

4. Department of State, Bureau of Public Affairs (N1-59-95-10). Electronic print files for publications of the Office of the Historian.

5. Administration for Children and Families (N1-292-95-1). Reduction in retention period for audit records.

6. Centers for Disease Control and Prevention (N1-442-95-2). Infant Screening Quality Assurance Program Records.

7. Environmental Protection Agency (N1-412-94-3). Revision of Superfund records schedule.

8. Federal Aviation Administration (N1-237-92-4). Enforcement Information System tapes (public use tapes are proposed for permanent retention).

9. Federal Retirement Thrift Investment Board (N1-474-95-1). Forms filed by participants.

10. Office of Personnel Management (N1-478-95-1). Application records for the Federal Executive Institute.

11. Office of Personnel Management (N1-478-95-3). Databases on Federal executive positions and executive personnel.

12. United States Information Agency, Office of Administration (N1-306-95-2). Routine and facilitative records relating to executive reservists and agency programs.

13. United States Information Agency, Bureau of Information (N1-306-95-6). Photographs used in the production of USIA World and predecessor or successor "house publications."

Dated: May 26, 1995.

**Trudy Huskamp Peterson,**

*Acting Archivist of the United States.*

[FR Doc. 95-14119 Filed 6-8-95; 8:45 am]

BILLING CODE 7515-01-M

### Privacy Act of 1974; Transfer of Records

**AGENCY:** National Archives and Records Administration (NARA).

**ACTION:** Notice of transfer of records subject to the Privacy Act to the National Archives.

**SUMMARY:** Records retrievable by personal identifiers which are transferred to the National Archives of the United States are exempt from most provisions of the Privacy Act of 1974 (5 U.S.C. 552a) except for publication of a notice in the **Federal Register**. NARA publishes a notice of the records newly transferred to the National Archives of the United States which were maintained by the originating agency as a system of records subject to the Privacy Act.

**FOR FURTHER INFORMATION CONTACT:** Dr. Michael Kurtz, Assistant Archivist for the National Archives, on (301) 713-7000.

**SUPPLEMENTARY INFORMATION:** In accordance with section (l)(1)(3) of the Privacy Act, archival records transferred from executive branch agencies to the National Archives of the United States are not subject to the provisions of the Act relating to access, disclosure, and amendment. The Privacy Act does require that a notice appear in the **Federal Register** when executive branch systems of records retrievable by personal identifiers are transferred to the National Archives of the United States. After transfer of records retrievable by personal identifiers to the National Archives of the United States, NARA does not maintain these records as a separate system of records. NARA will attempt to locate specific records about an individual in any system of records described in a Privacy Act Notice as being part of the National Archives of the United States. Furthermore, records in the National Archives of the United States may not be amended, and NARA will not consider any requests for amendment.

Archival records maintained by NARA are arranged by Record Group depending on the agency of origin. Within each Record Group, the records are arranged by series, thereunder generally by filing unit, and thereunder by document or groups of documents. The arrangement at the series level or below is generally the one used by the originating agency. Usually, a system of records corresponds to a series.

In this notice, each system is identified by the system name used by the executive branch agency that accumulated the records. That system name is followed by information in parentheses about the National Archives Record Group to which records in the system have been allocated. In the section of the notice covering categories of records in the system, the specific segment of the system transferred to the National Archives is identified by the accession number assigned to the system segment when it was transferred to the National Archives and the series title associated with the system in the National Archives.

The following systems of records, or parts thereof, retrievable by personal identifiers have been transferred to the National Archives since the last notice published at 58 FR 28633 (May 14, 1993):

1. *System name:* Immigration and Naturalization Service Index System (part of National Archives Record Group

85, Records of the Immigration and Naturalization Service).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740, and National Archives—Pacific Northwest Region, 6125 Sand Point Way, Seattle, WA, 98115.

*Categories of individuals covered by the system:* Records in the National Archives cover: (1) Individuals named or referenced in documents classified for national security reasons; (2) aliens required to report addresses; (3) individuals covered by provisions of the immigration and nationality laws of the United States; (4) individuals named in correspondence received, including INS employees and past employees; federal, state, and local officials; and members of the general public; (5) examinations indexes; (6) Freedom of Information correspondence control index; (7) individuals who have arrived or departed by aircraft or vessel at a United States port; (8) naturalization and citizenship indexes; (9) aliens lawfully admitted for permanent residence, commuters and other authorized frequent border crossings, and nonimmigrant persons other than transients.

*Categories of records in the system:* Records in the National Archives in Washington covered by this notice are the Statistical Reporting System, 1977-1991, consisting of the Deportations Series (G-174), Lawful Immigrants Series (G-173), and Required Departure Series (G-189). This system contains data files, record layouts, codebooks, other appropriate documentation, and administrative, immigration, central subject, class 146-13-0/146-13-2 case, and class 146-13-2 legal case files. (NARA Accession Numbers NN3-085-093-001 through NN3-085-093-004, and NN3-085-094-001 through NN3-085-094-005). Records in Seattle are Chinese Exclusion Act case files, 1908-1943. (NARA Accession Number 10NS-085-093-001).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the General Notice published by the National Archives and Records Administration in 40 FR 45786 (October 2, 1975).

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Paper records in archival containers.

Electronic database stored on magnetic tape.

b. Retrievability: Generally, records are indexed and retrievable by name and/or "A" or "C" file number.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW, Washington, DC 20408.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the appropriate system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the Guide to the National Archives of the United States, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

2. *System name:* Enlisted Master File Automated System (part of National Archives Record Group 24, Records of the Bureau of Naval Personnel).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740.

*Categories of individuals covered by the system:* Records in the National Archives cover all Navy enlisted personnel: active and inactive.

Categories of records in the system: Records in the National Archives covered by this notice include individual personnel records of all military personnel in the active duty navy, 1990; and enlisted personnel history and attrition files, 1981. (NARA Accession Numbers NN3-024-093-001 and NN3-024-093-002).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(1)(l)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Electronic database stored on magnetic tape.

b. Retrievability: Automated records are retrieved by social security number.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the Guide to the National Archives of the United States, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

3. *System name:* Officer Master File Automated System (part of National Archives Record Group 24, Records of the Bureau of Naval Personnel).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740.

*Categories of individuals covered by the system:* Records in the National Archives cover all Naval officers:

commissioned, warrant, active, and inactive; officer candidates; and Naval Reserve Officer Training Corps personnel.

*Categories of records in the system:*

Records in the National Archives covered by this notice include individual personnel records of all military personnel in the active duty Navy, 1990; and officer history and attrition files, 1991-1992. (NARA Accession Numbers NN3-024-093-001, NN3-024-093-003, and NN3-024-093-004).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(1)(l)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Electronic database stored on magnetic tape.

b. Retrievability: Automated records are retrieved by social security account number.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW, Washington, DC 20408.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the Guide to the National Archives of the United States, which is sold by the Superintendent of Public Documents,

Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

4. *System name:* USAINSCOM Investigative Files System (part of National Archives Record Group 319, Records of the Army Staff). System location: National Archives Building, 7th and Pennsylvania Avenue, NW, Washington, DC 20408.

*Categories of individuals covered by the system:* Records in the National Archives cover military personnel of the U.S. Army; aliens granted limited access authorization to U.S. Defense Information; DOD alien personnel investigated for visa purposes; and individuals about whom there is reasonable basis to believe that they are engaged in, or plan to engage in specific adverse activities.

*Categories of records in the system:* Records in the National Archives covered by this notice include Army investigative material, technical coverage, and third agency material, 1936-1976. (NN3-319-093-001, and NN3-319-094-001).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the General Notice published by the National Archives and Records Administration in 40 FR 45786 (October 2, 1975).

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Paper records stored in archival containers.

b. Retrievability: Maintained in alphabetical order by surname of individual.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for the National Archives, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740.

*Notification procedures:* Individuals desiring information from or about these

records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

5. *System name:* Biomedical Research: Records of Subjects in National Institute of Dental Research Contracted Epidemiological and Biometric Studies, HHS/NIH/NIDR (part of National Archives Record Group 443, Records of the National Institutes of Health).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740.

*Categories of individuals covered by the system:* Records in the National Archives cover voluntary participants in epidemiological and biometric studies sponsored by NIDR who are minors, both males and females, with known or suspected diseases or disorders of the teeth and supporting structures, as well as normal or nonsuspect individuals in control or study groups for purposes of comparison.

*Categories of records in the system:* Records in the National Archives covered by this notice include the Survey of Oral Health in U.S. School Children, 1986-1987. (NARA Accession Number NN3-443-093-003). Public use data file documentation and survey methodology are also included.

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Electronic records on magnetic tape. Paper records in archival containers.

b. Retrievability: Information is retrieved by name and/or a participant identification number.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW, Washington, DC 20408.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

6. *System name:* Clinical Research: Records of Subjects in Intramural Research, Epidemiology, Demography and Biometry Studies on Aging, HHS/NIH/NIA (part of National Archives Record Group 443, Records of the National Institutes of Health).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740.

*Categories of individuals covered by the system:* Records in the National Archives cover individuals whose physical, genetic, social, psychological, cultural, economic, environmental, behavioral, pharmacological, or nutritional conditions or habits are studied in relationship to the normal aging process and/or diseases and other normal or abnormal physical or psychological conditions of the aged.

*Categories of records in the system:* Records in the National Archives covered by this notice include

Established Populations for Epidemiologic Studies of the Elderly, 1981–1983, (EPESE). (NARA Accession Number NN3–443–093–004). Public use data file along with machine-readable codebook/documentation and paper copy codebook, data collection instrument, and frequencies are also included.

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Electronic records on magnetic tape. Paper records in archival containers.

b. Retrievability: Information is retrieved by name, code number and/or social security number.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW, Washington, DC 20408.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives

research facilities listed in 36 CFR part 1253.

7. *System name:* Directorate of Operations Records System (part of National Archives Record Group 226, Records of the Office of Strategic Services).

*System location:* National Archives Building, 7th and Pennsylvania Avenue, NW, Washington, DC 20408.

*Categories of individuals covered by the system:* Records in the National Archives cover individuals who are of foreign intelligence or foreign counterintelligence interest to the CIA.

*Categories of records in the system:* Records in the National Archives covered by this notice are central files, OSS station special funds finance records, Washington OSS operation and support records, OSS field office files, OSS Washington/London Special Funds Branch records, and miscellaneous documents, 1941–1951. (NARA Accession Numbers NN3–226–093–001, NN3–226–093–002, and NN3–226–094–001).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the General Notice published by the National Archives and Records Administration in 40 FR 45786 (October 2, 1975).

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Paper records in archival containers.

b. Retrievability: By name.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for the National Archives, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD, 20740

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records

available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

8. *System name:* General Personnel Records; File on Position Classification Appeals, Job Grading Appeals, and Retained Grade or Pay Appeals; and Appeal and Administrative Review Records (part of National Archives Record Group 146, Records of the U. S. Civil Service Commission, and part of National Archives Record Group 478, Records of the Office of Personnel Management).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740, and National Archives Building, 7th and Pennsylvania Avenue, NW, Washington, DC 20408.

*Categories of individuals covered by the system:* Records in the National Archives cover current and former Federal employees as defined in 5 U.S.C. 2105, current and former Federal employees who have filed a position classification appeal and a retained grade or pay appeal, and current and former Federal employees of the OPM.

*Categories of records in the system:* Records in the National Archives covered by this notice include the Central Personnel Data File (CPDF), 1977 through 1983, comprising electronic databases of personal and employment-related information on Federal workers. (NARA Accession Numbers NN3–146–093–001, NN3–478–093–002, and NN3–478–094–001). A definitive list of CPDF data elements is contained in Federal Personnel Manual Supplement 293–31, Personnel Data Standards. Also, included are organizational and functional files documenting both internal and external Civil Service Commission operations, policies, and precedents, 1920–1964. (NARA Accession Number NN3–146–094–004).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general

public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(1)(l)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the General Notice published by the National Archives and Records Administration in 40 FR 45786 (October 2, 1975).

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Electronic database stored on magnetic tape. Paper records in archival containers.

b. Retrievability: These records are retrieved by various combinations of name, birth date, social security number, or identification number of the individual on whom they are maintained.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager (for electronic records) is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue NW., Washington, DC 20408, and (for textual records) the Assistant Archivist for the National Archives, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

9. *System name:* Criminal Case Files (part of National Archives Record Group

118, Records of U.S. Attorneys and Marshals).

*System location:* National Archives—Mid-Atlantic Region, 9th and Market Streets, Room 1350, Philadelphia, PA 19107; and National Archives—Southeast Region, 1557 St. Joseph Avenue, East Point, GA 30344.

*Categories of individuals covered by the system:* Records in the National Archives cover (a) individuals charged with violations; (b) individuals being investigated for violations; (c) defense counsel(s); (d) information sources; (e) individuals relevant to development of criminal cases; (f) individuals investigated, but prosecution declined; (g) individuals referred to in potential or actual cases and matters of concern to a U.S. attorney's office; and individuals placed into the Department's Pretrial Diversion Program.

*Categories of records in the system:*

Records in the National Archives covered by this notice include (in Philadelphia) case files for significant cases, 1970–1978 and 1980–1981. (NARA Accession Numbers 3NS–118–093–008, 3NS–118–093–009, 3NS–118–093–010, and 3NS–118–093–013.) Also (in East Point), a single significant criminal case from Nashville, 1946. (NARA Accession Number 4NS–118–093–011.)

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(1)(l)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Paper records stored in archival containers.

b. Retrievability: Primarily by name of person, case number, complaint or court docket number.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue NW., Washington, DC 20408.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

10. *System name:* Civil Case Files (part of National Archives Record Group 118, Records of U.S. Attorneys and Marshals).

*System location:* National Archives—Mid-Atlantic Region, 9th and Market Streets, Room 1350, Philadelphia, PA 19107.

*Categories of individuals covered by the system:* Records in the National Archives cover (1) individuals being investigated in anticipation of civil suits; (2) individuals involved in civil suits; (3) defense counsel(s); (4) information sources; and (5) individuals relevant to the development of civil suits.

*Categories of records in the system:*

Records in the National Archives covered by this notice include case files for significant cases, 1970–1978 and 1980–1981. (NARA Accession Numbers 3NS–118–093–008, 3NS–118–093–009, 3NS–118–093–010, and 3NS–118–093–013.) Also, the case file for *U.S. vs. Riccobene*, 1982. (NARA Accession Number 3NS–118–093–012.)

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(1)(l)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Paper records stored in archival containers.

b. Retrievability: Primarily by name of person, case number, complaint or court docket number.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue NW., Washington, DC 20408.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

11. *System name:* Records of Participants in Programs and Respondents in Surveys Used to Evaluate Programs of the National Institutes of Health, HHS/NIH/OD (part of National Archives Record Group 443, Records of the National Institutes of Health).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740.

*Categories of individuals covered by the system:* Records in the National Archives cover those who provide information or opinions that are useful in evaluating programs or activities of the NIH, other persons who have participated in or benefitted from NIH programs or activities; or other persons included in evaluation studies for purposes of comparison.

*Categories of records in the system:* Records in the National Archives covered by this notice include Research Analysis and Evaluation Branch NCI

Grant Principal Investigator Files, 1938–1990. Includes resumes, grant summary statements, and progress reports arranged by investigator's name. (NARA Accession Numbers NN3–443–093–005 and NN3–443–093–007).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the General Notice published by the National Archives and Records Administration in 40 FR 45786 (October 2, 1975).

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Paper records in archival containers.

b. Retrievability: Information is retrieved by name and/or participant identification number within each evaluation study.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for the National Archives, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD, 20740.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

12. *System name:* Personnel Files–TVA (part of National Archives Record Group 142, Records of the Tennessee Valley Authority).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740.

*Categories of individuals covered by the system:* Records in the National Archives cover current and former TVA employees and applicants for employment.

*Categories of records in the system:* Records in the National Archives covered by this notice include the Human Resource Information System (HRS)–formerly Employee Information System (EIS), Annual Snapshot, 1985–1993, with documentation; unaltered restricted version and public use version. (NARA Accession Numbers NN3–142–92–002 through NN3–142–092–008, NN3–142–094–001, and NN3–142–094–002).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Electronic records on magnetic tape. Paper records in archival containers.

b. Retrievability: Records are indexed by name and social security number.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit

the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

13. *System name:* General Files of the Office of the Attorney General (part of National Archives Record Group 60, General Records of the Department of Justice).

*System location:* National Archives Building, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Categories of individuals covered by the system:* Records in the National Archives cover individuals who relate to official Federal investigations, policy decisions, and administrative matters of such significance that the Attorney General maintains information indexed to the name of that individual including, but not limited to, subjects of litigation, targets of investigations, members and staff members of Congress, upper echelon government officials, and individuals of national prominence or notoriety.

*Categories of records in the system:* Records in the National Archives covered by this notice include files of Robert L. Keuch, Special Counsel to the Attorney General on the House Select Committee on Assassinations, 1977-1979. (NARA Accession Number NN3-060-092-004).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the General Notice published by the National Archives and Records Administration in 40 FR 45786 (October 2, 1975).

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Paper records in archival containers.

b. Retrievability: Records created before 1975 are indexed and retrieved manually by subject title. Records

created since 1975 are indexed and retrieved manually by subject title, individual's name, the department component which created the record, and by name of the Attorney General under whose administration the records were created.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for the National Archives, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

14. *System name:* Executive Clemency Files (part of National Archives Record Group 204, Records of the Office of the Pardon Attorney).

*System location:* National Archives Building, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Categories of individuals covered by the system:* Records in the National Archives cover individuals who have applied for or been granted executive clemency.

*Categories of records in the system:* Records in the National Archives covered by this notice include Pardon Attorney Index/Docket Cards, 1945-1969. (NARA Accession Number NN3-204-092-002).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National

Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Paper records stored in archival containers.

b. Retrievability: Information is retrieved by reference to the file number assigned to the name of each applicant for clemency.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for the National Archives, National Archives and Records Administration, 8601 Adelphi Rd., College Park, MD 20740.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

15. *System name:* *Recruiting, Examination, and Placement Records (part of National Archives Record Group 220, Records of Temporary Committees, Commissions, and Boards).*

*System location:* National Archives Building, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Categories of individuals covered by the system:* Records in the National Archives cover: (1) Persons who have applied to the office or agencies for federal employment and current and former federal employees submitting applications for other positions in the

federal Service. (2) Applicants for federal employment believed or found to be unsuitable for employment on medical grounds.

*Categories of records in the system:* Records in the National Archives covered by this notice include applications, 1965–1991, and trip reports, 1983–1988, of the Presidential Commission on White House Fellowships. (NARA Accession Number NN3–220–092–002).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the General Notice published by the National Archives and Records Administration in 40 FR 45786 (October 2, 1975).

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

- a. *Storage:* Paper records in archival containers.
- b. *Retrievability:* Records are retrieved by the name, date of birth, social security number, and /or identification number assigned to the individual on whom they are maintained.
- c. *Safeguards:* Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.
- d. *Retention and disposal:* Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for the National Archives, National Archives and Records Administration, 8601 Adelphi Rd., College Park, MD 20740.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the Guide to the National Archives of the United

States, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

16. *System name:* USAINSCOM Investigative Files System (part of National Archives Record Group 338, Records of U.S. Army Commands).

*System location:* National Archives Building, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Categories of individuals covered by the system:* Records in the National Archives cover military personnel of the U.S. Army; civilian employees of the Department of the Army; industrial or contractor personnel; aliens granted limited access authorization to U.S. Defense Information; and DOD alien personnel investigated for visa purposes.

*Categories of records in the system:* Records in the National Archives covered by this notice include requests for investigation and attachments such as personal history statements; fingerprint cards; personnel security questionnaires; waivers for release of credit; medical and/or educational records; and National Agency check requests, 1986–1991. (NARA Accession Number NN3–338–092–001).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(1)(l)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

- a. *Storage:* Paper records stored in archival containers.
- b. *Retrievability:* Maintained in terminal digit order by dossier number and social security number.
- c. *Safeguards:* Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.
- d. *Retention and disposal:* Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for the National Archives, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the Guide to the National Archives of the United States, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

17. *System name:* Indian Student Records-Interior, BIA–22 (part of National Archives Record Group 75, Records of the Bureau of Indian Affairs).

*System location:* National Archives—Pacific Northwest Region, 6125 Sand Point Way, Seattle, WA 98115.

*Categories of individuals covered by the system:* Records in the National Archives cover students or potential students at BIA schools (including contact schools) and applicants for or recipients of BIA scholarships or educational grants.

*Categories of records in the system:* Records in the National Archives covered by this notice include student case files, Portland Area Office, 1960–1972, and Mission Correspondence, Tacoma Indian Hospital, 1932–1942. (NARA Accession Numbers 10NS–075–93–001, and 10NS–075–093–018).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(1)(l)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the General Notice published by the National Archives and Records Administration in 40 FR 45786 (October 2, 1975).

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

- a. *Storage:* Paper records in archival containers.

b. *Retrievability*: Indexed by name of student and filed by student identification number.

c. *Safeguards*: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. *Retention and disposal*: Records are retained permanently.

*System manager and address*: The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Notification procedures*: Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures*: Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the Guide to the National Archives of the United States, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

18. *System name*: Tribal Rolls-Interior, BIA-7 (part of National Archives Record Group 75, Records of the Bureau of Indian Affairs).

*System location*: National Archives—Pacific Northwest Region, 6125 Sand Point Way, Seattle, WA 98115.

*Categories of individuals covered by the system*: Records in the National Archives cover individual Indians who are applying for or have been assigned interests of any kind in Indian tribes, bands, pueblos or corporations.

*Categories of records in the system*: Records in the National Archives covered by this notice include Tribal operation service files (claims), Portland Area Office, 1972. (NARA Accession Number 10NS-075-093-003).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses*: Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974

except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 FR part 1256 and in the General Notice published by the National Archives and Records Administration in 40 FR 45786 (October 2, 1975).

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system*:

a. *Storage*: Paper records stored in archival containers.

b. *Retrievability*: Indexed by name, identification numbers, family numbers, etc.

c. *Safeguards*: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. *Retention and disposal*: Records are retained permanently.

*System manager and address*: The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Notification procedures*: Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures*: Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the Guide to the National Archives of the United States, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

19. *System name*: Employment Assistance Case Files-Interior, BIA-23 (part of National Archives Record Group 75, Records of the Bureau of Indian Affairs).

*System location*: National Archives—Pacific Northwest Region, 6125 Sand Point Way, Seattle, WA 98115.

*Categories of individuals covered by the system*: Records in the National Archives cover individual Indians who are given assistance in connection with direct employment service or adult vocational training.

*Categories of records in the system*: Records in the National Archives covered by this notice include employment assistance case files, Portland Area Office, 1960-1971. (NARA Accession Numbers 10NS-075-093-005, and 10NS-075-093-006).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses*: Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the General Notice published by the National Archives and Records Administration in 40 FR 45786 (October 2, 1975).

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system*:

a. *Storage*: Paper records stored in archival containers.

b. *Retrievability*: Indexed alphabetically by name of applicant and/or recipient.

c. *Safeguards*: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. *Retention and disposal*: Records are retained permanently.

*System manager and address*: The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Notification procedures*: Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures*: Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives

research facilities listed in 36 CFR part 1253.

20. *System name:* USNA Applicants, Candidates, and Midshipmen Records (part of National Archives Record Group 405, Records of the U.S. Naval Academy).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740.

*Categories of individuals covered by the system:* Records in the National Archives cover applicants and candidates for admission and naval academy midshipmen.

*Categories of records in the system:* Records in the National Archives covered by this notice include records relating to courses and the Student Identification and Student Education databases for the U.S. Naval Academy classes of 1991–1993. (NARA Accession Numbers NN3–405–094–002, NN3–405–094–003, and NN3–405–094–004).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Electronic records on magnetic tape. Paper records stored in archival containers.

b. Retrievability: Records can be retrieved from data base by selection of any data element, e.g., name, address, alpha code, six digit candidate number, or social security number, etc.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records

available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

21. *System name:* Principal Investigator/Proposal File and Associated Records (part of National Archives Record Group 307, Records of the National Science Foundation).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740.

*Categories of individuals covered by the system:* Records in the National Archives cover certain persons who received support from the National Science Foundation, either individually or through an academic institution.

*Categories of records in the system:* Records in the National Archives covered by this notice include Proposal and Award System Magnetic Media, 1989. (NARA Accession Number NN3–307–094–001). *Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Electronic records on magnetic tape.

b. Retrievability: Information can be accessed from the computer database by addressing data contained in the database, including individual names.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for Special and Regional

Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

22. *System name:* 1988 Physician's Practice Costs and Incomes Survey, HHS/HCFA/ORD, (Geographic Cost of Practice Index) (part of National Archives Record Group 440, Records of the Health Care Financing Administration).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740.

*Categories of individuals covered by the system:* Records in the National Archives cover a sample of at least 5,000 physicians who provide patient care at least 20 hours per week in either an office or hospital based setting, and who live in the 50 United States and the District of Columbia.

*Categories of records in the system:* Records in the National Archives covered by this notice include data tapes and documentation for the Physician's Practice Costs and Incomes Survey (PPCIS), 1988. (NARA Accession Number NN3–440–094–001).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Paper records stored in archival containers. Electronic records on magnetic tape.

b. Retrievability: Information will be retrieved by a unique identifier assigned by the contractor to each physician record.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW, Washington, DC 20408.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the Guide to the National Archives of the United States, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

23. *System name:* Physician's Practice Costs and Incomes Survey, HHS/HCFA/ORD, (Medicare Economic Index) (part of National Archives Record Group 440, Records of the Health Care Financing Administration).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740.

*Categories of individuals covered by the system:* Records in the National Archives cover a sample of 5,000 physicians who provide patient care at least 20 hours per week in either an office or hospital based setting, and who live in the 50 United States and the District of Columbia.

*Categories of records in the system:* Records in the National Archives covered by this notice include data

tapes and documentation for the Physician's Practice Costs and Incomes Survey (PPCIS), 1983. (NARA Accession Number NN3-440-094-002).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Paper records stored in archival containers. Electronic records on magnetic tape.

b. Retrievability: Information will be retrieved by a unique identifier assigned by the contractor to each physician record.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW, Washington, DC 20408.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the Guide to the National Archives of the United States, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

24. *System name:* Secretary's Correspondence Control System (part of National Archives Record Group 207,

General Records of the Department of Housing and Urban Development).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD, 20740.

*Categories of individuals covered by the system:* Records in the National Archives cover (1) individuals who correspond with the Secretary or the Under Secretary, (2) individuals whose correspondence has been referred by the White House, other executive agencies, or members of congress to the Secretary or Under Secretary for response.

*Categories of records in the system:* Records in the National Archives covered by this notice include subject correspondence and a correspondence index, 1960-1978. (NARA Accession Numbers NN3-207-094-002 and NN3-207-094-003).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(1)(l)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Paper records stored in archival containers.

b. Retrievability: Name, control number, name of person referring correspondence, return address on letters, organization name, title, date of letter, subject of letter, office assigned, date due, and current disposition.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for the National Archives, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the

records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the Guide to the National Archives of the United States, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

25. *System name:* Berlin Document Center Records (part of National Archives Record Group 242, National Archives Collection of Foreign Records Seized).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740.

*Categories of individuals covered by the system:* Records in the National Archives cover individuals associated with former government, organization, or party apparatus, of the Third Reich.

*Categories of records in the system:* Records in the National Archives covered by this notice include records of the Berlin Document Center, consisting of approximately 39,358 reels of master negative microfilm of captured and seized German records, as well as associated finding aids, reference materials, and administrative files. (NARA Accession Number NN3-242-094-001).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(1)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Microfilm and paper in archival containers.

b. Retrievability: By individual name.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for the National Archives, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the Guide to the National Archives of the United States, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

26. *System name:* Current Research Information System (CRIS), USDA/CSRS (part of National Archives Record Group 164, Records of the Cooperative State Research Service).

*System location:* National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740.

*Categories of individuals covered by the system:* Records in the National Archives cover scientists listed on research projects entered into the CRIS.

*Categories of records in the system:* Records in the National Archives covered by this notice include electronic records containing detailed data on Current Research Information System (CRIS) Projects, 1993. (NARA Accession Number NN3-164-094-001).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(1)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Electronic records on magnetic tape.

b. Retrievability: Records can be retrieved by name of project leader or co-investigator.

c. Safeguards: Records are kept in locked stack areas accessible only to

authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for Special and Regional Archives, National Archives and Records Administration, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the Guide to the National Archives of the United States, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

#### **Appendix—General Statement About Uses and Restrictions**

A record from an accessioned system of records may be made available to any person who has applied for and received a researcher identification card. No special qualifications are required in order to use the records of the National Archives. Rule governing the use of records and procedures for applying for research cards are found in 36 CFR part 1254. However, the use of some of the records is subject to restrictions imposed by statute or Executive order, or by the restrictions specified in writing in accordance with 44 U.S.C. 2108 by the transferring agency. Restrictions currently in effect on access to particular records that have been specified by the transferring agency are known as "specific restrictions." Restrictions on access that may apply to more than one record group are termed "general restrictions." They are applicable to the kinds of information or classes of accessioned records designated regardless of the record group to which they have been allocated or the specific system of records in which they are contained. The restrictions are published in the

"Guide to the National Archives of the United States" and supplemented by restriction statements approved by the Archivist of the United States and set forth in 36 CFR part 1256.

Dated: May 31, 1995.

**Trudy Huskamp Peterson,**

*Acting Archivist of the United States.*

[FR Doc. 95-14097 Filed 6-8-95; 8:45 am]

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## NATIONAL COMMISSION ON LIBRARIES AND INFORMATION SCIENCE

### Principles of Public Information

**AGENCY:** National Commission on Libraries and Information Science.

**ACTION:** Request for comments.

**SUMMARY:** In 1989 and 1990 the National Commission on Libraries and Information Science (NCLIS) developed and adopted Principles of Public Information and offered them as a foundation for governmental decisions about public information, for use in developing information policies, and for use in creating, using, disseminating and preserving public information. The Commission is reviewing these Principles of Public Information and invites public comment on their current application, relevance and usability.

**DATES:** Comments should be received by July 15, 1995.

**ADDRESSES:** All comments should be sent to Peter R. Young, Executive Director NCLIS, 1110 Vermont Avenue, NW., Suite 820, Washington, DC 20005-3522. Comments can be sent by fax to 202/606-9203. Comments can be sent by electronic mail to py\_nclis@inet.ed.gov.

**FOR FURTHER INFORMATION CONTACT:** Peter R. Young or Jane Williams, tel. 202/606-9200.

**SUPPLEMENTARY INFORMATION:** Following are the principles as adopted by the Commission on June 29, 1990.

### Principles of Public Information

#### Preamble

From the birth of our nation, open and uninhibited access to public information has ensured good government and a free society. Public information helps to educate our people, stimulate our progress and solve our most complex economic, scientific and social problems. With the coming of the Information Age and its many new technologies, however, public information has expanded so quickly that basic principles regarding its

creation, use and dissemination are in danger of being neglected and even forgotten.

The National Commission of Libraries and Information Science, therefore, reaffirms that the information policies of the U.S. government are based on the freedoms guaranteed by the constitution, and on the recognition of public information as a national resource to be developed and preserved in the public interest. We define public information as information created, compiled and/or maintained by the Federal Government. We assert that public information is information owned by the people, held in trust by their government, and should be available to the people except where restricted by law. It is in this spirit of public ownership and public trust that we offer the following Principles of Public Information.

#### Principles

##### 1. The Public Has the Right of Access to Public Information

Government agencies should guarantee open, timely and uninhibited access to public information except where restricted by law. People should be able to access public information, regardless of its format, without any special training or expertise.

##### 2. The Federal Government Should Guarantee the Integrity and Preservation of Public Information, Regardless of its Format

By maintaining public information in the face of changing times and technologies, government agencies assure the government's accountability and the accessibility of the government's business to the public.

##### 3. The Federal Government Should Guarantee the Dissemination, Reproduction, and Redistribution of Public Information

Any restriction of dissemination or any other function dealing with public information must be strictly defined by law.

##### 4. The Federal Government Should Safeguard the Privacy of Persons Who Use or Request Information, as Well as Persons About Whom Information Exists in Government Records

##### 5. The Federal Government Should Ensure a Wide Diversity of Sources of Access, Private as Well as Governmental, to Public Information

Although sources of access may change over time and because of advances in technology, government

agencies have an obligation to the public to encourage diversity.

##### 6. The Federal Government Should Not Allow Cost to Obstruct the People's Access to Public Information

Costs incurred by creating, collecting and processing information for the government's own purposes should not be passed on to people who wish to utilize public information.

##### 7. The Federal Government Should Ensure that Information About Government Information is Easily Available and in a Single Index Accessible in a Variety of Formats

The government index of public information should be in addition to inventories of information kept within individual government agencies.

##### 8. The Federal Government Should Guarantee the Public's Access to Public Information, Regardless of Where They Live and Work, through National Networks and Programs like the Depository Library Program

Government agencies should periodically review such programs as well as the emerging technology to ensure that access to public information remains inexpensive and convenient to the public

#### Conclusion

The National Commission on Libraries and Information Science offers these Principles of Public Information as a foundation for the decisions made throughout the Federal Government and the nation regarding issues of public information. We urge all branches of the Federal Government, state and local governments and the private sector to utilize these principles in the development of information policies and in the creation, use, dissemination and preservation of public information. We believe that in so acting, they will serve the best interests of the nation and the people in the Information Age.

#### Invitation to Comment

Interested persons are invited to submit comments and recommendations regarding these principles. All comments submitted in response to this notice will be available for public inspection, during and after the comment period, in Suite 820, 1100 Vermont Ave., NW., Washington, DC from 8:30 a.m.-4 p.m., Monday through Friday, except Federal holidays.

Dated: June 1, 1995.

**Peter R. Young,**

*NCLIS Executive Director.*

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