

### Public Information Collection Requirements Submitted to OMB for Review

January 31, 1995.

The Department of Treasury has submitted the following public information collection requirement(s) to OMB for review and clearance under the Paperwork Reduction Act of 1980, Public Law 96-511. Copies of the submission(s) may be obtained by calling the Treasury Bureau Clearance Officer listed. Comments regarding this information collection should be addressed to the OMB reviewer listed and to the Treasury Department Clearance Officer, Department of the Treasury, Room 2110, 1425 New York Avenue, NW., Washington, DC 20220.

#### Bureau of the Public Debt (BPD)

*OMB Number:* 1535-0112

*Form Number:* None

*Type of Review:* Extension

*Title:* Sale and Issue of Marketable

Book-Entry Treasury Bills, Notes, and Bonds

*Description:* These regulations require that bidders in Treasury Auctions provide certain information needed to process their request.

*Respondents:* Individuals or households, Business or other for-profit, Non-profit institutions, State, Local or Tribal Government

*Estimated Number of Respondents:* 1

*Estimated Burden Hours Per Response:* 1 hour

*Frequency of Response:* On occasion

*Estimated Total Reporting Burden:* 1 hour

*Clearance Officer:* Vicki S. Ott, (304) 480-6553, Bureau of the Public Debt, 200 Third Street, Parkersburg, West VA 26106-1328

*OMB Reviewer:* Milo Sunderhauf, (202) 395-7340, Office of Management and Budget, Room 10226, New Executive Office Building, Washington, DC 20503.

**Lois K. Holland,**

*Departmental Reports Management Officer.*

[FR Doc. 95-3173 Filed 2-8-95; 8:45 am]

BILLING CODE 4810-40-P

### UNITED STATES INFORMATION AGENCY

#### Curriculum Development Project: Secondary School Civic Education for the Czech Republic

**ACTION:** Notice—request for proposals.

**SUMMARY:** The Advising, Teaching, and Specialized Programs Division of the Office of Academic Programs of the

United States Information Agency's Bureau of Education and Cultural Affairs announces an open competition for an assistance award. Public or private non-profit organizations meeting the provisions described in IRS regulation 501(c)(3) may apply to cooperate with USIA in the administration of a one-to two-year project to support the development and implementation of new curriculum units for ninth and tenth grade civic education courses in the Czech Republic. The grantee organization will work with the Institute for Educational Development, a Czech non-profit organization affiliated with Charles University and concerned with educational reform and teacher training in the Czech Republic. The Institute works closely with the Ministry of Education of the Czech Republic on curriculum and teacher training. The program will comprise three phases: (1) Preliminary consultations in Prague with a curriculum development team of five Czech educators; (2) a three-month U.S.-based curriculum development workshop in which the team will produce draft curriculum units; and (3) follow-up consultations in the Czech Republic to assist with the training of a larger group of Czech practitioners in the implementation and review of the draft curriculum units.

Upon the successful completion of Phases I-III, additional funds may be available to the grantee organization for a fourth phase of activity to cooperate with the Institute for Educational Development and the curriculum development team in further reviewing and revising the draft materials and to provide broader training for implementation of the revised curriculum units with Czech teachers and administrators.

USIA solicits detailed proposals from U.S. educational institutions and public and private non-profit organizations to develop and administer this project. The cooperation with USIA will include regular consultation with USIA and with USIS officers in the Czech Republic with regard to program implementation, direction, and assessment. Proposals should demonstrate an understanding of the issues confronting education in the Czech Republic as well as expertise in civic education and curriculum development. The funding authority for the program cited above is provided through the Support for East European Democracies Act (SEED). Programs and projects must conform with Agency requirements and guidelines outlined in the Solicitation Package. USIA projects

and programs are subject to the availability of funds.

**ANNOUNCEMENT NAME AND NUMBER:** All communications with USIA concerning this announcement should refer to the above title and reference number E/AS-95-03.

**DATES: *Deadline for proposals.*** All copies must be received at the U.S. Information Agency by 5 p.m. Washington, DC time on Friday, March 24, 1995. Faxed documents will not be accepted, nor will documents postmarked on March 24, but received at a later date. It is the responsibility of each applicant to ensure that proposals are received by the above deadline.

**FOR FURTHER INFORMATION CONTACT:** Office of Academic Programs, Advising, Teaching and Specialized Programs Division, E/AS (room 256), U.S. Information Agency, 301 4th Street SW., Washington, DC 20547, telephone number 202-619-6038, telefax number 202-619-6790, e-mail: skux@usia.gov, to request a Solicitation Package, which includes more detailed award criteria; all application forms; and guidelines for preparing proposals, including specific criteria for preparation of the proposal budget. Please specify USIA Academic Exchange Specialist Sally Kux on all inquiries and correspondences.

Interested applicants should read the complete **Federal Register** announcement before addressing inquiries to the Advising, Teaching, and Specialized Programs Division (Dr. Kux) or submitting their proposals. Once the RFP deadline has passed, the Office of Academic Programs, Advising, Teaching, and Specialized Programs Division may not discuss this competition in any way with applicants until the Bureau proposal review process has been completed.

**ADDRESSES:** Applicants must follow all instructions given in the Solicitation Package. The original and 9 copies of the complete application should be sent to: U.S. Information Agency, Ref.: E/AS-95-03, Office of Grants Management, E/XE, Room 336, 301 4th Street, SW., Washington, DC 20547.

**SUPPLEMENTARY INFORMATION:** Pursuant to the Bureau's authorizing legislation, programs must maintain a non-political charter and should be balanced and representative of the diversity of American political, social, and cultural life. "Diversity" should be interpreted in the broadest sense and encompass differences including but not limited to race, gender, religion, geographic location, socio-economic status, and physical challenges. Applicants are strongly encouraged to adhere to the advancement of this principle.

## Overview

The goal of the project is to assist the Institute for Educational Development in Prague, Czech Republic, to develop up-to-date curriculum units to be taught within existing civic education courses at the ninth and tenth grade levels and to assist in training teachers for the implementation of these units. The rationale for this project is that improving citizenship education at the secondary school level will better prepare Czech students to participate actively in building a pluralistic, democratic society, and will promote democratic relations among members of the school community, including students, teachers, school administrators, and parents. Applicants may suggest topics to be developed by the curriculum team in their proposals; however, final determination of appropriate topics will be made by the curriculum development team and the Institute for Educational Development in cooperation with the grantee organization during the first phase of the project.

## Program Description

A curriculum development team of five practitioners (e.g., classroom teachers, curriculum specialists, and Ministry officials) selected by the Institute of Educational Development in consultation with USIS Prague, will undertake preliminary work in Prague over a period of 3-6 months (Phase I). In this phase, members of the curriculum development team, in consultation with a specialist from the grantee organization, will familiarize themselves with civics curricula and teaching materials used in the U.S. and will select the topics to be explored in the draft curriculum units. In the second phase, members of the curriculum development team will spend approximately three months in a highly structured U.S.-based workshop sponsored and organized by the U.S. grantee organization, attending focused seminars, observing relevant aspects of the U.S. educational system, and drafting teacher and student materials for the curriculum units in consultation with U.S. specialists. The grantee organization will be responsible for introducing the Czech team to leading U.S. civic educators and to a broad range of relevant resources. The workshop schedule should incorporate time for individual and group work on materials as well as intensive training on specific approaches to the teaching of civics topics. In addition, the workshop should include field experiences which are relevant to the

materials being produced (such as visits to schools and professional associations). In the third phase, the curriculum development team will work in the Czech Republic with Czech teacher trainers and U.S. specialists from the grantee organization to provide introductory training for a larger group of practitioners in methods for implementing and reviewing the draft curriculum units in the civics classroom.

## Visa/Insurance/Tax Requirements

U.S. lecturers and consultants participating in the project must be U.S. citizens. Programs must comply with J-1 visa regulations. Please refer to program specific guidelines in the Solicitation Package for further details. Administration of the program must be in compliance with reporting and withholding regulations for federal, state, and local taxes as applicable. Recipient organizations should demonstrate tax regulation adherence in the proposal narrative and budget.

## Proposed Budget

Applicants must submit a comprehensive budget for the program, the award for which will not exceed \$150,000. Applicants should note that Phase II (curriculum development workshop) is the key element of this program; proposed budgets should allocate resources accordingly. The budget submission should include summary budget, in addition to separate administrative and program budgets. For further clarification, applicants may provide separate sub-budgets for each program component, phase, location, or activity. Grants awarded to eligible organizations with less than four years of experience in conducting international exchange programs will be limited to \$60,000, and budget submissions from such organizations should not exceed this amount. Please refer to the Solicitation Package for complete budget guidelines and formatting instruction.

## Review Process

USIA will acknowledge receipt of all proposals and will review them for technical eligibility. Proposals will be deemed ineligible if they do not fully adhere to the guidelines stated herein and in the Solicitation Package. Eligible proposals will be forwarded to panels of USIA officers for advisory review. All eligible proposals will be reviewed by the Agency contracts office, as well as the USIA Office of East European and NIS Affairs and USIS Prague. Proposals may also be reviewed by the Office of the General Counsel or by other Agency

elements. Funding decisions are at the discretion of the USIA Associate Director for Educational and Cultural Affairs. Final technical authority for grant awards resides with the USIA grants officer.

## Review Criteria

Technically eligible applications will be competitively reviewed according to the criteria stated below. These criteria are not rank ordered and carry equal weight in the proposal evaluation:

1. Quality of the program idea. Proposals should exhibit originality, substance, precision, and relevance to Agency mission. Proposals should reflect an advanced, current understanding of relevant scholarly fields and disciplines;
2. Program planning. Detailed agenda and relevant work plan should demonstrate substantive undertakings and logistical capacity and should provide a clear picture of the program. Agenda and plan should adhere to the program overview and guidelines described above.
3. Ability to achieve program objectives. Objectives should be reasonable, feasible, and flexible. Proposals should clearly demonstrate how the institution will meet the program's objectives and plan.
4. Multiplier effect/impact. Proposed programs should strengthen long-term mutual understanding, including maximum sharing of information and establishment of long-term institutional and individual linkages.
5. Support of Diversity. Proposals should demonstrate the recipient's commitment to promoting the awareness and understanding of diversity.
6. Institutional Capacity. Proposed personnel and institutional resources should be articulated clearly and should be adequate and appropriate to achieve the program or project's goals. The applicant organization should demonstrate a capacity to work cooperatively with Czech organizations and with USIA.
7. Institution's Record/Ability. Proposals should demonstrate an institutional record of successful exchange programs, including responsible fiscal management and full compliance with all reporting requirements for past Agency grants as determined by USIA's Office of Contracts. The Agency will consider the past performance of prior recipients and the demonstrated potential of new applicants.
8. Follow-on Activities. Proposals should provide a plan for continued follow-on activity (without USIA

support) which insures that USIA supported programs are not isolated events.

9. Project Evaluation. Proposals should include a plan to evaluate the activity's success, both as the activities unfold and at the end of the program. USIA recommends that the proposal include a draft survey questionnaire or other technique plus description of a methodology to use to link outcomes to original project objectives. Award-receiving organizations/institutions will be expected to submit intermediate reports after each project component is concluded or quarterly, whichever is less frequent.

10. Cost effectiveness. The overhead and administrative components of the proposal, including salaries and honoraria, should be kept as low as possible. All other items should be necessary and appropriate.

11. Cost-sharing. Proposals should maximize cost-sharing through other private sector support as well as institutional direct funding contributions.

12. Value to U.S.-Partner Country Relations. Proposed projects will be assessed by USIA's geographic area desk and overseas officers with regard to program need, potential impact, and significance in the partner country.

#### Notice

The terms and conditions published in this RFP are binding and may not be modified by any USIA representative. Explanatory information provided by the Agency that contradicts published language will not be binding. Issuance of the RFP does not constitute an award commitment on the part of the Government. The needs of the program may require the award to be reduced, revised, or increased. Final awards cannot be made until funds have been appropriated by Congress, allocated and committed through internal USIA procedures.

#### Notification

All applicants will be notified of the results of the review process on or about May 12, 1995. Awards made will be subject to periodic reporting and evaluation requirements.

Dated: January 31, 1995.

#### John P. Loiello,

Associate Director, Educational and Cultural Affairs.

[FR Doc. 95-2935 Filed 2-8-95; 8:45 am]

BILLING CODE 8230-01-M

#### Hubert H. Humphrey Fellowship Program

**ACTION:** Notice—request for proposals.

**SUMMARY:** The Office of Academic Programs of the United States Information Agency's Bureau of Educational and Cultural Affairs announces an open competition for an assistance award. Washington-based public and private non-profit organizations meeting the provisions described in IRS regulation 501(c)(3) may apply to assist USIA in the administration of the Hubert H. Humphrey Fellowship Program Washington Workshop. The organization shall plan and implement a seven-day conference for approximately 180 mid-career professionals from developing countries, Central/Eastern Europe, and the NIS during November 11-17, 1995.

Overall grant making authority for this program is contained in the Mutual Educational and Cultural Exchange Act of 1961, Public Law 87-256, as amended, also known as the Fulbright-Hays Act. The purpose of the Act is "to enable the Government of the United States to increase mutual understanding between the people of the United States and the people of other countries \* \* \*; to strengthen the ties which unite us with other nations by demonstrating the educational and cultural interests, developments, and achievements of the people of the United States and other nations \* \* \* and thus to assist in the development of friendly, sympathetic and peaceful relations between the United States and the other countries of the world." Programs and projects must conform with Agency requirements and guidelines outlined in the Solicitation Package. USIA projects and programs are subject to the availability of funds.

**Announcement name and number:** All communications with USIA concerning this announcement should refer to the above title and reference number E/ASU-95-04.

**DATES:** Deadline for proposals: All copies must be received at the U.S. Information Agency by 5 p.m. Washington, D.C. time on Thursday, March 23, 1995. Faxed documents will not be accepted, nor will documents postmarked on March 23 but received at a later date. It is the responsibility of each applicant to ensure that proposals are received by the above deadline.

**FOR FURTHER INFORMATION CONTACT:** Ms. Leigh Rieder or Ms. Carolyn Gabrielson, Specialized Programs Unit, E/ASU, U.S. Information Agency, 301 4th Street, S.W., Washington, D.C. 20547, telephone: (202) 619-5289, fax:

(202) 401-1433, internet address: LRIEDER@USIA.GOV, to request a Solicitation Package, which includes more detailed award criteria; all application forms; and guidelines for preparing proposals, including specific criteria for preparation of the proposal budget. Please specify the USIA Program Officer, Leigh Rieder, on all inquiries and correspondence. Interested applicants should read the complete **Federal Register** announcement before addressing inquiries to the Specialized Programs Unit or submitting their proposals. Once the RFP deadline has passed, the Specialized Programs Unit may not discuss this competition in any way with applicants until the Bureau proposal review process has been completed.

**ADDRESSES:** Applicants must follow all instructions given in the Solicitation Package. The original and six copies of the application should be sent to: U.S. Information Agency, Ref.: E/ASU-95-04, Office of Grants Management, E/XE, Room 336, 301 4th Street, S.W., Washington, D.C. 20547.

**SUPPLEMENTARY INFORMATION:** Pursuant to the Bureau's authorizing legislation, programs must maintain a non-political character and should be balanced and representative of the diversity of American political, social, and cultural life. "Diversity" should be interpreted in the broadest sense and encompass differences including but not limited to race, gender, religion, geographic location, socio-economic status, and physical challenges. Applicants are strongly encouraged to adhere to the advancement of this principle.

#### Overview

The Hubert H. Humphrey Fellowship Program provides a year of non-degree, graduate level study and related professional experiences to mid-level professionals from developing countries, Central/Eastern Europe, and the NIS. Fellowships are granted competitively to public- and private-sector candidates with a commitment to public service in the fields of natural resources/environmental management, public policy analysis/administration, economic development, agricultural development/economics, finance/banking, human resource management/personnel, urban and regional planning, public health policy/management, technology policy/management, educational planning, and communications/journalism. Fellows are placed by professional field in groups of 10-12 at one of 15 participating host universities around