

remedial actions have been imposed. No information will be released that would reveal a confidential source.

11. To the General Services Administration (GSA), after there is a final agency action to debar, for the purpose of distributing and publishing that decision to debar.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Records are stored in file folders and on computer discs.

RETRIEVABILITY:

Records are retrieved by name of the individual who is the subject of an allegation, inquiry or investigation.

SAFEGUARDS:

1. *Authorized users:* Extramural and intramural records in ORI are available to the system manager, to the Director, ORI, and to other appropriate ORI staff when they have a need to know.

Records are available to the system manager, to the Deputy Director for Intramural Research, and to other appropriate HHS officials, including the Agency Research Integrity Liaison Officer (ARILOs), the Agency Intramural Research Integrity Officer (AIRIOs), and the Misconduct Program Officers (MPOs) located in the Bureaus, Centers, and Divisions of the NIH that are associated with the allegation, inquiry or investigation when there is a need to know in the performance of their duties.

2. *Procedural safeguards:* For records located in the ORI, access is strictly controlled by the system manager and the Director, ORI. For records located at the other sites, access is strictly controlled by the PHS Agency Heads, Deputy Director for Intramural Research, the ARILOs, the AIRIOs, AERIO, and MPOs and other appropriate PHS officials in their respective offices. HHS employees who receive disclosures from this system are informed that the information is confidential. All questions and inquiries from any party should be addressed to the system manager.

3. *Physical safeguards:* ORI records are kept in locked file cabinet in a room that is locked during non-working hours. Access to this room is restricted to specific personnel. The ORI office is

protected by access and intrusion alarms at the front and emergency entrances. Access to computer files are protected through passwords and user-invisible encryption. Special measures commensurate with the sensitivity of the record are taken to prevent unauthorized copying or disclosure of the records. Records at other locations are protected from unauthorized access by PHS Agency heads, the Deputy Director Intramural Research, the AERIO's ARILOs, MPOs, or AIRIOs.

RETENTION AND DISPOSAL:

Allegation, inquiry and investigative files are retained and disposed of in accordance with the OASH Record Control Schedule.

SYSTEM MANAGER AND ADDRESS:

Director, Division of Research Investigations, Office of Research Integrity, Rockwall II, Suite 700, 5515 Security Lane, Rockville, Maryland 20852.

NOTIFICATION PROCEDURES:

This system is exempt from access; however, consideration will be given to requests addressed to the system manager. For general inquiries, state your name, the name of the institution, and the date of the award.

RECORD ACCESS PROCEDURE:

Same as notification procedures. Requestors should also reasonably specify the record contents being sought.

CONTESTING RECORD PROCEDURES:

Exempt. However, consideration will be given requests addressed to the system manager. Requests for corrections should reasonably identify the record and specify the information to be contested, the corrective action sought and the reasons for the corrections with supporting justification.

RECORD SOURCE CATEGORIES:

Information in this system is obtained: (1) Directly from the individual, (2) derived from materials supplied by the individual, (3) from information supplied by the institutions, informants, witnesses, and others, and (4) from existing government files.

SYSTEM EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:

This system is exempted under subsections (k)(2) and (k)(5) of the Privacy Act from access, notification, correction, and amendment provisions of the Privacy Act (5 U.S.C. 552a (c)(3), (d)(1)-(4), (e)(4)(G)-(H), and (f)).

[FR Doc. 95-329 Filed 1-5-95; 8:45 am]

BILLING CODE 4160-17-M

Agency Forms Submitted to the Office of Management and Budget for Clearance

Each Friday the Public Health Service (PHS) publishes a list of information collection requests it has submitted to the Office of Management and Budget (OMB) for clearance in compliance with the Paperwork Reduction Act (44 U.S.C. Chapter 35). The following requests have been submitted to OMB since the list was last published on Friday, December, 9, 1994.

(Call PHS Reports Clearance Officer on 202-690-7100 for copies of request).

1. *Protection and Advocacy for Individuals with Mental Illness—45 CFR Part 51—NPRM—New—*This proposed rule provides guidance to States regarding submission of annual reports on the activities of protection and advocacy programs, as required under section 10824 of the Protection and Advocacy of Individuals with Mental Illness Act. Annual reporting requirements and associated burden are currently approved under OMB control number 0930-0169. Respondents: State, local and tribal government, Not-for-profit institutions; Number of Responses per Respondent: 1; Average Burden per Response: 1 hour; Estimated Annual Burden: 1 hour.

2. *Data Collection and Reporting Requirements for Healthy Schools, Healthy Communities Program—New—*Grantees funded under the Healthy Schools, Healthy Communities program will be required to report information on students who receive services, types of services, services utilization and health status. This information will be used to evaluate the impact of the program on program goals such as improving access to care. Respondents: Not-for-profit institutions.

Title	Number of respondents	Number of responses per respondent	Average burden per response (hours)
Data collection	27	477	.2 hr.

Title	Number of respondents	Number of responses per respondent	Average burden per response (hours)
Data reporting	27	6	.5 hr.

Estimated Total Annual Burden: 2,658 6 hours.

Lymphocyte Alternations in Pesticide Applicators Exposed to 2, 4-Dichlorophenoxyacetic Acid—New—Information an exposure to pesticides, alcohol, tobacco, and x-ray will be obtained by interviews from Kansas County Noxious Weed Department employees. The information plus biologic samples will be needed to assess possible mechanisms of 2,4-D, a suspected carcinogen. Respondents: Individuals or households, State local or

tribal government; Numbers of Respondents: 130; Number of Responses Per Respondent: 7; Average Burden per Response: .21 hour; Estimated Annual Burden: 194 hours.

4. Individual National Research Service Award and Related Forms—0925-0002 (Revision)—The PHS 416-1 and PHS 416-9 are used by individuals to apply for direct research training support. Awards are made to individual applicants for specified training

proposals in biomedical and behavioral research, selected as a result of a national competition. The other related forms are used by these individuals to activate, terminate, and provide for payback of a National Research Service Award. Respondents: Individuals of households, State or local governments, Businesses or other for-profit, Federal agencies or employees, Non-profit institutions, Small businesses or organizations.

Title	Number of respondents	Number of responses per respondent	Average burden per response (hours)
Initial Application [for Individual National Research Service Award]	3,356	1	20 hrs.
Application for Continuation [of an Individual National Research Service Award]	1,489	1	7 hrs.
Activation Notice	1,207	1	.0835 hr.
Termination Notice	7,937	1	.501 hr.
Payback Agreement	2,592	1	.0835 hr.
Annual Payback Activities Certification	17,000	1	.3334 hr.
Reference Letters	10,068	1	.7515 hr.

Estimated Total Annual Burden 95,080 hours.

Written comments and recommendations concerning the proposed information collections should be sent within 30 days of this notice directly to the OMB Desk Officer designated below at the following address:

Shannah Koss,

Human Resources and Housing Branch, New Executive Office Building, Room 10235, Washington, DC 20503.

Dated: January 3, 1995.

James Scanlon,

Director, Division of Data Policy, Office of Health Planning and Evaluation.

[FR Doc. 95-328 Filed 1-5-95; 8:45 am]

BILLING CODE 4160-17-M

Social Security Administration

Privacy Act of 1974 Report of New Routine Use

AGENCY: Social Security Administration (SSA), Department of Health and Human Services (HHS).

ACTION: New Routine Use.

SUMMARY: In accordance with the Privacy Act (5 U.S.C. 552a(e)(11)), we are issuing public notice of our intent to establish a new routine use of information maintained in the systems

of records entitled "Master Files of Social Security Number Holders, HHS/SSA/OSR, 09-60-0058," "Master Beneficiary Record, HHS/SSA/OSR, 09-60-0090," and "Supplemental Security Income Record, HHS/SSA/OSR, 09-60-0103."

The proposed routine use will permit SSA to disclose to the public corrected data concerning the life status of individuals previously incorrectly identified as deceased on one or more of the systems of record cited above and made available to the public with information extracted from these systems through SSA's Death Master File (DMF). This is consistent with the requirements of the Privacy Act (5 U.S.C. 552a) to maintain all records with accuracy, relevance, timeliness, and completeness (5 U.S.C. 552a(e)(5)), and to establish safeguards to insure the integrity of records against substantial harm, embarrassment, inconvenience, or unfairness that might result to any individual on whom information is maintained (5 U.S.C. 552a(e)(10)).

We invite public comments on this publication.

DATES: The proposed routine use will become effective as proposed without further notice on January 23, 1995, unless we receive comments on or

before that date which would warrant our preventing the routine use from taking effect.

ADDRESSES: Interested individuals may comment on this proposal by writing to the SSA Privacy Officer, Social Security Administration, 3-A-6 Operations Building, 6401 Security Boulevard, Baltimore, Maryland 21235. All comments received will be available for public inspection at the above address.

FOR FURTHER INFORMATION CONTACT: Mr. John Kattler, Social Insurance Specialist, 3-D-1 Operations Building, Standards and Compliance Branch, Office of Disclosure Policy, 6401 Security Boulevard, Baltimore, Maryland 21235, telephone 410-965-1738.

SUPPLEMENTARY INFORMATION:

I. Discussion of the Proposed Routine Use

SSA discloses information on deceased individuals in various SSA systems of records from a consolidated "Death Master File" (DMF), created to provide a means of servicing requests made under the Freedom of Information Act (5 U.S.C. 552) for a list of all deceased individuals in SSA records. The records of deceased individuals are