6(a) of the Act. The Department of Justice published a notice in the **Federal Register** pursuant to Section 6(b) of the Act on October 14, 1988 (53 FR 40282).

The last notification was filed with the Department on October 7, 1994. A notice was published in the **Federal Register** pursuant to section 6(b) of the Act on December 1, 1994 (59 FR 61638).

Constance K. Robinson,

Director of Operations, Antitrust Division.

[FR Doc. 95–14997 Filed 6–19–95; 8:45 am]

BILLING CODE 4410–01–M

Notice Pursuant to the National Cooperative Research and Production Act of 1993—Petroleum Environmental Research Forum

Notice is hereby given that, on March 23, 1995, pursuant to section 6(a) of the National Cooperative Research and Production Act of 1993, 15 U.S.C. 4301 *et seq.* (''the Act''), the Participants in the Petroleum Environmental Research Forum (''PERF'') Project No. 94–09 titled ''Improvements in Methods for Biological Treatment of Refinery Wastewater and Water Reuse'', have filed written notifications simultaneously with the Attorney General and the Federal Trade Commission disclosing (1) the identities of the parties and (2) the nature and objectives of the venture. The notifications were filed for the purpose of invoking the Act's provisions limiting the recovery of antitrust plaintiffs to actual damages under specified circumstances. Pursuant to section 6(b) of the Act, the identities of the parties are Amoco Corporation, Naperville, Illinois; Exxon Research and Engineering Company, Florham Park, New Jersey; and Chevron Research and Technology Company, Richmond, California. The general area of planned activity is to exchange research on the general topic of refinery wastewater treatment. Specific topics of interest are biological treatment, with an emphasis on nitrification, and water reuse.

Participation in this venture will remain open to all interested persons and organizations until the Project Completion Date, which is presently anticipated to occur in December, 1996. Also the parties intend to file additional written notifications disclosing all changes in the membership of the group of Participants involved in this project. Information regarding participation in the Project maybe obtained from Dr. Ramachandra Achar, Amoco Research Center, Mail Station H–7, 150 West Warrenville Road, Naperville, IL 60563.

Constance K. Robinson,

Director of Operations, Antitrust Division.

[FR Doc. 95–14991 Filed 6–19–95; 8:45 am]

BILLING CODE 4410–01–M

National Cooperative Research Notification Water Heater Industry Joint Research and Development Consortium; Correction

In the **Federal Register** Notice appearing on page 15789 in the issue of Monday, March 27, 1995, in the second column, in the first paragraph, in the twenty-second (22) and twenty-third (23) lines, the company ''GSW Water Heater Company'' should read ''GSW Water Heating Company''.

Constance K. Robinson,

Director of Operations, Antitrust Division.

[FR Doc. 95–14992 Filed 6–19–95; 8:45 am]

BILLING CODE 4410–01–M

DEPARTMENT OF LABOR

Employment and Training Administration

Job Training Partnership Act: Native American Employment and Training Council; Notice of Appointment of Members

SUMMARY: Notice is hereby given that appointments have been made to fill nine (9) vacancies from the eighteen (18) memberships on the Native American Employment and Training Council (NAETC).

The following seven (7) individuals have been reappointed to the Council:

Representing JTPA Section 401 Grantees

Mr. Elkton Richardson, JTPA Director, North Carolina Commission on Indian Affairs, Raleigh, North Carolina

Ms. Karen Kay, Executive Director, Michigan Indian Employment and Training Services, Inc., Holt, Michigan

Mr. Frank Siow, JTPA Director, Pueblo of Laguna, Laguna, New Mexico

Ms. Bernadine Wallace, JTPA Director, Montana United Indian Association, Helena, Montana

Ms. Carol Peloza, JTPA Director, Seattle Indian Center, Inc., Seattle, Washington

Mr. Harold Wauneka, JTPA Director, Navajo Tribe of Indians, Window Rock, Arizona

Representing Other Disciplines

Dr. Scott Butterfield, Principal, Hayesville Elementary School, Salem, Oregon

The following two (2) individuals have been newly appointed to the Council:

Mr. Warren Cook, Executive Director, Mattaponi, Pamunkey, Monacan Consortium, Prince William, Virginia

Mr. Bob Giago, President, United Urban Indian Council, Oklahoma City, Oklahoma

The NAETC was established under Section 401(k)(1) of Title IV of JTPA, as amended, to provide advice with respect to the implementation of JTPA programs for Native American youth and adults.

DATES: These appointments will be effective July 1, 1995, and will expire on June 30, 1997, subject to the rechartering of the NAETC as of July 1, 1995.

FOR ADDITIONAL INFORMATION CONTACT: Thomas W. Dowd, Chief, Division of Indian and Native American Programs, Office of Special Targeted Programs, Employment and Training Administration, Room N–4641, Washington, DC 20210. Telephone: 202–219–8502 (this is not a toll-free number).

Signed at Washington, DC this 15th day of June, 1995.

Timothy M. Barnicle,

Acting Assistant Secretary for Employment and Training Administration.

[FR Doc. 95–15074 Filed 6–19–95; 8:45 am]

BILLING CODE 4510–30–M

Job Training Partnership Act, Title III, Demonstration Program: Specialized/ Targeted Dislocated Worker Services Project

AGENCY: Employment and Training Administration, Labor.

ACTION: Notice of availability of funds and solicitation for grant application (SGA).

SUMMARY: All information required to submit a proposal is contained in this announcement. The U.S. Department of Labor (DOL), Employment and Training Administration (ETA), announces a demonstration program to provide specialized and/or targeted dislocated worker services to be funded with Secretary's National Reserve funds appropriated through Title III of the Job Training Partnership Act (JTPA). This notice describes the process that eligible entities must use to apply for demonstration funds, the subject area

for which applications will be accepted for funding, how grantees are to be selected, and the responsibilities of grantees. It is anticipated that up to $2 million will be available for funding 8–10 demonstration projects covered by this solicitation with no project being awarded more than $400,000.

DATES: Applications for grant awards will be accepted commencing June 20, 1995. The closing date for receipt of applications will be August 26, 1995, at 2:00 p.m. (Eastern Time) at the address below.

ADDRESSES: Applications shall be mailed to: Division of Acquisition and Assistance, Attention: Mr. Willie E. Harris, Reference: SGA/DAA 95–006, Employment and Training Administration, U.S. Department of Labor, Room S–4203, 200 Constitution Avenue, NW., Washington, DC 20210.

FOR FURTHER INFORMATION CONTACT: *Mr. Willie E. Harris,* Division of Acquisition and Assistance, Telephone: (202) 219–7300 (this is not a toll-free number).

SUPPLEMENTAL INFORMATION: This announcement consists of five parts. Part I describes the authorities and purpose of the demonstration program and identifies demonstration evaluation and oversight policy. Part II describes the application process and provides detailed guidelines for use in applying for demonstration grants. Part III includes the statement of work for the demonstration projects. Part IV identifies and defines the selection criteria which will be used in reviewing and evaluating applications. Part V describes the reporting requirements.

Part I. Background

A. Authorities

Section 324 of the Job Training Partnership Act authorizes the use of funds reserved under Part B of Title III for demonstration programs of up to three years in length. Under section 324, the Secretary is required to conduct or provide for an evaluation of the success of each demonstration program.

The Department relies on applicants for grants to comply with all Federal and State laws in setting up their programs. For example, we expect that grantees will comply with requirements for licensing and that they would obtain necessary union concurrence when working within a labor agreement.

B. Purpose of the Demonstration

As authorized under Title III of JTPA, the Dislocated Worker Program provides a wide range of employment and training services to eligible dislocated workers to help them find and qualify for new jobs. While the overall population served by the program has received significant assistance, program experience indicates that a need for specialized services exists among those who face particular barriers to employment. Projects funded through this solicitation are to provide reemployment and retraining services—as described in Sections 314(c) and 314(d) of JTPA—to dislocated workers who as members of a specific target population may need and benefit from the receipt of specialized services. Participants must be eligible under Section 301(a) of JTPA and be members of the target population for which the project is designed. For purposes of this demonstration, appropriate target populations include those groups: (1) Who have experienced greater adverse labor market outcomes, and/or (2) who need more or specialized employment and training services, relative to the general dislocated worker population served by JTPA in the local area(s) of proposed demonstration project activity. Possible target populations could include dislocated workers, veterans, handicapped workers, limited-English speaking workers, displaced homemakers, or others with a documented record of labor market outcomes or service needs as noted above.

The purpose of this demonstration is to identify and test the services and service mix necessary to ensure that the following demonstration program goals are met for the target population: (1) At least 70 percent of project participants will find employment within 90 days after leaving the project at an average wage of at least 90 percent of their previous wage (or for those who had no previous wage, an average wage at least equivalent to the poverty level); and (2) at least 70 percent of the project participants will rate the services received as ‘‘extremely’’ or ‘‘very valuable.’’

C. Evaluation

Under a separate announcement, DOL will select and fund separate evaluation contractors to: (1) Provide technical assistance to grantees in establishing appropriate data collection methods and processes; and (2) conduct an independent evaluation of the outcomes, impacts and benefits of the demonstration projects, Grantees will be expected to make available participant records and access to personnel, as specified by the evaluation contractor.

In addition, DOL will establish, for each demonstration project site, and oversight group made up of federal, State and substate staff.

D. Definitions

Unless otherwise indicated in this announcement, definitions of terms used herein shall be those definitions found in the Job Training Partnership Act, as amended, particularly at Section 4 and Section 301.

Part II. Application Process—All Information Required to Submit a Proposal is Contained in This Announcement

A. Eligible Applicants

Eligible applicants for demonstration projects funded under this announcement include States, Title III substate grantees, and other organizations and institutions that can demonstrate the ability to deliver the services proposed and to ensure the integrity of the funds requested.

B. Contents

An original and three (3) copies of the proposal shall be submitted. The proposal shall consist of two (2) separate and distinct parts—Part I, the Financial Proposal, and Part II, the Technical Proposal.

1. *Financial Proposal*—The Financial Proposal, Part I, shall contain the SF–424, ‘‘Application for Federal Assistance’’ (Appendix No. 1), and SF 424–A, ‘‘Budget’’ (Appendix No. 2). The Federal Domestic Assistance Catalog number is 17.246. The budget shall include on separate pages: a cost analysis of the budget, identifying in detail the amount of each budget line item attributable to administrative costs and costs for one or more of the following categories: basic readjustment services [Section 314(c)(1–14, 16–18) of JTPA], supportive services [Section 314(c)(15)], and retraining services [Section 314(d)] requested through this grant [Note: Other Title III cost categories not mentioned are specifically excluded from grant expenditures, e.g. rapid response assistance and needs-related payments]; an identification of the amount of each budget line item which will be covered by other funds (if applicable), and the sources of those funds (including other Title III funds, employer funds, in-kind resources, secured and unsecured loans, grants, and other forms of assistance, public and private); and a justification for the average cost of service per placement. This is to be computed by dividing the number of proposed participants of the target population who will be employed within 90 days after leaving the project into the total funds requested, and is to be compared to existing local dislocated worker program costs.

Grant funds may cover only those costs which are appropriate and reasonable. Federal funds cannot be used to provide training which an employer is in a position to, and would otherwise, provide, nor can they be used to provide salaries for program participants.

Federal funds may not be used for acquisition of production equipment. The only type of equipment that may be acquired with Federal funds is equipment necessary for the operation of the grant. In the instance of a purchase, the cost of the equipment is to be prorated over the projected life of the equipment to determine the cost to the grant. USE OF GRANT FUNDS TO PURCHASE EQUIPMENT WITH A UNIT COST OF $5,000 OR MORE REQUIRES SPECIAL REVIEW AND APPROVAL FROM DOL PRIOR TO PURCHASE.

Applicants may budget limited amounts of grant funds to work with technical expert(s) to provide advice and develop more complete project plans.

2. *Technical Proposal*—The technical proposal shall demonstrate the offeror's capabilities in accordance with the Statement of Work/Project Summary in Part III of this solicitation. NO COST DATA OR REFERENCE TO PRICE SHALL BE INCLUDED IN THE TECHNICAL PROPOSAL.

C. Submission

Grant applications will be evaluated carefully by a panel convened by the Department after closing date of this solicitation. Incomplete or non-responsive proposals may be returned without evaluation. An application will be reviewed based upon the overall responsiveness of the application's content to the submission requirements and to the selection criteria found in Part IV, taking into consideration the extent to which funds are available.

D. Hand-Delivered Proposals

Proposals should be mailed at least five (5) days prior to the closing date for the receipt of applications. However, if proposals are hand-delivered, they shall be received at the designated place by 2 p.m., Eastern Time on the closing date for receipt of applications. All overnight mail will be considered to be hand-delivered and must be received at the designated place by the specified time and closing date. Telegraphed and/or faxed proposals will not be honored. Failure to adhere to the above instructions will be a basis for a determination of nonresponsiveness.

E. Late Proposals

Any proposal received at the office designated in the solicitation after the exact time specified for receipt will not be considered unless it—

(1) was sent by the U.S. Postal Service registered or certified mail not later than the fifth calendar day before the date specified for receipt of the application (e.g., an offer submitted in response to a solicitation requiring receipt of applications by the 30th of January must have been mailed by the 25th); or

(2) was sent by U.S. Postal Service Express Mail Next Day Service—Post Office to Addressee, not later than 5 p.m. at the place of mailing two working days prior to the date specified for receipt of proposals. The term ''working days'' excludes weekends and U.S. Federal holidays.

The only acceptable evidence to establish the date of mailing of a late proposal sent either by the U.S. Postal Service registered or certified mail is the U.S. postmark both on the envelope or wrapper and on the original receipt from the U.S. Postal Service. Both postmarks must show a legible date or the proposal shall be processed as if mailed late. ''Postmark'' means a printed, stamped, or otherwise placed impression (exclusive of a postage meter machine impression) that is readily identifiable without further action as having been supplied and affixed by employees of the U.S. Postal Service on the date of mailing. Therefore, applicants should request the postal clerk to place a legible hand cancellation ''bull's eye'' postmark on both the receipt and the envelope or wrapper.

The only acceptable evidence to establish the date of mailing of a late proposal sent by ''Express Mail Next Day Service—Post Office to Addressee'' is the date entered by the post office receiving clerk on the ''Express Mail Next Day Service—Post Office to Addressee'' label and the postmark on both the envelope and wrapper and on the original receipt from the U.S. Postal Service. ''Postmark'' has the same meaning as defined above. Therefore, applicants should request the postal clerk to place a legible hand cancellation ''bull's eye'' postmark on both the receipt and the envelope or wrapper.

F. Withdrawal of Proposals

Proposals may be withdrawn by written notice or telegram (including mailgram) received at any time before award. Proposals may be withdrawn in person or by an applicant or an authorized representative thereof, if the representative's identify is made known and the representative signs a receipt for the proposal before an award.

G. Period of Performance

Project operators must be prepared to deliver services within 90 days following award. The delivery of services will be a period of 12 months. Grantees will be allowed up to 90 days for final reports and closeout. All projects must be completed not later than 18 months from the date of award.

H. Funding

DOL plans to set aside up to $2 million to be disbursed for 8–10 projects, contingent upon resources being available for this purpose. It is expected that no project will be awarded more than $400,000. No additional funds will be available under this demonstration. The project operator will be expected to seek continued support from funds distributed by formula through the JTPA system.

I. Availability of Funds

The Government's obligation under these grants are contingent upon the availability of appropriated funds from which payment for grant purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the Grant Officer for these grants and until the Grantees receive notice of such availability, to be confirmed in writing by the Grant Officer.

J. Page Count Limit

Applications are to be limited to 30 single-side pages 8.5 in. × 11 in., single-spaced, with a maximum of 15 pages of attachments.

K. Cost Limitations

Demonstration grants are not subject to the cost limitations for formula-funded Title III grants at Section 315 of the JTPA. However, any offeror proposing administrative costs that exceed 15 percent of the budget and/or supportive services that exceed 25 percent of the funds requested in the application shall provide a narrative justification.

Part III. Statement of Work

Each application should follow the format outlined here. For every section, A through G, the application should include: (1) information that responds to the requirements in this part; (2) information that indicates adherence to the provisions described in Parts I and II of this solicitation; and (3) other information the offeror believes will address the selection criteria identified in Part IV.

A. Target Population

Describe the dislocated worker target population, including the size, location, and the documented needs of this population for specialized services related to the population's labor market outcomes and/or the availability of JTPA services in the local area(s) to be served (as indicated in Part I.B.); the barriers to employment faced by the target population; the number of target population members to be served by specifically identified local area; and the criteria and process for selecting those individuals to be served from among the total number of eligible persons in each area.

B. Components of the Specialized/Targeted Dislocated Worker Service Demonstration

Describe the major elements of the specialized/targeted dislocated worker services demonstration project, including how the project works in terms of the individual worker getting access to the reemployment and retraining services which the individual needs. Specifically:

- What specialized and other services will be covered by the reemployment and retraining program? Describe mechanisms to ensure appropriate outreach and recruitment? Explain how these services are relevant to the target population to be served? [Note: Such services must be authorized under Sections 314(c) and 314(d) of JTPA and comply with applicable federal regulations at 20 CFR 627 and 631.]
- How will the reemployment and retraining service needs of the individual worker be determined? What will be the sequence of services provided and the criteria/decision points used to determine the appropriateness of specific services for individual participants? [Note: Include in the description of service sequence a flowchart and timelines.]
- How will qualified providers of reemployment and retraining services be determined?
- Will workers be given the choice of optional providers of services? If so, how will these options be developed, and how will the worker be able to access this information?
- How will the amount of funds to be used for an individual's training be determined?
- How will a participant's continuing participation in the program be monitored? At what point(s) will termination occur?
- How will new job openings and opportunities for the project participants be identified and developed including opportunities for jobs in nontraditional occupations?
- What information will be available to the worker to identify and evaluate alternative employment opportunities? How will this information be developed? How will the worker be able to access this information?

C. Administration and Management

Identify the management structure for the project and demonstrate the means to ensure accountability for funds as well as performance.

Provide a description of the process and procedures to be used to obtain feedback from participants and other appropriate parties on the responsiveness and effectiveness of the services provided. The description should include an identification of the types of information to be obtained, the method(s) and frequency of data collection, and how the information will be used in implementing and managing the project. Specific references should be made to collecting information needed to determine: (1) The achievement of project outcomes as indicated in section F (including 90 day follow-ups of participants to determine demonstration program goal achievement) and (2) the reporting of participants, outcomes, and expenditures. It is expected that grantees may employ focus groups and surveys, in addition to other methods, to collect feedback information.

Indicate the applicant's past experience in the management of projects similar to that being proposed, particularly regarding oversight and operating functions including financial management.

D. Use of Existing Services and Resources

A description of the relationship of the proposed project to the ongoing assistance to dislocated workers through the formula-funded JTPA Title III program in the service area and other existing public and private resources. This description must include written comments from the local Title III substate grantee regarding those procedures to be used to ensure non-duplication of services that are available to project participants through the formula-funded Title III program.

E. Coordinated and Linkages

Describe the consultation with relevant parties in developing the project design and the role of these parties in implementing the project. Suggested consultation shall include: State JTPA Dislocated Worker Unit, Substate Title III grantee(s) and administrative entity(ies), and local organizations in the project service area(s) providing education, training and supportive services.

F. Outcomes

Identify project outcomes and the specific measures, and planned achievement levels, that will be used to determine the success of the project.

These outcomes and measures should include, but are not limited to:

- The number of participants to be enrolled in services, those successfully completing services through the project, and those to be placed into new jobs;
- The number of participants not successfully completing their specific service plans, and the reasons for the non-completion;
- Measurable effects of the services provided to project participants as indicated by gains in individuals' skills, competencies, or other outcomes;
- Average wages of participants prior to and at completion of project;
- Customer satisfaction with the project, and at critical points in the service delivery; and
- Other additional measurable, performance-based outcomes that are relevant to the proposed intervention and which may be readily assessed during the period of performance of the project.

Note: An explanation of how such additional measures are relevant to the purpose of the demonstration program shall be included in the application.

The proposal must also describe how outcomes achieved by individuals served by the project are to be related to the demonstration program goals identified in Part I, section B.

G. Replicability

Describe the information to be provided on project activities that will allow other parties to replicate the proposed project.

Part IV. Evaluation Criteria

Prospective offerors are advised that the selection of grantee(s) for award is to be made after careful evaluation of proposals by a panel selected by DOL. Panelists will evaluate the proposals for acceptability based on the various factors enumerated below. The panel results are advisory in nature and not binding on the Grant Officer.

A. Technical Evaluation (80 Points)

Services and Target Group. (35 points) The responsiveness of the services to be provided, including the degree to which the services appear to meet the documented specialized needs of the target population. The demonstrated relationship between the services to be provided and the jobs into which participants are to be placed. The scope of the project in terms of the number of participants to be served. (Relates to information requested in Part III, sections A, B, and F.)

Management Structure. (15 points) The extent to which the management structure ensures accountability for performance, monitors customer satisfaction, and includes procedures for continuous quality improvement. The ability of the management structure to determine the extent to which the planned project outcomes and demonstration program goals have been met by the project. (Relates to information requested in Part III, section C.)

Coordination and Linkages; Utilization of Resources. (10 points) The extent to which the project will be integrated with other existing public and private resources and is supported by appropriate State and local organizations. (Related to information requested in Part III, sections D and E.)

Demonstrated Experience. (10 points) Experience in the oversight and operation of projects requiring management capabilities and experience similar to the proposed project. (Relates to information requested in Part III, section C.)

Replacability. (10 points) The completeness of the information to be provided on project activities that will allow others to replicate the project. The likelihood that the approach may be applicable to a broad range of dislocated worker programs across the country. (Relates to information requested in Part III, section G.)

B. Cost Evaluation (20 Points)

The cost effectiveness of the project as indicated by the relationship of proposed costs to number of participants to be served, the range of services to be provided and the planned outcomes, as compared to other service strategies available for Title III grantees. The extent to which the budget is justified and supports the planned outcomes.

Applicants are advised that discussions may be necessary in order to clarify any inconsistencies in their applications. Applications may be rejected where the information requires is not provided in sufficient detail to permit adequate assessment of the proposal. The final decision on the award will be based on what is most advantageous to the Federal Government as determined by the ETA Grant Officer.

Part V. Reporting Requirements

Applicants selected as grantees will be required to provide the following reports:

A. Dislocated Worker Special Project Reports as required by the grant award documents.

B. Standard Form 269, Financial Status Report Form, on a quarterly basis.

C. Quarterly Progress Reports.

D. Final Project Report including an assessment of project performance.

Signed at Washington, DC, this 15th day of June 1995.

Janice E. Perry,

Grant Officer, Division of Acquisition and Assistance.

Appendices

No. 1—Application for Federal Assistance (Standard Form 424)

No. 2—Budget Form—Non Construction Programs (Standard Form 424–A)

BILLING CODE 4510–30–M

OMB Approval No. 0348-0043

APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION: *Application* ☐ Construction ☐ Non-Construction / *Preapplication* ☐ Construction ☐ Non-Construction	2. DATE SUBMITTED	Applicant Identifier
	3. DATE RECEIVED BY STATE	State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name:	Organizational Unit:
Address (*give city, county, state, and zip code*):	Name and telephone number of the person to be contacted on matters involving this application (*give area code*)

6. EMPLOYER IDENTIFICATION NUMBER (EIN): ☐☐ – ☐☐☐☐☐☐☐

7. TYPE OF APPLICANT: (*enter appropriate letter in box*) ☐

A. State
B. County
C. Municipal
D. Township
E. Interstate
F. Intermunicipal
G. Special District
H. Independent School Dist.
I. State Controlled Institution of Higher Learning
J. Private University
K. Indian Tribe
L. Individual
M. Profit Organization
N. Other (Specify): ____________

8. TYPE OF APPLICATION:

☐ New ☐ Continuation ☐ Revision

If Revision, enter appropriate letter(s) in box(es): ☐ ☐

A. Increase Award B. Decrease Award C. Increase Duration
D. Decrease Duration Other (*specify*):

____

9. NAME OF FEDERAL AGENCY:

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: ☐☐-☐☐☐

TITLE:

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:

12. AREAS AFFECTED BY PROJECT (*cities, counties, states, etc.*):

13. PROPOSED PROJECT:		14. CONGRESSIONAL DISTRICTS OF:	
Start Date	Ending Date	a. Applicant	b. Project

15. ESTIMATED FUNDING:

a. Federal	$	.00
b. Applicant	$	.00
c. State	$	.00
d. Local	$	.00
e. Other	$	.00
f. Program Income	$	.00
g TOTAL	$	.00

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:

DATE ____________________

b NO. ☐ PROGRAM IS NOT COVERED BY E.O. 12372

☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

☐ Yes If "Yes," attach an explanation. ☐ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED

a. Typed Name of Authorized Representative	b. Title	c Telephone number
d. Signature of Authorized Representative		e Date Signed

Previous Editions Not Usable

Standard Form 424 (REV 4-88)
Prescribed by OMB Circular A-102

INSTRUCTIONS FOR THE SF 424

This is a standard form used by applicants as a required facesheet for preapplications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant's submission.

Item:	Entry:
1.	Self-explanatory.
2.	Date application submitted to Federal agency (or State if applicable) & applicant's control number (if applicable).
3.	State use only (if applicable).
4.	If this application is to continue or revise an existing award, enter present Federal identifier number. If for a new project, leave blank.
5.	Legal name of applicant, name of primary organizational unit which will undertake the assistance activity, complete address of the applicant, and name and telephone number of the person to contact on matters related to this application.
6.	Enter Employer Identification Number (EIN) as assigned by the Internal Revenue Service.
7.	Enter the appropriate letter in the space provided.
8.	Check appropriate box and enter appropriate letter(s) in the space(s) provided: — "New" means a new assistance award. — "Continuation" means an extension for an additional funding/budget period for a project with a projected completion date. — "Revision" means any change in the Federal Government's financial obligation or contingent liability from an existing obligation.
9.	Name of Federal agency from which assistance is being requested with this application.
10.	Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested.
11.	Enter a brief descriptive title of the project. if more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For preapplications, use a separate sheet to provide a summary description of this project.
12.	List only the largest political entities affected (e.g., State, counties, cities).
13.	Self-explanatory.
14.	List the applicant's Congressional District and any District(s) affected by the program or project.
15.	Amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate *only* the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15.
16.	Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.
17.	This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.
18.	To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)

PART II - BUDGET INFORMATION

SECTION A - Budget Summary by Categories

	(A)	(B)	(C)
1. Personnel			
2. Fringe Benefits (Rate %)			
3. Travel			
4. Equipment			
5. Supplies			
6. Contractual			
7. Other			
8. Total, Direct Cost (Lines 1 through 7)			
9. Indirect Cost (Rate %)			
10. Training Cost/Stipends			
11. TOTAL Funds Requested (Lines 8 through 10)			

SECTION B - Cost Sharing/ Match Summary (if appropriate)

	(A)	(B)	(C)
1. Cash Contribution			
2. In-Kind Contribution			
3. TOTAL Cost Sharing / Match (Rate %)			

NOTE: Use Column A to record funds requested for the initial period of performance (i.e. 12 months, 18 months, etc.); Column B to record changes to Column A (i.e. requests for additional funds or line item changes; and Column C to record the totals (A plus B).

(INSTRUCTIONS ON BACK OF FORM)

INSTRUCTIONS FOR PART II - BUDGET INFORMATION

SECTION A - Budget Summary by Categories

1. *Personnel:* Show salaries to be paid for project personnel.
2. *Fringe Benefits:* Indicate the rate and amount of fringe benefits.
3. *Travel:* Indicate the amount requested for staff travel. Include funds to cover at least one trip to Washington, DC for project director or designee.
4. *Equipment:* Indicate the cost of non-expendable personal property that has a useful life of more than one year with a per unit cost of $5,000 or more.
5. *Supplies:* Include the cost of consumable supplies and materials to be used during the project period.
6. *Contractual:* Show the amount to be used for (1) procurement contracts (except those which belong on other lines such as supplies and equipment); and (2) sub-contracts/grants.
7. *Other:* Indicate all direct costs not clearly covered by lines 1 through 6 above, including consultants.
8. *Total, Direct Costs:* Add lines 1 through 7.
9. *Indirect Costs:* Indicate the rate and amount of indirect costs. Please include a copy of your negotiated Indirect Cost Agreement.
10. *Training /Stipend Cost:* (If allowable)
11. *Total Federal funds Requested:* Show total of lines 8 through 10.

SECTION B - Cost Sharing/Matching Summary

Indicate the actual rate and amount of cost sharing/matching when there is a cost sharing/matching requirement. Also include percentage of total project cost and indicate source of cost sharing/matching funds, i.e. other Federal source or other Non-Federal source.

NOTE:

PLEASE INCLUDE A DETAILED COST ANALYSIS OF EACH LINE ITEM.

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