with agency-established policies and procedures.

(b) Compensatory time off may be used when the employee is granted time off from his or her scheduled tour of duty established for leave purposes. An employee must use earned compensatory time off under this subpart in increments of one-tenth of an hour (6 minutes) or one-quarter of an hour (15 minutes). Agencies must charge compensatory time off in the chronological order in which it was earned, with compensatory time off earned first being charged first.

§ 550.1407 Forfeiture of unused compensatory time off.

(a) After 26 pay periods. (1) Except as provided in paragraphs (a)(2) and (e) of this section, an employee must use accrued compensatory time off by the end of the 26th pay period after the pay period during which it was earned. If an employee fails to use the compensatory time off within 26 pay periods after it was earned, he or she must forfeit such compensatory time off.

(2) If an employee with unused compensatory time off separates from Federal service or is placed in a leave without pay status in the following circumstances and later returns to service with the same (or successor) agency, the employee must use all of the compensatory time off by the end of the 26th pay period following the pay period in which the employee returns to duty, or such compensatory time off will be forfeited:

(i) The employee separates after having a pay status, he or she forfeits any unused compensatory time off. This requirement does not prevent an agency from using another legal authority to give the employee credit for compensatory time off equal to the forfeited amount.

(ii) The employee separates after having a pay status, he or she forfeits any unused compensatory time off. This requirement does not prevent an agency from using another legal authority to give the employee credit for compensatory time off equal to the forfeited amount.

(b) Upon transfer to another agency. When an employee voluntarily transfers to another agency (including a promotion or change to lower grade action), he or she must forfeit his or her unused compensatory time off.

(c) Upon separation. (1) When an employee separates from Federal service, any unused compensatory time off is forfeited, except as provided in paragraph (c)(2) of this section.

(2) Unpaid compensatory time off will not be forfeited but will be held in abeyance in the case of an employee who separates from Federal service and later returns to service with the same (or successor) agency under the circumstances described in paragraph (a)(2) of this section.

(d) Upon movement to a noncovered position. When an employee moves to a Federal position not covered by this subpart, he or she forfeits any unused compensatory time off. This requirement does not prevent an agency from using another legal authority to give the employee credit for compensatory time off equal to the forfeited amount.

(e) Exception due to an exigency. If an employee fails to use his or her compensatory time earned under §550.1404(a) by the end of the 26th pay period after the pay period during which it was earned due to an exigency of the service beyond the employee’s control, an authorized agency official, at his or her sole and exclusive discretion, may extend the time limit for using such compensatory time off for travel for up to an additional 26 pay periods.

§ 550.1408 Prohibition against payment for unused compensatory time off.

As provided by 5 U.S.C. 5550b(b), an individual may not receive payment under any circumstances for any unused compensatory time off he or she earned under this subpart. This prohibition against payment applies to surviving beneficiaries in the event of the individual’s death.

§ 550.1409 Inapplicability of premium pay and aggregate pay caps.

Accrued compensatory time off under this subpart is not considered in applying the premium pay limitations established under 5 U.S.C. 5547 and 5 CFR
PART 551—PAY ADMINISTRATION UNDER THE FAIR LABOR STANDARDS ACT

Subpart A—General Provisions

Sec. 551.101 General. 551.102 Authority and administration. 551.103 Coverage. 551.104 Definitions.

Subpart B—Exemptions and Exclusions

551.201 Agency authority. 551.202 General principles. 551.203 Salary-based nonexemption. 551.204 Nonexemption of certain employees. 551.205 Executive exemption criteria. 551.206 Administrative exemption criteria. 551.207 Professional exemption criteria. 551.208 Learned professionals. 551.209 Creative professionals. 551.210 Computer employees. 551.211 Effect of performing different work or duties for a temporary period of time on FLSA exemption status. 551.212 Foreign exemption criteria. 551.213 Exemption of employees receiving availability pay. 551.214 Statutory exclusion. 551.215 Fire protection activities and 7(k) coverage for FLSA pay and exemption determinations. 551.216 Law enforcement activities and 7(k) coverage for FLSA pay and exemption determinations.

Subpart C—Minimum Wage Provisions

Basic Provision

551.301 Minimum wage. Subminimum wage.

Subpart D—Hours of Work

General Provisions

551.401 Basic principles. 551.402 Agency responsibility.

Application of Principles in Relation to Normal Workday

551.411 Workday. 551.412 Preparatory or concluding activities.