# MARKUP OF H.R. 5493, H.R. 5711, H.R. 5681, H.R. 5682, H.R. 5717, AND TW0 COMMITTEE RESOLUTIONS 

MEETING<br>BEFORE THE<br>COMMITTTEE ON HOUSE<br>ADMINISTRATION HOUSE OF REPRESENTATIVES

ONE HUNDRED ELEVENTH CONGRESS
SECOND SESSION

Held in Washington, DC, July 14, 2010

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## COMMITTEE ON HOUSE ADMINISTRATION

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# MARKUP OF H.R. 5493, H.R. 5711, H.R. 5681, H.R. 5682, H.R. 5717, AND TWO COMMITTEE RESOLUTIONS 

## WEDNESDAY, JULY 14, 2010

## House of Representatives, Committee on House Administration, WASHINGTON, DC.

The committee met, pursuant to call, at 11:10 a.m., in room 1310, Longworth House Office Building, Hon. Robert A. Brady (chairman of the committee) presiding.

Present: Representatives Brady, Capuano, Gonzalez, Davis of California, Davis of Alabama, Lungren, and Harper.

Staff Present: Jamie Fleet, Staff Director; Khalil Abboud, Professional Staff; Tom Hicks, Senior Elections Counsel; Matt Pinkus, Professional Staff/Parliamentarian; Kyle Anderson, Press Director; Joe Wallace, Legislative Clerk; Shervan Sebastian, Legislative Assistant, Elections; Ryan Caimi, Intern; Victor Arnold-Bik, Minority Staff Director; Karin Moore, Minority Legislative Counsel; Salley Collins, Minority Press Secretary; and Mary Sue Englund, Minority Professional Staff.

The Chairman. I would like to call the Committee on House Administration to order.

The first item on the agenda today is H.R. 5682, to improve the operation of certain House facilities and programs, which I have sponsored.

This bill would make permanent a temporary provision allowing the active duty Armed Forces' personnel working in the House office buildings as congressional liaisons to become a member of the House staff gym. The practice is now in place and is working fine, and we propose to make it permanent for the benefit of military personnel who might prefer to exercise here rather than at the Pentagon or elsewhere.

The bill also includes a provision to eliminate unnecessary bookkeeping related to the House Child Care Center. The account currently supporting the Center is not a revolving fund, meaning that at the end of the year the accountants must seek approval and work with the Treasury to transfer unspent balances forward to the next year. Converting the account to a true revolving fund will save the House and Treasury staff time better spent elsewhere. The changes will have no effect on the Center's staff, the parents or the children.

Finally, the bill includes two technical corrections, and I know of no controversy, and I urge an aye vote.

I now recognize our new ranking member, Mr. Harper, for any statement that he would like to make.

Mr. Harper. Thank you, Mr. Chairman.
I am pleased to support this resolution providing for administrative provisions affecting the House.

This resolution authorizes military liaisons to have access to the House staff fitness center. Given the sacrifice demonstrated by our Armed Forces each and every day, this seems a minor privilege to grant to such vital and well-deserving members of our society and our families.

This resolution also establishes a revolving fund for the House Child Care Center and codifies certain practices related to the CAO's allocation of care and repair of furniture for use in the House of Representatives.

These are all sensible and appropriate changes, Mr. Chairman, and I urge my colleagues to support them.

Thank you.
The Chairman. I thank the gentleman.
Any other comments?
The chair now lays before the committee the bill, H.R. 5682, to improve the operations of certain facilities and programs of the House of Representatives, and for other purposes, which is before the members.

Without objection, the bill will be considered as read and open to amendment at any time.
[The information follows:]

I

## 111TH CONGRESS 2D Session <br> 

To improve the operation of certain facilities and programs of the House of Representatives, and for other purposes.

## IN THE HOUSE OF REPRESENTATIVES <br> JULY 1, 2010

Mr. Brady of Pennsylvania introduced the following bill; which was referred to the Committee on House Administration


#### Abstract

A BILL To improve the operation of certain facilities and programs of the House of Representatives, and for other purposes.

1 Be it enacted by the Senate and House of Representa- 2 tives of the United States of America in Congress assembled, 3 SECTION 1. MEMBERSHIP IN HOUSE OF REPRESENTATIVES 4 EXERCISE FACLLTTY FOR ACTIVE DUTY 5 armed forces members assigned to 6 CONGRESSIONAL LIAISON OFFICE.

7 Any active duty member of the Armed Forces who 8 is assigned to a congressional liaison office of the Armed

9 Forces at the House of Representatives may obtain mem- 10 bership in the exercise facility established for employees


1
2 103(a) of the Legislative Branch Appropriations Act, 3 2005) in the same manner as an employee of the House 4 of Representatives, in accordance with such regulations as 5 the Committee on House Administration may promulgate. 6 SEC. 2. REVOLVING FUND FOR HOUSE CHILD CARE CEN-

7 8 9 Account Into Revolving Fund.-

14 United States a revolving fund for the House of Rep15 resentatives to be known as the 'House Child Care Center 16 Revolving Fund' (hereafter in this section referred to as 17 the 'Fund'), consisting of the amounts received under sub18 section (c) and any other funds deposited by the Chief Ad19 ministrative Officer of the House of Representatives from 20 amounts received by the House of Representatives with 21 respect to the operation of the center. Except as provided 22 in paragraphs (2) and (3), the Fund shall be the exclusive 23 source for all salaries and expenses for activities carried 24 out under this section.".

19 ances and expenses for purposes of section 101(a) of the
20 Legislative Branch Appropriations Act, 1993 (2 U.S.C. 95b(a)).".
(c) Effective Date.--This section and the amendments made by this section shall take effect October 1 , 2010, and shall apply with respect to fiscal year 2011 and each succeeding fiscal year.

2 (a) The second undesignated paragraph under the 3 heading "Under Superintendent of the Capitol Buildings 4 and Grounds" in the Act of April 28, 1902 (chapter 594; 532 Stat. 125; 2 U.S.C. 2012), is amended to read as fol6 lows:

7 "The Chief Administrative Officer of the House of 8 Representatives shall supervise and direct the care and re9 pair of all furniture in the Hall, cloakrooms, lobby, com10 mittee rooms, and offices of the House, and all furniture 11 required for the House of Representatives or for any of 12 its committee rooms or offices shall be procured on designs 13 and specifications made or approved by the Chief Adminis14 trative Officer.".

15 (b) Effective as if included in the enactment of Public 16 Law 111-145, section 3 of House Resolution 661, Ninety17 fifth Congress, agreed to July 29, 1977 (2 U.S.C. 8418 2), is restored into permanent law.

The Chairman. Is there any debate? Any amendments?
Hearing none, if there are no amendments, I move to order H.R. 5682 reported favorably to the House.

The question is on the motion.
All those in favor, signify by saying aye.
Any opposed? No.
The ayes have it, and the bill is ordered reported favorably to the House.

The next bill is H.R. 5681, which I sponsored to improve certain administrative operations of the Library of Congress.
[The information follows:] and for other purposes.

## IN THE HOUSE OF REPRESENTATIVES

JULY 1, 2010
Mr. BRady of Pennsylvania introduced the following bill; which was referred to the Committee on House Administration

## A BILL

To improve certain administrative operations of the Library of Congress, and for other purposes.

1 Be it enacted by the Senate and House of Representa-
2 tives of the United States of America in Congress assembled,
3 section 1. permitting use of proceeds from dis-
4 POSITION OF SURPLUS OR OBSOLETE PER5 SONAL PROPERTY.

6 (a) Disposition of Property.-Within the limits
7 of available appropriations, the Librarian of Congress may
8 dispose of surplus or obsolete personal property of the Li-
9 brary of Congress by interagency transfer, donation, sale,
10 trade-in, or other appropriate method.

1
2 the Librarian of Congress from the disposition of property 3 under subsection (a) shall be credited to the funds avail4 able for the operations of the Library of Congress, and 5 shall be available to acquire the same or similar property 6 during the fiscal year in which the amounts are received 7 and the following fiscal year.
(c) Effective Date.-This section shall apply with 9 respect to fiscal year 2011 and each succeeding fiscal year.

10 SEC. 2. AVAILABILITY OF FUNDS FOR STUDENT LOAN RE-
(a) Availability of Funds Without Regard to 13 Source of Employee Salary.-Amounts appropriated 14 or otherwise made available to the Librarian of Congress 15 for a fiscal year for salaries and expenses of employees 6 of the Library of Congress may be used by the Librarian to make payments under the student loan repayment pro18 gram under section 5379 of title 5, United States Code, 19 on behalf of an employee of the Library without regard 20 to the source of the funds used to pay the employee's sal21 ary.
(b) Effective Date.-This section shall apply with

23 respect to fiscal year 2011 and each succeeding fiscal year.

1 SEC. 3. USE OF UNOBLIGATED APPROPRIATIONS TO MAKE

4 (a) Use of Funds.-Unobligated balances of ex5 pired appropriations made to the Library of Congress for 6 fiscal years beginning with fiscal year 2011 shall be avail7 able to the Librarian of Congress to make the deposit to 8 the credit of the Employees' Compensation Fund required 9 by subsection 8147(b) of title 5, United States Code.

10 (b) Effective Date.-This section shall apply with
11 respect to fiscal year 2011 and each succeeding fiscal year.

The Chairman. The first section of the bill authorizes the Library of Congress to dispose of surplus or obsolete property through interagency transfers, trades, sales, and other appropriate methods. The proceeds from these transactions will be made available to the Library to acquire similar but modernized items to replace property that was sold, transferred or traded.

Section 2 clarifies that the Library may use any available funds to pay for student loan benefits for employees regardless of the source of their salaries within the Library. Funds for student loan repayments for all employees of all Library service units will now be drawn from the same fund, making repayment easier to administer and more accessible to employees.

The last section makes available certain unobligated balances that have expired to be appropriated to the Library for credit to the Employees' Compensation Fund beginning in fiscal year 2011.

The chair now would like to recognize Mr. Harper for any opening statement.

Mr. Harper. Thank you, Mr. Chairman.
This is a commonsense bill to improve the administrative operations at the Library of Congress, and I am pleased to support it.

This bill authorizes the Librarian of Congress to dispose of surplus or obsolete personal property and use the proceeds to purchase similar replacement property. At a time when Americans want their government to demonstrate fiscal responsibility, this is a prudent change.

The bill improves the administration of the Library's student loan repayment program by authorizing use of the general salaries and expenses account for this purpose. This sensible change will permit the Library to centrally administer the program and achieve efficiencies in its operation.

Finally, this bill will help the Library streamline the process for submitting required payments for workers' compensation claims by authorizing the Library to use expired appropriations for such payments. Again, this is a simple, commonsense adjustment in Library operations.

Thank you, Mr. Chairman, and I urge my colleagues to support H.R. 5681 .

The Chairman. I thank the gentleman.
Any other debate? Are there any amendments?
If there are no amendments, I move to order H.R. 5681 reported favorably to the House. The question is on the motion.

All those in favor, signify by saying aye.
Any opposed? No.
The ayes have it, and the bill is ordered reported favorably to the House.

The next item on the agenda is H.R. 5717, the Smithsonian Conservation Biology Institute Enhancement Act. This important legislation will upgrade the Smithsonian Institute's notable scientific and educational facilities and its unique animal conservation facility of Front Royal, Virginia.

The legislation has three primary elements.
The first would authorize $\$ 1$ million in fiscal year 2010, which has already been appropriated, $\$ 1$ million in fiscal year 2011, and $\$ 3$ million in later fiscal years to plan, design, and construct a

Smithsonian facility at Front Royal, which would include laboratories and offices for the purpose of conducting research and educational programs.

Second, it would authorize the Board of Regents to enter into agreements for the provision of housing and other services to participate in these programs at no cost to the Smithsonian. George Mason University, located in Northern Virginia, has entered into an agreement to use Virginia State revenue bonds to construct a dormitory and food services facility for students participating in the program.

The Smithsonian has frequently entered into cooperation agreements with learning institutions, including universities, to enhance its mission, though this is the first time that institution will allow an outside entity to construct the building on property it controls. After 30 years' ownership of this facility, it would enhance the Smithsonian without the government or the Smithsonian having spent any of their own funds.

Finally, the bill would authorize the Smithsonian to plan, design, and construct animal holding and related programs facilities at the site from non-Federal sources. The cost, which is estimated to be between $\$ 1$ to $\$ 2$ million, would be paid for by the Smithsonian private trust fund.

Bipartisan staff in committee has been briefed and visited the Front Royal site last month. This legislation enhances the responsibility and contributions we all expect from the Smithsonian.

Mr. Harper, I recognize you for any statement you may wish to make.

Mr. Harper. Thank you, Mr. Chairman.
The Smithsonian Institution is an invaluable part of our national heritage and our ongoing commitment to historical preservation and scientific advancements. I am pleased to discuss this legislation, sponsored by the congressional members of the Smithsonian Board of Regents, which will help further the Institution's founding mission to support and increase the diffusion of knowledge.

This legislation supports the Smithsonian's important conservation biology work conducted at the National Zoological Park, located in Front Royal, Virginia, and it strengthens their collaborative partnership with George Mason University in these efforts.

The planned renovation and construction, which leverages a modest Federal investment with significant non-Federal funds, will enhance the education and professional training programs currently under way.

I am pleased to support this bill, which helps the Smithsonian maintain its well-deserved international reputation for excellence in scientific discovery and advancement and its continued commitment to the environment we must steward. I appreciate the chairman's bringing up this legislation today, and I urge my colleagues to support H.R. 5717.

Thank you, Mr. Chairman.
The Chairman. I thank the gentleman.
Any other debate?
The chair now lays before the committee the bill H.R. 5717. Without objection, the bill will be considered as read and open to amendment at any point.
[The information follows:]

## 111TH CONGRESS <br> 2D Session <br> H. R. 5717

To authorize the Board of Regents of the Smithsonian Institution to plan, design, and construct a facility and to enter into agreements relating to education programs at the National Zoological Park facility in Front Royal, Virginia, and for other purposes.

## IN THE HOUSE OF REPRESENTATIVES

July 13, 2010
Mr. Becerra (for himself, Mr. Sam Johnson of Texas, Ms. Matsur, and Mr. WoLf) introduced the following bill; which was referred to the Committee on House Administration, and in addition to the Committee on Transportation and Infrastrueture, for a period to be subsequently determined by the Speaker, in each case for consideration of such provisions as fall within the jurisdiction of the committee concerned

## A BILL

To authorize the Board of Regents of the Smithsonian Institution to plan, design, and construct a facility and to enter into agreements relating to education programs at the National Zoological Park facility in Front Royal, Virginia, and for other purposes.

1 Be it enacted by the Senate and House of Representa-
2 tives of the United States of America in Congress assembled,
3 SECTION 1. SHORT TTTLE.
4 This Act may be cited as the "Smithsonian Conserva-
5 tion Biology Institute Enhancement Act".

SEC. 2. FACILITY FOR RESEARCH AND EDUCATIONAL PROGRAMS.
(a) In General.-The Board of Regents of the Smithsonian Institution is authorized to plan, design, and construct a facility on National Zoological Park property in Front Royal, Virginia for the purpose of conducting research and educational programs.
(b) Authorization of Approprlations.-There is authorized to be appropriated to carry out subsection
(1) $\$ 1,000,000$ for each of fiscal years 2010 and 2011; and
(2) $\$ 3,000,000$ in the aggregate for all succeeding fiscal years.

## SEC. 3. AGREEMENTS FOR HOUSING AND OTHER SERVICES.

(a) In General.-The Board of Regents of the Smithsonian Institution is authorized to enter into agreements for the provision of housing and other services to the participants in the programs described in section 1.
(b) Costs.-The housing and other services described in subsection (a) shall be provided at no cost to the Smithsonian Institution.

SEC. 4. ANIMAL HOLDING FACILITY.
The Board of Regents of the Smithsonian Institution is authorized to plan, design, and construct animal holding and related program facilities on National Zoological Park

1 property in Front Royal, Virginia, to be funded from non-
2 federal sources.

The ChAIRMAN. If there are no amendments, I move to order H.R. 5717 reported favorably to the House. The question is on the motion.

All those in favor, signify by saying aye.
Any opposed? No.
The ayes have it, and the bill is ordered reported favorably to the House.

The next item is Committee Resolution 111-9, which allows funds from the MRA to be used for a new category of advertising on the Internet.
[The information follows:]

## COMMITTEE ON HOUSE ADMINISTRATION 111thCONGRESS <br> COMMITTEE RESOLUTION \# 111-9

July 14, 2010

## Oniline Advertisements

Resolved, that the regulations of the Committee on House Administration are amended by inclusion of the following language in the Committee's regulations:

## Online advertisements can include the following

1. Notice of the address, location and contact information (inctuding web presence), and emall, for the Member's Congressional offices.
2. Notice of town hat meetings (physicel and virtual)
3. Nathe of the constituent services available through the Member's Congressionall officels) Inchudire, but not linitied to:

- Asslstance in contaction and working with federnt, state, or local agencies a.s., cosework;
* information regarding vistiting the Capitol 萬 avallable Congressional tours;
- How to request a Presidential greeting or Congressional acknowledyement e. oltizenship, public distinction, community service;
- How to particlpate in a survey related to the Mamber's official and representitional duties;
- How to request \& U.S. fatg flown over the U.S. Capliol; and/or
- How to subscribe to the Member's ecommunications programis).

The above stated advertisements are subjoct to the following reguiations:

1. All onine advertisements must make the best effort to target tit fast the smallest prectical eeographte arae which includes the Member's Conpersional District.
2. The Franking Commission must approve online advertisementr, including empedded mpertinice, prior to distritoution concurrent with procedures in place for print, radio and television.
3. Ontioe advertisements we sublect to franking biactout cates axcept in cases of the Congreasionst Art Compethion. Military Academy nominations, employment listings, and information in the event of a disaster.
4. The frame of a Member's website(s) is not considered part of an online advertisement for porposas of review, however the contert is required to be official in noture and complimat with applicable ruies and resutepionst
5. Online advertisements must be for official Congressional business onfy and moy not be used for polition, frassrooss of exnizing, fundraising or commercial purposes.

Resolved furrher, that the Chairman is authorized to make such technical and conforming modifications to the above language as are necessary for inclusion in the Member Handbook, and to notify all congressional offices by suitable means.

The Chairman. This is a new tool for Members who want to notify constituents of official events and services supported by the congressional offices.

One thing all Members can agree on is they need to reach out to our constituents and for our constituents to reach out to us quickly and in an effective way. With more people relying on electronic media as their primary source of communication and information, it is necessary that our own regulations reflect these needs.

I would like to thank Mr. Lungren for working with me on this and in a timely manner.

Now I would like to recognize Mr. Lungren for any opening statement.

Mr. Lungren. Thank you, Mr. Chairman.
I apologize for being late. I was at another hearing, and I am sorry. No disrespect meant to you or my colleagues.

As I understand, we are talking about the Franking Commission issue right here, and I would like to say that I appreciate you adding this important issue to our agenda.

The Franking Commission is very important. A lot of people are not aware of it, but it is important to the House because the Commission does review the primary way that all Members communicate with their constituents.

Having said that, I would like to take a brief moment to discuss the long-standing request before this committee to update the existing advertising regulations.

As our constituents become increasingly reliant on various sources of information, we are trying to update ourselves in terms of being able to respond to them. It is critical that this committee allow Members to utilize new and emerging technologies that will help them communicate more effectively with their constituents. Unfortunately, the rules in the past have allowed only a limited use of this advertising and prohibited Members from taking full advantage of new media tools. So that is why I very much appreciate the fact that our staffs have worked together on this to draft these new regulations that, I hope, will be approved here today.

I do appreciate your time and the time of all of our colleagues and our staffs for considering this pending request to help Members communicate more efficiently and effectively with their constituents, so I would urge adoption of the resolution.

The Chairman. I thank the gentleman.
Is there any other debate? Are there any amendments?
Yes.
Mr. Lungren. Mr. Chairman, if I could, I would like to clarify for the record that we have agreement on both sides that these regulations will apply to all advertisements, including online advertisements, and that the staffs will work together to reconcile any ambiguities or inconsistencies with regard to how these new standards are applied, including the committee handbook.

The Chairman. Yes. Without a problem. Without objection.
If there are no amendments, the question is on agreeing to the committee resolution.

All those in favor, signify by saying aye.
Any opposed? No.

The ayes have it, and the committee resolution is agreed to. Without objection, a motion to reconsider is laid upon the table.

The next item is Committee Resolution 111-10.
[The information follows:]

## COMMIITEE ON HOUSE ADMINISTRATION <br> 111thCONGRESS <br> COMMITTEE RESOLUTION\# 111-10

July 14, 2010

## Voucher Documentation Standards

Resolved, that the regulations of the Committee on House Administration are amended by inclusion of the attached document titled "Voucher Documentation Standards" dated July 14, 2010. The attached document supersedes the previously approved document of the same title dated October 21, 2009.

Resolved further, that the Chairman is authorized to make such technical and conforming modifications to the attached document as are necessary for inclusion in the Committee and Member Handbooks and to reconcile any internal inconsistencies.

Resolved further, that the effective date for implementation of the "Voucher Documentation Standards" is September 1, 2010. The Chairman is authorized to direct the Chief Administrative Officer to provide all congressional offices with effective notification prior to the date of implementation.

## Committee on House Administration

## July 14, 2010

## Voucher Documentation Standards

The Office of Finance annually receives thousands of requests for paymentreimbursenent. Detailed supporting documentation is essential to providing ontstanding servie while ensuring complance with goverment accounting practices and standards, wind all applicable laws, House Rules, and Fouse Adminstration Commitee Regulatons. Appropriate sopporting documenation also reduces the risk of erroneous and framdulent disbursements. The table below specifies the required supporting documentation for the processing of vouchers. The House IG recommends:

- Those entusted to approve vouchers are reminded of the importance of checking for the reasonabieness of all subbitted expenses, especially when receips are nof required.
- Oniginal receipsfimvoices provide the greatest assurance that a vendor is legitmate and amounts have not been altered. Submission of original receipts also substanially reduces the risk of duphicate payments. Original receipts are the preferred form of supporting documentation for all wonchers.



## ORUGINAL RECEETSTINVOICES PREFERRED

Whenever a Member, Officer, employee, or third party such as a witness or contractor, etc, pays a vendor directy from personal funds (by cash, check, credit card, ete.) for goods or services rendered to a House office, the voucher should be accompanied by the original vendor receiptinvoice, showing "proof of payment". See "PROOF OF PAYMENT" below. Receipts/invoices from thid parties, such as witness or contractors or new Members-elect, should be scamed or faxed to avoid document destruction during security scaming.

## SCANNED OR RAXED RECELYTINVOICE

District office utility company receipts and invoices for monhly services may be substituted for original receiptsinvoices where necessary to ensure timely processing. The office submitting the woucher is required to retan the onginal receiptfinvoice to avoid duplicate submissions. See "APPROVED VENDOR LIST" below. Third pary receiptsfinvoices which are scaned or faxed to avoid document destuction during security scanning are an acceptable form of documentation.

## TNTERNET PURCRASES

Receiptsinvoices for all inferne purchases mast be certifed and signed by the Othce's designated PoC or COSISD (a thin party certfoation). The cerificaton shomd state: "f CERTHFY hat the articleshtems/services listed on this recept were delivered to the offee and were of the gualty and quantify spectied (then print name, sign and date). The certrication may be placed anywhere on the receip/mvoice which does not obstruct andiable information. Other foms of thet-pary certication which meet audit standards may be considered.

## LOST ORIGNAL RECLIPTINVOICE

If the original vendor receiptinvoice showing payment has been lost or destroyed or was not received, the individual subruitting the expense for payment mist make a good faith cffor to secure a duplicate copy of the receiptinvoice from the vendor. If unable to secure a duplicate copy from the vendor, the expense may be wocumented by providing proof of the good faith effor made (copies of correspondence, etc.) and proof of payment (see "PROOF OF PAYMENT" below).

A voucher not documented by an original receiphinvoice must be accompanied by:

1. Documentation giving evideace of the good taith effort made to secure a duplicate copy of the receip/invoice;
2. Proof of payment; and
3. A signed "certification memo" containing the following elements (see sample of certifiction memo language in "d." below):
a. Detailed description of the expense
b. Date(s) on which the expense was incurred
c. Amount of the expense, and
d. A certification meno to the effect: "In hex of an original receiptinvoice, I am submiting the attached documentation as proof of payment. This is the only copy that will be submitted for payment."

## PROOE OF PAXMENE

Froot of payment can be supported by (but is not limited to) credit card statements, bank statements, and cancelled checks, as well as original dated cash register receipss listing items purchased.

## APPROVED VENDOR LST

Ench oftice wishing to expedite voucher submission through the ase of scanod or faxed receiptsmoines must subnit a request form for each ntility vendor (e.g, electric, natural gas, water/sewer, cablefintemet, telephone) or a supplier of recurnig goods and service (e.g., Fedex or UPS) along with conplete payment information. The onine request form is at _-. Ihypelink to form. The Fonane Office will maintan a centralized list of approved vendors. Offices may be required to periodically revaldate their submissions.

## MNANCE CHARGES

The Office of Finance will not pay thance charges or other fees incurred on personal ceedit or charge cards or personal accounts. To avoid fnance changes and other fees, any obligation should be timely paid by the submiting individual directly to the candaccount issuer, while the individual seeks rembursement from the Finance Office.


| Loodging | Requed whinal weripthinvice must inchade the following mfomation: <br> a. Name of traveler <br> b. Dates of service (check in a check ont) <br> c. Lodging name and location <br> d. Itemization of all expenses charged (day by day) <br> e. Payment method ased <br> Min bar and in-rom movies (such as Pay-Per-Vew) ate no xembursable expenses. |
| :---: | :---: |
| Food and Deverage (travol-adated) | Requied ongmat recipt/invoice must inctude the following information; <br> a. Itemized cost of foodbeverage composing the meal <br> Alcoholic beverages are not rembursable expenses. |
| Mileage | Required travel intomation (derivative of a trave log) inelodes the following: <br> a. Name of traveler <br> b. Dates of tavel or period during whin wavel oconred (not to exceed one month) <br> c. Location of traver (including start and end poists) <br> d. Number of miles traveled <br> c. Nileage Rate at which travel is to be rembursed <br> A mavel log need nor be sumurted with the voucher, but mast be mantaned by the oftice and avalable for andi. A travel log termplate is avalable at $\qquad$ Thyerlink to form/ |
| Parkug/Tolls | Required original receipt/invoice mast include the tollowing information: <br> a. Date <br> b. Location <br> c. Amount of parking fee or toll |
| Rental Cars | Requred original recepfinvotce mast include he following information: <br> a. Name of traveler (all drivers must be Members, Howse employees, authorzed verudos, etc.) <br> b. Dates of neata-(out date through remm date) <br> c. femization of all charges <br> d. Mehod of prymerar <br> a. Collision Damage Wavers (CDW) and Loss Danage Wavers (LDW) are the only remburable insurance charges (and only when the waveler was unable to rent the car at govermment rate which moludes these charges) <br> Estmated Billing Invoices will not be accepted as docomenwation of an expense incured. |
| Taxis, Shuttles, Airport limos, ete. | Required otiginal receiptinveice mast molude the following information: <br> a. Dates of travel <br> b. Point of Travel <br> c. Amonat of fare (includiag tip) <br> See Commitee on Home Adminimation policy regaiding use of taxi after hows (Almative Ride (rome). |
| Travel Agent/\$ooking Tree | Require original fecepthwoice mast show proof of payment: <br> a. Booking Agem recervinvoice (shond be submited witis ay conxesponding traw related expenses). |


| Enceidexatals | Reguited orignal recembinvole for the following: <br> a. Telemoxa, computer, and intemet acess charges, fax services, and ober officint conmamication expenses. <br> b. Any oher tarel expensen not hseat where expenses are $2 \$ 25.00$. |
| :---: | :---: |
| Combined Traver | Usuab and customary requred onginal reciperinvoices acompand by a memo trom the Member sescrbing the ciramstances of the combine travel and amount s) chamed. |
|  |  <br>  |
| Regberthon andor Tuition Pee | Requixed ongina receptinvoio mast mende the following information: <br> a. Name of ancmaes <br> b. Dates of twining or edmeational progran, conferese, or corrse <br> c. Fell name of training or educational program, conterence, or comse (no abbeviations or wronyms) <br>  <br> c. Amont of thition or fee |
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The Chairman. In October, 2010, the committee, with the help of the Chief Administrative Officer and the Office of Inspector General, developed a new set of voucher documentation standards for processing payments from the Members Representational Allowance. They were designed to address the needs to safeguard House accounts from fraudulent activities by implementing stronger financial controls and greater transparency.

In the past few months, the committee has heard from Members about how we can retain the financial accountability brought by the standards but make adjustments so that Members can better address the needs of their staffs and their constituents. In developing these revisions, which are incorporated in the committee resolution before us, I have worked with my friends of the minority as well as with the Office of the Chief Administrative Officer, the Inspector General, the House Chiefs of Staff Association, the Committee and Leadership Managers Association, and the Professional Administrative Managers Association. I would like to thank them all for their input.

Additionally, I would also like to ask for Mr. Lungren's assistance in properly educating Members' offices about these changes in order to make their implementation as effective as possible.

I now would like to recognize Mr. Lungren for an opening statement.

Mr. Lungren. Thank you very much, Mr. Chairman.
Our voucher documentation standards have needed adjustment, and I am very pleased to support this effort.

Additionally, I am appreciative of the fact that our staffs did work together so well to address some of the substantial concerns raised by Members and their staffs. It seems to me if we have our documentation in conformity with that required by the IRS that ought to be sufficient, rather than going beyond that.

It is my understanding that the changes we are making have been reviewed by the House Chief of Staff Association and that they are in agreement with the proposed modifications. I think that is important because they are the ones that have to actually deal with it on a day-to-day basis; and in some ways, without this adjustment, we were actually imposing an obligation that really didn't add to security or an ability to justify, appropriately, expenditures but, rather, made it even more difficult to apply that.

I look forward to the greater efficiency, transparency, and accountability as we implement these changes and increase the productivity of this Chamber. The changes will continue to help us and our staffs to carry out our official duties as Members of Congress, but they will do so by striking an important balance between ensuring Member accountability without creating, as I say, the overly burdensome and bureaucratic process.

Based on last-minute staff discussions, it is my understanding, Mr. Chairman, that we have language to reconcile any differences posed in these standards with the relevant committee handbooks, and I am seeking the chairman's assurance that the minority will be consulted prior to any of the final changes.

The Chairman. Absolutely.
Mr. Lungren. With that, I would urge adoption.
The Chairman. I thank the gentleman.

Is there any other debate? Are there any amendments?
If there are no amendments, the question is on agreeing to the committee resolution.

All those in favor, signify by saying aye.
Any opposed?
The ayes have it, and the committee resolution 111-10 is agreed to; and, without objection, a motion to reconsider is laid upon the table.

I am told now that we need to take a brief recess, hopefully a very brief recess, for a moment or two; and we will get back together as soon as possible. Thank you.
[Recess.]
The Chairman. I would like to call the Committee on House Administration back to order again.

The next item on the agenda is H.R. 5493, introduced by the delegate from the District of Columbia, Eleanor Holmes Norton. I would like to thank the gentlelady for being here and thank the gentlelady for her patience and also thank her for her hard work on this bill.

This would authorize two statues representing prominent, historical people in the District of Columbia to be placed in our National Statuary Hall Collection at no cost to the Federal Government. The bill reflects the language of the relevant sections of title II of the United States Code, which created Statuary Hall and governs the process by which statues in the collection are accepted or authorized for replacement by the Joint Committee on Library. The JCL may order statues to be located anywhere in the United States Capitol building, which now also includes the Capitol Visitor Center. There are currently 100 statues in the collection.

I want to assure members that this legislation has nothing whatsoever to do with the D.C. voting rights, over which our committee has no jurisdiction.

The District of Columbia, our Nation's capital, has a unique history on our American Republic, and recognition of its distinguished citizens through sculptures to be displayed in the United States Capitol is long overdue.

The chair would now like to recognize the ranking member for any opening statement.

Mr. Lungren. Thank you very much, Mr. Chairman.
The Chairman. We have got a jinx.
Mr. Lungren. Okay.
The Chairman. You did it.
Mr. Lungren. All right. It is working now.
Mr. Chairman, I support a combination of this bill and 5711, which would allow for the District of Columbia and the Territories all to be able to put one statue in the Capitol. The reason I say that-and will offer an amendment to that effect-is that the States of the Union have two statues here at the Capitol, and that is the way it has always been.

There is a distinction between the States of the Union, the Territories, and the District of Columbia. One of the concerns I have is, despite what the chairman has suggested, that there are those who are attempting to circumvent the Constitution, in my judgmentthat is, to give the District of Columbia quasi-State status without
going through the amendment process of the Constitution, which is the way it is set out. If you will look at some official Web sites, you will see even pieces of legislation with reference to the District of Columbia are couched as simply an example that the House is moving ever closer to passing the D.C. Voting Rights Act. There are those who describe any legislative action in terms of showing that D.C. is treated similarly to States or, alternatively, that D.C. is treated differently, that is, in a priority status over other Territories, and I just believe that is contrary to the Constitution.

While this bill does not speak to that question, it, in my judgment, tries to show that there is an equality between the District of Columbia and the other States. That is why I had argued for some time when this issue was being brought up and told my staff that I would strongly support allowing the District of Columbia and the Territories-American Samoa, Guam, Puerto Rico, and the Virgin Islands-each to have a statue here in the Capitol. I will just say that I don't object to giving the District of Columbia and the Territories the opportunity to display a statue, but I do object to using this process as some suggestion that the District of Columbia be given a vote in the United States House of Representatives, because the Constitution clearly says that the House of Representatives shall be made up of Representatives from the States.

We have had this argument before, and I think it is an important argument. I find it difficult when there are those in the Congress and on the courts who have no difficulty finding things in the Constitution that are not there, and yet when the Constitution is fairly clear-well, specifically clear-as to what the makeup of the House of Representatives ought to be, we somehow say, "well, it's like that,"" "it's similar to," "it looks like it; therefore, it ought to be done."

We had dealt with this issue when I was in Congress the first time around. I am one of those who supports the idea of retroces-sion-that is, allowing the vast bulk of the District of Columbia to be returned to the State of Maryland where people will be able to vote for both the Senators and a Member of the House, much as that part of the District of Columbia which was returned to Virginia over 100 years ago, and it has allowed them to participate fully. But I just think that we ought to combine the two bills, and I will offer an amendment for that purpose.

With that, I would-I yield back the balance of my time.
The Chairman. I thank the gentleman.
Any other debate?
I now would like to open the floor for any amendments. Are there any amendments.

Mr. Lungren. Mr. Chairman, I have an amendment at the desk.
The Chairman. Excuse me. The Chair needs now to lay before the committee the bill H.R. 5493. Without objection, the bill will be considered as read and is open to any amendments at any time.
[The information follows:]

To provide for the furnishing of statues by the District of Columbia for display in Statuary Hall in the United States Capitol.

IN THE HOUSE OF REPRESENTATIVES
June 9, 2010
Ms. Norton introduced the following bill; which was referred to the Committee on House Administration

## A BILL

To provide for the furnishing of statues by the District of Columbia for display in Statuary Hall in the United States Capitol.

1 Be it enacted by the Senate and House of Representa-
2 tives of the United States of America in Congress assembled,
3 section 1. furnishing of statues for statuary

5 (a) In General.-The President is authorized to in6 vite the District of Columbia to provide and furnish stat-
7 ues, in marble or bronze, not exceeding 2 in number, of
8 deceased persons who have been citizens thereof, and illus-
9 trious for their historic renown or for distinguished civic
10 or military services, such as the District of Columbia may

1 deem to be worthy of this national commemoration; and when so furnished, the same shall be placed in Statuary Hall in the United States Capitol.
(a) Request by District of Columbia.-
(1) In general.-The District of Columbia may request the Joint Committee on the Library of Congress to approve the replacement of a statue the District has provided for display in Statuary Hall in the United States Capitol under section 1.
(2) Conditions.-A request shall be considered under paragraph (1) only if-
(A) the request has been approved by a resolution adopted by the Council of the District of Columbia and the request has been approved by the Mayor of the District of Columbia; and
(B) the statue to be replaced has been displayed in the United States Capitol for at least 10 years as of the time the request is made, except that the Joint Committee may waive this
requirement for cause at the request of the District of Columbia.
(b) Agreement Upon Approval.-If the Joint Committee on the Library of Congress approves a request under subsection (a), the Architect of the Capitol shall enter into an agreement with the District of Columbia to carry out the replacement in accordance with the request and any conditions the Joint Committee may require for (1) the new statue shall be subject to the same conditions and restrictions as apply to any statue provided by the District of Columbia under section 1 ; and
(2) the District of Columbia shall pay any costs related to the replacement, including costs in connection with the design, construction, transportation, and placement of the new statue, the removal and transportation of the statue being replaced, and any unveiling ceremony.
(c) Limitation on Number of Statues.-Nothing in this section shall be interpreted to permit the District of Columbia to have more than 2 statues on display in the United States Capitol.
(d) Ownership of Replaced Statues.-

12 Capitol, upon the approval of the Joint Committee on the
13 Library and with the advice of the Commission of Fine
14 Arts as requested, is authorized and directed to provide
15 for the reception, location, and relocation of any statues
16 received on or after the date of the enactment of this Act
17 from the District of Columbia under section 1.

The Chairman. Now are there any amendments?
Mr. LuNGREN. Mr. Chairman, I have an amendment at the desk.
The Chairman. I recognize the gentleman and agree that the amendment be considered as read.
[The information follows:]

## Amendment to H.R. 5493

## Offered by M_.

$\qquad$
Strike all after the enacting clause and insert the following:

1 SECTION 1. FURNISHING OF STATUES FOR STATUARY
HALL BY DISTRICT OF COLUMBIA AND TERRI-
TORIES AND POSSESSIONS.
4 (a) In General.-The President is authorized to in5 vite each jurisdiction described in section 3 to provide and

6 furnish a statue, in marble or bronze, of a deceased person 7 who has been a citizen of the jurisdiction, and illustrious

8 for his or her historic renown or for distinguished civic
9 or military services, such as the jurisdiction may deem to 10 be worthy of this national commemoration; and when so

11 furnished, the same shall be placed in Statuary Hall in 12 the United States Capitol.

13 (b) Limitation. - No statue of any individual may
14 be placed in Statuary Hall pursuant to this Act until after
15 the expiration of the 10 -year period which begins on the 16 date of the individual's death.

17 SEC. 2. REPLACEMENT OF STATUES.
18 (a) Request by Jurisdiction.--
(1) In general.-A jurisdiction described in section 3 may request the Joint Committee on the Library of Congress to approve the replacement of a statue the jurisdiction has provided for display in Statuary Hall in the United States Capitol under section 1.
(2) Conditions.-A request shall be considered under paragraph (1) only if-
(A) the request has been approved by a resolution adopted by the legislature of the jurisdiction (or its equivalent) and the request has been approved by the chief executive of the jurisdiction; and
(B) the statue to be replaced has been displayed in the United States Capitol for at least 10 years as of the time the request is made, except that the Joint Committee may waive this requirement for cause at the request of the jurisdiction.
(b) Agreement Upon Approval.-If the Joint Committee on the Library of Congress approves a request under subsection (a), the Architect of the Capitol shall enter into an agreement with the jurisdiction involved to carry out the replacement in accordance with the request

1 and any conditions the Joint Committee may require for 2 its approval. Such agreement shall provide that-
(1) the new statue shall be subject to the same conditions and restrictions as apply to any statue provided by the jurisdiction under section 1; and
(2) the jurisdiction shall pay any costs related to the replacement, including costs in connection with the design, construction, transportation, and placement of the new statue, the removal and transportation of the statue being replaced, and any unveiling ceremony.
(c) Limitation on Number of Statues.-Nothing in this section shall be interpreted to permit any jurisdiction described in section 3 to have more than 1 statue on display in the United States Capitol.
(d) Ownership of Replaced Statues.-
(1) Transfer of Ownershitr.-Subject to the approval of the Joint Committee on the Library, ownership of any statue replaced under this section shall be transferred to the jurisdiction involved.
(2) Prohtbiting subsequent display in CAPITOL.-If any statue is removed from the United States Capitol as part of a transfer of ownership under paragraph (1), then it may not be returned to

4 Capitol, upon the approval of the Joint Committee on the
5 Library and with the advice of the Commission of Fine
6 Arts as requested, is authorized and directed to provide
7 for the reception, location, and relocation of any statues
8 received on or after the date of the enactment of this Act
9 from a jurisdiction under section 1.
10 sEC. 3. JURISDICTIONS DESCRIBED.

The jurisdictions described in this section are as follows:
(1) The District of Columbia.
(2) The Commonwealth of Puerto Rico.
(3) Guam.
(4) American Samoa.
(5) The United States Virgin Islands.
(6) The Commonwealth of the Northern Mariana Islands.

Amend the title so as to read: "A bill to provide for the furnishing of statues by the District of Columbia and territories and possessions of the United States for display in Statuary Hall in the United States Capitol.".

The Chairman. The gentleman is recognized for 5 minutes.
Mr. LuNGREN. Mr. Chairman, the amendment is straightforward. I tried to mention it in my opening comments so that we wouldn't take a lot of debate on it unnecessarily. I hope it will be adopted by the committee.

It essentially combines the D.C. statue bill and the bill granting a statue to each of the Territories, giving both D.C. and the Territories one statue. This change removes any hesitation members might feel in voting for a piece of legislation that they would view as an unintended support for the D.C. voting rights bill.

I hope my colleagues will support the amendment, and I will yield back the balance of my time.

The Chairman. I thank the gentleman.
Any debate on the amendment?
I would just like to add a few things.
I respectfully disagree with the member's amendment. There are significant differences between the District of Columbia and other Territories seeking statues.

The 23 rd Amendment to the Constitution grants the District of Columbia three electoral votes. The Territories of the United States have no electoral votes. D.C. residents, unlike the residents of the U.S. Territories, all have the obligation of United States citizenship.

Another difference between D.C. residents and the residents of the Territories is that D.C. residents are treated the same as the residents of the other 50 States for tax purposes. In contrast, the United States generally does not apply its taxes to the Territories. Additionally, Congress treats D.C. as a State for purposes of Federal funding and programs.

So I respectfully ask the members to vote "no" on this amendment.

The question now is on the amendment.
All those in favor, signify by saying aye.
All those opposed, no.
In the opinion of the chair, the noes have it, and the amendment is not agreed to.

If there are no further amendments, I move that House H.R. 5493 be reported favorably to the House.

The question is on the motion.
All those in favor, signify by saying aye.
Any opposed?
Mr. LUNGREN. No.
The Chairman. In the opinion of the Chair, the ayes have it, and the bill is ordered reported favorably to the House.

The next item on the agenda is H.R. 5711, which provides for one statue each to be placed in the National Statutory Hall Collection, honoring the citizens of American Territories for Puerto Rico, American Samoa, the Virgin Islands, Guam, and the Northern Mariana Islands.

This bill, like the previous one, reflects the language of the relevant section of title II of the United States Code, which created Statutory Hall and governs the process by which statues in the collection are accepted or authorized for replacement by the Joint Committee on Library.

The history of these five American Territories is oftentimes overlooked. By authorizing the placement of a statue in the National Statuary Hall Collection, each Territory can now honor a native son or daughter by providing an educational display to those not familiar with their histories.

I would now like to recognize again the ranking member for an opening statement.

Mr. Lungren. I thank the gentleman for recognizing me.
It was my hope that we could combine this legislation with the D.C. statue bill and create some uniformity among like entities. I understand the gentleman's suggesting there is some difference among the Territories and the District of Columbia. I would just point out there is a difference among the Territories themselves, other than the District of Columbia.

For instance, it may be a little known fact that, in American Samoa, if you are born in American Samoa, you are an American national, not an American citizen, unless you are born of American citizens. If you are born on a Territory of the United States called Swift Island, the same thing occurs. If you are born on Guam, you are an American citizen. If you are born in Puerto Rico, you are an American citizen. If you are born in the Virgin Islands, you are an American citizen. So we have made a distinction among those. Historically, we might go back and take a look at what that is.

So, again, I would have hoped that we would have combined this legislation with the prior legislation for the reasons that I had indicated, but, with that, I would I yield back the balance of my time.

The Chairman. I thank the gentleman.
The chair now lays before the committee H.R. 5711, and without objection, the bill will be considered as read and open to amendment at any point.
[The information follows:]

# IN THE HOUSE OF REPRESENTATIVES 

July 13, 2010
Mr. Faleomavaega introduced the following bill; which was referred to the Committee on House Administration

## A BILL

To provide for the furnishing of statues by the territories of the United States for display in Statuary Hall in the United States Capitol.

1 Be it enacted by the Senate and House of Representa-
2 tives of the United States of America in Congress assembled,
3 section 1. furnishing of statues for statuary hall by territories.

5 (a) In General.-The President is authorized to in-
6 vite each territory of the United States to provide and fur-
7 nish a statue in marble or bronze of a deceased person
8 who has been a citizen thereof, and illustrious for the per-
9 son's historic renown or for distinguished civic or military
10 services, such as the territory may deem to be worthy of

## (a) Request by Territory.-

(1) In general.-A territory of the United States may request the Joint Committee on the Library of Congress to approve the replacement of a statue the territory has provided for display in Statuary Hall in the United States Capitol under section 1.
(2) Conditions.-A request shall be considered under paragraph (1) only if-
(A) the request has been approved by a resolution adopted by the legislature of the territory and the request has been approved by the Governor of the territory; and
(B) the statue to be replaced has been displayed in the United States Capitol for at least 10 years as of the time the request is made, except that the Joint Committee may waive this 7 the replacement in accordance with the request and any 8 conditions the Joint Committee may require for its ap9 proval. Such agreement shall provide that-
requirement for cause at the request of the territory.
(b) Agreement Upon Approval.-If the Joint Committee on the Library of Congress approves a request under subsection (a), the Architect of the Capitol shall enter into an agreement with the territory to carry out
(1) the new statue shall be subject to the same conditions and restrictions as apply to any statue provided by the territory under section 1 ; and
(2) the territory shall pay any costs related to the replacement, including costs in connection with the design, construction, transportation, and placement of the new statue, the removal and transportation of the statue being replaced, and any unveiling ceremony.
(c) Limitation on Number of Statues.-Nothing in this section shall be interpreted to permit any territory of the United States to have more than 1 statue on display in the United States Capitol.
(d) Ownership of Replaced Statues.-
(1) Transfer of ownership.-Subject to the approval of the Joint Committee on the Library, ownership of any statue replaced under this section shall be transferred to the territory involved.
(2) Prohibiting subsequent display in CAPITOL.-If any statue is removed from the United States Capitol as part of a transfer of ownership under paragraph (1), then it may not be returned to the Capitol for display unless such display is speciffcally authorized by Federal law.
(e) Relocation of Statues.-The Architect of the

10 Capitol, upon the approval of the Joint Committee on the
11 Library and with the advice of the Commission of Fine
12 Arts as requested, is authorized and directed to provide
13 for the reception, location, and relocation of any statue
14 received on or after the date of the enactment of this Act
15 from a territory of the United States under section 1.
6 SEC. 3. TERRITORY DEFINED.
17 In this Act, the term "territory of the United States" 18 means American Samoa, Guam, the Commonwealth of the 19 Northern Mariana Islands, the Commonwealth of Puerto

20 Rico, and the United States Virgin Islands.

The Chairman. Is there any debate? Are there any amendments? No amendments. I move to order H.R. 5711 reported favorably to the House.

The question is on the motion.
All those in favor, signify by saying aye.
Those opposed, no.
According to the chair's opinion, the ayes have it, and the bill is ordered reported favorably to the House.

All members will have two additional days, provided by the House rules, to file views. Without objection, the staff will be authorized to make such technical and conforming changes as may be required to reflect the actions of the committee.

The committee now stands adjourned. Thank you all.
[Whereupon, at 11:50 a.m., the committee was adjourned.]

