Office of the Chief of Transportation, ATTN: ATZF-OCT-S, Fort Eustis, VA 23604-5407.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Military and civilian employees of the Army.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Marine Service Record (DA Form 3068-1), individual's request for examination, test results, character and suitability statements, physical qualification reports, experience qualifications and evaluations, commander's recommendation, Marine Qualification Board recommendation and final action thereon, U.S. Army Marine Licenses (DA Forms 4309 and 4309-1), and similar relevant documents.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

10 U.S.C. 3012 and E.O. 9397.

**PURPOSE(S):**

To evaluate and recommend appropriate action concerning the issuance, denial, suspension, or revocation of U.S. Army Marine Licenses; to award certification to individuals passing the marine qualification examination; to monitor test content and procedures to ensure that tests are valid and current; to award Special Qualification Identifiers to appointed Marine Qualification Field Examiners; to review marine casualty reports, incident reports, and investigations to re-evaluate qualifications of persons involved; and to maintain Marine Service Records.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

*In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:*

The U.S. Coast Guard, Department of Transportation may be furnished information concerning certification and licensing of individuals.

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of system of record notices apply to this record system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Paper records in file folders and on microfiche.

**RETRIEVABILITY:**

By individual's surname and Social Security Number.

**SAFEGUARDS:**

Records are maintained within a building secured during non-duty hours, and are available only to authorized individuals having official need therefor.

**RETENTION AND DISPOSAL:**

Records are retained for 40 years, after which they are destroyed by shredding.

**SYSTEM MANAGER(S) AND ADDRESS:**

Commander, U.S. Army Transportation Center, ATTN: ATZS-IMO-RM (Privacy Act Officer), Fort Eustis, VA 23604-5000.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Director, Office of the Chief of Transportation, ATTN: ATZF-OCT-S, Fort Eustis, VA 23604-5407.

Individual should furnish name, Social Security Number, address and enough pertinent details that will facilitate locating the information. Request must be signed.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Director, Office of the Chief of Transportation, ATTN: ATZF-OCT-S, Fort Eustis, VA 23604-5407.

Individual should furnish name, Social Security Number, address and enough pertinent details that will facilitate locating the information. Request must be signed.

**CONTESTING RECORD PROCEDURES:**

The Army's rules for accessing records and for contesting contents and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

From the individual, military and civilian personnel records and reports, civilian maritime records, U.S. Coast Guard, commanders and vessel masters, and other appropriate sources able to furnish relevant information.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**A0095-1aTRADOC****SYSTEM NAME:**

Individual Flight Records Folder  
(April 28, 1993, 58 FR 25815).

\* \* \* \* \*

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Delete 'DA Form 4507 (Standard Evaluation/Training Gradeship)'.  
Replace 'DD Form 1021 (Contractor Crewmember Record)' with 'DD Form 1821 (Contractor Crewmember Record).'

\* \* \* \* \*

**SYSTEM MANAGER(S) AND ADDRESS:**

Delete entry and replace with  
'Commander, U.S. Army Aviation  
Center, ATTN: ATZQ-IS (Privacy Act  
Officer), Fort Rucker, AL 36362-5000.'

\* \* \* \* \*

**A0095-1aTRADOC****SYSTEM NAME:**

Individual Flight Records Folder.

**SYSTEM LOCATION:**

Records are located at flight operations sections and contractor facilities at fixed Army airfields and other aviation units for all personnel on whom flight records are maintained. Including activities who approve contractor aircraft flight and ground operations procedures or use contractor personnel who operate aircraft for the government.

In addition to above locations, copies of individual flight records are maintained for active Army and Army Reserve officers at U.S. Total Army Personnel Command, ATTN: TAPC-OPE-V, 200 Stovall Street, Alexandria, VA 22332-0400;

Active Army warrant officers at U.S. Total Army Personnel Command, ATTN: TAPC-OPW-AV, 200 Stovall Street, Alexandria, VA 22332-0400;

Active Army Medical Service Corps officers at Headquarters, Department of the Army, ATTN: DASG-HCO-A, Skyline Place, Building 6, Falls Church, VA 22041-3258.

Army reservists not on extended active duty at U.S. Army Reserve Personnel Center, St. Louis, MO 63132-5200;

National Guard Personnel at the National Guard Bureau, Aberdeen Proving Grounds, MD 21005-5000;

Contractor personnel by the designated Government Flight Representative at the contractor facility.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Army aviators who are members of the Active and Reserve Components and qualified and current in the aircraft to be flown; civilian employees of Government agencies and Government contractors who have appropriate certifications or ratings, flight surgeons or aeromedical physicians' assistants in aviation service, enlisted crew chief/crew members, aerial observers, personnel in non-operational aviation positions, and those restricted or prohibited by statute from taking part in aerial flights.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

DA Forms 759 and 759-1 (Individual Flight and Flight Certificate Army (Sections I, II, and III); DA Form 4186 (Medical Recommendations for Flying Duty), DD Form 1821 (Contractor Crewmember Record); Name, Social Security Number, home address, date of birth, security clearance data, education, waivers, qualifications, disqualifications, re-qualifications, training, proficiency, and experience data, medical and physiological data, approvals to operate Government aircraft, requests for approval or contractor flight crewmember and contractor qualification training, and similar relevant documents.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301; 10 U.S.C. 3013; E.O. 9397; and Army Regulation 95-20, Contractor Flight Operations.

**PURPOSE(S):**

To record the flying experience and qualifications data of each aviator, crew member, and flight surgeon in aviation service; and to monitor and manage individual contractor flight and ground personnel records.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

*In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:*

Information may be disclosed to the Federal Aviation Agency and/or the National Transportation Safety Board.

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of system of record notices apply to this record system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Paper records in file folders, notebooks, and selected data automated on computer tapes and discs for management purposes.

**RETRIEVABILITY:**

Manual records are retrieved by individual surname.

Automated records are retrieved by name, plus any numeric identifier such as date of birth, Social Security Number, or Army serial number.

**SAFEGUARDS:**

Records are maintained in secure areas available only to designated persons having official need for the record.

Automated systems employ computer hardware/software safeguard features and controls which meet the administrative, physical, and technical safeguards of Army Regulation 380-19, Information Systems Security.

**RETENTION AND DISPOSAL:**

Active paper records are retained by the Flight Operations Facility until individual is transferred or separated. The records are transferred with the military personnel records jacket or civilian personnel folders, as appropriate.

Upon separation or retirement of individual, the records are retired to the National Personnel Records Center (Civilian Personnel Records), 111 Winnebago Street, St Louis, MO 63118 and U.S. Army Personnel Center (Military Personnel Records), and U.S. Army Reserve Components Personnel and Administration Center (Reserve Personnel), 9700 Page Boulevard, St Louis, MO 63132-5200; retained for 75 years after date of birth or 60 years after date of earliest document in the folder if date of birth cannot be ascertained.

If determined by the contracting officer, contractor flight personnel records with definite legal and administrative value to or required by the Army will be preserved with Army records to which they pertain and destroyed when no longer needed. Automated management information at system locations is retained until no longer needed for current operations.

**SYSTEM MANAGER(S) AND ADDRESS:**

Commander, U.S. Army Aviation Center, ATTN: ATZQ-IS (Privacy Act Officer), Fort Rucker, AL 36362-5000.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine if information about themselves is



contained in this record system should address written inquiries to the Flight Operations Section of their current unit or contractor facility; if not on active duty, send written inquiries to addresses listed in 'system location' or to the system manager.

Individual should provide the full name, Social Security Number, details which will help locate the records, current address, and signature.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to records about themselves contained in this record system may visit or address written inquiries to the Flight Operations Section of their current unit or contractor facility; if not on active duty, furnishing full name and Social Security Number; if not on active duty, send written inquiries to addresses listed in 'system location' or to the system manager.

Individual should provide the full name, Social Security Number, details which will help locate the records, current address, and signature.

**CONTESTING RECORD PROCEDURES:**

The Army's rules for accessing records, contesting contents, and appealing initial determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

From the individual, Federal Aviation Administration, flight surgeons, evaluation reports, proficiency and readiness tests, and other relevant records and reports.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**A0095-2dTRADOC-ATC**

**SYSTEM NAME:**

Air Traffic Controller/Maintenance Technician Records (*April 28, 1993, 58 FR 25817*).

\* \* \* \* \*

**SYSTEM MANAGER(S) AND ADDRESS:**

Delete entry and replace with 'Commander, U.S. Army Aviation Center, ATTN: ATZQ-IS (Privacy Act Officer), Fort Rucker, AL 36362-5000'.

**NOTIFICATION PROCEDURE:**

Add 'ATTN: ATZQ-ATC-PM,' after 'Center,'.

**RECORD ACCESS PROCEDURES:**

Add 'ATTN: ATZQ-ATC-PM,' after 'Center,'.

\* \* \* \* \*

**A0095-2dTRADOC-ATC**

**SYSTEM NAME:**

Air Traffic Controller/Maintenance Technician Records.

**SYSTEM LOCATION:**

Primary system is at U.S. Army Aviation Center, Fort Rucker, AL 36362-5000.

Segments are located at Army Air Traffic Control facilities at fixed Army airfields and other aviation units requiring Air Traffic Control personnel. Official mailing addresses are published as an appendix to the Army's compilation of record systems notices.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Air Traffic Controllers and Air Traffic Control Maintenance Technicians employed by the Department of the Army.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Name, Social Security Number, Air Traffic Controller and Maintenance Technician qualifications and certifications, training and proficiency data and ratings, date assigned to current facility, and similar relevant documents.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

Federal Aviation Act of 1958, 49 U.S.C. 313, 601, 1354, and 1421; and E.O. 9397.

**PURPOSE(S):**

To determine proficiency of Air Traffic Controllers and Air Traffic Control Maintenance Technicians and the reliability of the Air Traffic Control system operations within the Department of the Army.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

*In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:*

Information may be disclosed to the Federal Aviation Administration, the National Transportation Safety Board, and similar authorities in connection with aircraft accidents, incidents, or traffic violations.

The 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of system of record notices also apply to this record system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Paper records in file folders and on cards. Selected data is automated on tapes and discs for management purposes.

**RETRIEVABILITY:**

Manually by individual surname; automated records are retrieved by name, plus any numeric identifier such as date of birth, Social Security Number, or Army serial number.

**SAFEGUARDS:**

Records are maintained in secure areas available only to designated persons having official need for the record. Automated systems employ computer hardware/software safeguard features and controls which meet the administrative, physical, and technical safeguards of Army Regulation 380-19, Information Systems Security.

**RETENTION AND DISPOSAL:**

Active paper records are retained by the Air Traffic Control facility until individual is transferred. The records are transferred with the military personnel records jacket or civilian personnel folders, as appropriate.

Upon separation or retirement of individual, the records are retired to the National Personnel Records Center (Civilian Personnel Records), 111 Winnebago Street, St Louis, MO 63118 and U.S. Army Personnel Center, and U.S. Army Reserve Components Personnel and Administration Center, 9700 Page Boulevard, St Louis, MO 63132-5200; retained for 75 years after date of birth or 60 years after date of earliest document in the folder if date of birth cannot be ascertained. Automated management information at the primary location is retained until no longer needed for current operations.

**SYSTEM MANAGER(S) AND ADDRESS:**

Commander, U.S. Army Aviation Center, ATTN: ATZQ-IS (Privacy Act Officer), Fort Rucker, AL 36362-5000.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine if information about themselves is contained in this record system should address written inquiries to the Air Traffic Control facility where assigned or to Commander, U.S. Army Aviation Center, ATTN: ATZQ-ATC-PM, Fort Rucker, AL 36362-5000.

Individual should provide the full name, Social Security Number, details which will facilitate locating the records, current address and signature.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to records about themselves contained in this record system should address written inquiries to the Air Traffic Control facility where assigned or to Commander, U.S. Army Aviation Center, ATTN: ATZQ-ATC-PM, Fort Rucker, AL 36362-5000.

Individual should provide the full name, Social Security Number, details which will help locate the records, current address, and signature.

**CONTESTING RECORD PROCEDURES:**

The Army's rules for accessing records, contesting contents, and appealing initial determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

From the individual, individual's supervisor, Army or Federal Aviation Administration physicians, Air Traffic Control Facility Personnel Status Reports (DA Form 3479-6-R), and Air Traffic Control Maintenance Personnel Certification Record.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**A0145-1aTRADOC-ROTC****SYSTEM NAME:**

ROTC Applicant/Member Records  
(February 22, 1993, 58 FR 10076).

\* \* \* \* \*

**SYSTEM MANAGER(S) AND ADDRESS:**

Delete entry and replace with  
'Commander, Fort Monroe, ATTN:  
ATIM-AS (Privacy Act Officer), Fort  
Monroe, VA 23651-6000'.

\* \* \* \* \*

**A0145-1aTRADOC-ROTC****SYSTEM NAME:**

ROTC Applicant/Member Records.

**SYSTEM LOCATION:**

Headquarters, U.S. Army Reserve Officers Training Corps (ROTC) Cadet Command, Fort Monroe, VA 23651-5000. Segments of the system exist at the U.S. Total Army Personnel Command, 200 Stovall Street, Alexandria, VA 22332-0400 and in offices of the Professor of Military Science at civilian educational institutions in ROTC regional offices.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Persons who apply and are accepted into the Army ROTC program.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Application for appointment, which includes such personal data as name, Social Security Number, date and place of birth, citizenship, home address and telephone number, marital status; dependents; transcripts and certificates of education, training, and qualifications; medical examinations; financial assistance documents; awards; ROTC contract; photograph; correspondence between the member and the Army or other Federal agencies; letter of appointment in Active Army on completion of ROTC status; security clearance documents; official documents such as Cadet Command Form 139, DA Form 597, DA Form 61, DA Form 873, SF 88 and SF 93, DD Forms 4/1-4/2, and DOJ Form I-151 if applicable.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

10 U.S.C. 2101-2111 and E.O. 9397.

**PURPOSE(S):**

These records are used in the selection, training, and commissioning of eligible ROTC cadets in the Active Army and Reserve Forces and for personnel management, strength accounting, and manpower management purposes.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

*In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:*

Information may be disclosed to the Federal Aviation Administration to obtain flight certification and/or licensing; to the Department of Veterans Affairs for member Group Life Insurance and/or other benefits.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Paper records in folders; punched cards; microfilm/fiche; magnetic tape, drum, or disc.

**RETRIEVABILITY:**

By name or Social Security Number.

**SAFEGUARDS:**

All records are maintained in areas accessible only to authorized personnel who have official need in the performance of their assigned duties. Automated records are further protected by assignment of users identification and password edits to protect the

system from unauthorized access and to restrict each user to specific files and data elements. User identification and passwords are changed at random times; control data are maintained by the system manager in a sealed envelope in an authorized safe.

**RETENTION AND DISPOSAL:**

Cadet Command Form 139 is retained in the ROTC unit for 5 years after cadet leaves the institution or is disenrolled from the ROTC program. Following successful completion of ROTC and academic programs and appointment as a commissioned officer with initial assignment to active duty for training, copy of pages 1 and 2 are reproduced and sent to the commandant of individual's basic branch course school. Records of rejected ROTC applicants are destroyed. Other records mentioned in preceding paragraphs are destroyed if not required to become part of individual's Military Personnel Records Jacket.

**SYSTEM MANAGER(S) AND ADDRESS:**

Commander, Fort Monroe, ATTN:  
ATIM-AS (Privacy Act Officer), Fort  
Monroe, VA 23651-6000.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Commander, U.S. Army Reserve Officers Training Corps (ROTC), Fort Monroe, VA 23651-5000 or the Commander, U.S. Total Army Personnel Command, 200 Stovall Street, Alexandria, VA 22332-0400.

Individual should provide the full name, current address and telephone number and definitive description of the information sought.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commander, U.S. Army Reserve Officers Training Corps (ROTC), Fort Monroe, VA 23651-5000 or the Commander, U.S. Total Army Personnel Command, 200 Stovall Street, Alexandria, VA 22332-0400.

Individual should provide the full name, current address and telephone number and definitive description of the information sought.

**CONTESTING RECORD PROCEDURES:**

The Army's rules for accessing records, contesting contents, and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

From the individual, civilian educational institutions, official Army records addressing entitlement status, medical examination and treatment, security determination, and attendance and training information while an ROTC cadet.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

[FR Doc. 96-2004 Filed 1-31-96; 8:45 am]

BILLING CODE 5000-04-F

**Department of the Navy, DOD****Notice of Availability of Invention for Licensing**

**SUMMARY:** The invention listed below is assigned to the United States Government as represented by the Secretary of the Navy and is available for licensing by the Department of the Navy. Patent Application Serial No. 08/295,581: Projector Slides for Night Vision Training; filed August 25, 1994.

Requests for copies of the patent application cited should be directed to the Office of Naval Research, ONR OOC, Ballston Tower One, 800 North Quincy Street, Arlington, Virginia 22217-5660 and must include the application serial number.

**FOR FURTHER INFORMATION CONTACT:** Mr. R.J. Erickson, Staff Patent Attorney, Office of Naval Research, ONR OOC, Ballston Tower One, 800 North Quincy Street, Arlington, Virginia 22217-5660, telephone (703) 696-4001.

Dated: January 26, 1996.

M.A. WATERS,

*LCDR, JAGC, USN, Federal Register Liaison Officer.*

[FR Doc. 96-2122 Filed 1-31-96; 8:45 am]

BILLING CODE 3810-FF-P

**Notice of Intent To Grant Exclusive Patent License; Stidd Systems, Inc.**

**SUMMARY:** The Department of the Navy hereby gives notice of its intent to grant to Stidd Systems, Inc., a revocable, nonassignable, exclusive license in the United States to practice the Government-owned invention described in U.S. Patent No. 5,377,613, "Submersible Boat," issued January 3, 1995.

Anyone wishing to object to the grant of this license has 60 days from the date of this notice to file written objections along with supporting evidence, if any. Written objections are to be filed with the Office of Naval Research, ONR OOC, Ballston Tower One, 800 North

Quincy Street, Arlington, Virginia 22217-5660.

**FOR FURTHER INFORMATION CONTACT:** Mr. R.J. Erickson, Staff Patent Attorney, Office of Naval Research, ONR OOC, Ballston Tower One, 800 North Quincy Street, Arlington, Virginia 22217-5660, telephone (703) 696-4001.

M.A. Waters,

*LCDR, JAGC, USN, Federal Register Liaison Officer.*

[FR Doc. 96-2117 Filed 1-31-96; 8:45 am]

BILLING CODE 3810-FF-P

**DEPARTMENT OF EDUCATION**

[CFDA No.: 84.215V]

**Fund for the Improvement of Education: Partnerships in Character Education Pilot Projects Notice Inviting Applications for New Awards for Fiscal Years 1996 and 1997**

**PURPOSE OF PROGRAM:** The purpose of the Fund for the Improvement of Education (FIE) is to support nationally significant programs to improve the quality of education, assist all students to meet challenging State content standards, and contribute to the achievement of the National Education Goals. The purpose of this competition is to support pilot projects that design and implement character education programs as a way to address the broader FIE objectives.

**ELIGIBLE APPLICANTS:** Only State educational agencies, in partnership with one or more local educational agencies, may apply for grants under this program.

**DEADLINE FOR TRANSMITTAL OF APPLICATIONS:** March 26, 1996.

**APPLICATIONS AVAILABLE:** February 1, 1996.

**ESTIMATED AVAILABLE FISCAL YEAR 1996 FUNDS:** \$1,000,000.

**ESTIMATED RANGE OF AWARDS:** \$200,000-\$250,000.

**ESTIMATED AVERAGE SIZE OF AWARDS:** \$250,000.

**ESTIMATED NUMBER OF AWARDS:** 4.

Note: The Department is not bound by any estimates in this notice.

**MAXIMUM AWARD:** The Secretary does not consider an application that proposes a budget exceeding \$250,000 for the first 12-month budget period.

**PROJECT PERIOD:** Up to 48 months.

**SUPPLEMENTARY INFORMATION:** It is the Department's intent to fund two cycles of awards from this competition. The first cycle of awards will be made from fiscal year 1996 funds. If applications of

high quality remain unfunded, additional awards will be made in the second cycle in 1997, pending availability of Fiscal Year 1997 funds.

Under the Character Education program, State educational agencies provide technical and professional assistance to local educational agencies in the development and implementation of curriculum materials, teacher training, and other activities related to character education. Applicants requesting funds under this program must propose projects designed to develop character education programs that incorporate the following elements of character:

- (a) Caring.
- (b) Civic virtue and citizenship.
- (c) Justice and fairness.
- (d) Respect.
- (e) Responsibility.
- (f) Trustworthiness.
- (g) Any other elements deemed

appropriate by the members of the partnership.

**APPLICABLE REGULATIONS:** (a) The Education Department General Administrative Regulations (EDGAR) 34 CFR Parts 75, 77, 79, 80, 81, 82, 85, and 86, and (b) the regulations in 34 CFR Parts 98 and 99, and (c) the final regulations for *Standards for the Conduct and Evaluation of Activities Carried Out by the Office of Educational Research and Improvement (OERI)—Evaluation of Applications for Grants and Cooperative Agreements and Proposals for Contracts*, published on September 14, 1995 in the Federal Register (60 FR 47808), to be codified as 34 CFR Part 700.

**TO REQUEST AN APPLICATION:** Voice Mail: 202-219-2274; Facsimile machine: 202-219-2053; Mail: OERI/FIE Application, 555 New Jersey Avenue, NW, Washington, DC 20208-5645.

Individuals who use a telecommunications device for the deaf (TDD), may call the Federal Information Relay Service (FIRS) at 1-800-877-8339 between 8 a.m., and 8 p.m., Eastern time, Monday through Friday.

Information about the Department's funding opportunities, including copies of application notices for discretionary grant competitions, can be viewed on the Department's electronic bulletin board (ED Board), telephone (202) 260-9950, or on the Internet Gopher Server at GOPHER.ED.GOV (under Announcements, Bulletins and Press Releases). However, the official application notice for a discretionary grant competition is the notice published in the Federal Register.

Program Authority: 20 U.S.C. 8003.