

- (4) 2,500 annual respondents at .25 (15 minutes) per response.
 (5) 625 annual burden hours.
 (6) Not applicable under Section 3504(h) of Public Law 96-511.

Public comment on this item is encouraged.

Dated: July 21, 1995.

Robert B. Briggs,

Department Clearance Officer, United States Department of Justice.

[FR Doc. 95-18358 Filed 7-25-95; 8:45 am]

BILLING CODE 4410-01-M

Information Collections Under Review

The Office of Management and Budget (OMB) has been sent the following collection(s) of the information proposals for review under the provisions of the Paperwork Reduction Act (44 U.S.C. Chapter 35) and the Paperwork Reduction Reauthorization Act since the last list was published. Entries are grouped into submission categories, with each entry containing the following information:

- (1) The title of the form/collection;
- (2) The agency form number, if any, and the applicable component of the Department sponsoring the collection;
- (3) Who will be asked or required to respond, as well as a brief abstract;
- (4) An estimate of the total number of respondents and the amount of time estimated for an average respondent to respond;
- (5) An estimate of the total public burden (in hours) associated with the collection; and,
- (6) An indication as to whether Section 3504(h) of Public Law 96-511 applies.

Comments and/or suggestions regarding the item(s) contained in this notice, especially regarding the estimated public burden and associated response time, should be directed to the OMB reviewer, Mr. Jeff Hill on (202) 395-7340 and the Department of Justice's Clearance Officer, Mr. Robert B. Briggs, on (202) 514-4319. If you anticipate commenting on a form/collection, but find that time to prepare such comments will prevent you from prompt submission, you should notify the OMB reviewer and the Department of Justice Clearance Officer of your intent as soon as possible. Written comments regarding the burden estimate or any other aspect of the collection may be submitted to Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503, and to Mr. Robert B. Briggs, Department of Justice Clearance Officer, Systems Policy Staff/Information Resources Management/

Justice Management Division Suite 850, WCTR, Washington, DC 20503.

Extension of a Currently Approved Collection

- (1) Immigrant Petition for Alien Workers.
 - (2) Form I-140, Immigration and Naturalization Service, United States Department of Justice.
 - (3) Primary: Individuals or households. Others: Business or other for-profit. The information furnished on Form I-140 will be used by the Immigration and Naturalization Service to determine if the applicant is eligible to receive the requested immigration Benefit. This form will be used to provide petitioning procedures for employment-based immigrants under sections 203(b) (1) through (5) of the Immigration and Nationality Act.
 - (4) 186,000 annual respondents at (1.0) per response.
 - (5) 186,000 annual burden hours.
 - (6) Not applicable under Section 3504(h) of Public Law 96-511.
- Public comment on this item is encouraged.

Dated: July 21, 1995.

Robert B. Briggs,

Department Clearance Officer, United States Department of Justice.

[FR Doc. 95-18357 Filed 7-25-95; 8:45 am]

BILLING CODE 4410-10-M

Information Collection Under Review

The Office of Management and Budget (OMB) has been sent the following collection(s) of information proposals for review under the provisions of the Paperwork Reduction Act (44 U.S.C. Chapter 35) and the Paperwork Reduction Reauthorization Act since the last list was published. Entries are grouped into submission categories, with each entry containing the following information:

- (1) The title of the form/collection;
- (2) The agency form number, if any, and the applicable component of the Department sponsoring the collection.
- (3) Who will be asked or required to respond, as well as a brief abstract;
- (4) An estimate of the total number of respondents and the amount of time estimated for an average respondent to respond;
- (5) An estimate of the total public burden (in hours) associated with the collection; and,
- (6) An indication as to whether Section 3504(h) of Public Law 96-511 applies.

Comments and/or suggestions regarding the item(s) contained in this notice, especially regarding the

estimated public burden and associated response time, should be directed to the OMB reviewer, Mr. Jeff Hill on (202) 395-7340 and to the Department of Justice's Clearance Officer, Mr. Robert B. Briggs, on (202) 514-4319. If you anticipate commenting on a form/collection, but find that time to prepare such comments will prevent you from prompt submission, you should notify the OMB reviewer and the Department of Justice Clearance Officer of your intent as soon as possible. Written comments regarding the burden estimate or any other aspect of the collection may be submitted to Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503, and to Mr. Robert B. Briggs, Department of Justice Clearance Officer, Systems Policy Staff/Information Resources Management/Justice Management Division Suite 850, WCTR, Washington, DC 20530.

Extension of a Currently Approved Collection

- (1) Canadian Border Boat Landing Permit.
- (2) Form I-68, Immigration and Naturalization Service, United States Department of Justice.
- (3) Primary: Individuals or households. Others: None Section 235 of the Immigration and Nationalization Act (8 U.S.C. 1225) provides for the inspection of persons entering the United States. 8 CFR 235.1(e) allows certain persons who enter the United States from Canada by small pleasure craft to be inspected only once during the navigational season, rather than each time they enter. Crafts of less than 5 net tons, without merchandise, may, after being inspected by an immigration officer apply on Form I-68, for the privilege of entering the United States for the duration of the navigation season without further inspection.
- (4) 68,000 annual respondents at .166 (10 minutes) per response.
- (5) 11,288 annual burden hours.
- (6) Not applicable under Section 3504(h) of Public Law 96-511.

Public comment on this item is encouraged.

Dated: July 21, 1995.

Robert B. Briggs,

Department Clearance Officer, United States Department of Justice.

[FR Doc. 95-18356 Filed 7-25-95; 8:45 am]

BILLING CODE 4410-10-M

[Program Announcement CRS-95-02]**Shelter Care and Child Welfare Services to Alien Unaccompanied Minors; Availability of Funding for Cooperative Agreements**

AGENCY: Community Relations Service (CRS), DOJ.

ACTION: Notice of availability of Funding for Cooperative Agreements to support a program which provides shelter care and other related child welfare services to alien minors detained in the custody of the United States Department of Justice, Immigration and Naturalization Service (INS).

SUMMARY: This announcement governs the award of Cooperative Agreements to public or private non-profit organizations or agencies, and, under certain conditions, to for-profit organizations or agencies, to provide shelter care and related child welfare services to alien minors detained in the custody of the United States Department of Justice, Immigration and Naturalization Service. The programs providing such services shall hereafter be referred to as the Alien Unaccompanied Minors Shelter Care Programs (AUMSCPs).

AUMSCPs have the specific goal of providing shelter care and other related child welfare services to male and female alien minors under 18 years of age who are referred to the CRS by the INS. These child welfare services will afford alien minors a structured, safe and productive environment which meets or exceeds respective State guidelines and standards for similar services designed to serve minors in AUMSCP care and custody. Applications submitted pursuant to this announcement must plan for the delivery of services to a population of alien minors (8-10 beds in the San Francisco, California area; 24 beds in the Los Angeles, California area; and 24 beds in the San Diego, California area).

DATES: *Closing Date.* 5:00 p.m. Eastern Daylight Time; September 11, 1995.

APPLICATION REQUESTS AND CONTACT

PERSON: Eligible applicants may request Proposal Application Packages from the United States Department of Justice, Community Relations Service, Suite 330, 5550 Friendship Boulevard, Chevy Chase, Maryland, 20815; Attention: Orin McCrae, Grants Officer.

Proposal Application Packages may also be obtained by contacting CRS at (301) 492-5995, or FAX (301) 492-5984.

SUPPLEMENTARY INFORMATION:**Purpose and Scope**

The purpose of the AUMSCPs is to provide temporary shelter care and other related services to alien minors in INS custody. Shelter care services will be provided for the interim period beginning when the minor is transferred into the AUMSCP and ending when a final disposition of the child's status is implemented. Final disposition may result in either the bond, release, or removal of the minor from the United States.

These minors, although released to the physical custody of the CRS Recipient, shall remain in the legal custody of the INS.

The population level of alien minors is expected to fluctuate as arrivals and case dispositions occur. Program content must, therefore, reflect differential planning of services to children in various stages of personal adjustment and administrative processing. Although the population of minors is projected to consist primarily of adolescents, the Recipient is expected to be able to serve some minors who are 12 years of age or younger.

The CRS Recipients are expected to facilitate the provision of assistance and services for each alien minor including, but not limited to: Physical care and maintenance, access to routine and emergency medical care, comprehensive needs assessment, education, recreation, individual and group counseling, access to religious services and other social services.

Other services that are necessary and appropriate for these minors may be provided if CRS determines in advance that the service is reasonable and necessary for a particular minor.

The Recipients are expected to develop and implement an appropriate individualized service plan for the care and maintenance of each minor in accordance with his/her needs as determined in an intake assessment. In addition, the Recipients are required to implement and administer a case management system which tracks and monitors clients' progress on a regular basis to ensure that each minor receives the full range of program services in an integrated and comprehensive manner.

Shelter care services shall be provided in accordance with applicable State child welfare statutes and generally accepted child welfare standards, practices, principles, and procedures. Services must be delivered in an open type of setting without a need for extraordinary security measures.

However, the Recipients are required to design programs and strategies to

discourage runaways and prevent the unauthorized absence of minors in care.

Service delivery is expected to be accomplished in a manner which is sensitive to the culture, native language, and needs of these children.

Application Review

Applications submitted by the closing date and meeting the requirements of this Notice will be competitively reviewed, evaluated, rated, and numerically ranked by an independent panel of experts on the basis of weighted criteria listed in this Notice. All final funding decisions are at the discretion of the Associate Director, Office of Immigration and Refugee Affairs, Community Relations Service. The awards made are subject to the availability of funds and the concurrence of the Assistant Commissioner, Detention and Deportation, Immigration and Naturalization Service.

Authorization

Authority for the provision of shelter care and related child welfare services to alien minors detained in the custody of the Immigration and Naturalization Service is contained in a Memorandum of Agreement and Cost Reimbursable Agreement, dated October 1, 1994, between the Immigration and Naturalization Service and the Community Relations Service.

Legislative authority for CRS Cuban/Haitian Entrant child welfare activities is contained in Title V, Section 501(c), of Public Law 96-422 (The Refugee Education Assistance Act of 1980).

Available Funds

Funds will be available on a Fiscal Year basis to support the number of shelters needed to provide 56-58 beds. The number of shelters to be funded will depend on the design of the programs proposed.

The awards made will not exceed a 36 month program performance period. Funding will be for 12 month budget periods. Continuation of funding is dependent upon successful completion of prior year objectives, the level of need as defined by the Federal Government, and the availability of future fiscal year funding.

The number of beds listed above do not bind CRS to any specific number of Cooperative Agreements or to any specific level of funding.

Award Instrument

The awards issued by CRS to support AUMSCP services will be in the form of Cooperative Agreements, as defined in the Federal Grant and Cooperative

Agreement Act of 1977, P.L. 95-224. The administration of the Cooperative Agreement awards will require the substantial programmatic involvement of the Federal Government.

CRS will negotiate Cooperative Agreements with the applicants approved by the Associate Director for Immigration and Refugee Affairs, CRS. Prior to these negotiations, the CRS will visit the proposed program locations to conduct a management review and to evaluate the applicants' financial and programmatic capability.

Eligible Applicants

Non-profit organizations incorporated under State law which have demonstrated child welfare, social service or related experience and are appropriately licensed or can expeditiously meet applicable State licensing requirements for the provision of shelter care, foster care, group care, and related services to dependent children are eligible to apply.

For-profit organizations incorporated under State law which have demonstrated child welfare, social service or related experience, and are appropriately licensed or can expeditiously meet State licensing requirements for the provision of shelter care, foster care, group care, and other related services to dependent children, and which can clearly demonstrate that only actual costs and not profit, fees, or other elements above cost have been budgeted, are also eligible to apply.

Client Population

It is anticipated that the client population will consist primarily of males, 13-17 years of age. Females generally comprise 15% of the total population of alien minors. These minors are primarily nationals of El Salvador, Nicaragua, Guatemala, Honduras, and the People's Republic of China; however, the Recipients should expect to provide services to children from other countries. The Recipients should also be prepared to provide emergency shelter care to a limited number of children 12 years of age and younger.

Clients would generally be considered to be dependent children without significant behavioral or psychological problems. Many children, however, have inconsistent or sporadic educational histories, and some children may be illiterate in their own language.

Definition of Alien Minor

An alien minor is defined as a male or female foreign national under 18 years of age who is detained in the

custody of the Immigration and Naturalization Service and is the subject of exclusion or deportation proceedings under the Immigration and Nationality Act.

Designated Program Area

The shelters should be within a fifty mile radius of the INS District Office—San Diego, California; the INS District Office—Los Angeles, California; and the INS District Office—San Francisco, California.

Geographical Location

The geographical location of the applicants is not restricted to its selected area of service; however, the applicants must be able to substantiate that its network of local affiliates or its subcontractor(s) or subrecipient(s) will be able to deliver the required services effectively and appropriately and that local service provider organizations are licensed under applicable State law to provide emergency shelter care and related services to dependent children.

Technical Assistance Conference

The CRS will hold a public meeting regarding this solicitation. Further information regarding the time, date and location will be included in the Proposal Application Package.

Application Contents

Applicants are required to set forth in detail a proposal that meets the program requirements described in this Notice and as supplemented by the "Alien Unaccompanied Minors Shelter Care Program—Program Guidelines and Requirements" (available with the application package). Applicants are required to set forth in detail the following:

A. Program Abstract. The Program Abstract is intended to be a brief summary of the proposal.

B. Organization/Agency Background. Applicants must include a detailed discussion of:

1. The applicant's professional history, philosophy, and goals;
2. Its particular demonstrated experience with respect to: provision of services to unaccompanied alien minors; the administration of residential shelters for minors; or, the administration of similar type of shelters; and
3. The applicant's history of service delivery and institutional presence in the proposed city where the shelter will be located.

If the applicant is a national-level organization which proposes to deliver services through a local-level affiliate, the proposed affiliate must be

identified. Within the context of the topics outlined above, the application must address the local-level affiliate's qualifications and provide a rationale for its particular selection as their service provider and for the use of such a subcontractual arrangement.

C. Program Design: The applicants must set forth in detail information concerning the following:

1. Target Population

A comprehensive overview of the applicant agency, agency qualifications and history, including philosophy, goals and history of experience with respect to the provision of child welfare or related services to minors under 18 years of age.

2. Management Plan

a. A plan for overall fiscal and program management and accountability.

b. A description of the organizational structure and lines of authority.

c. A comprehensive program staffing plan and information regarding staff qualifications.

d. A comprehensive plan for coordination of activities between the various program components and coordination with other community and governmental agencies.

e. Staff supervisory model.

f. Provisions for staff training.

g. Proposed staff schedule(s).

h. A description of the role(s) and responsibility(ies) of the proposed consultants and the rationale for their use.

3. Individual Client Service Plans

Applicants shall describe in detail:

a. The methodology regarding the development of individual client service plans;

b. The process to ensure that service plans will be periodically reviewed and updated; and

c. The staff who will have responsibility for the development and updating of the plans.

4. Case Management

Describe in detail the case management system for tracking and monitoring client progress on a regular basis to ensure that each minor receives the full range of program services in an integrated and comprehensive manner. Identify the staff positions responsible for coordinating the implementation and maintenance of the case management system.

5. Structure and Accountability

Applicants must fully describe:

a. The plan for developing and maintaining internal structure, control

and accountability through programmatic means.

b. Utilization of daily logs, statistical reports, etc.

c. Other security measures.

D. Characteristics of Program Site

Residential/Office Facility.

Applicants are required to set forth in detail comprehensive information regarding:

1. A physical description of the proposed facility including the proposed allocation of shelter and office space; and

2. Documentation that the facility meets all relevant zoning, licensing, fire, safety and health codes required to operate a residentially based social service program. Copies of relevant documents must be submitted at the time of application.

If a properly zoned, licensed, or inspected facility is not available at the time of application, the applicant must submit a report on the progress made in obtaining the appropriate documentation, as noted above. This report must consist of a description of the required documents, copies of correspondence to relevant local officials or offices from which they will be obtained, and the means and time-lines for obtaining the documentation.

E. Community Support

Applicants must identify those measures the agency will take or has taken, to assure and maintain community receptivity and support and/or reduce community opposition to the program.

F. Client Services

Applicants are required to describe, in a detailed and comprehensive manner, the following services and the methodology for service delivery:

1. Physical Care and Maintenance;
2. Routine and Emergency Medical/Dental Care;
3. Orientation;
4. Individual Counseling;
5. Group Counseling;
6. Acculturation/Adaptation;
7. Education;
8. Recreational, Social and Work Activities;
9. Visitation Procedures;
10. Access to Legal Services; and,
11. Family Reunification Services.

G. Client Records

Applicants must provide descriptive information regarding the development, maintenance and content of individual client case records, including a description of all material/information which will be maintained in these records.

H. Program Records

Applicants are required to set forth comprehensive information regarding the types of program records to be maintained by the program (daily activity logs, records of staff meetings, cash disbursement systems, daily and weekly status of population reports, etc.).

I. Program Evaluation

Applicants must set forth a plan for program evaluation including identification of evaluation criteria.

J. Budget and Budget Narrative

Applicants are required to submit a comprehensive line item budget.

The following budget structure should be used to provide appropriate costs breakdown:

- a. Personnel;
- b. Fringe Benefits;
- c. Travel Costs;
- d. Equipment, including computer hardware and software;
- e. Supplies;
- f. Contractual Obligations;
- g. Rearrangement and Alteration Costs (if applicable);
- h. Direct Client Costs;
- i. Other; and
- j. Indirect Costs.

A narrative explanation for each line item, included in each object class, must accompany the proposed budget.

K. Supportive Addenda Material

Applicants are required to submit the following supporting material as an addendum to the program proposal:

1. Administrative Requirements

- a. Agency Administration and Organization
 - (1) Agency organizational *chart* describing the agency as a whole and the organizational relationship of the proposed program to other agency programs;
 - (2) Comprehensive organizational *chart* of the proposed program;
 - (3) Copies of Article of Incorporation;
 - (4) Proof of IRS status as a non-profit organization, if applicable;
 - (5) List of Officers and Board Members, if applicable;
 - (6) List of professional affiliations and certifications, and;
 - (7) Copy(ies) of applicable State child welfare license(s).

b. Organizational Standards/Policies and Policies Regarding Clients.

- (1) Personnel Handbook and Standards of Conduct;
- (2) Statement regarding professional and agency liability;
- (3) Copy of Disciplinary Procedures;

(4) Copy of Agency policy regarding the confidentiality of client information and records;

(5) Discussion of the method to be used to inform clients of program rules, regulations and policies, including the confidentiality of client information;

(6) Copy of Grievance Policy and Procedures, and;

(7) Fire and earthquake evacuation procedures, as applicable.

c. Staff

(1) Job/Position Description and resumes (if individuals have been identified for certain positions) for all personnel to be hired for the program including documented evidence of the availability of bi-lingual and culturally sensitive personnel, and;

(2) Resumes and qualifications of program consultants.

d. Community Support of the Program

(1) Letters of program support from local political representatives, social service agencies, etc. Letters should reflect writers' awareness of program's intent, potential Federal funding source and location of the program. Letters should also contain a recommendation or comment regarding the proposed program;

(2) A listing of service providers to whom clients will be referred, including name, address and description of service(s) to be provided, and;

(3) A listing of voluntary and/or donated resources, including letters of intent from the agency or entity providing the resources, if applicable.

e. Implementation Plan

A plan for program implementation including time-lines regarding significant milestones.

2. Finance

a. A copy of the most recent agency/organization audit.

b. A description of the agency/organization Financial Management System.

c. A listing of other Federal, State, local or foundation grants, cooperative agreements or contracts, etc., being administered by the applicant. This material should include information regarding the funding source(s); grant, cooperative agreements or contract number; level of financial support; purpose of award; grant, cooperative agreement or contract performance period; and name, address and telephone number of grant, cooperative agreement and/or contract officer (Federal, State or local).

d. Subrecipients and/or Subcontractors.

- (1) Identify all proposed services which are to be awarded to subrecipients/subcontractors;
 - (2) Provide relevant background material regarding the proposed subrecipient(s)/subcontractor(s), and;
 - (3) Provide letters from the proposed subrecipient(s)/subcontractor(s) indicating their commitment and the specific services to be provided.
- e. Budget.
 - (1) Itemized budget.
 - (2) A narrative explaining the budget.

Screening Criteria

CRS will screen all applications submitted pursuant to this Notice to determine whether an application is sufficiently complete to warrant consideration and review by the CRS Review Panel. An application may be rejected if:

1. The application is from an ineligible applicant;
2. The application is received after the closing date;
3. The application omits:
 - a. Documented written evidence of community support for the program;
 - b. A comprehensive line-item budget with appropriate descriptive narrative, or;
 - c. A copy of the latest financial audit of the applicant.

Criteria for Evaluating Applications

Applications will be reviewed, evaluated, and ranked numerically according to the following weighted criteria:

1. The degree to which the entire proposed plan for developing, implementing and administering a shelter care program is clear, succinct, integrated, efficient, cost effective and likely to achieve program objectives. (15 POINTS)
2. The quality of the applicant's program management and staffing plans as demonstrated by:
 - a. The adequacy of the plan for program management and the plan for coordination between the components of the program.
 - b. The adequacy of the plan for coordination with community and governmental agencies.
 - c. The adequacy of the qualifications of the applicant organization, and the extent to which this organization has a demonstrated record as a provider of child welfare or other social services.
 - d. The extent to which the applicant has a demonstrated capacity for effective fiscal management and accountability.
 - e. The extent to which subrecipient(s)/subcontractor(s) have a demonstrated capacity for effective

fiscal and program management and accountability.

- f. The adequacy of the plans for staff supervision and intra-program communication.
 - g. The adequacy of the staffing plans in terms of the relationship between the proposed functions and responsibilities of the staff in the program, and the education and relevant experience required for the position.
 - h. Clear organizational charts delineating organizational relationships and levels of authority, including the identification of the staff position accountable for the overall management, direction and progress of the program. (20 POINTS)
 3. Program Services—The applicant's response to the required program services, including a description of program resources which demonstrates:
 - a. The capacity of the program to offer comprehensive, integrated and differential services which meet the needs of the clients.
 - b. Utilization of resources in a manner which enhances program control, structure and accountability.
 - c. Provision of service in a manner which promotes and fosters cultural identification and mutual support.
 - d. Sensitivity to the issues of culture, race, ethnicity and native language. (20 POINTS)
 4. The degree to which the applicant provides effective strategies of programmatic control, predictability and accountability as evidenced by the structure and continuity inherent in the program design. (15 POINTS)
 5. The adequacy of the plans for:
 - a. developing and updating individual client service plans; and,
 - b. the proposed system of case management. (10 POINTS)
 6. The reasonableness of the proposed budget and budget narrative, in relation to proposed program activities. (10 POINTS)
 7. The plan for program evaluation, including the methodology and criteria for evaluation of the program. (5 POINTS)
 8. The degree to which the application has provided written documented evidence of community support and acceptance of the program. (5 POINTS)
- ### Application Submission
- Applicants must submit a signed original and two copies of the Proposal and supporting documentation to the United States Department of Justice, Community Relations Service, Suite 330, 5550 Friendship Boulevard, Chevy Chase, Maryland, 20815; Attention: Orin McCrae, Grants Officer by 5 p.m. (Eastern Time) of the closing date.

Applications Delivered by Mail

- An applicant must show proof of mailing consistency of the following:
1. A legible dated U.S. Postal Service postmark.
 2. A legible mail receipt with the date of mailing stamped by the U.S. Postal Service.
 3. A dated shipping label, invoice, or receipt from a commercial carrier.
- If an application is sent through the U.S. Postal Service, CRS does not accept either of the following as proof of mailing: (1) A private metered postmark, or (2) a mail receipt that is not dated by the U.S. Postal Service.
- Applicants should note that the U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, the applicant should check with its local Post Office. Applicants are encouraged to use registered or at least First Class mail. Each late applicant will be notified that the application will not be considered.
- Applications postmarked on or before 5 p.m. (Eastern Daylight Time), September 11, 1995, shall be considered as timely applications.

Applications Delivered by Hand

- An application that is hand delivered must be taken to the United States Department of Justice, Community Relations Service, Suite 330, 5550 Friendship Boulevard, Chevy Chase, Maryland, 20815.
- The Grants Management Office will accept hand delivered applications between 9 a.m. and 5 p.m., Eastern Daylight Time, daily, except Saturdays, Sundays, and Federal holidays. An application that is hand delivered will not be accepted after 5 p.m., Eastern Daylight Time, on the closing date. Applications hand delivered on or before the closing date shall be considered as timely applications.

Public Program Orientation Meeting for Prospective Applicants

CRS will hold a public program orientation meeting for prospective applicants in regard to this Notice. Information regarding the time, date and location of the meeting(s) will be included in the proposal application package.

Proposal Review

Proposals will be reviewed, evaluated, and ranked numerically by an independent review panel on the basis of weighted criteria listed in this Notice. All funding decisions are at the discretion of the Associate Director for Immigration and Refugee Affairs, CRS. Awards will be subject to the availability of funds.

Processing Time

CRS expected that all eligible submissions will be reviewed and rated within 45 days of the closing date.

Past Performance

Unsatisfactory performance under prior Federal awards may result in an application not being considered for funding.

Preaward Activities

Any costs incurred by an applicant prior to an award being made are incurred solely at the applicant's own risk, and will not be reimbursed by the Government. Notwithstanding any verbal assurance that an applicant may have received, there is no obligation on the part of the Department of Justice to cover pre-award costs.

No Obligation for Future Funding

If an application is selected for funding, the Department of Justice has no obligation to provide any additional future funding beyond the first budget period. Renewal of an award to increase funding or extend the period of performance is at the total discretion of the Department of Justice.

Delinquent Federal Debts

No award of Federal funds shall be made to an applicant who has an outstanding delinquent Federal debt until either: (1) The delinquent account is paid in full; (2) a negotiated repayment schedule is established and at least one payment is received; or, (3) other arrangements satisfactory to the Department of Justice are made.

Name Check Review

All non-profit and for-profit applicants are subject to a name check review process. Name checks are intended to reveal if any key individuals associated with the applicant have been convicted of, or are presently facing, criminal charges such as fraud, theft, perjury, or other matters which significantly reflect on the applicant's management, honesty or financial integrity.

Primary Applicant Certification

All primary applicants must submit a completed OJP Form-4061-6, "Certifications Regarding Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements and Lobbying":

A. Nonprocurement Debarment and Suspension. Prospective participants (as defined at 15 CFR Part 26, Section 105) are subject to 15 CFR Part 26, "Nonprocurement Debarment and Suspension" and the related section of

the certification form prescribed above applies;

B. Drug-Free Workplace. Grantees (as defined at 15 CFR Part 26, Section 605) are subject to 15 CFR Part 26, Subpart F, "Government-wide Requirements for Drug-Free Workplace (Grants)" and the related section of the certification form prescribed above applies;

C. Anti-Lobbying. Persons (as defined at 15 CFR Part 28, Section 105) are subject to the lobbying provisions of 31 U.S.C. 1352, "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," and the lobbying section of the certification form prescribed above applies to applications/bids for grants, cooperative agreements, and contracts for more than \$100,000;

D. Anti-Lobbying Disclosures. Any applicant that has paid or will pay for lobbying using any funds must submit an SF-LLL, "Disclosure of Lobbying Activities," as required under 15 CFR Part 28, Appendix B.

Lower-Tier Certifications

Recipients shall require applicants/bidders for subgrants, contracts, subcontracts, or other lower-tier covered transactions at any tier under the award to submit, if applicable, a completed OJP Form 4061-6, "Certifications Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower-Tier Covered Transactions and Lobbying" and disclosure form, SF-LLL, "Disclosure of Lobbying Activities." OJP Form 4061-6 is intended for the use of Recipients and should not be transmitted to the Department of Justice. SF-LLL submitted by any tier recipient or subrecipient should be submitted to the Department of Justice in accordance with the instructions contained in the award document.

False Statements

A false statement on an application is grounds for denial or termination of funds, and for possible punishment by a fine or imprisonment as provided in 18 U.S.C. 1001.

Disclosure of Federal Participation

Recipients and subrecipients receiving Federal funds must adhere to the requirements of Section 136 of the Department of Defense Appropriation Act (Steven's Amendment of October 1, 1988). The Stevens' Amendment requires grantees and subgrantees to state clearly in writing, during time of application submission: 1) the percentage of the total cost of the program or project which will be financed with Federal money; and 2) the

dollar amount of Federal funds for the project or program. All grantees and subgrantees shall make this statement when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

Federal Policies and Procedures

Recipients and subrecipients are subject to all applicable Federal laws and Federal, Department of Justice, and CRS policies, regulations, and procedures applicable to Federal financial assistance awards.

Intergovernmental Review*Application Requirements*

Pursuant to Executive Order 12372, Intergovernmental Review of Federal Programs, all States have the option of designing procedures for review and comment on applications for Federally assisted programs from State and local applicants.

Each applicant is required to notify each State in which it is proposing activities under this announcement and to comply with the State's established review procedures. This may be done by contacting the applicable State Single Point of Contact (SPOC).

State Requirements

Comments and recommendations relative to applications submitted under this solicitation should be mailed no later than 30 days after the date of publication, addressed to: Kenneth Leutbecker, Associate Director, Immigration and Refugee Affairs, Community Relations Service, Suite 330, 5550 Friendship Boulevard, Chevy Chase, Maryland 20815.

(Catalog of Federal Domestic Assistance Number: 16.201)

Dated: July 20, 1995.

Jeffery Weiss,

Acting Director, Community Relations Service.

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION**Renewal of Advisory Committee on Preservation**

This notice is published in accordance with the provisions of section 9(a)(2) of the Federal Advisory Committee Act (FACA) (Pub. L. 92-463, 5 U.S.C., App.) and advises of the renewal of the National Archives and Records Administration's (NARA)