

## § 302–4.303

**§ 302–4.303 For relocation within the continental United States (CONUS), may I use the actual expense method of reimbursement instead of the POV mileage rate specified in § 302–4.300?**

No, for a PCS relocation within CONUS involving POV usage, your agency will reimburse you at the standard mileage rate specified in § 302–4.300.

[72 FR 35188, June 27, 2007]

**§ 302–4.304 For relocation outside the continental United States (OCONUS), may my agency allow actual expense reimbursement instead of the POV mileage rate for PCS travel?**

Yes, for an OCONUS relocation involving POV usage, your agency may allow reimbursement of certain actual expenses of using the POV (*i.e.*, fuel plus the additional expenses listed in § 301–10.304).

[FTR Amdt. 2007–06, 72 FR 70235, Dec. 11, 2007]

## Subpart E—Daily Driving Distance Requirements

**§ 302–4.400 Will I be required to drive a minimum distance per day?**

Yes, your agency may establish a reasonable minimum driving distance that may be more than, but not less than an average of 300 miles per calendar day.

**§ 302–4.401 Are there exceptions to this daily minimum?**

Yes, your agency may authorize exceptions to the daily minimum driving distance when there is a delay beyond your control such as acts of God, restrictions by Governmental authorities, or other acceptable reasons (*e.g.*, the employee is an individual with a disability or has special needs; alternative fuel vehicle range capability and fueling availability limitations). Your agency must have a designated approving official to authorize the pre authorized exceptions.

[FTR Case 2022–03, 89 FR 20859, Mar. 26, 2024]

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**§ 302–4.402 Will I be required to document the circumstances causing the delay?**

Yes, you must provide a statement on your travel claim explaining the circumstances that caused the delay.

**§ 302–4.403 Does this exception require authorization by my approving official?**

Yes, authorization by your approving official is required for any exception to the daily minimum driving distance.

## Subpart F—Use of More Than One POV

**§ 302–4.500 If I am authorized to use more than one POV, what are the allowances?**

When you are authorized to use more than one POV, the allowances under §§ 302–4.300 and 302–4.302 apply for each POV.

**§ 302–4.501 If I use an additional POV that was not authorized for PCS travel, will I be reimbursed for the additional POV?**

No, your agency must authorize you reimbursement of the use of more than one POV before you are entitled to reimbursement.

## Subpart G—Advance of Funds

**§ 302–4.600 May I request an advance of funds for per diem and mileage allowances for PCS travel?**

You may request advance of funds for per diem and mileage allowances for PCS travel, except for overseas tour renewal agreement travel.

## Subpart H—Agency Responsibilities

NOTE TO SUBPART H: Use of pronouns “we”, “you”, and their variants throughout this subpart refers to the agency, unless otherwise noted.

**§ 302–4.700 What governing policies must we establish for payment of allowances for subsistence and transportation expenses?**

For payment of allowances for subsistence and transportation expenses,