

§ 1611.8

§ 1611.8 Change in financial eligibility status.

(a) If, after making a determination of financial eligibility and accepting a client for service, the recipient becomes aware that a client has become financially ineligible through a change in circumstances, a recipient shall discontinue representation supported with LSC funds if the change in circumstances is sufficient, and is likely to continue, to enable the client to afford private legal assistance, and discontinuation is not inconsistent with applicable rules of professional responsibility.

(b) If, after making a determination of financial eligibility and accepting a client for service, the recipient later determines that the client is financially ineligible on the basis of later discovered or disclosed information, a recipient shall discontinue representation supported with LSC funds if the discontinuation is not inconsistent with applicable rules of professional responsibility.

§ 1611.9 Retainer agreements.

(a) When a recipient provides extended service to a client, the recipient shall execute a written retainer agreement with the client. The retainer agreement shall be executed when representation commences or as soon thereafter as is practicable. Such retainer agreement must be in a form consistent with the applicable rules of professional responsibility and prevailing practices in the recipient's service area and shall include, at a minimum, a statement identifying the legal problem for which representation is sought, and the nature of the legal services to be provided.

(b) No written retainer agreement is required for advice and counsel or brief service provided by the recipient to the client or for legal services provided to the client by a private attorney pursuant to 45 CFR part 1614.

(c) The recipient shall maintain copies of all retainer agreements generated in accordance with this section.

45 CFR Ch. XVI (10–1–24 Edition)

APPENDIX A TO PART 1611—INCOME LEVEL FOR INDIVIDUALS ELIGIBLE FOR ASSISTANCE

LEGAL SERVICES CORPORATION 2024 INCOME GUIDELINES *

| Size of household | 48 Contiguous states and the District of Columbia | Alaska | Hawaii |
|--|---|----------|----------|
| 1 | \$18,825 | \$23,513 | \$21,638 |
| 2 | 25,550 | 31,925 | 29,375 |
| 3 | 32,275 | 40,338 | 37,113 |
| 4 | 39,000 | 48,750 | 44,850 |
| 5 | 45,725 | 57,163 | 52,588 |
| 6 | 52,450 | 65,575 | 60,325 |
| 7 | 59,175 | 73,988 | 68,063 |
| 8 | 65,900 | 82,400 | 75,800 |
| For each additional member of the household in excess of 8, add: | 6,725 | 8,413 | 7,738 |

*The figures in this table represent 125% of the Federal Poverty Guidelines by household size as determined by HHS.

REFERENCE CHART—200% OF FEDERAL POVERTY GUIDELINES *

| Size of household | 48 Contiguous states and the District of Columbia | Alaska | Hawaii |
|--|---|----------|-----------|
| 1 | \$30,120 | \$37,620 | \$ 34,620 |
| 2 | 40,880 | 51,080 | 47,000 |
| 3 | 51,640 | 64,540 | 59,380 |
| 4 | 62,400 | 78,000 | 71,760 |
| 5 | 73,160 | 91,460 | 84,140 |
| 6 | 83,920 | 104,920 | 96,520 |
| 7 | 94,680 | 118,380 | 108,900 |
| 8 | 105,440 | 131,840 | 121,280 |
| For each additional member of the household in excess of 8, add: | 10,760 | 13,460 | 12,380 |

*The figures in this table represent 200% of the Federal Poverty Guidelines by household size as determined by HHS.

(Authority: 42 U.S.C. 2996g(e))

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PART 1612—RESTRICTIONS ON LOBBYING AND CERTAIN OTHER ACTIVITIES

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