

53.237–53.241

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53.237–53.241 [Reserved]

53.242 Contract administration.

53.242–1 Novation and change-of-name agreements (SF 30).

SF 30, Amendment of Solicitation/Modification of Contract. SF 30, prescribed in 53.243, shall be used in connection with novation and change of name agreements, as specified in 42.1203(h).

[48 FR 42637, Sept. 19, 1983, as amended at 62 FR 64935, Dec. 9, 1997]

53.243 Contract modifications (SF 30).

SF 30 (11/2016), Amendment of Solicitation/Modification of Contract. SF 30 is prescribed for use in amending invitation for bids, as specified in 14.208; modifying purchase and delivery orders, as specified in 13.302–3; and modifying contracts, as specified in 42.1203(h), 43.301, 49.602–5, and elsewhere in this chapter. The form may also be used to amend solicitations for negotiated contracts, as specified in 15.210(b). Pending the publication of a new edition of the form, Instruction (b), Item 3 (effective date), is revised in paragraphs (3) and (5) as follows:

(b) Item 3 (effective date).

(3) For a modification issued as a confirming notice of termination for the convenience of the Government, the effective date of the confirming notice shall be the same as the effective date of the initial notice.

(5) For a modification confirming the termination contracting officer's previous letter determination of the amount due in settlement of a contract termination for convenience, the effective date shall be the same as the effective date of the previous letter determination.

[48 FR 42637, Sept. 19, 1983, as amended at 62 FR 51266, Sept. 30, 1997; 62 FR 64929, 64936, Dec. 9, 1997; 81 FR 83100, Nov. 18, 2016]

53.244 [Reserved]

53.245 Government property.

The following forms are prescribed, as specified in this section, for use in reporting, reutilization, and disposal of Government property and in accounting for this property:

(a) *SF 120 (GSA), Report of Excess Personal Property, and SF 120–A (GSA), Con-*

tinuation Sheet (Report of Excess Personal Property). See 45.602–3 and 41 CFR 102–36.215.)

(b) *SF 126 (GSA), Report of Personal Property for Sale, and SF 126–A (GSA), Report of Personal Property for Sale (Continuation Sheet).* See FPMR 101–45.303 (41 CFR 101–45.303.)

(c) *SF 1423 (Rev. 5/04), Inventory Verification Survey.* (See 45.602–1(b)(1).)

(d) *SF 1424 (Rev. 5/04), Inventory Disposal Report* (See 45.605). SF 1424 is authorized for local reproduction.

(e) *SF 1428 (Rev. 6/2007), Inventory Disposal Schedule, and SF 1429 (Rev. 5/04), Inventory Disposal Schedule—Continuation Sheet.* (See 45.602–1, 49.303–2, 52.245–1, and 53.249(b).) SF's 1428 and 1429 are authorized for local reproduction.

[69 FR 17750, Apr. 5, 2004, as amended at 72 FR 27394, May 15, 2007; 77 FR 12947, Mar. 2, 2012]

53.246 [Reserved]

53.247 Transportation (U.S. Commercial Bill of Lading).

The commercial bill of lading is the preferred document for the transportation of property, as specified in 47.101.

[71 FR 208, Jan. 3, 2006]

53.248 [Reserved]

53.249 Termination of contracts.

(a) The following forms are prescribed for use in connection with the termination of contracts, as specified in subpart 49.6. These forms are available at the GSA Forms Library at <https://www.gsa.gov/forms>. These forms are authorized for local reproduction except for SF 1034.

(1) SF 1034 (GAO), Public Voucher for Purchases and Services Other Than Personal. (See 49.302(a).)

(2) SF 1435 (Rev. 03/2016), Settlement Proposal (Inventory Basis). (See 49.602–1(a).)

(3) SF 1436 (Rev. 5/2004), Settlement Proposal (Total Cost Basis). (See 49.602–1(b).)

(4) SF 1437 (Rev. 9/1997), Settlement Proposal for Cost-Reimbursement Type Contracts. (See 49.602–1(c) and 49.302.)

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(5) SF 1438 (Rev. 5/2004), Settlement Proposal (Short Form). (See 49.602-1(d).)

(6) SF 1439 (Rev. 7/1989), Schedule of Accounting Information. (See 49.602-3.)

(7) SF 1440 (Rev. 01/1995), Application for Partial Payment. (See 49.602-4.)

(b) SF 1428 (Rev. 6/2007), Inventory Disposal Schedule, and Standard Form 1429 (Rev. 1/2016), Inventory Disposal Schedule—Continuation Sheet, shall be used to support termination settlement proposals listed in paragraph (a) of this section, as specified in 49.602-2. These forms are available at the GSA Forms Library at <https://www.gsa.gov/forms>.

[83 FR 42577, Aug. 22, 2018]

53.250 [Reserved]

53.251 Contractor use of Government supply sources (OF 347).

OF 347, *Order for Supplies or Services*. OF 347, prescribed in 53.213(f), may be

used by contractors when requisitioning from the VA, as specified in 51.102(e)(3)(ii).

[48 FR 42637, Sept. 19, 1983, as amended at 61 FR 39199, July 26, 1996]

Subpart 53.3—Forms Used in Acquisitions

SOURCE: 83 FR 42577, Aug. 22, 2018, unless otherwise noted.

53.300 Listing of Standard, Optional, and Agency forms.

This subpart identifies, in numerical sequence, Standard Forms (SF), Optional Forms (OF) and agency forms that are specified by the FAR for use in acquisitions.

(a) You can access the forms in Table 53-1 at the GSA Forms Library at <https://www.gsa.gov/forms>.

TABLE 53-1—FORMS IN THE GSA FORMS LIBRARY

Form No.	Form title
SF 18	Request for Quotation.
SF 24	Bid Bond.
SF 25	Performance Bond.
SF 25A	Payment Bond.
SF 25B	Continuation Sheet for 24, 25, and 25A.
SF 26	Award/Contract.
SF 28	Affidavit of Individual Surety.
SF 30	Amendment of Solicitation/Modification of Contract.
SF 33	Solicitation, Offer and Award.
SF 34	Annual Bid Bond.
SF 35	Annual Performance Bond.
SF 44	U.S. Government Purchase Order—Invoice—Voucher.
SF 120	Report of Excess Personal Property.
SF 120A	Continuation Sheet (Report of Excess Personal Property).
SF 126	Report of Personal Property for Sale.
SF 126A	Report of Personal Property for Sale (Continuation Sheet).
SF 252	Architect-Engineer Contract.
SF 273	Reinsurance Agreement for a Bonds Statute Performance Bond.
SF 274	Reinsurance Agreement for a Bonds Statute Payment Bond.
SF 275	Reinsurance Agreement in Favor of the United States.
SF 294	Subcontracting Report for Individual Contracts.
SF 298	Report Documentation Page.
SF 308	Request For Wage Determination and Response to Request.
SF 330	Architect-Engineer Qualifications.
SF 1034	Public Voucher for Purchases and Services Other Than Personal.
SF 1035	Public Voucher for Purchases and Services Other Than Personal (Continuation Sheet).
SF 1094	United States Tax Exemption Form.
SF 1094A	Tax Exemption Accountability Record.
SF 1165	Receipt for Cash-Subvoucher.
SF 1402	Certificate of Appointment.
SF 1403	Preaward Survey of Prospective Contractor (General).
SF 1404	Preaward Survey of Prospective Contractor (Technical).
SF 1405	Preaward Survey of Prospective Contractor (Production).
SF 1406	Preaward Survey of Prospective Contractor (Quality Assurance).
SF 1407	Preaward Survey of Prospective Contractor Financial Capability.
SF 1408	Preaward Survey of Prospective Contractor Accounting System.
SF 1409	Abstract of Offers.
SF 1410	Abstract of Offers -Continuation.
SF 1413	Statement and Acknowledgment.
SF 1414	Consent of Surety.
SF 1415	Consent of Surety and Increase of Penalty.