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AUTHORIZING EXPENDITURES BY COMMITTEES OF THE  
SENATE

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JUNE 17, 2003.—Ordered to be printed

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Mr. LOTT, from the Committee on Rules and Administration,  
submitted the following

**SPECIAL REPORT**

[With respect to S. Res. 66]

The Committee on Rules and Administration, had referred to it the following Senate Resolutions: 27, 35, 36, 37, 38, 39, 47, 50, 51, 53, 55, 56, 57, 60, 61, 63, 64, and 65. Mr. Lott (for himself and Mr. Dodd) submitted a resolution (S. Res. 66) authorizing expenditures by committees of the Senate for the periods March 1, 2003, through September 30, 2003, October 1, 2003, through September 30, 2004, and October 1, 2004, through February 28, 2005, and, incorporating the provisions of the foregoing resolutions and recommends that the resolution be agreed to.

**CHAIRMAN'S STATEMENT**

Since 1989, this Committee has adopted a biennial funding authorization for committees of the Senate. This policy has received strong support from the committee chairmen and ranking members.

Beginning in the 106th Congress, the biennial funding period was divided into 3 segments: the 7-month period from March 1 through September 30 of the first calendar year of the Congress; the 12-month period from October 1 of the first calendar year through September 30 of the second calendar year; and, the 5-month period from October 1 of the second calendar year through the last day of February of the third calendar year.

As a result of the federal elections in November, 2002, the Senate in the 108th Congress is comprised of 51 Republican Members, 48 Democratic Members and 1 Independent. On January 15, 2003, the Senate Joint Leadership signed a letter in which they committed to the following for the 108th Congress:

The budgets of the Committees of the Senate, including Joint and Special Committees, and all other subgroups, shall be apportioned to reflect the ratio of the Senate as of this date, with up to an additional ten percent (10%) to be allocated to Chairmen for administrative expenses, to be determined by the Rules Committee, with the total administrative expenses allocation for all committees not to exceed historic levels. The additional administrative expenses described above shall be available to be expended by a committee chairman, after consultation with the ranking member of the committee. Funds for committee expenses shall be available to chairmen consistent with Senate rules and practices of the 107th Congress. No committee budget shall be allocated to reduce the Democratic staff salary baseline from that of fiscal year 2002 (including COLA), as adjusted by approved COLAs for fiscal year 2003 and fiscal year 2004. The Chairman and Ranking member of any committee may, by mutual agreement, modify the apportionment of committee funding referenced in this letter. The division of committee office space shall be commensurate with this funding agreement.

As a result of the Joint Leadership Letter referenced above, the total funding target for those segments of FY-2003, FY-2004 and FY-2005 encompassed by the 108th Congress, is 100% of the FY-2002 total budget authority funded in the 107th Congress by S. Res. 54, agreed to March 8, 2001, (excluding the 10% administrative expense allowance provided by S. Res. 8, agreed to January 5, 2001), as adjusted by the January 2002 COLA, the January 2003 COLA, the January 2004 budgeted COLA and the January 2005 budgeted COLA.

It is the intent of the Committee on Rules and Administration that the amounts included in the various committee budgets for COLAs beginning January 2004 and January 2005 shall be used for COLAs only as authorized by the order of the President pro tempore of the Senate pursuant to section 4 of the Federal Pay Comparability Act of 1970 (2 U.S.C. 60a-1).

Each committee will also receive 10% in additional administrative funds. All committee funds shall be allocated in accordance with both S. Res. 18, S. Res. 20 (108th Congress) as well as the Joint Leadership letter of January 15, 2003.

The Committee on Rules and Administration intends to perform a review of assigned office space to all Senate committees in conjunction with committee budget submissions received from committees for the 108th Congress. The goal is to complete this space review by the end of the 108th Congress in order to utilize the findings in authorizing committee funding, F.T.E. positions, equipment and space for the 109th Congress.

Since 1989, the Committee on Rules and Administration has authorized the use of unexpended funds. In 1991, this committee informed all Senate committees in Senate Report 102-15, and during the debate of that resolution, that committees could retain 50 percent of their unexpended funds as of February 28, 1993, to cover non-recurring needs that enhance efficiency in the committee. When S. Res. 71, the omnibus committee funding resolution for the 103d Congress, was considered by the Senate, it was amended to

contain language that no committee of the Senate was permitted to carry forward unexpended balances beyond March 1, 1995. While S. Res. 54 (105th Congress) did not permit committees to carry forward funds it did continue to provide a special reserve into which the unexpended balances of the committees were transferred, after obligations incurred during the funding period ended were paid.

In order to preserve the flexibility of the Committee on Rules and Administration to meet the unforeseen needs of Senate committees, this resolution continues the practice of making special reserve funding available for unique, unanticipated, non-recurring needs of the Committee when necessary. This Committee intends that requests for such funds will continue to be considered when submitted by the Chairman and Ranking Member of a committee. Such requests shall be granted only upon the approval of the Chairman and Ranking Member of the Committee on Rules and Administration.

*Sec. 2. Committee on Agriculture, Nutrition, and Forestry*

2001 funds authorized by S. Res. 54 (7 month transitional period)	\$1,794,378
2002 funds authorized by S. Res. 54 .....	3,181,922
2003 funds authorized by S. Res. 54 (5 month transitional period)	1,360,530

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$1,700,514	\$2,915,165	\$1,214,652
Jan 2004 COLA .....		80,896	44,942
Jan 2005 COLA .....		0	18,642
Consultants .....		0	0
Training .....		0	0
Official Mail .....	6,047	10,367	4,320
Administrative expenses .....	66,039	113,210	47,171
Total .....	1,772,600	3,119,638	1,329,727
Additional 10% funding .....	177,260	311,964	132,973
Budget Authority 108th Congress .....	1,949,860	3,431,602	1,462,700

*Sec. 3. Committee on Armed Services*

2001 funds authorized by S. Res. 54 (7 month transitional period)	\$3,301,692
2002 funds authorized by S. Res. 54 .....	5,859,150
2003 funds authorized by S. Res. 54 (5 month transitional period)	2,506,642

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$3,198,865	\$5,483,767	\$2,284,903
Jan 2004 COLA .....		152,175	84,541
Jan 2005 COLA .....		0	35,068
Consultants .....		0	0
Training .....		0	0
Official Mail .....	9,359	16,044	6,685
Administrative expenses .....	59,205	101,495	42,290
Total .....	3,267,429	5,753,481	2,453,487
Additional 10% funding .....	326,743	575,348	245,349
Budget Authority 108th Congress .....	3,594,172	6,328,829	2,698,836

*Sec. 4. Committee on Banking, Housing, and Urban Affairs*

2001 funds authorized by S. Res. 54 (7 month transitional period)	\$2,741,526
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*Sec. 4. Committee on Banking, Housing, and Urban Affairs—Continued*

2002 funds authorized by S. Res. 54 ..... 4,862,013  
 2003 funds authorized by S. Res. 54 (5 month transitional period) ..... 2,079,076

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$2,606,790	\$4,468,783	\$1,861,993
Jan 2004 COLA .....		124,009	68,894
Jan 2005 COLA .....		0	28,577
Consultants .....	11,667	20,000	8,333
Training .....	496	850	354
Official Mail .....	9,875	16,929	7,054
Administrative expenses .....	80,146	137,393	57,247
<b>Total .....</b>	<b>2,708,974</b>	<b>4,767,964</b>	<b>2,032,452</b>
Additional 10% funding .....	270,897	476,796	203,245
<b>Budget Authority 108th Congress .....</b>	<b>2,979,871</b>	<b>5,244,760</b>	<b>2,235,697</b>

*Sec. 5. Committee on the Budget*

2001 funds authorized by S. Res. 54 (7 month transitional period) ..... \$2,880,615  
 2002 funds authorized by S. Res. 54 ..... 5,112,126  
 2003 funds authorized by S. Res. 54 (5 month transitional period) ..... 2,187,120

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$2,794,343	\$4,790,303	\$1,995,960
Jan 2004 COLA .....		132,931	73,851
Jan 2005 COLA .....		0	30,633
Consultants .....		0	0
Training .....		0	0
Official Mail .....	10,746	18,421	7,675
Administrative expenses .....	45,919	78,718	32,799
<b>Total .....</b>	<b>2,851,008</b>	<b>5,020,373</b>	<b>2,140,918</b>
Additional 10% funding .....	285,100	502,037	214,092
<b>Budget Authority 108th Congress .....</b>	<b>3,136,108</b>	<b>5,522,410</b>	<b>2,355,010</b>

*Sec. 6. Committee on Commerce, Science, and Transportation*

2001 funds authorized by S. Res. 54 (7 month transitional period) ..... \$2,968,783  
 2002 funds authorized by S. Res. 54 ..... 5,265,771  
 2003 funds authorized by S. Res. 54 (5 month transitional period) ..... 2,251,960

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$2,834,520	\$4,859,178	\$2,024,657
Jan 2004 COLA .....		134,842	74,912
Jan 2005 COLA .....		0	31,074
Consultants .....		0	0
Training .....		0	0
Official Mail .....	11,932	20,455	8,523
Administrative expenses .....	88,048	150,939	62,891
<b>Total .....</b>	<b>2,934,500</b>	<b>5,165,414</b>	<b>2,202,057</b>
Additional 10% funding .....	293,450	516,541	220,206
<b>Budget Authority 108th Congress .....</b>	<b>3,227,950</b>	<b>5,681,955</b>	<b>2,422,263</b>

*Sec. 7. Committee on Energy and Natural Resources*

2001 funds authorized by S. Res. 54 (7 month transitional period) ..... \$2,504,922  
 2002 funds authorized by S. Res. 54 ..... 4,443,495  
 2003 funds authorized by S. Res. 54 (5 month transitional period) ..... 1,900,457

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$2,399,344	\$4,113,161	\$1,713,817
Jan 2004 COLA .....		114,140	63,411
Jan 2005 COLA .....		0	26,303
Consultants .....		0	0
Training .....		0	0
Official Mail .....	9,129	15,649	6,520
Administrative expenses .....	68,164	116,853	48,689
<b>Total .....</b>	<b>2,476,637</b>	<b>4,359,803</b>	<b>1,858,740</b>
Additional 10% funding .....	247,664	435,980	185,874
<b>Budget Authority 108th Congress .....</b>	<b>2,724,301</b>	<b>4,795,783</b>	<b>2,044,614</b>

*Sec. 8. Committee on Environment and Public Works*

2001 funds authorized by S. Res. 54 (7 month transitional period)	\$2,318,050
2002 funds authorized by S. Res. 54 .....	4,108,958
2003 funds authorized by S. Res. 54 (5 month transitional period)	1,756,412

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$2,171,440	\$3,722,468	\$1,551,028
Jan 2004 COLA .....		103,298	57,389
Jan 2005 COLA .....		0	23,805
Consultants .....	4,667	8,000	3,333
Training .....	1,167	2,000	833
Official Mail .....	8,415	14,427	6,011
Administrative expenses .....	102,120	175,064	72,943
<b>Total .....</b>	<b>2,287,809</b>	<b>4,025,257</b>	<b>1,715,342</b>
Additional 10% funding .....	228,781	402,526	171,534
<b>Budget Authority 108th Congress .....</b>	<b>2,516,590</b>	<b>4,427,783</b>	<b>1,886,876</b>

*Sec. 9. Committee on Finance*

2001 funds authorized by S. Res. 54 (7 month transitional period)	\$3,230,940
2002 funds authorized by S. Res. 54 .....	5,729,572
2003 funds authorized by S. Res. 54 (5 month transitional period)	2,449,931

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$3,065,669	\$5,255,432	\$2,189,764
Jan 2004 COLA .....		145,839	81,021
Jan 2005 COLA .....		0	33,608
Consultants .....	17,500	30,000	12,500
Training .....	5,833	10,000	4,167
Official Mail .....	10,480	17,965	7,485
Administrative expenses .....	92,556	158,667	66,111
<b>Total .....</b>	<b>3,192,038</b>	<b>5,617,903</b>	<b>2,394,656</b>
Additional 10% funding .....	319,204	561,790	239,465
<b>Budget Authority 108th Congress .....</b>	<b>3,511,242</b>	<b>6,179,693</b>	<b>2,634,121</b>

*Sec. 10. Committee on Foreign Relations*

2001 funds authorized by S. Res. 54 (7 month transitional period)	\$2,495,457
2002 funds authorized by S. Res. 54 .....	4,427,295
2003 funds authorized by S. Res. 54 (5 month transitional period)	1,893,716

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$2,545,597	\$4,363,879	\$1,818,282
Jan 2004 COLA .....		123,456	68,587

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Jan 2005 COLA .....		0	28,450
Consultants .....		0	0
Training .....		0	0
Official Mail .....	9,380	16,080	6,700
Administrative expenses .....	82,257	141,012	58,754
<b>Total .....</b>	<b>2,637,234</b>	<b>4,644,427</b>	<b>1,980,773</b>
* Additional funding .....	246,807	434,513	185,263
<b>Budget Authority 108th Congress .....</b>	<b>2,884,041</b>	<b>5,078,940</b>	<b>2,166,036</b>

\* Committee reported S. Res. 50 with 9.4% requested additional funding.

*Sec. 11. Committee on Governmental Affairs*

2001 funds authorized by S. Res. 54 (7 month transitional period)	\$4,380,936
2002 funds authorized by S. Res. 54 .....	7,771,451
2003 funds authorized by S. Res. 54 (5 month transitional period)	3,323,832

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$4,197,654	\$7,195,979	\$2,998,325
Jan 2004 COLA .....		199,688	110,938
Jan 2005 COLA .....		0	46,017
Consultants .....		0	0
Training .....		0	0
Official Mail .....	15,689	26,895	11,206
Administrative expenses .....	118,237	202,692	84,455
<b>Total .....</b>	<b>4,331,580</b>	<b>7,625,254</b>	<b>3,250,941</b>
Additional 10% funding .....	433,158	762,525	325,094
<b>Budget Authority 108th Congress .....</b>	<b>4,764,738</b>	<b>8,387,779</b>	<b>3,576,035</b>

*Sec. 12. Committee on Health, Education, Labor, and Pensions*

2001 funds authorized by S. Res. 54 (7 month transitional period)	\$3,895,623
2002 funds authorized by S. Res. 54 .....	6,910,215
2003 funds authorized by S. Res. 54 (5 month transitional period)	2,955,379

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$3,727,388	\$6,389,808	\$2,662,420
Jan 2004 COLA .....		177,317	98,510
Jan 2005 COLA .....		0	40,861
Consultants .....		0	0
Training .....		0	0
Official Mail .....	14,236	24,405	10,169
Administrative expenses .....	109,673	188,010	78,338
<b>Total .....</b>	<b>3,851,297</b>	<b>6,779,540</b>	<b>2,890,298</b>
Additional 10% funding .....	385,130	677,954	289,029
<b>Budget Authority 108th Congress .....</b>	<b>4,236,427</b>	<b>7,457,494</b>	<b>3,179,327</b>

*Sec. 13. Committee on the Judiciary*

2001 funds authorized by S. Res. 54 (7 month transitional period)	\$4,230,605
2002 funds authorized by S. Res. 54 .....	7,507,831
2003 funds authorized by S. Res. 54 (5 month transitional period)	3,212,052

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$4,102,729	\$7,033,249	\$2,930,521
Jan 2004 COLA .....		195,173	108,429
Jan 2005 COLA .....		0	44,976

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Consultants .....		0	0
Training .....		0	0
Official Mail .....	15,097	25,881	10,784
Administrative expenses .....	69,199	118,626	49,428
<b>Total .....</b>	<b>4,187,025</b>	<b>7,372,929</b>	<b>3,144,138</b>
Additional 10% funding .....	418,702	737,293	314,413
<b>Budget Authority 108th Congress .....</b>	<b>4,605,727</b>	<b>8,110,222</b>	<b>3,458,551</b>

*Sec. 14. Committee on Rules and Administration*

2001 funds authorized by S. Res. 54 (7 month transitional period)	<b>\$1,183,041</b>
2002 funds authorized by S. Res. 54 .....	<b>2,099,802</b>
2003 funds authorized by S. Res. 54 (5 month transitional period)	<b>898,454</b>

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$1,152,459	\$1,975,643	\$823,184
Jan 2004 COLA .....		54,824	30,458
Jan 2005 COLA .....		0	12,635
Consultants .....		0	0
Training .....		0	0
Official Mail .....	4,634	7,944	3,310
Administrative expenses .....	14,192	24,329	10,137
<b>Total .....</b>	<b>1,171,285</b>	<b>2,062,740</b>	<b>879,724</b>
Additional 10% funding .....	117,128	206,274	87,972
<b>Budget Authority 108th Congress .....</b>	<b>1,288,413</b>	<b>2,269,014</b>	<b>967,696</b>

*Sec. 15. Committee on Small Business and Entrepreneurship*

2001 funds authorized by S. Res. 54 (7 month transitional period)	<b>\$1,119,973</b>
2002 funds authorized by S. Res. 54 .....	<b>1,985,266</b>
2003 funds authorized by S. Res. 54 (5 month transitional period)	<b>848,624</b>

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$1,049,301	\$1,798,802	\$749,501
Jan 2004 COLA .....		49,917	27,732
Jan 2005 COLA .....		0	11,502
Consultants .....		0	0
Training .....		0	0
Official Mail .....	3,753	6,434	2,681
Administrative expenses .....	52,322	89,694	37,373
<b>Total .....</b>	<b>1,105,376</b>	<b>1,944,847</b>	<b>828,789</b>
Additional 10% funding .....	110,537	194,485	82,879
<b>Budget Authority 108th Congress .....</b>	<b>1,215,913</b>	<b>2,139,332</b>	<b>911,668</b>

*Sec. 16. Committee on Veterans' Affairs*

2001 funds authorized by S. Res. 54 (7 month transitional period)	<b>\$1,022,752</b>
2002 funds authorized by S. Res. 54 .....	<b>1,814,368</b>
2003 funds authorized by S. Res. 54 (5 month transitional period)	<b>776,028</b>

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$981,307	\$1,682,241	\$700,933
Jan 2004 COLA .....		46,683	25,936
Jan 2005 COLA .....		0	10,758
Consultants .....		0	0
Training .....		0	0

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Official Mail .....	3,888	6,665	2,777
Administrative expenses .....	26,146	44,821	18,675
<b>Total .....</b>	<b>1,011,341</b>	<b>1,780,410</b>	<b>759,079</b>
Additional 10% funding .....	101,134	178,041	75,908
<b>Budget Authority 108th Congress .....</b>	<b>1,112,475</b>	<b>1,958,451</b>	<b>834,987</b>

*Sec. 17. Special Committee on Aging*

2001 funds authorized by S. Res. 54 (7 month transitional period)	\$1,240,422
2002 funds authorized by S. Res. 54 .....	2,199,621
2003 funds authorized by S. Res. 54 (5 month transitional period)	940,522

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$1,175,790	\$2,015,639	\$839,850
Jan 2004 COLA .....		55,934	31,074
Jan 2005 COLA .....		0	12,890
Consultants .....		0	0
Training .....		0	0
Official Mail .....	3,923	6,725	2,802
Administrative expenses .....	45,675	78,300	32,625
<b>Total .....</b>	<b>1,225,388</b>	<b>2,156,598</b>	<b>919,241</b>
Additional 10% funding .....	122,539	215,660	91,924
<b>Budget Authority 108th Congress .....</b>	<b>1,347,927</b>	<b>2,372,258</b>	<b>1,011,165</b>

*Sec. 18. Select Committee on Intelligence*

2001 funds authorized by S. Res. 54 (7 month transitional period)	\$1,859,933
2002 funds authorized by S. Res. 54 .....	3,298,074
2003 funds authorized by S. Res. 54 (5 month transitional period)	1,410,164

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$1,848,712	\$3,169,220	\$1,320,512
Jan 2004 COLA .....		87,946	48,855
Jan 2005 COLA .....		0	20,267
Consultants .....	37,917	65,000	27,083
Training .....		0	0
Official Mail .....	7,317	12,544	5,227
Administrative expenses .....	30,880	52,937	22,057
<b>Total .....</b>	<b>1,924,826</b>	<b>3,387,647</b>	<b>1,444,001</b>
Additional 10% funding .....	192,483	338,765	144,400
<b>Budget Authority 108th Congress .....</b>	<b>2,117,309</b>	<b>3,726,412</b>	<b>1,588,401</b>

*Sec. 19. Committee on Indian Affairs*

2001 funds authorized by S. Res. 54 (7 month transitional period)	\$970,754
2002 funds authorized by S. Res. 54 .....	1,718,989
2003 funds authorized by S. Res. 54 (5 month transitional period)	734,239

	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Salary baseline .....	\$881,047	\$1,510,367	\$629,319
Jan 2004 COLA .....		41,913	23,285
Jan 2005 COLA .....		0	9,659
Consultants .....		0	0
Training .....		0	0
Official Mail .....	3,958	6,785	2,827



	FY-2003 (7 mths)	FY-2004 (12 mths)	FY-2005 (5 mths)
Administrative expenses .....	70,731	121,253	50,522
Total .....	955,736	1,680,318	715,612
Additional 10% funding .....	95,574	168,032	71,561
Budget Authority 108th Congress .....	1,051,310	1,848,350	787,173

### BACKGROUND

This “omnibus” funding resolution in the amount of \$48,264,374 for the 7-month period of FY-2003 (March 1, 2003 through September 30, 2003); \$84,961,067 for the 12-month period of FY-2004 (October 1, 2003 through September 30, 2004); and \$36,221,156 for the 5-month period of FY-2005 (October 1, 2004 through February 28, 2005) was reported in lieu of Senate Resolutions 27, 35, 36, 37, 38, 39, 47, 50, 51, 53, 55, 56, 57, 60, 61, 63, 64, and 65, which were reported by the Senate committees in conformance with paragraph 9 of Rule XXVI and referred to the Committee on Rules and Administration.

The total funding target for those segments of FY-2003, FY-2004 and FY-2005 encompassed by the 108th Congress, is 100% of the FY-2002 total budget authority funded in the 107th Congress by S. Res. 54, agreed to March 8, 2001, (excluding the 10% administrative expense allowance provided by S. Res. 8, agreed to January 5, 2001), as adjusted by the January 2002 COLA, the January 2003 COLA, the January 2004 budgeted COLA and the January 2005 budgeted COLA.

Committees had the option to request up to an additional 10 percent increment based on their total budget authority, consistent with the Senate Joint Leadership letter of January 15, 2003.

Committees have also been put on notice that any overtime costs mandated by the Congressional Accountability Act must be absorbed within salary baselines.

To facilitate the consideration of committee funding requests, the Committee on Rules and Administration, as in the 107th Congress, did not require those committees whose budget requests were within guidelines, and whose questionnaires were jointly signed by the chairman and ranking member, to testify before the Committee on Rules and Administration. Except for the Foreign Relations Committee, all other committees funded by this resolution submitted budgets and questionnaires conforming to the requisite guidelines.

On February 13, 2003, the Foreign Relations Committee appeared before the Committee on Rules and Administration to present their budget request which was \$384,296 or 8% above guidelines (on an annualized basis). Chairman Lott and Ranking Member Dodd both stated their support for the increase and incorporated it into this omnibus committee funding resolution.

In a separate agreement, the Senate Joint Leadership agreed to increase the Select Committee on Intelligence salary baseline by one additional position for the Majority at an additional cost of \$169,759 or 5%. That action has also been incorporated into this omnibus committee funding resolution.

The Committee on Small Business and Entrepreneurship received approval from the Committee on Rules and Administration

for Special Reserves in the amount of \$151,667 in FY-2003, \$266,938 in FY-2004, and \$113,786 in FY-2005, in order to fund salary and administrative costs mandated by reference in the Joint Leadership letter of January 15, 2003. These additional funding requirements originally stemmed from a memorandum of understanding entered into on February 27, 2001, stipulating that the Democratic staff salary baseline was 56% of such salary funds during the 107th Congress.

#### COST-OF-LIVING ADJUSTMENTS

It is the intent of the Committee on Rules and Administration that amounts included in the various committee budgets for COLAs for FY-2004 and FY-2005 shall be used for COLAs only as authorized by the order of the President pro tempore of the Senate.

If the President pro tempore does not authorize COLAs for FY-2004 and FY-2005, funds authorized for that purpose by this resolution may not be expended. If, however, COLA authorizations exceed the 3.7% budgeted in this resolution, it may be necessary for committees to absorb the difference.

#### CERTIFICATION OF COMMITTEE EXPENSES

Previously, committee biennial funding resolutions stipulated that vouchers were not required for the disbursement of salaries of committee employees who were paid at an annual rate of pay. In addition, vouchers were not required for certain types of official expenses which could be certified as owed to Senate support offices providing such goods and services to Senate committees. The practice was to identify, in the funding resolution, which Senate support office was authorized to certify such expenses as due for payment. Examples of certifiable expenses include, but are not limited to, telecommunications, stationery supplies, official mail, metered charges on copying equipment, and expenses for Senate Recording and Photographic Services.

However, section 1 of the FY 1994 Legislative Branch Appropriations Bill provided permanent language in statute addressing this issue (2 U.S.C. 68-8). Therefore, the specific authorization for certifications is no longer required in committee biennial funding resolutions and the language in section 1 of S. Res. 54 (107th Congress) has been modified by deleting section 1(b)(2) with the heading, **VOUCHERS NOT REQUIRED**.

#### STATIONERY ROOM EXPENSES

Pursuant to the FY 1994 Legislative Branch Appropriations Bill, stationery room expenses are certified for payment by the appropriate Senate support office.

#### OFFICIAL MAIL COSTS

Pursuant to the FY 1994 Legislative Branch Appropriations Bill, official mail expenses, other than franked mail, are certified for payment by the appropriate Senate support office.

Section 10 of Pub. L. 101-520, 101st Congress, 2nd Session, authorizes committees funded by this omnibus resolution to send official mail, other than franked mail, through the Senate post office

and to have the cost of such mail certified to their official office expense accounts in a manner similar to the purchase of supplies from the Senate stationery store. Public Law 105-55, the 1998 Legislative Branch Appropriations Act, changed the manner in which official mail costs are paid. Beginning in October, 1998 and continuing for those segments of FY-2003, FY-2004, and FY-2005 that comprise the 108th Congress, committees are provided additional funds for official mail and the costs incurred are charged directly to each committee.

The 60-day pre-election moratorium on mass mailings does not apply to a committee when such mass mailings are mailed under the frank of the chairman and relate to the normal and regular business of the committee.

#### METERED CHARGES FOR COPYING EQUIPMENT

Pursuant to the FY 1994 Legislative Branch Appropriations Bill, metered charges for copying equipment are certified for payment by the appropriate Senate support office.

#### SENATE RECORDING AND PHOTOGRAPHIC SERVICES

Pursuant to the FY 1994 Legislative Branch Appropriations Bill, official expenses incurred by a committee at the Senate Recording and Photographic Studios are certified for payment by the appropriate Senate support office. "Official expenses" has the meaning given to it by Interpretative Ruling No. 442, issued April 15, 1992, by the Select Committee on Ethics.

#### PRINTING AND BINDING

Committee expenditures for printing and binding continue to be a substantial cost to the Senate. Such costs include both the costs of printing documents, and the costs of preparing manuscripts by GPO's detailed personnel. Although printing and binding funds are not included in individual committee budgets, judicious use of these funds is a serious concern to the Committee on Rules and Administration.

Printing and binding costs decreased from the end of the 105th Congress to the end of the 106th Congress by more than \$400,000, a 5 percent decrease.

However, charges incurred by committees with GPO detailed printers have increased by \$172,800 from the 105th Congress to the 106th Congress, an 8 percent increase. Part of that increase is a result of COLA adjustments, but the cost of overtime charges is of continuing concern to this committee. We especially urge those committees who incur overtime charges on a continuing basis to evaluate their printing operations, with an eye toward minimizing a printer's overtime except on a temporary basis when the extraordinary cost can be justified by the need for timely delivery of the committee's legislative papers.

It is the intent of this Committee that all Senate committees adhere strictly to the provisions of Title 44 governing the printing and binding of documents.

A committee may not procure more than 300 copies of a hearing or other document germane thereto except as authorized by 44 U.S.C. 703. Section 703 provides that extra copies not exceeding

\$700 in cost may be obtained upon an order of the Joint Committee on Printing; extra copies at a cost of \$700 to \$1,200 must be authorized by simple resolution of the Senate; and cost exceeding \$1,200 requires approval of both houses of Congress upon concurrent or joint resolution. Such resolutions requesting printing are referred to the Committee on Rules and Administration.

“Extra copies” means additional numbers ordered at the time of original printing. Reprinting a document at a later time must be treated as a new publication.

Congressional Printing & Binding							
	105th Congress		106th Congress		107th Congress		
	1997	1998	1999	2000	2001	2002	
1 Aging Committee	\$98,602	\$252,268	\$127,775	\$177,041	\$180,166	\$174,810	
2 Agriculture Com.	\$152,415	\$122,467	\$222,689	\$158,125	\$217,545	\$208,063	
3 Armed Svcs. Com.	\$216,499	\$188,285	\$272,967	\$294,918	\$294,036	\$255,801	
4 Banking Committee	\$99,402	\$1,167,894	\$203,009	\$178,971	\$161,362	\$232,973	
5 Budget Committee	\$101,346	\$56,986	\$64,016	\$47,400	\$33,786	\$57,876	
6 Commerce Com.	\$274,956	\$188,451	\$327,145	\$385,556	\$161,409	\$173,814	
7 Energy Committee	\$145,834	\$234,372	\$267,343	\$288,965	\$353,172	\$156,077	
8 Environment Com.	\$252,088	\$263,746	\$268,006	\$214,896	\$271,525	\$311,351	
9 Finance Committee	\$137,994	\$215,786	\$316,410	\$296,003	\$247,824	\$209,246	
10 For. Relations Com.	\$182,604	\$258,400	\$148,420	\$504,481	\$265,223	\$292,411	
11 Gov. Affrs. Com.	\$197,797	\$654,830	\$335,482	\$808,990	\$551,147	\$739,218	
12 H.E.L. & P. Com.	\$165,993	\$186,281	\$198,011	\$248,144	\$122,686	\$226,561	
13 Indian Affrs. Com.	\$150,553	\$262,652	\$362,562	\$381,915	\$289,963	\$319,552	
14 Intelligence Com.	\$58,471	\$162,788	\$41,484	\$45,822	\$27,350	\$56,310	
15 Judiciary Com.	\$1,496,239	\$866,364	\$814,388	\$318,582	\$683,631	\$458,958	
16 Rules Committee	\$185,765	\$28,666	\$26,053	\$43,653	\$203,188	\$8,676	
17 Small Bus. Com.	\$96,886	\$51,040	\$129,408	\$197,905	\$126,352	\$186,962	
18 Veterans' Affrs. Com	\$59,692	\$49,733	\$97,093	\$37,256	\$37,960	\$63,349	
<b>TOTAL</b>	<b>\$4,073,136</b>	<b>\$5,211,009</b>	<b>\$4,222,261</b>	<b>\$4,628,623</b>	<b>\$4,228,325</b>	<b>\$4,131,808</b>	

	Costs for Detailed Printers					
	105th Congress		106th Congress		107th Congress	
	1997	1998	1999	2000	2001	2002
1 Aging Committee	\$65,213	\$52,838	\$71,509	\$63,427	\$74,497	\$64,452
2 Agriculture Com.	\$54,816	\$60,808	\$74,247	\$71,627	\$86,166	\$71,077
3 Armed Svcs. Com.	\$64,195	\$60,273	\$69,266	\$65,900	\$75,499	\$62,381
4 Banking Committee	\$210,887	\$157,869	\$180,113	\$168,624	\$147,038	\$166,728
5 Budget Committee	\$65,555	\$61,241	\$70,352	\$66,159	\$70,787	\$66,446
6 Commerce Com.	\$84,760	\$79,809	\$83,091	\$107,625	\$95,940	\$92,701
7 Energy Committee	\$81,088	\$62,271	\$72,192	\$47,232	\$79,130	\$62,238
8 Environment Com.	\$0	\$0	\$0	\$0	\$0	\$4,674
9 Finance Committee	\$80,321	\$71,596	\$92,103	\$52,284	\$63,386	\$66,362
10 For. Relations Com.	\$112,514	\$123,459	\$125,766	\$132,052	\$141,491	\$119,618
11 Gov. Affrs. Com.	\$87,717	\$63,408	\$69,381	\$61,500	\$79,318	\$68,445
12 H.E.L. & P. Com.	\$64,097	\$61,364	\$72,668	\$66,348	\$79,142	\$110,163
13 Indian Affrs. Com.	\$75,023	\$73,461	\$88,162	\$82,810	\$92,745	\$63,514
14 Intelligence Com.	\$0	\$0	\$0	\$0	\$0	\$0
15 Judiciary Com.	\$171,867	\$170,976	\$205,876	\$189,912	\$210,146	\$233,918
16 Rules Committee	\$0	\$0	\$0	\$0	\$0	\$0
17 Small Bus. Com.	\$0	\$0	\$0	\$0	\$0	\$0
18 Veterans' Affrs. Com.	\$0	\$0	\$0	\$0	\$5,576	\$63,591
<b>TOTAL</b>	<b>\$1,178,053</b>	<b>\$1,099,373</b>	<b>\$1,274,726</b>	<b>\$1,175,500</b>	<b>\$1,310,861</b>	<b>\$1,316,308</b>

## DETAILED EMPLOYEES

Sections 2 through 19 of the omnibus resolution includes specific authorizing language on the use of detailed employees on either a reimbursable, or non-reimbursable, basis. This language, which has been included in previous biennial funding resolutions, continues the practice of permitting the detail or assignment of personnel from departments or agencies of the government to the staff of a committee without reimbursement of that person's salary. The Committee on Rules and Administration intends that government employees, whose pay is disbursed by an agency of the Federal government and who is detailed or assigned to a committee must comply with Rule 27, paragraph 4, of the Standing Rules of the Senate.

In addition, S. Res. 77 (79th Congress, 1st Session) continues to apply to the use by a committee of assigned or detailed personnel on a reimbursement basis. Prior consent of the Government department or agency concerned as well as the Committee on Rules and Administration must be obtained in order to utilize such personnel whether on a reimbursable or non-reimbursable basis pursuant to Standing Rule XXVII, paragraph 4.

The Committee on Rules and Administration intends to monitor committee expenditures in conjunction with requests for approval for the use of detailed government employees (detailees). The purpose of monitoring detailee activity is to determine overall committee spending in the appropriation account "Expenses of Inquiries and Investigations" within the Legislative Branch Appropriations Bill.

## DETAILEES 107th CONGRESS

Agency	Period begins	Period ends
Committee: Aging		
Dept. of Treasury, Secret Service .....	2/4/02	12/31/02
Committee: Agriculture		
Commodity Futures Trading Commission .....	9/12/02	12/31/02
Dept. of Agriculture .....	4/16/01	4/22/02
Dept. of Agriculture .....	4/21/01	5/31/02
Dept. of Agriculture .....	5/21/01	11/30/01
Dept. of Agriculture, Agriculture Research Service .....	6/4/01	1/31/02
Dept. of Agriculture, Food and Nutrition Services .....	5/11/01	9/30/02
Dept. of Agriculture, Foreign Agriculture Services .....	10/30/01	1/1/02
Dept. of Agriculture, Natural Resources and Conservation .....	11/29/01	4/26/02
Environmental Protection Agency .....	3/20/01	12/31/01
General Accounting Office .....	3/10/01	2/28/02
General Accounting Office .....	4/16/02	5/24/02
Committee: Armed Services		
Dept. of Defense .....	1/1/01	11/19/01
Committee: Banking		
General Accounting Office .....	2/20/01	10/31/02
General Accounting Office .....	4/23/01	9/30/01
Committee: Budget		
Dept. of Justice, Office of Justice Programs .....	1/1/01	1/20/01
Dept. of Justice, Office of Justice Programs .....	1/22/01	12/31/01
Committee: Commerce		
Dept. of Commerce, NIST .....	6/25/01	12/31/01
Dept. of Commerce, NOAA .....	1/5/01	2/28/01
Dept. of Commerce, NOAA .....	5/25/01	12/31/01
Dept. of Commerce, NOAA .....	6/1/01	9/30/01

## DETAILEES 107th CONGRESS—Continued

Agency	Period begins	Period ends
Dept. of Commerce, NTIA .....	8/19/02	10/4/02
Dept. of Transportation, Coast Guard .....	7/24/01	12/31/02
Dept. of Transportation, Coast Guard .....	1/1/01	2/28/01
Federal Railroad Administration .....	1/22/02	12/31/02
Federal Trade Commission .....	5/20/02	12/31/02
General Services Administration .....	8/27/02	12/31/02
National Science Foundation .....	1/7/02	12/31/02
Committee: Energy		
Dept. of Agriculture, Forest Service .....	5/23/02	12/31/02
Dept. of Interior, Bureau of Land Management .....	3/20/01	12/31/01
Dept. of Interior, Bureau of Land Management .....	4/16/02	12/31/02
Dept. of Interior, National Park Service .....	3/20/01	12/31/01
Dept. of Interior, National Park Service .....	2/20/02	12/31/02
Federal Energy Regulatory Commission .....	3/21/01	5/19/01
Committee: Environment		
Dept. of Transportation, Federal Highways Administration .....	2/8/02	6/7/02
Dept. of Transportation, Federal Highways Administration .....	9/20/02	12/31/02
Environmental Protection Agency .....	1/1/01	1/20/01
Environmental Protection Agency .....	10/1/01	12/31/02
Environmental Protection Agency .....	5/13/02	11/13/02
Environmental Protection Agency .....	1/1/01	2/28/01
Federal Emergency Management Agency .....	6/4/02	12/4/02
Nuclear Regulatory Commission .....	1/1/01	1/31/01
Office of Management and Budget .....	3/19/02	6/7/02
Committee: Finance		
Dept. of Commerce .....	10/5/01	2/22/02
Dept. of Commerce .....	3/26/02	10/4/02
Dept. of Commerce .....	8/19/02	12/31/02
Dept. of Health and Human Services .....	10/5/01	9/30/02
Dept. of Treasury .....	6/15/01	12/31/01
Dept. of Treasury, Social Security .....	2/7/02	11/30/02
Dept. of Treasury, IRS .....	10/11/02	12/31/02
Dept. of Treasury, IRS .....	5/13/02	5/31/02
Dept. of Treasury, IRS .....	6/28/02	9/30/02
Dept. of Treasury, IRS .....	7/8/02	9/30/02
Dept. of Treasury, Secret Service .....	3/19/02	9/10/02
Dept. of Treasury, Secret Service .....	3/29/01	3/29/02
Dept. of Treasury, Secret Service .....	10/11/02	12/31/02
Dept. of Treasury, Secret Service .....	12/9/02	12/31/02
U.S. International Trade Commission .....	1/17/01	12/31/02
Committee: Foreign Relations		
Dept. of State .....	1/1/01	9/21/01
Dept. of State .....	1/1/01	8/3/01
Dept. of State .....	1/1/01	2/28/01
Dept. of State .....	1/2/01	7/28/01
Dept. of State .....	8/20/01	8/31/02
Dept. of State .....	8/31/01	8/8/02
Dept. of State .....	9/10/01	12/10/01
Dept. of State .....	1/7/02	6/15/02
Dept. of State .....	1/9/02	12/31/02
Dept. of State .....	9/3/02	11/22/02
Dept. of State .....	9/3/02	12/31/02
National Security Agency .....	3/19/01	11/1/01
Committee: Governmental Affairs		
Central Intelligence Agency .....	1/5/01	9/26/01
Dept. of Commerce, Office of Inspector General .....	2/20/02	8/2/02
Dept. of Commerce, Office of Legislative Affairs .....	9/9/02	12/20/02
Dept. of Defense .....	1/22/01	8/3/01
Dept. of Education, Office of Inspector General .....	4/5/01	5/31/02
Dept. of Education, Office of Inspector General .....	1/18/01	3/23/01
Dept. of Energy .....	2/21/01	12/14/01
Dept. of Energy .....	8/31/01	5/17/02



## DETAILEES 107th CONGRESS—Continued

Agency	Period begins	Period ends
Dept. of Health and Human Services .....	1/1/01	3/31/01
Dept. of Health and Human Services .....	8/1/02	11/30/02
Dept. of State .....	2/26/01	9/30/01
Dept. of State .....	1/23/02	7/26/02
Dept. of State .....	10/9/02	12/31/02
Dept. of the Navy, NIS .....	1/1/01	2/14/01
Dept. of the Navy .....	12/31/01	12/31/02
Dept. of the Navy, USMC .....	4/27/01	4/23/02
Dept. of Treasury .....	10/5/01	9/6/02
Dept. of Treasury, IRS .....	11/12/02	12/31/02
Dept. of Treasury, IRS .....	1/31/02	11/22/02
Dept. of Treasury, Secret Service .....	1/1/01	11/30/01
Dept. of Treasury, Secret Service .....	11/28/01	12/20/02
Environmental Protection Agency .....	1/1/01	12/31/01
Environmental Protection Agency .....	1/31/02	12/20/02
General Accounting Office .....	1/1/01	1/23/01
General Accounting Office .....	2/26/01	2/25/02
General Accounting Office .....	5/11/01	11/9/01
General Accounting Office .....	8/20/01	8/12/02
General Accounting Office .....	9/10/01	10/16/01
General Accounting Office .....	2/1/02	12/31/02
General Accounting Office .....	4/16/02	11/1/02
Office of Personnel Management .....	1/1/01	10/12/01
Office of Personnel Management .....	10/22/01	12/31/02
Social Security Administration .....	1/1/01	10/30/01
United States Postal Inspection Services .....	1/15/01	1/11/02
United States Postal Inspection Services .....	1/15/02	12/12/02
Committee: Health, Education, Labor, and Pension		
Dept. of Defense .....	1/1/01	2/28/01
Dept. of Defense .....	5/22/01	9/30/01
Dept. of Education .....	2/16/01	8/10/01
Dept. of Education .....	2/21/01	6/1/01
Dept. of Education .....	8/31/01	12/28/01
Dept. of Education .....	1/2/02	6/28/02
Dept. of Education .....	9/27/02	12/31/02
Dept. of Health and Human Services .....	1/25/01	8/10/01
Dept. of Health and Human Services .....	1/29/01	7/27/01
Dept. of Health and Human Services .....	5/28/02	12/31/02
Dept. of Health and Human Services .....	5/28/02	12/1/02
Dept. of Health and Human Services .....	9/24/02	12/31/02
Dept. of Health and Human Services, CDC .....	10/16/01	2/15/02
Dept. of Health and Human Services, CDC .....	4/5/02	8/30/02
Dept. of Housing and Urban Development .....	11/1/01	10/15/02
Dept. of Labor .....	1/29/01	1/29/02
Dept. of Labor .....	7/15/02	11/27/02
Equal Employment Opportunity Commission .....	1/1/01	5/31/01
Equal Employment Opportunity Commission .....	1/3/01	9/22/01
Federal Drug Administration .....	1/8/01	12/31/01
General Accounting Office .....	12/10/01	12/9/02
Office of Management and Budget .....	6/7/02	8/16/02
Pension Benefit Guaranty Corporation .....	1/1/01	1/31/01
Pension Benefit Guaranty Corporation .....	2/1/01	12/31/02
Social Security Administration .....	1/3/01	6/29/01
Social Security Administration .....	2/16/01	6/29/01
Social Security Administration .....	4/9/01	6/30/01
Social Security Administration .....	6/2/01	12/14/01
Social Security Administration .....	7/24/01	8/3/01
Committee: Intelligence		
Central Intelligence Agency .....	3/26/02	12/31/02
Central Intelligence Agency .....	5/24/02	12/31/02
Central Intelligence Agency .....	8/22/02	10/18/02
Central Intelligence Agency .....	8/22/02	10/18/02
Dept. of Justice .....	3/26/02	12/31/02
Dept. of the Navy .....	3/26/02	12/31/02

## DETAILEES 107th CONGRESS—Continued

Agency	Period begins	Period ends
Federal Bureau of Investigation .....	5/24/02	12/31/02
General Accounting Office .....	3/26/02	12/31/02
National Reconnaissance Office .....	5/24/02	12/31/02
National Security Agency .....	5/24/02	12/31/02
National Security Agency .....	5/24/02	12/31/02
Committee: Judiciary		
Central Intelligence for Community Management .....	7/24/01	8/2/02
Dept. of the Air Force .....	1/1/01	2/28/01
Dept. of Justice .....	3/23/01	9/23/01
Dept. of Justice .....	3/23/01	9/23/01
Dept. of Justice .....	3/23/01	9/23/01
Dept. of Justice .....	3/23/01	2/20/02
Dept. of Justice .....	4/16/01	9/16/01
Dept. of Justice .....	7/16/01	8/2/02
Dept. of Justice .....	8/20/01	2/20/02
Dept. of Justice .....	9/28/01	3/28/02
Dept. of Justice .....	9/28/01	12/31/02
Dept. of Justice .....	12/5/01	12/31/02
Dept. of Justice .....	1/25/02	3/19/02
Dept. of Justice .....	3/5/02	12/31/02
Dept. of Justice .....	4/5/02	9/19/02
Dept. of Justice .....	4/19/02	8/20/02
Dept. of Justice .....	4/19/02	12/31/02
Dept. of Justice .....	4/19/02	10/19/02
Dept. of Justice .....	5/16/02	12/31/02
Dept. of Justice .....	5/28/02	11/28/02
Dept. of Justice .....	6/17/02	11/3/02
Dept. of Justice .....	7/1/02	12/31/02
Dept. of Justice .....	9/12/02	12/31/02
Dept. of Justice .....	10/7/02	12/31/02
Dept. of Justice .....	12/6/02	12/31/02
Dept. of Justice .....	12/18/02	12/31/02
Dept. of Justice .....	12/23/02	12/31/02
Dept. of State .....	4/5/02	9/30/02
Dept. of the Navy .....	1/10/02	12/31/02
Dept. of Treasury, Bureau of Alcohol, Tobacco and Firearms .....	7/8/02	12/31/02
Dept. of Treasury, Secret Service .....	1/1/01	2/28/01
Dept. of Treasury, Secret Service .....	1/1/01	2/28/01
Dept. of Treasury, Secret Service .....	4/16/01	4/2/02
Dept. of Treasury, Secret Service .....	4/16/02	12/31/02
U.S. Patent and Trademark Office .....	2/21/01	2/28/01
U.S. Federal Trade Commission .....	2/9/01	2/28/01
Committee: Veterans' Affairs		
Veterans Health Administration .....	8/31/01	12/31/02

## SPECIAL RESERVE

This resolution establishes a special reserve fund within the funds of the “Expenses of Inquiries and Investigations” account appropriated by the Legislative Branch Appropriation Act for fiscal years 2003, 2004, and 2005. This special reserve fund is available to any committee funded by this resolution on the basis of special, unforeseen, non-recurring needs of that committee during the funding periods. Any committee desiring to draw on special reserve funds must make such a request in writing with the signature of the chairman and ranking member. All special reserve fund requests are ultimately subject to the approval of the Chairman and Ranking Member of the Committee on Rules and Administration. The amount available in this special reserve is based on the per-

centage of funds approved for special reserves in previous Congresses from total funds authorized for committees.

#### FINANCIAL MANAGEMENT INFORMATION SYSTEM

The Committee on Rules and Administration authorized a new comprehensive and integrated accounting system to be implemented Senate-wide. This system was designed to assist committees in budget forecasting, allocating dollars by expense category and office sub-categories, posting expenses incurred, requesting reports by expense category or office, and reconciling accounts with the Disbursing Office. It is the Committee's intent that each committee funded by this resolution shall use the Financial Management Information System to account for funds authorized by this resolution.

#### LEGISLATIVE REVIEW BY SENATE COMMITTEES

Rule XXVI, section 8b of the Standing Rules of the Senate requires that, in each odd-numbered year, each committee shall submit to the Senate, not later than March 31, a report on the activities of that committee during the Congress ending at noon on January 3 of such year.

#### HOUSING FOR COMMITTEE STAFF

It remains the policy and is expected by the Committee on Rules and Administration, that staff paid from committee funds be housed in committee space. Space allocations will be strictly tied to authorized committee staff and detailees approved by the Committee on Rules and Administration.

#### COMMITTEE COMPUTER RESOURCES

The Committee Office Automation (OA) plans accompanying each committee's budget submission were adjusted to meet SAA funding levels, to provide required resources for new staff under Senate Resolution 8 and to assist the Committee on Rules and Administration in managing the operating costs of Senate committees.

Allocations were made considering the business requirements of each Committee as outlined in their Office Automation plans, as well as the capacity and age of the current computer inventory of each committee (including recent purchases by committees in FY 2001). The goal of the Committee on Rules and Administration is to assist each committee in maintaining current office automation infrastructure with special attention to future changes in the Senate information technology environment. These changes include migration to a new e-mail system, transition to a new computer operating system for workstations and servers, the trend toward a paperless work environment and greater reliance on workflow applications.

Computer resources are allocated to authorized full time staff and detailees identified in each Committee's budget submission and as approved by the Committee on Rules and Administration.

Computer resources, in particular computer workstations, which are required for staff or detailees who were not identified in the committee budget submissions, must be specifically approved by

the Committee on Rules and Administration. Non-standard computer resource requests in excess of \$500.00, not identified in the Committee Office Automation plans, also require specific approval by the Rules Committee and must be at committee expense including costs for maintenance, service and support.

Committees listed below may begin working directly with the Sergeant at Arms to implement their approved OA plans. Significant deviations from the OA plans must be approved by the Committee on Rules and Administration.

Summary of All Committee OA Plans FY 2003 and 2004					
	2003			2004	
	FTE's	Request	Approved	Request	Approved
Aging Committee	31	\$31,220	\$25,522	\$38,030	\$51,122
Agriculture Committee	48	\$69,310	\$62,310	\$179,010	\$167,010
Appropriations Committee	0	\$220,546	\$220,546	\$305,350	\$305,350
Armed Services	62	\$63,931	\$10,940	\$86,000	\$123,000
Banking Committee	60	\$22,000	\$22,000	\$22,000	\$22,000
Budget Committee	60	\$86,233	\$71,078	\$121,522	\$124,532
Commerce Committee	84	\$101,800	\$123,200	\$81,800	\$78,308
Energy Committee	58	\$62,310	\$63,810	\$72,021	\$73,521
Environment and Public Works Committee	60	\$56,169	\$111,110	\$53,296	\$41,319
Finance Committee	70	\$124,054	\$85,867	\$88,676	\$123,779
Foreign Relations Committee	64	\$88,373	\$88,373	\$119,435	\$108,998
Governmental Affairs Committee	121	\$157,750	\$141,500	\$151,550	\$112,500
HELP Committee	111	\$273,890	\$213,604	\$213,515	\$163,579
Indian Affairs Committee	22	\$49,365	\$46,032	\$65,973	\$61,982
Intelligence Committee	38	\$64,990	\$98,091	\$102,248	\$78,749
Judiciary Committee	140	\$120,225	\$41,575	\$92,500	\$263,350
Rules Committee	27	\$24,950	\$25,450	\$11,800	\$12,300
Small Business Committee	40	\$64,367	\$66,182	\$104,948	\$100,535
Veterans Affairs Committee	28	\$90,850	\$76,656	\$19,811	\$6,761
<b>Totals</b>	<b>1124</b>	<b>\$1,772,331</b>	<b>\$1,593,845</b>	<b>\$1,929,484</b>	<b>\$2,018,695</b>

CONSULTANTS

This resolution specifies the available funding to hire consultants, as otherwise authorized by statute.

COMMITTEE LEGISLATIVE ASSISTANCE

The Rules Committee has received inquiries regarding staff representatives on committees as authorized by P.L. 95-94. With respect to providing funds for Legislative Assistance, the position of the Committee on Rules and Administration is that such funds are already incorporated into Members' personal office accounts for the purpose of providing assistance with such committee duties.

