

However, cost will be a factor. The following activities are the components of an "ideal" program:

1. Preparation (high priority)
2. Presidio five-day intensive seminar (high priority)
3. Network teams/action learning during six months after intensive seminar
4. Next steps seminar one year after intensive seminar (Optional—depending on cost)
5. Leader grants (small grants ranging from \$100 to \$5,000 to Fellows who agree to provide special services to other Corporation-funded programs)
6. Evaluation

B. Required Project Activities

Applicants must demonstrate their commitment to completing the following tasks and explain how they will accomplish them.

1. Formation of an effective working partnership with PLC and Corporation staff.
2. Collaboration with other organizations or individuals to design and deliver the program.
3. Evaluation and continuous improvement of the program.
4. Provision of a powerful conceptual framework for leadership development or incorporating the applicant's services into a framework selected by the PLC.
5. Demonstration that the applicant will bring a truly diverse team of trainers and facilitators (and coaches if applicable) to the project, and that the applicant is prepared to integrate and train individuals provided by the PLC in such roles.

III. Application Requirements

A. Eligibility Requirements

To be eligible to participate in this cooperative agreement program, applicants must be a non-profit organization, an educational institution, or a for-profit business organization. Regardless of the type of organization applying for Federal funding assistance, no fee or profit will be allowed.

B. Period of Support

The cooperative agreement will cover a period of between 12 and 16 months, beginning on or about June 1, 1995, with the possibility of renewal based on performance, need, and availability of funds at the discretion of the Corporation. However, there are no assurances for such continuation.

C. Application Procedure

Each applicant must submit one original and three copies of its application package. Only complete application packages received on or

before 3:30 p.m. PST May 8 will be considered.

D. Application Contents

1. Forms and Certifications. All pre-printed application forms must be completed and, where required for certification, signed.
2. Narrative Statement. Maximum 10 single-sided pages double-spaced in 12-point font (excluding any attachments described in the application materials).
3. Budget and Other Required Information. Applicants will be required to provide budget information as described in the application materials and comply with (1) applicable Office of Management and Budget Circulars; (2) certification requirements concerning debarment, suspension, other responsibility matters, drug-free workplace, and lobbying restrictions; and (3) appropriate assurances pertaining to recipients of federal funding. Further information about these requirements will be included in the application materials.

E. Application Review

Initially all applications will be reviewed to confirm that the applicant is an eligible recipient and to ensure that the application complies with the application instructions and contains all the information required by the Application Contents section of the application packet. Each complete application from an eligible applicant will then be evaluated by a Technical Evaluation Panel. The PLC may request that those applicants selected as finalists provide a range of references; provide various training materials, videos, or other materials for review; and/or be interviewed by phone or in person. The following criteria will be used to evaluate proposals. Percentage weights are given for the importance of each criterion in evaluating the applications.

- 30% Quality of program and implementation plan.
- 30% Organizational capacity.
- 20% Cost effectiveness.
- 20% Quality and experience of training staff.

Dated: April 3, 1995.

Terry Russell,

General Counsel Corporation for National Service.

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DEPARTMENT OF DEFENSE

Public Information Collection Requirement Submitted to the Office of Management and Budget (OMB) for Review

ACTION: Notice.

The Department of Defense has submitted to OMB for clearance, the following proposal for collection of information under the provisions of the Paperwork Reduction Act (44 U.S.C. Chapter 35).

Title: Customer Satisfaction Survey—Generic Clearance Request.

Type of Request: Expedited Processing—Approval date requested: 30 days following publication in the **Federal Register**.

Number of Respondents: 27,000.

Responses per Respondent: 1.

Annual Responses: 27,000.

Average Burden Per Response: 15 minutes.

Annual Burden Hours: 6,610.

Needs and Uses: The Defense Finance and Accounting Service (DFAS) intends to conduct a number of surveys designed to determine the kind and quality of service their customers want and expect, as well as their satisfaction with DFAS's existing services. The information collected thereby, will be used by DFAS to determine where and to what extent services are satisfactory, as well as to identify areas in which service can be improved.

Affected Public: Individuals or households; Businesses or other for-profit; and Small businesses or organizations.

Frequency: On occasion.

Respondent's Obligation: Voluntary.

OMB Desk Officer: Mr. Edward C. Springer.

Written comments and recommendations on the proposed information collection should be sent to Mr. Springer at the Office of Management and Budget, Desk Officer for DoD, Room 10236, New Executive Office Building, Washington, DC 20503.
DOD Clearance Officer: Mr. William Pearce.

Written requests for copies of the information collection proposal should be sent to Mr. Pearce, WHS/DIOR, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302.

Dated: March 31, 1995.

Patricia L. Toppings,

Alternate OSD Federal Register Liaison Officer, Department of Defense.

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