

463; 5 U.S.C. App. II), notice is hereby given of a meeting of the Aviation Rulemaking Advisory Committee to be held on February 6, 1995, at the General Aviation Manufacturers Association, Suite 801, 1400 K Street NW., Washington, DC 20005. The agenda for the meeting will include:

- Opening Remarks.
- Review of Issues.
- Update on Accelerated Stalls.
- Update on Fuel Pressure.
- Discussion of Future Tasks.
- Schedule Future Meetings.

Attendance is open to the interested public, but will be limited to the space available. The public must make arrangements by January 30, 1995, to present oral statements at the meeting. The public may present written statements to the committee, at any time, by providing 25 copies to the Assistant Executive Director, or by bringing the copies to him at the meeting. Arrangements may be made by contacting the person listed under the heading **FOR FURTHER INFORMATION CONTACT**.

Sign and oral interpretation can be made available at the meeting, as well as an assistive listening device, if requested 10 calendar days before the meeting.

Issued in Kansas City, Missouri on December 12, 1994.

John R. Colomy,

Assistant Executive Director for General Aviation and Business Airplane Issues, Aviation Rulemaking Advisory Committee.

[FR Doc. 95-689 Filed 1-10-95; 8:45 am]

BILLING CODE 4910-13-M

DEPARTMENT OF THE TREASURY

Departmental Offices

Privacy Act of 1974; System of Records

AGENCY: Departmental Offices, Treasury.

ACTION: Notice of a new Privacy Act System of Records.

SUMMARY: The Treasury Department gives notice of a proposed new system of records entitled Personal Services Contracts—Treasury/DO .209, which is subject to the Privacy Act of 1974, as amended by the Computer Matching and Privacy Protection Act of 1988.

DATES: Comments must be received no later than February 10, 1995. The new system of records will be effective February 21, 1995, unless comments are received which result in a contrary determination.

ADDRESSES: Comments should be sent to Disclosure Services, 1500 Pennsylvania

Avenue NW., Washington, DC 20220. Comments will be made available for inspection and copying upon request at the Department of the Treasury library, Room 5010, 1500 Pennsylvania Avenue NW., Washington, DC 20220.

FOR FURTHER INFORMATION CONTACT: Dale Underwood, Privacy Act Officer, Department of the Treasury, (202) 622-0930.

SUPPLEMENTARY INFORMATION: This is to give notice of a proposed new system of records entitled "Personal Services Contracts (PSCs)," which is subject to the Privacy Act of 1974, as amended, 5 U.S.C. 552a.

A review of the filing systems maintained by the Department identified two offices which maintained records, retrieved by an individual's name or other identifiers. The records pertain to the awarding of personal service contracts to individuals who provide technical services to governments in Eastern Europe under the Support for Eastern European Democracy Act (SEED) of 1989 (Pub. L. 101-179), the Freedom Support Act (FSA) (Pub. L. 102-511), and Executive Order 12703. PSCs establish an employer/employee relationship between the individual to whom the contract is awarded and the Treasury Department.

The new system of records report, as required by 5 U.S.C. 552a(r) of the Privacy Act, has been submitted to the Committee on Government Reform and Oversight of the House of Representatives, the Committee on Governmental Affairs of the Senate, and the Office of Management and Budget, pursuant to Appendix I to OMB Circular A-130, "Federal Agency Responsibilities for Maintaining Records About Individuals," dated July 15, 1994.

The proposed system of records, Personal Services Contracts—Treasury/DO .209, is published in its entirety below.

Date: January 4, 1995.

Alex Rodriguez,

Deputy Assistant Secretary (Administration).

Treasury/DO .209

SYSTEM NAME:

Personal Services Contracts (PSCs).

SYSTEM LOCATION:

(1) Office of Technical Assistance Management, Eastern Europe & Former Soviet Union, Department of the Treasury, 1730 K Street, NW, suite 220, Washington, DC 20006.

(2) Procurement Services Division, Departmental Offices, Department of the Treasury, Room 1438, 1500

Pennsylvania Avenue, NW., Washington, DC 20220.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Individuals who have been candidates or who have been awarded a personal services contract (PSC) with the Department of the Treasury.

CATEGORIES OF RECORDS IN THE SYSTEM:

Name, address, telephone number, demographic data, education, contracts, supervisory notes, personnel related information, financial, payroll and medical data and documents pertaining to the individual contractors.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

Support for Eastern European Democracy (SEED) Act of 1989 (Pub. L. 101-179), Freedom Support Act (Pub. L. 102-511), Executive Order 12703.

PURPOSE(S):

To maintain records pertaining to the awarding of personal services contracts to individuals for the provision of technical services in support of the SEED Act and the FSA, and which establish an employer/employee relationship with the individual.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

These records and information in these records may be used to disclose: (1) Pertinent information to appropriate Federal, State, local, or foreign agencies, or other public authority, responsible for investigating or prosecuting the violations of, or for enforcing or implementing a statute, rule, regulation, order, or license, where the disclosing agency becomes aware of an indication of a violation or potential violation of civil or criminal law or regulation; (2) information to the Department of Justice for the purpose of litigating an action or seeking legal advice; (3) information to a Federal, State, local, or other public authority maintaining civil, criminal or other relevant enforcement information or other pertinent information, which has requested information relevant to or necessary to the requesting agency's, bureau's, or authority's hiring or retention of an individual, or issuance of a security clearance, license, contract, grant, or other benefit; (4) information in a proceeding before a court, adjudicative body, or other administrative body before which the agency is authorized to appear when: (a) The agency, or (b) any employee of the agency in his or her official capacity, or (c) any employee of the agency in his or her individual capacity where the Department of Justice or the agency has agreed to

represent the employee; or (d) the United States, when the agency determines that litigation is likely to affect the agency, is party to litigation or has an interest in such litigation, and the use of such records by the agency is deemed to be relevant and necessary to the litigation or administrative proceeding and not otherwise privileged, and (5) information to a Congressional office in response to an inquiry made at the request of the individual to whom the record pertains.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:
Maintained in file folders and on electronic media.

RETRIEVABILITY:

Retrieved by name of the individual contractor and contract number.

SAFEGUARDS:

Records are maintained in a secured vault with locked file cabinets with access limited to authorized personnel. Offices are locked during non-working hours with security provided on a 24-hour basis. Electronic media is password protected.

RETENTION AND DISPOSAL:

Records are periodically updated when a contract is modified. Contract records, including all biographical or other personal data, are retained for the contract period, with disposal after contract completion in accordance with the Federal Acquisition Regulation 4.805. Other records are retained for two years then are destroyed when no longer needed.

SYSTEM MANAGER(S) AND ADDRESS:

(1) Director, Office of Technical Assistance, Eastern Europe & Former Soviet Union, Department of the Treasury, 1730 K Street NW., suite 220, Washington, DC 20006.

(2) Director, Procurement Services Division, Departmental Offices, Department of the Treasury, room 3442, 1500 Pennsylvania Avenue NW., Washington, DC 20220

NOTIFICATION PROCEDURE:

Individuals wishing to be notified if they are named in this system of records, or to gain access or seek to contest its contents, may inquire in accordance with instructions appearing at 31 CFR part 1, subpart C, appendix A. Inquiries should be addressed to Assistant Director, Disclosure Services, Departmental Offices, Room 1054-MT, 1500 Pennsylvania Avenue NW., Washington, DC 20220.

RECORD ACCESS PROCEDURES:

See "Notification procedure" above.

CONTESTING RECORD PROCEDURES:

See "Notification procedure" above.

RECORD SOURCE CATEGORIES:

Information is provided by the candidate, individual Personal Services Contractor, and Treasury employees.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

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Bureau of Engraving and Printing

Privacy Act of 1974; System of Records

AGENCY: Bureau of Engraving and Printing, Treasury.

ACTION: Notice of alteration and Privacy Act Systems of Records.

SUMMARY: The Bureau of Engraving and Printing (BEP), gives notice of proposed alterations to the systems of records entitled Compensation Claims—Treasury/BEP .005, and Personnel Security Files and Indices—Treasury/BEP .044 which are subject to the Privacy Act of 1974. The systems notices were last published in their entirety in the **Federal Register**, Vol. 57, No. 75, Pages 14010 and 14019, April 17, 1992.

DATES: Comments must be received no later than February 10, 1995. The alteration to the system of records will be effective February 21, 1995, unless comments are received which result in a contrary determination.

ADDRESSES: Comments should be sent to Disclosure Officer, Bureau of Engraving and Printing, Room 321-A, Washington, DC 20228. Comments will be made available for inspection and copying.

FOR FURTHER INFORMATION CONTACT: Lawrence F. Zenker, Disclosure Officer, Bureau of Engraving and Printing, (202) 874-2687 or James M. Braun, FOIA Coordinator, (202) 874-2058.

SUPPLEMENTARY INFORMATION: The purpose of these alterations is to bring the existing Privacy Act notices into compliance with the requirements of the Privacy Act. Both alterations reflect changes in each system's location from one to two locations; correspondingly, the subject system managers have also changed. In addition, both record systems now store data on an automated data base. Finally, the retention and disposition period and the record source category for the Compensation Claims System have been changed.

The specific changes to these record systems are set forth below:

Treasury/BEP .005

SYSTEM NAME:

Compensation Claims—Treasury/BEP.

SYSTEM LOCATION:

Compensation Staff, Safety and Health Policy Division, Office of Safety and Health Management, Bureau of Engraving and Printing, 14th and C Streets, SW, Washington, DC 20228.

Safety and Occupational Health Staff, Room A117, Bureau of Engraving and Printing, Western Currency Facility, 9000 Blue Mound Road, Fort Worth, Texas 76131.

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STORAGE:

File folders, magnetic media and computer disks.

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SAFEGUARDS:

Locked file cabinets, locked computers, passwords. Back-up discs locked in file cabinets. Access is limited to Compensation Claims Staff and Safety Managers.

RETENTION AND DISPOSAL:

Records are retained for three years after last entry, then destroyed.

SYSTEM MANAGER(S) AND ADDRESS:

Manager, Safety and Health Policy Division, Office of Safety and Health Management, Bureau of Engraving and Printing, 14th and C Streets SW., Washington, DC 20228.

Manager, Safety and Occupational Health Staff, Bureau of Engraving and Printing, Western Currency Facility, Fort Worth, Texas 76131.

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RECORD SOURCE CATEGORIES:

Occupational Health Unit Daily Report, medical providers, employee's supervisor's report, and information provided by the employee.

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Treasury/BEP .044

SYSTEM NAME:

Personnel Security Files and Indices—Treasury/BEP

SYSTEM LOCATION:

Employment Suitability Division, Office of Personnel, Bureau of Engraving and Printing, 14th and C Streets, SW, Washington, DC 20228.

Employment Suitability Branch, Human Resources Management Division, Room A119, Bureau of